



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040

JULY 8, 2024
9:00 a.m.

FILED
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WEBB COUNTY, TEXAS
CLERK
BY *AF* DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Request
From:	2872-2040-001-421000	Insurance	\$6,081
	2872-2040-001-422000	FICA	\$913
	2872-2040-001-425000	Unemployment	\$149
	2872-2040-001-426000	Workers Comp.	\$4
	2872-2040-001-443000-110	Repairs Maintenance Software	\$5,789
	2872-2040-001-462605	Fuel & Lube	\$2,322
			\$15,258
To:	2872-2040-001-410000	Payroll	\$14,187
	2872-2040-001-423000	Retirement	\$397
	2872-2040-001-441205	Utilities	\$674
			\$15,258

Issue: The funds currently available in these accounts will not cover costs needed for the program's operation through the end of the budget year.

Solution: Obtaining the approval of the Commissioners' Court of the line item transfers.

Result: The accounts will have sufficient funds which will allow for the continuation of services without interruption.

6. **Building Maintenance**

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 08, 2024.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2361	Groundskeeper	\$14.42 - \$15.16 11/A-E

Issue: Employee in slot 2361 was promoted within the Building Maintenance Department, which left a vacancy.

Solution: Approval from Commissioners Court to post and fill.

Result: The filling of slot will allow the department to function effectively and efficiently.

7. **Casa Blanca Golf Course**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$152,500
To:	7100-6120-001-463006-005	COS Food	\$50,000
	7100-6120-001-463006-010	COS Non AlcBeverage	\$30,000
	7100-6080-001-443000-155	Repairs & Maint- Irrigation	\$500
	7100-6080-001-460105	Minor Tools & Apparatus	\$500
	7100-6080-001-444001-005	Tree & Landscaping	\$500
	7100-6100-001-460035	Range Balls	\$10,000
	7100-6080-001-462605	Fuel & Lubricants	\$10,000
	7100-6110-001-461005-035	COS Equipment	\$25,000
	7100-6110-001-461005-015	COS Men's Apparel	\$5,000
	7100-6110-001-461005-025	COS Headwear	\$5,000
	7100-6110-001-461005-030	COS Shoes	\$3,000
	7100-6110-001-461005-040	COS Accessories	\$3,000
	7100-6120-001-441605-010	Gas Propane	\$5,000
	7100-6080-001-443000-035	Repairs & Maint- Equipment	\$3,000
	7100-6100-001-461000	Materials & Supplies	\$2,000
			\$152,500

Issue: There are several outstanding invoices for the golf course pending at the Business Office.

Solution: Transfer as mentioned above.

Result: Invoices will be paid and purchases will be completed until the end of the fiscal year.

8. **Civil Legal Division**

- a. Discussion and possible action to enter into an agreement with the United States Federal Government Department of U.S. Marshals ("USMS") for the detention, transportation, and guarding of USMS inmates/detainees through the Webb County Jail; pursuant to the Texas Local Government Code §272.005, these contracts known as I.G.S.A. are set to establish the reimbursement for such services by the Webb County Jail in the amount of Ninety Dollars (\$90) /inmate/day and Forty-Three Dollars (\$43) /hour for guard/transport; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Webb County Sheriff Martin Cuellar]**
- b. Discussion and possible action to enter into an Agreement between Webb County for the benefit of the Webb County District Attorney's Office and NICE in the amount of Four Thousand Dollars (\$4,000.00). The software programming will allow the interface of NICE Justice EMS to the District Attorney's eProsecutor CMS; and authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161; Account #2161-2260-001-461000]**

Issue: Webb County District Attorney's Office currently does not have an interface between its NICE Justice EMS and eProsecutor CMS.

Solution: Have a professional programming company create an interface between the two software platforms.

Result: Webb County District Attorney's Office will have a well-established and reliable interface between the NICE Justice EMS software and eProsecutor software.

- c. Discussion and possible action to enter into a 4-year Agreement between Webb County for the benefit of the Webb County District Attorney's Office and Time Clock Plus (TCP) in the amount of Four Thousand One Hundred Thirty-Nine Dollars and Forty-Three Cents (\$4,139.43) for the performance period of July 24, 2024 through July 24, 2028. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162; Account #2162-2260-001-464005]**

Issue: Webb County District Attorney's Office current agreement contains a 12% yearly increase for the software TPC and the DA has successfully negotiated to reduce the increase to 6%

Solution: Enter into a new agreement with Timeclock Plus at a reduce increase rate.

