

WABASHA HERITAGE PRESERVATION COMMISSION

June 22, 2026 9:00 a.m.

AGENDA

1. **Call to Order** (*Chair*)
2. **Changes or Additions to Agenda** (*Open*)
3. **Approval of minutes** (*Commission*)
 - a. Date of Minutes 4/27/2026
4. **Design Review-**
5. **Possible upcoming review/request for assistance:**
6. **Old Business/Subcommittee Work**
 1. Wabasha Main Street Update - Flicek
7. **New Business**
 1. Underrepresented Communities Grant
 2. PAUL BRUHN HISTORIC REVITALIZATION GRANT - ENDING SOON
8. **Other Business**
9. **Announcements**
10. **Next Meeting Date: July 27, 2026**
11. **Adjourn** (*Chair*)

Heritage Preservation Commission

3. a.

Meeting Date: 06/22/2026

SUBJECT: Date of Minutes 4/27/2026 ???????

DEPARTMENT: Administration

TITLE:

Date of Minutes 4/27/2026

PURPOSE:

Attachments

4-27-26 HPC Minutes

DRAFT

HERITAGE PRESERVATION COMMISSION MINUTES APRIL 27, 2026, 9:00 a.m.

Present: Linda Mann, Commissioner; Mary Flicek, Commissioner; Emily Durand, Commissioner; Bill Jewson, Commissioner; Jenny Palmen, Commissioner

Absent: John Rivers, Commissioner

1. Call to Order

The meeting was called to order at 9:06 a.m. by Chair Durand.

2. Changes or Additions to Agenda

Commissioner Flicek requested the addition of an item to Old Business relating to FORUM registration and scholarships.

3. Approval of Minutes

1. Date of Minutes - 3-23-26

Motion made by Commissioner Linda Mann, seconded by Commissioner Jenny Palmen to approve the meeting minutes as drafted.

Vote: 5 - 0 - Unanimously

4. Design Reviews

1. 170 Pembroke Ave - Sippi's Pub & Grub Sign Update

Chair Durand introduced this item and referenced the application. City Clerk Busch provided background information and reviewed the Zoning Ordinance relating to signage and awnings. She stated that the new sign would fall within the standards. Commissioners spoke in support of the sign design.

Motion made by Commissioner Linda Mann, seconded by Commissioner Mary Flicek to approve the design review for the signage proposal as submitted.

Vote: 5 - 0 - Unanimously

2. 260 West Main Street - Herb + Arrow Windows / Doors Replacement
Chair Durand introduced this item and referenced the application. City Clerk Busch provided background information. She stated that the applicant will be working with a contractor and suggested that a subcommittee review the additional information to be submitted. Commissioner Palmen volunteered to serve on the subcommittee along with Chair Durand.

Motion made by Commissioner Mary Flicek, seconded by Commissioner Linda Mann to form a subcommittee consisting of Chair Durand and Commissioner Palmen to work with the applicant and contractor.

Vote: 5 - 0 - Unanimously

3. 137 Pembroke Ave SVJ - Mural Proposal
Chair Durand introduced this item and summarized the application. City Clerk Busch provided additional background information about the proposed mural project. National Register considerations were discussed. A representative of the applicant, Shelly Speedling, provided additional details regarding the proposed mural project.

Chair Durand reviewed a design review checklist for mural projects. Commissioners discussed the potential impacts of a mural placed on a historic building's exterior structure along with options to minimize impacts. It was recommended to work with public art professionals. Suggestions were offered relating to potential sources of information, including the City of Ashland, Wisconsin. Mural maintenance was discussed. It was suggested to form a subcommittee to work with the applicant. Chair Durand also suggested adding a requirement to the design review checklist related to working with a professional artist. Ms. Speedling reviewed the anticipated project schedule. Concerns about the proposed location and scale of the mural were discussed. The exterior surfaces of the proposed mural location were discussed. Mural artists and potential technical consultants were suggested.

The next steps in the process were reviewed. Potential grant funding sources were discussed. Insurance considerations were discussed.

Ms. Speedling referenced other planned building projects. City Clerk Busch reviewed the application and review processes for commercial development projects.

Motion made by Commissioner Jenny Palmen, seconded by Commissioner Bill Jewson to form a subcommittee consisting of Chair Durand and Commissioners Jewson and Palmen to work with the applicant and help conduct research.

Vote: 5 - 0 - Unanimously

5. **Possible Upcoming Reviews / Requests for Assistance**

Signage projects at the National Eagle Center were discussed. Chair Durand provided other NEC project updates. She noted that Meghan Elliott from New History will be assisting with major projects as a preservation consultant. State bond funding was discussed.

The rising costs of historic building renovation were noted, and rehabilitation tax credits were discussed.

New business owners were referenced.

6. **Old Business / Subcommittee Work**

1. **Main Street Update**

Commissioner Flicek discussed an upcoming meet-up event on May 7 and other Wabasha Main Street activities. She discussed grant funding and donations toward a new program called the Big Jo Presenter Series. She discussed promotion and marketing of Wabasha events.

Commissioner Flicek indicated that she needs to research the average cost of commercial property per square foot in Downtown Wabasha, and it was suggested that she contact the Wabasha County Assessor. She also asked about rental amounts for commercial property in Downtown Wabasha, and suggestions were offered in this regard.