Result: Webb County District Attorney's Office will have continued dedicated TCP services at a 6% yearly renewal rate.

- d. Discussion and possible action to amend an Agreement between Webb County and Thompson Reuters that was authorized by Commissioners Court on September 11, 2023 – Item 9.f., which now includes Artificial Intelligence ("AI") software and updates to the legal research platform to Westlaw Precision. The amendment to the Agreement will run as originally agreed to as a Sixty (60) month (October 1, 2023, through September 30, 2028) Software Subscription Agreement at a monthly cost of SEVEN THOUSAND EIGHT HUNDRED FIFTY-ONE DOLLARS AND NINETY-SEVEN CENTS (\$7,851.97) until September 31, 2024, at which time the price will change to TEN THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND ONE CENT (\$10,571.01) with a 1% annual increase in price thereafter, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by the Webb County Civil Legal Department, paid from the Information Technology Department; Account #1001-1280-001-464005 (Books and Subscriptions)]**

- e. Discussion and possible action to enter into a sixty (60) month (November 1, 2024 through October 31, 2029) Software Subscription Agreement between Thomson Reuters and Webb County for the Webb County Public Defender for Online Software (Clear Proflex) at a monthly cost of Three Hundred Twenty-Three Dollars Eight Cents (\$323.08) with an annual increase of 5% every year thereafter, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by Virginia Aranda, Public Defender; Account #1001-2280-001-464005 (Books and Subscriptions)]**

9. **Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency (CAA) to enter into vendor agreements with the Retail Energy providers (listed below) for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs, authorizing the County Judge to sign all relevant documents and any other matters incident thereto. These agreements shall be effective from the 1st day of January 2024 for a period not to exceed two years from the effective date. **[Account #2362-5360-521-463804 (Comprehensive Energy Assistance Program)]**

Retail Energy Provider:

Shell Energy
NEC Co-Op Energy (Nueces)

Issue: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement.

Solution: The Webb County CAA will enter into a two-year vendor agreement with the Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low-income clients' home energy expenses.

10. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to accept the purchase of televised football commercial advertisement from Grey Television Group, Inc./Grey Media Group, Inc., for ABC, NBC and CBS Sunday Night Football/NCAA games in Laredo by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. The agreements consist of commercials to commence September, 2024 and run through the end of the football season as follows: ABC Monday Night Football Package in the amount of Four Thousand Two Hundred and Fifty Dollars (\$4,250.00), NBC Sunday Night Football advertisement package commercial ads at a total cost of Seventeen thousand Dollars (\$17,000.00), the CBS NFL Regular Season advertisement package at a total cost of twelve Thousand Fifty Dollars (\$12,050). The Webb County District Attorney's Office will be featured in the advertisement and authorizing the Webb County Judge to execute all relevant documents, and any other matters thereto. There is no financial impact on the general fund. **[Account # District Attorney Isidro "Chilo" Alaniz Account 2161-2260-001-457006 (Law Enforcement – Other)]**

11. Drug Court Program

- a. Discussion and possible action to approve a four (4) month extension (May 31, 2024, through September 29, 2024) to the (12) month Agreement between Webb County for the Veterans Treatment Program and La Familia Consulting and Counseling Services, L.C. for services associated with the Evaluator at costs that are outlined and defined per service as set forth in the agreement in an amount not to exceed Forty-Eight Thousand Dollars (\$48,000) for the 16 months of service. There is no impact to the county budget, and authorizing the County Judge to sign and execute all relevant documents and any other matter incident thereto. **[Requested for the Veterans Treatment Program; Account #2351-1020-001-432001 Professional Services (SAMHSA 6H79TI081929-05M001)]**

Issue: Commissioners Court approval is required to authorize the continuation of professional services with the Program Evaluator. The Veterans Treatment Program was awarded a 4-month No Cost Extension beginning May 31, 2024 - September 29, 2024, to ensure completion of the originally approved project.

Solution: Authorize to extend the current agreement from May 31, 2024 - September 29, 2024.

Result: Authorizing an extension to the original contractual agreement will allow the Veterans Treatment Program to provide program evaluations to ensure fidelity to the Drug Court Model.

- b. Discussion and possible action to approve a four (4) month extension (May 31, 2024, through September 29, 2024) to the (12) month Agreement between Webb County for the Veterans Treatment Program and Orion Healthcare Technologies for services associated with an electronic healthcare record system at costs that are outlined and defined per service as set forth in the agreement in an amount not to exceed Four Thousand One Hundred Seventy-Six Dollars (\$4,176.00) for the 16 months of service. There is no impact to the county budget, and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Requested by the Veterans Treatment Program; Account #2351-1020-001-432001 Professional Services (SAMHSA 6H79TI081929-05M001)]**

Issue: Commissioners Court approval is required to authorize the continuation of professional services with Orion Healthcare Technologies. The Veterans Treatment Program was awarded a 4-month No Cost Extension beginning May 31, 2024–September 29, 2024, to ensure completion of the originally approved project.

Solution: Authorize to extend the current agreement from May 31, 2024–September 29, 2024.

Result: Authorizing an extension to the original contractual agreement will allow the Veterans Treatment Program to provide an Electronic Healthcare Record System through Accucare to ensure fidelity to the Drug Court Model.

12. Economic Development

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 08, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1382	Project Coordinator	\$19.40 - \$21.16 17/A-H

Issue: Slot has become vacant through internal promotion.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1382 will allow the department to run on a full staff if the court grants approval.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 08, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1508	Program Administrator	\$18.46 - \$20.14 16/A-H

Issue: Slot will become vacant effective July 11, 2024.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1508 will allow the department to run on a full staff if the court grants approval.

- c. Discussion and possible action to allow the acceptance of a grant from the Texas Department of Transportation in the amount of \$13,355.66 for the 2024 STEP – Operation Slowdown Campaign, effective July 16, 2024, and designate the Webb County Judge as the authorized official in all matters related to this grant, and any other matters incident thereto. This grant requires a 20% match totaling \$3,336.66 for fringe benefits. All required documents will be sent for review to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Mike Villarreal, Constable Pct. 2; Account #2183-259700 (State Forfeiture Funds)]**

Issue: To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education effort during the Enforcement period.

Solution: Constable Pct. 2 has been awarded a state grant so that for the first time it can join forces with other State and Local Law Enforcement Agencies to improve effective enforcement and execution of traffic safety regulations in order to decrease fatal and serious injury collisions, as well as public awareness and education efforts throughout the Enforcement period.

Result: As a consequence of getting this funding, we will be able to improve the safety of our community for drivers. We will raise awareness about the importance of being a safe driver in our community. If this grant is received, it may result in a reduction in fatal collisions and serious injuries.

- d. Discussion and possible action to submit FY 2024-2025 STATE Application STATE-R-2024-WEBB CO- 00110 from Webb County Community Action Agency to the State of Texas through IGX (TxDOT website) in the amount of THREE HUNDRED SIXTEEN THOUSAND NINE HUNDRED THIRTY-SIX DOLLARS (\$316,936.00) acting through Texas Department of Transportation wherein Webb County El Aguila Rural Transit will be applying by meeting desire deadlines. All required documentation has been submitted to the Economic Development Department for review and was found to be compliant with the Single Point of Contact (SPOC) policy. **[Requested by Community Action Agency]**

Issue: Rural Public Transportation is a grant-funded agency.

Solution: Through the approval of the Commissioners Court to submit the STATE application Webb County, will allow the department to receive funds.

Result: Approval of STATE contract application submission will ensure the continuation of transportation services to the rural areas of Webb County.

- e. Discussion and possible action to approve and execute FY 2024-2025 Federal 5339-R-2024- WEBB CO 00044 for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of EIGHTY-FIVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$84,750.00) This grant does not require a cash match and will have no impact on the General Fund. All required documentation has been submitted to the Economic Development Department for review and was found to be compliant with the Single Point Of Contact (SPOC) policy. **[Requested by Community Action Agency]**

Issue: Rural Public Transportation is a grant-funded agency.

Solution: Through the approval and execution of the Federal grant, it will allow the department to receive the funds.

Result: Approval and execution of the capital grant will ensure continued transportation services to the rural areas of Webb County.

- f. Discussion and possible action to approve the acceptance of a grant award from the Texas Department of Housing and Community Affairs Office of Colonia Initiatives for the Colonia Self-Help Center Program, Contract No. CSHC23-0520 in the amount of SEVEN HUNDRED FIFTY-SIX THOUSAND FIVE HUNDRED SEVENTY-EIGHT DOLLARS AND NINETY-FIVE CENTS (\$756,578.95) and authorize the County Judge to sign all relevant documents. This contract agreement commenced on December 31, 2023, and terminates on December 31, 2027. All required documents were reviewed by the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Community Action Agency]**

Issue: Additional funds became available through the Texas Department of Housing and Community Affairs. A proposal was submitted by July, 27, 2023 for request of available funds. The additional funds were awarded to the Webb County Community Action Agency (WCCAA) Colonia Self-Help Center Program. The award requires the approval of the court.