2. **FORUM Registration**

Scholarships and discounted registration were discussed, and City Clerk Busch provided information in this regard. The tentative schedule and the registration process were discussed.

7. **New Business**

There was no new business.

8. **Other Business**

There was no other business.

9. **Announcements**

10. **Next Meeting Date: TBD - (Falls on Memorial Day)**

It was suggested to consider alternate meeting dates.

11. **Adjourn**

Motion made by Commissioner Jenny Palmen, to adjourn the meeting. The meeting adjourned at 10:09 a.m.

Vote: 5 - 0 - Unanimously

Respectfully submitted by: _____
Wendy Busch, City Clerk

Adopted Date

Heritage Preservation Commission

7. 1.

Meeting Date: 06/22/2026

SUBJECT: Underrepresented Communities Grant

DEPARTMENT: Administration

TITLE:

Underrepresented Communities Grant

PURPOSE:

From Michael Koop at the State Historic Preservations Office

The Underrepresented Communities (URC) Grant Program is now accepting

applications! The Notice of Funding Opportunity (NOFO) [P25AS00510](#) is posted on Grants.gov and applications will be accepted through July 7, 2026.

The purpose of the URC grant program is to expand the listings associated with communities currently underrepresented in the National Register of Historic Places and among National Historic Landmarks.

All URC-funded projects must result in the submission of a new or amended nomination to the [National Register of Historic Places](#) or [National Historic Landmark Program](#) to include underrepresented communities. Projects can include surveys and development of historic contexts or Multiple Property covers, but every project must include at least one nomination or amendment. Projects that propose multiple nominations are also encouraged.

You'll find a fact sheet and more information about the [Underrepresented Communities Grants](#) on our website, but applications must be made via Grants.gov under Opportunity Number P25AS00510. Eligible applicants include:

- State Historic Preservation Offices
- Tribal Historic Preservation Offices
- Federally recognized Tribes, Alaska Native Villages/Corporations, and Native Hawaiian Organizations
- Certified Local Governments
- Non-profit Organizations (other than institutions of higher education)

Available Grant Funding:

- Congress has appropriated \$1,250,000 for the Underrepresented Grant Program for FY2025
- The minimum grant request is \$15,000
- The maximum grant request is \$100,000
- Grants are awarded through a competitive process and do not require non-Federal funding match

For more information and to apply for the Underrepresented Communities Grant Program, visit [grants.gov: P25AS00510](#).

Applications are due **July 7, 2026, 11:59 PM, ET**. Please help us spread the word by sharing this grant opportunity!

Thank you!

the CLG Team



Heritage Preservation Commission

7. 2.

Meeting Date: 06/22/2026

SUBJECT: PAUL BRUHN HISTORIC REVITALIZATION GRANT - ENDING SOON

DEPARTMENT: Administration

TITLE:

PAUL BRUHN HISTORIC REVITALIZATION GRANT - ENDING SOON

PURPOSE:

PAUL BRUHN HISTORIC REVITALIZATION GRANT (PBHRG) NOTICE OF FUNDING OPPORTUNITY (NOFO): [P25AS00497](#).

The Department of the Interior in cooperation with the National Park Service is now accepting applications for the [Paul Bruhn Historic Revitalization Grant Program](#). The goal of the Paul Bruhn Historic Revitalization Grants Program (PBHRG) is to fund subgrant PROGRAMS that support the rehabilitation of historic properties to foster economic development in rural communities. These subgrant programs, managed by States, Tribes, Certified Local Governments, special district governments, and non-profits will select, fund, and manage preservation projects for historic properties to include architectural/engineering services and physical preservation. Applicants propose **subgrant programs** that support economic development goals through physical preservation projects in their jurisdiction, determining what types of buildings and community resources will be eligible for subgrants. **Applications are due JUNE 23, 2026, 11:59 PM ET.** This is a FIRM deadline. There are no extensions.

Congress has appropriated **\$17,000,000 million** in funding for PBHRG subgrant program.

Important Eligibility Information:

- Eligible applicants include State Historic Preservation Offices, Tribal Historic Preservation Offices, Certified Local Governments (CLG), special district governments (located within a CLG), and non-profit organizations.
- Eligible subgrant properties **must be listed or determined eligible for listing in the National Register of Historic Places at the National, State, or local level of significance.**
- Subgrant properties must be located within rural (non-urban) communities with populations less than 50,000 according to the 2020 U.S. Census.
- **IMPORTANT:** Prime grantees cannot use grant funds for their own properties or submit applications for individual buildings or pre-selected projects.

Further details regarding eligible applicants can be found in the Notice of Funding Opportunity (NOFO).

Available Grant Funding:

Individual grants will range from \$200,000 - \$750,000 Federal Share and do not require non-Federal match. Grants are awarded through a competitive process using the criteria described in the Notice of Funding Opportunity available on grants.gov under opportunity number [P25AS00497](#).

Process and Deadlines

This opportunity will be open for another **20** days. **ONCE AGAIN**, applications are due **JUNE 23, 2026, 11:59 PM ET**. This is a FIRM deadline. There are no extensions.

All applications must be made through [grants.gov \(P25AS00497\)](#).

No paper applications will be accepted. Registration in [Grants.gov](#), [SAM.gov](#), and other federal systems can take up to four weeks, **so please start early**.

Your assistance in sharing with potential grantees is appreciated!

Best,
Norma Streeter-Hamilton
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