Solution: Obtain Commissioners Court authorization to ratify the acceptance of the grant.

Result: The WCCAA Colonia Self-Help Center Program will be able to accept the additional available funds and service eligible applicants to the qualified colonias of Webb County.

13. **Head Start**

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1637	Area Service Manager	\$20.75	20

14. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the purchase of a 2024 Silverado 4WD Crew Cab Truck with police equipment from Lake Country Chevrolet (TIPs Contract No. 210907) for an amount not to exceed \$87,500.00, for Webb County Constable Precinct 2, pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #2465-3180-001-470000 (2023 Operation Stonegarden Grant - Constable Pct. 2 - Capital Outlay)]**

Issue: The full-size truck with police equipment is being funded through 2023 Operational Stone-Garden Grant funds.

Solution: Consideration for approval to use a cooperative contracted vendor for the purchase of a full-size truck and upfitting of police equipment of the vehicle for Constable Pct. 2.

Result: Proceed with order funded by Stonegarden grant proceeds accordingly.

- c. Discussion and possible action to authorize the Purchasing Agent to solicit competitive bids for the removal and installation of new mailboxes along SH 359 to include Welch Road, Emiliano Road and Wawi Tijerina Road pursuant to the Local Government Code; Sub-Chapter C. Competitive Bidding in General and any other matters incident thereto. **[Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Issue: Currently, residential mailboxes along the subject area locations are located along the shoulder/roadside of SH359. The existing placement of these residential mailboxes pose a safety concern due to the proximity of the mailboxes to the road.

Solution: Consideration to authorize the Purchasing Agent to publicly advertise and secure competitive formal bids for the subject project. Securing a competitive bid from a qualified contractor will provide an opportunity to remove existing mailboxes and install new ones in a more secure spot, in accordance with state and local traffic rules & regulations.

Result: If approved, the Purchasing Agent will secure the specifications, drawings and/or any other related construction document items from the County Engineering Department in order to proceed with the public bid. In conjunction with the widening of this road by TXDOT and the relocation of

the mailboxes, these actions will provide a safer roadway, protect property and most importantly protect the residents of Webb County.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for a Civil Engineer to prepare the design work, provide estimated construction costs, preparation of construction documents for bid solicitation, and construction administration for the paving of Las Lomas Road Paving Project pursuant to the Texas Government Code; Professional Services Procurement Act and any other matters incident thereto. **[Co-Sponsored by Rosaura "Wawi" Tijerina, (3716 County Transportation Infrastructure Funds (C.T.I.F.) 2020)]**

Issue: On February 12, 2024, Commissioners Court under item no. 11 (b.) authorized the Purchasing Agent to solicit bids for the paving of Las Lomas Road and further authorized the Engineering Department to produce the plans/specifications and necessary construction documents for the bid package. The Engineering department is requesting that a Civil Engineer be contracted instead in order to move this project forward to secure certified plans from a licensed Civil Engineer.

Solution: Authorize the Purchasing Agent to solicit RFQ to secure competitive proposals from qualified engineering firms.

Result: Formal qualification statements will be secured, scored and a recommendation will be made to the Commissioner's Court at a future regularly scheduled meeting for award of the most qualified firm based on published weighted criteria.

- e. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the following annual contracts for fiscal year ending 2024-2025, pursuant to the County Purchasing Act and any other matters incident thereto.

Annual Contract for Auto Parts
Annual Contract for Electrical Supplies
Annual Contract for Generator Preventive Maintenance and Repair Services
Annual Contract for Janitorial Supplies
Annual Contract for Machine Shop Repairs
Annual Contract for Master Electrician Services
Annual Contract for Mechanical, Electrical & Transmission Repairs for vehicles
Annual Contract for Milk, Bread, Tortillas & Meat
Annual Contract for Motor Rewinds
Annual Contract for Office Supplies
Annual Contract for Outdoor Advertising
Annual Contract for Paint and Body Work for vehicles
Annual Contract for Pharmaceutical Supplies
Annual Contract for Plumbing
Annual Contract for Printing Services
Annual Contract for Processed Foods
Annual Contract for Produce Foods
Annual Contract for Refuse Collection
Annual Contract for Road Construction Material
Annual Contract for Uniforms (Civilian Personnel Only)
Annual Contract for Water Plant Chemicals

Issue: Current annual contracts are set to expire on September 30, 2024.

Solution: Authorize the Purchasing Agent to solicit formal bids for upcoming annual contracts effective October 1, 2024, through September 30, 2025.

Result: Annual contracts will provide fixed pricing for County departments to utilize when needed through the course of the fiscal year with vendors that have met the competitive bidding

requirements.

- f. Discussion and possible action to authorize the networking equipment expense authorized for the new Community Action Agency building on June 21, 2024, item 22 and issued under Purchase Order No. 2024-00005825 to be reclassified to the 2013 Bond Series account in the amount not to exceed \$38,241.48 with Insight Public Sector (DIR Contract No. TSO-4167 & OMNIA Partners No. 23-6692-03) and any other matters incident thereto. **[Account #3140-2450-001-470000-030]**

Issue: During the June 21st meeting, under item 22, the commissioners court authorized three related price quotations to be coded to ARPA funds for the installation of network equipment and internet / Wi-Fi services for the new CAA building. The proposal by insight is under cooperative pricing and the Webb County Purchasing Agent is recommending to reclassify the expense for the networking equipment to the 2013 Bond Series account to close out those balances left over from original project budget.

Solution: Consideration to approve the recommendation to reclassify the expense for networking equipment under old bond fund designated for improvements to this building. Using cooperative pricing with a reputable vendor for requested equipment and bond money will expedite the process. Using ARPA funds for this transaction will require more time to secure additional quotes for the specifications being recommended by the IT department.

Result: If approved, the Purchase Order will be revised to reflect use of updated GL account under 2013 bond series. 3140-2450-001-470000-030 (Juvenile Drug Rehab & Detox 2013 -Juvenile Probation-Administration-Capital Outlay-Construction.

15. Honorable Patricia Barrera, Tax-Assessor- Collector

- a. Discussion and possible action to confirm the designation of Patricia A. Barrera, Tax Assessor Collector to calculate the no-new-revenue (NNR) tax rate and the voter approval tax rate for taxing entities as per Senate Bill 2, Texas Property reform and Transparency Act of 2019 (Tax Code Section 26.04) and any other matters incident thereto.

16. Line Item Transfers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Employee Health funds. **[Requested by Risk Management]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-452010	Claims Paid-Medical	\$9,578,336.12	\$1,504,800	\$2,897,676.24	\$1,392,876.24
To:	6100-1090-001-452009	Claims Paid-Prescription	\$3,387,930.75	\$1,500,000	\$63,767.32	\$1,563,767.32
	6100-1090-001-432058	Cobra Administration	\$10,000.00	\$4,800	\$1,395.55	\$6,195.55
				\$1,504,800		

Issue: Budget line-item transfer is needed to cover the remainder of 2024 fiscal year expenses.

Solution: Approve line-item transfer to fund adequately the accounts above for the remainder of the fiscal year.

Result: Approval of line-item transfer will result in having funds available for upcoming invoices.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Fire Suppression & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-431009	Stipends	\$55,000	\$15,000	\$48,269.21	\$33,269.21
To:	1001-3140-001-443000-075	Repairs & Maint. Vehicles	\$40,000	\$15,000	\$6,211.51	\$21,211.51

Issue: Transfer of funds is required to cover estimated forecasted expenditures in the repair & maintenance of vehicles for emergency units.

Solution: Approval of line item transfer to cover forecasted and possible unforeseen expenses.

Result: Line items will have sufficient funds and fire department operations will continue uninterrupted.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

17. Discussion and possible action to increase the livestock/stray animal fees charged by the Sheriff's Office for FY 25 as follows:

Livestock Boarding Feeding	Market cost Amount	
Large Livestock (Each Day)	Hay \$15	Sweet \$15
Small Livestock	Hay \$8	Sweet \$8

Livestock Return / Delivery Fee	2024 Amount
Large Livestock (Bulls, Cows, Horse)	\$65
Each additional animal	\$30
Small Livestock (Goats, Sheep, Hog)	\$37.50
Each additional animal	\$30

Livestock Carcass Removal	2024 Amount
Burial Fee for Each Animal	\$112.50

Livestock / Other Fees	2024 Amount
Coggins Testing for Horse	Vet price
Minor medical attention (Large Animal)	Vet Price
Minor medical attention (Small Animal)	Vet Price
Fence Repair / with material	\$100 + material

Feed Cost Break Down	Market Price
Round Bale	\$135.00
Coastal Square Bale	\$14.00
10% all Stock Mg (50 lbs)	\$12.99
Cubes 15% Ranch	\$15.99
12-8 Super Horse Feed	\$14.99

Issue: The costs associated with livestock/stray animal impoundment, boarding, delivery fees, carcass removal, veterinarian/medical fees, and feed have increased.

Solution: Increase fees to reflect changes in the costs associated with the Sheriff's Office livestock/stray animal account.

Result: The change of fees reflects the costs associated with impoundment and maintenance of the stray animals in the care of the Sheriff's Office.

Engineer

18. Discussion and possible action to authorize the Purchasing Agent to add two (2) new cell phone lines, including data service in accordance with the current approved AT&T FirstNet Plan to the Webb County Engineering Department pursuant to Section 271.101 and 272.102, Texas Local Government Code, Cooperative Purchasing program DIR Agreement TELE-CTSA-002 at a monthly rate of \$42.99 per cellular, plus surcharges and other fees; and subject to annual budgetary appropriation; and have the County Judge sign all relevant documents; and any other matters incident thereto. **[Account #2007-1190-001-441010 (Cell Phone Cost)]**

Issue: Cellulares are needed for the Assistant County Engineer and the Executive Assistant as per Director in order to ensure the daily communication with staff, County Officials, and others as needed after hours and on weekends in order to respond to any emergency. Currently, the Assistant County Engineer and the Executive Assistant are using their personal cellular telephone.

Solution: Approval of cellular will ensure that the Assistant County Engineer and the Executive Assistant are in full communication.

Result: The Assistant County Engineer and the Executive Assistant will be able to respond to any emergency calls of importance on a daily basis.

Planning

19. Discussion and possible action to enter into four (4) agreements with RGM Land Management, LLC for Colonia site evaluation, design, and installation of On-Site Sewage Facilities (Septic Systems) involving four Colonia Properties for the following landowners: (1) Roberto A. Muniz and Rosa Guadalupe Lopez Cervantes, 228 San Luis Road, Colorado Acres, (2) Rosalva Moreno Becerra, 149 Camino Peru, Unit A, Ranchitos Los Nopalitos, (3) Cynthia Veronica Garcia, 2499 Mangana Hein, Unit B, La Presa, and (4) Sebastian Esquivel, 482 Well Lane, Unit A, Botines Subdivision, with said property owners being third-party beneficiaries to the installation contracts in an amount not to exceed ONE HUNDRED EIGHT THOUSAND DOLLARS (\$108,000.00), authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Account #2703-5205-001-474502-101 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Infrastructure in Progress-Septic Systems Assistance Program)]**

Issue: On September 25, 2023, the Webb County Commissioners Court approved the "First Time On-Site Sewer Facilities (OSSF) or Replacement Program" ("OSSF Program") for eligible Colonia residents to be able to have a septic system installed on their homestead property.

Solution: At the June 10, 2024, Commissioners Court Meeting, the Court awarded Invitation to Bid (ITB) 2024-006 "ARPA Project Number 6-"Septic System Installation Project-Phase II" to RGM Land Management, LLC to do site evaluation, design, and septic system installation for four Colonia properties (1 in Colorado Acres, 1 in Ranchitos Los Nopalitos, 1 in La Presa, and 1 in Botines) that met the eligibility requirements under the county's OSSF Program. Under each contract, the contractor has ninety (90) calendar days to complete the site evaluation, design, and septic system installation on each of the properties.

Result: Four eligible county homestead landowners will receive a septic system in order for the property owners to be able to safely remove household wastewater.

Purchasing

20. Discussion and possible action to award Invitation to Bid (ITB) 2024-007 "Justice of the Peace Pct. 2 Pl. 1 Renovation Project" to the lowest & responsible bidder, SIMA Contractors, LLC, for an amount not to exceed \$76,800.00 for bid items no 1 and 3 only to remove/dispose of existing tile floor and install new tile floor in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act) and to authorize the transfer of funds from the General Operating reserve account in an amount not to exceed \$16,800.00 to Judge Quintana's capital outlay account to cover difference exceeding the original budget for \$60,000.00 and to further authorize General Counsel to prepare the construction document for the awarded sum and authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-2160-001-470000 (General Fund-JP Pct2 Pl1 R Quintana-Administration-Capital Outlay)]**

Issue: On June 21, 2024, Commissioners Court tabled item 23 to award this project to SIMA Contractors, LLC. and directed the Building Maintenance Department to complete a portion of the scope of work in-house to reduce the overall cost of the project. The Webb County Purchasing Agent informed the Court that he would look at the other formal bids submitted to compare amounts for bid items 1 and 3 pertaining to removal of existing tile and installation of new tile to compare pricing.

Solution: Consideration to authorize the award to lowest and responsible bidder, SIMA Contractors, LLC, for the recommended bid items. Two additional bids were received by the solicitation deadline, but both vendors failed to submit the required bid bond with their formal bid proposal.

Result: If approved by Commissioners Court, proceed with execution of the construction contract and notice to proceed subject to submission of minimum insurance and payment bond requirements.

21. Discussion and possible action to authorize the services of LED Electric Lighting Contractors (Annual Contractor – Bid No 2024-19) to furnish labor and materials for the replacement of exterior pole light fixtures for the Webb County Sheriff's new Administrative building located at 1002 Farragut Street to include tracing, removing and replacing all damaged electrical wiring and replacing Parking lot light pole fixtures identified by the Building Maintenance Director and our County Engineering staff for an amount not to exceed \$72,375.67 and to further authorize the transfer of funds from the General Operating Reserve Account #1001-1130-001-470000 in the amount of \$68,793.00 to the Sheriff's Capital Outlay Account #1001-3010-001-470000 and any other matters incident thereto. **[Account #1001-3010-001-470000 (General Fund-Sheriff Patrol-Administration-Capital Outlay); 3867-7230-001-474501-002 (Former HEB Building Series 2019A-Construction In Progress-Administration-Construction In Progress-Finish Out/Remodeling)]**

Issue: The Sheriff's new administrative building requires repairs/replacement to the existing parking lot lighting poles and related electrical wiring. Current lighting is not operable and was not part of the original scope of work awarded to the general contractor finalizing the renovations to building.

Solution: Consideration to authorize the services of LED Electric Lighting Contractors to repair and replace the damaged electrical wiring and replacement of exterior light fixtures for parking lot area.

Result: If price proposal is approved, the Purchasing Agent will secure the COI and issue the Purchase Order. Estimated time of completion is 3 weeks.

Budget Officer

22. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$241,413		
To:	1001-1130-001-432064	Appraisal District Cost	\$1,293,328	\$241,413	\$142,272.25	\$383,685.25

Issue: Webb County Appraisal District sent a finalized cost estimate in December 2023 after the budget was adopted for FY 23-24. This estimate created a shortage in this line item.

Solution: Transfer the necessary funds to complete the 4th quarterly payment that is due in September.

Result: Sufficient monies to complete the debt obligation.

23. Discussion and possible action to transfer county payroll savings funds accumulated as of June 21, 2024, in the amount of \$1,596,477 to the accounts listed below; and any other matters incident thereto.

Account Number	Account Description	Amount
1001-4070-203-412000	Part Time Jail	\$78,000
1001-4070-204-412000	Part Time Jail-Nurses & Medical	\$26,000
1001-1130-001-431007	Operational Reserve	\$1,492,477

Issue: Budget Officer has directed a quarterly payroll sweep.

Solution: Complete third quarterly payroll sweep.

Result: Savings for Operational Reserve and funds for various county projects.

Commissioners Court Administrator

24. Discussion and possible action to adopt the FY 2024 Voluntary Separation Incentive Program Application Form and criteria for FY 2025 and authorize county staff to initiate the Voluntary Separation Incentive Plan for county employees who meet the eligibility requirements set forth in the Program Application Form, provide for a one-time 30% lump sum payment based on the current fiscal year base salary excluding stipends or supplemental pay as set forth in detail in the adopted Voluntary Separation Incentive Program Application Form with an application submission deadline to be determined; and any other matters incident thereto.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

25. Discussion and possible action to enter into a Memorandum of Understanding with the City of El Cenizo, Texas and Webb County for the proposed donation of property known as 621 & 623 Hernandez, legally described as Lot No. 25, Block 3, Unit II, in the City of El Cenizo, Texas, for public use purposes; and authorizing the civil legal division and staff to prepare the necessary research and paperwork for said donation; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

26. Discussion and possible action to proclaim the week of July 15 - 19, 2024 as "Probation, Parole, and Community Supervision Week".

Closed Session/Executive Session

27. Discussion and possible action to settle the claim regarding property damage brought on by Gloria Z. Moreno, arising out of an incident which occurred on May 10, 2024, between a Building Maintenance vehicle (unit 05-82) and a white Mercedes-Benz driven by Gloria Z. Moreno and any other matters incident thereto (Tristar Claim #24911803). **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.07 (1) (A) (Consultation with Attorney regarding pending settlement offer)]**
28. Discussion and possible action to settle a claim with the Law Offices of Arturo Gallegos for his client Francisco Quevedos who was mistaken as Francisco Baldemar Quevedo for an alleged incident that occurred on or about August 21st, 2022 in Laredo, Texas in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1)(A)(Consultation with Attorney regarding pending settlement offer) Account Number 10001-4070-001-432001 (Professional Services)].**
29. **Communications**
30. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 3rd DAY OF JULY, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

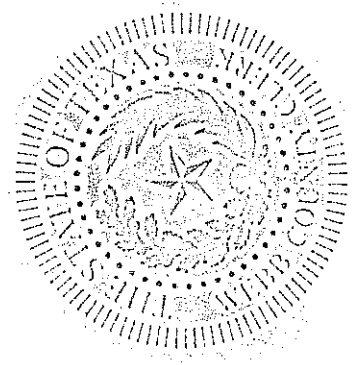
CERTIFICATION OF NOTICE AND POSTING

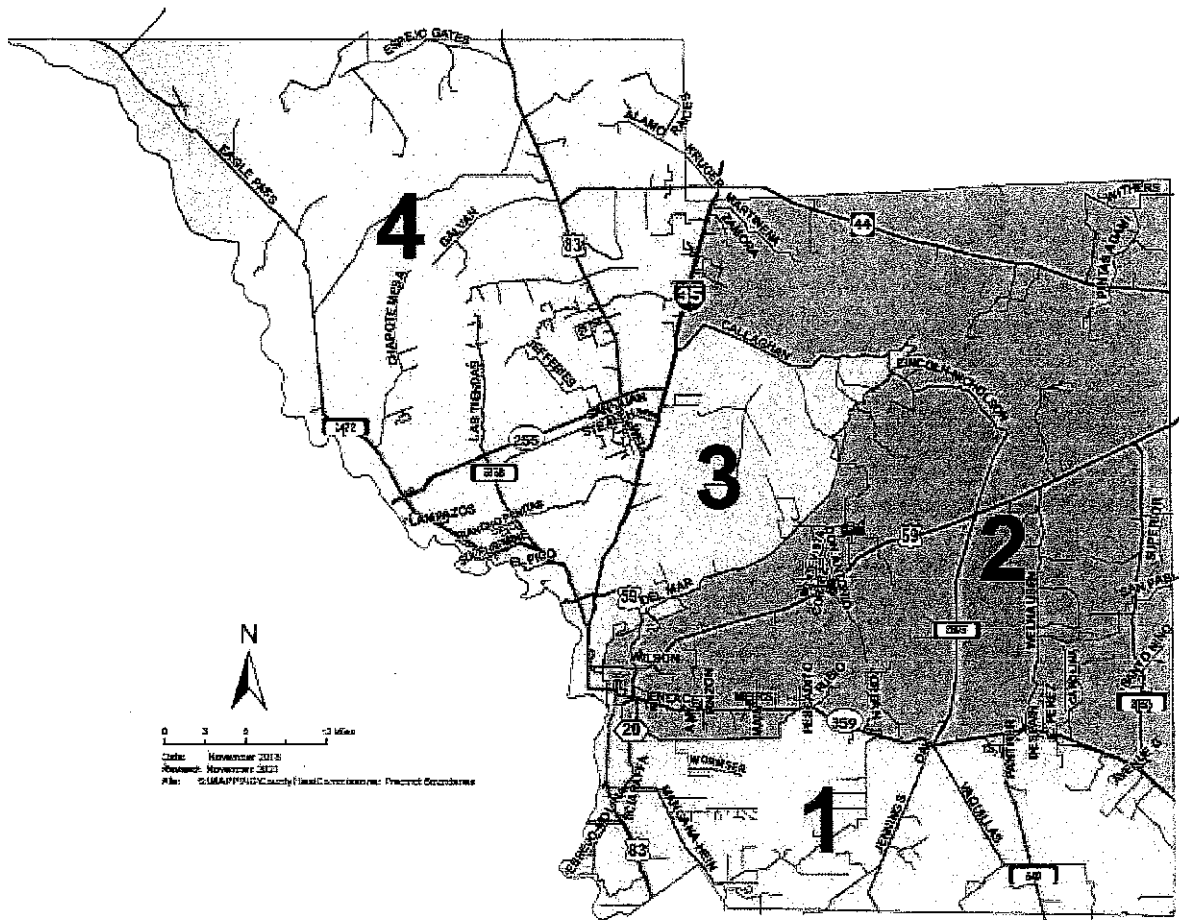
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 3rd day of July, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 3rd DAY OF JULY, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Herlinda Flores
For: Margie Ramirez-Ibarra, County Clerk
By: Herlinda Flores, Senior Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries