



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
AUGUST 26, 2024  
9:00 a.m.

BY TH DEPUTY  
WEBB COUNTY, TEXAS  
AUG 22 PM 4:10  
FILED  
MARGIE R. IBARRA  
COUNTY CLERK

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

## COURT TO DISCUSS AND ACT ON THE FOLLOWING:

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

### CONSENT ITEMS

#### 5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar; GF #2716 (SB 22-Sheriff's Office Rural Law)]**

|       | Acct. Number         | Acct. Name       | Adopted      | Request     | Current     | End Bal.    |
|-------|----------------------|------------------|--------------|-------------|-------------|-------------|
| From: | 2716-3010-001-410000 | Payroll Cost     | \$141,960.00 | \$38,930.28 | \$71,390.92 | \$32,460.64 |
|       | 2716-3010-001-421000 | Health Insurance | \$32,772.00  | \$20,229.22 | \$21,489.67 | \$1,260.45  |
|       | 2716-3010-001-422000 | FICA             | \$11,470.00  | \$2,987.44  | \$5,470.73  | \$2,483.29  |
|       | 2716-3010-001-423000 | Retirement       | \$19,260.00  | \$5,774.45  | \$10,033.27 | \$4,258.82  |
|       | 2716-3010-001-425000 | Unemployment     | \$1,250.00   | \$167.34    | \$306.99    | \$139.65    |
|       | 2716-3010-001-426000 | Worker's Comp.   | \$950.00     | \$813.67    | \$1,492.08  | \$678.41    |
|       |                      |                  |              | \$68,902.40 |             |             |
| To:   | 2716-3010-001-470000 | Capital Outlay   | \$283,383.00 | \$68,902.40 | \$0.36      | \$68,902.76 |

**Issue:** Now that all SB 22 grant-funded positions have been filled, grant funding anticipated to be left remaining can be utilized for needed safety equipment.

**Solution:** Request a line item transfer to other eligible budget categories.

**Result:** Funding will be available to meet other needed law enforcement improvements.

6. **Business Office**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund.

|       | Acct. Number             | Acct. Name                | Request   |
|-------|--------------------------|---------------------------|-----------|
| From: | 1001-1130-001-431007-010 | Operational Reserve       | \$242,000 |
| To:   | 1001-1130-001-469001-005 | Operating Lease Principal | \$242,000 |

**Issue:** With new vehicles added throughout the year, there is a shortage in this account.

**Solution:** Transfer as above listed.

**Result:** Secured funding for the remainder of the fiscal year.

7. **Civil Legal Division**

- a. Discussion and possible action to approve a one year (October 1, 2024 through September 30, 2025) service agreement with Recovery Monitoring Solutions to provide continuous alcohol monitoring, breath-alcohol testing, and/or drug patch services for the Webb County Pretrial Services Department with costs to Pre-Trial participants who are being monitored will pay the vendor (Recovery Monitoring Solutions) Eighty Dollars (\$80.00) for each drug patch, Nine Dollars (\$9.00) per day for the Active GPS and Eight Dollars (\$8.00) per day for the Passive GPS, when services are utilized, authorizing the County Judge to execute all relevant documents and any other matters incident thereto.

**[Requested by Pre-Trial Services; Account #1001-2390-001-432001 (Professional Services)]**

**Issue:** Services provide tracking and alcohol/drug monitoring devices that document the compliance of each participant in the Pre-Trial Services program.

**Solution:** Authorize the payment for the Monitoring Services being utilized by the participants of the Pre-Trial Services Program.

**Result:** By obtaining these services, the County seeks to monitor the alcohol/drug abuse of pre-trial participants.

- b. Discussion and possible action to ratify an amendment to the Inter-Governmental Service Agreement (IGSA)70DCR18DIG00004 in which ICE has closed out the contract set to expire and de-obligate the funds set aside to pay CoreCivic (the owner of the Webb County Detention Center, in Laredo, TX) in the amounts as follows: A decreased from \$8,690,102.00 by \$-140,400.40 to \$8,549,701.60; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on the County's General Fund. **[Requested by the Webb County Sheriff's Office, WCDC Account #1001-209250-180]**

- c. Discussion and possible action to enter into a One (1) year (September 1, 2024 through August 31, 2025) non-financial senior job skills training program agreement by and between Webb County ("Host Agency") and AARP Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Monica Flores, Interim Risk Management Administrator]**

- d. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (M.O.U.) between the Texas Department of Public Safety (DPS) and Webb County for Webb County's inclusion in the Texas Statewide Interoperability Channel Plan (TSICP) in which will authorize the use by Webb County first responders for state-licensed radio channels held by the Texas Department of Public Safety (TxDPS) and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff (Non-Financial M.O.U.)]**

8. **Community Action Agency**

- a. Discussion and possible action to amend FY 2023 Federal 5311-2023-WEBB CO-00005 (RPT 2403 (22) 108\_23) for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of EIGHTY-EIGHT THOUSAND DOLLARS (\$88,000) from administration to operations. This grant does NOT require a County Match. All required documentation has been submitted to the solicitation to comply with Webb County (SPOC) Single Point Contact Procedures.

**Issue:** Rural Public Transportation is a grant-funded agency.

**Solution:** Commissioners Court approval of the amendment in order for the agency to exhaust all operational funds.

**Result:** Approval of the contract amendment will ensure the continuation of transportation services to the rural areas of Webb County.

- b. Discussion and possible action to approve the transfer of slot #1134 Transit Program Assistant (hourly rate \$13.72) from Operational Funds 7110 to Administration Funds 7100. No fund transfer is required for this action. This has been submitted to the solicitation to comply with Webb County (SPOC) Single Point Contact Procedures.

**Issue:** Slot #1134 is currently being funded through operations funds and will now be transferred to administration funds.

**Solution:** Approval by Commissioners Court for slot transfer to Administration Funds effective June 17, 2024.

**Result:** This action will allow the department to continue to function efficiently and effectively.

- c. Discussion and possible action to accept the Community Services Block Grant (CSBG) - Community Needs Assessment (CNA) required by Assurance #11 of Section 676 from the Texas Department of Housing and Community Affairs (TDHCA), and in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Chapter 6, Subchapter B, Rule 6.206. This action will not have an impact to the General Fund.

**Issue:** TDHCA requires Community Action Agency (WCCAA) submit a CNA every three (3) years in accordance with Assurance #11 of Section 676 of the CSBG Act and with TAC §6.206, as a condition to receive CSBG funding.

**Solution:** The WCCAA Director and staff prepared and submitted the 2024 Community Services Block Grant -Community Needs Assessment to the Texas Department of Housing and Community Affairs.

**Result:** The 2024 CNA submitted by WCCAA to TDHCA has been reviewed by Department staff and deemed to be acceptable.

- d. Discussion and possible action to accept Amendment No. 21 for the Health and Human Services Commission (HHSC) Contract #000158100) for the fiscal Year 2024-2025. This amendment is a grant increase from \$603,525.50 to \$628,525.70 for a total increase in the amount of TWENTY-FIVE THOUSAND DOLLARS AND TWENTY CENTS (\$25,000.20) and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed and is compliant with SPOC policies and procedures. **[Grant Account #2371-5150-521-330300]**

**Issue:** Texas Health and Human Services Commission (Region 11, HHS Contract No 000158100) is an ongoing amendment that is ratified every year. The contract is amended to establish the fiscal Year 2024-2025 budget by adding funding in the amount of \$25,000.20 for a total budget of \$628,525.70 for home delivered meals.

**Solution:** The discussion and possible action is to accept Amendment #21 with the current HHSC contract to provide Home-Delivered Meals to the elderly, home-bound residents of Webb County.

**Result:** The HHSC contract will provide an estimated 97,2995 Home Delivered Meals from October 1, 2024 through September 30, 2025.

- e. Discussion and possible action to accept and approve a revision to the Webb County Community Action Agency (WCCAA) Advisory Board By-Laws; and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. The By-Laws were endorsed and approved by the Advisory Board during the July 30, 2024, WCCAA Advisory Board Meeting. The proposed changes apply to Article I- Section 2. Address, Article V- Section 1. a. through c., Article V- Section 2. Residency and Employment, Article V- Section 4. c. Vacancy, Article V- Section 5. Removal, Article VII- Section 2. Special Meeting, Article VII- Section 6. a. Attendance, Article VIII- Section 1. a. through f. Committee Structure, Article XII Public Comments.

**Issue:** This revision was completed as per request from the WCCAA Advisory Board to ensure that the document would be updated as necessary.

**Solution:** Approval by the Governing Body.

**Result:** Once approved by the Governing Body, a signed copy of the WCCAA Advisory Board By-Laws will be provided to each board member.

- f. Discussion and possible action to approve the execution of a One year (1yr.) lease to the commercial kitchen building with a termination for convenience clause, option for the C.A.A. "Meals on Wheels Program" with Laredo Real Foods, Inc., as Lessor, and Webb County, as Lessee, at a monthly rental of \$3,500.00 per month or \$42,000.00 annually, commencing September 1, 2024, through October 31, 2025, and authorizing the Webb County Judge to sign any and all relevant documents; and any other matters incident thereto. **[Requested by Guillermo Walls, CAA Director; Accounts #2928-5160-521-444100, #2371-5260-521-444100, #2025-5320-521-444100]**

9. **Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to approve a 12-month agreement (effective October 1, 2023 to September 30, 2024) between Webb County for the benefit of the Webb County Court-at-Law II Juvenile Drug Treatment Court Program and Attorney Estella Rodriguez in the amount not to exceed Seven thousand forty-two dollars (\$7,042.00). The services will allow the Juvenile Drug Treatment Court Program participants to have access to legal guidance and legal representation while in the program; as listed and approved on the grant application through Department of Justice O-OJJD-2023-171678 and authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2355-2070-001-432001]**

**Issue:** Webb County Court-at-Law II established a Juvenile Drug Treatment Court to service area juvenile drug offenders to community resources, including legal and mental health services.

**Solution:** Effectively service area juveniles through legal guidance and representation.

**Result:** Obtaining legal services from an attorney is a key component of grant requirements.

- b. Discussion and possible action to approve a 12-month agreement (effective October 1, 2023 to September 30, 2024) between Webb County for the benefit of the Webb County Court-at-Law II Juvenile Drug Treatment Court Program and Amistad Consultation and Evaluation Services in the amount not to exceed Twenty thousand dollars (\$20,000.00). Dr. Todd Russell and Drew Russell will service the Juvenile Drug Treatment Court Program team to have access to professional evaluation of the court and consulting; as listed and approved on the grant application through Department of Justice O-OJJD-2023-171678 and authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2355-2070- 001-432001]**

**Issue:** Webb County Court-at-Law II established a Juvenile Drug Treatment Court to services area juvenile drug offenders to community resources including mental health & legal services.

**Solution:** Effectively service area juveniles through mental health and other resources provided by the court.

**Result:** Obtaining the services by Amistad Consulting and Evaluation Services is a key component of grant requirements.

#### 10. **Economic Development**

- a. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$8,000 as developed, written, and submitted by the Webb County Sheriff's Office Grant Writer for firearms equipment for the Sheriff's Office certified peace officers, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The Webb County Sheriff's Office must continually equip its sworn officer force with an important array of duty gear, other critical safety equipment, and essential, but costly expendable supplies, such as ammunition, utilizing limited local funds. Moreover, the vast majority of federal and state grants do not allow for the purchase of firearms and/or ammunition as an eligible grant expense.

**Solution:** Grant application to the Friends of the National Rifle Association (NRA) Foundation by the Webb County Sheriff's Office to provide firearms as a supplemental source of this needed equipment.

**Result:** The Webb County Sheriff's Office's sworn officer force will be provided with additional firearms.

- b. Discussion and possible action to authorize the Webb County Judge to act as the county's executive office and authorized representative in all matters pertaining to the county's participation in the USDA Rural Development Community Facilities Program; and authorizing the county judge to execute any and all relevant documents and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. No impact to the general fund. **[Co-Sponsored by Commissioner Jesse Gonzalez, Pct 1]**

**Issue:** The Webb County Judge requires authorization to act as the county's executive office and authorized representative in all matters pertaining to the county's participation in the USDA Rural Development Facilities Program.

**Solution:** The Webb County Judge signs the resolution.

**Result:** The Webb County Judge will have authorization to act as the county's executive office and authorized representative in all matters pertaining to the county's participation in the USDA Rural Development Facilities Program.

- c. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant (VCLG) grant award in the amount of \$49,500 for the salaries and applicable fringe benefits for the Crime Victim Advocate; authorizing the Webb County Judge to execute all relevant documents, and any other matters incident thereto. This grant does not require a cash match. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

**Issue:** Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

**Solution:** The Webb County District Attorney's Office grant funded Crime Victim Advocate will offer critical support the local community.

**Result:** Victims of violent crime in Webb County will be provided with direct victim services.

# 11. **Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to accept the 2024 - 2025 Refunding and Cost of Living grants (Year 1 of a 5-Year Funding Cycle) for the Head Start and Early Head Start program in the amount of \$12,843,244.00 (Federal), with an in-kind match of \$3,210,811.00 (Non-Federal), for a total amount of \$16,054,055.00 to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2024 through August 31, 2025 in Webb County. Acceptance of this grant award includes the approval of Cost of Living adjustments and the filling of new/revised/vacant positions, as documented in the budget and budget justification narrative of the grant application.
- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

|       | Acct. Number             | Acct. Name                | Adopted        | Request     | Current      | End Bal.     |
|-------|--------------------------|---------------------------|----------------|-------------|--------------|--------------|
| From: | 2357-5200-531-410000     | Payroll Cost              | \$5,428,739.00 | \$45,000.00 | \$519,999.00 | \$474,999.00 |
|       | 2361-5200-531-531-410000 | Payroll Cost              | \$575,148.00   | \$30,000.00 | \$79,916.60  | \$49,906.60  |
|       |                          |                           |                | \$75,000.00 |              |              |
| To:   | 2357-5200-531-443000-020 | Repairs & Maint. Bldg     | \$90,000.00    | \$30,000.00 | \$11,340.00  | \$41,340.00  |
|       | 2357-5200-531-460004     | Classroom Supplies        | \$168,160.00   | \$15,000.00 | \$688.04     | \$15,689.04  |
|       | 2361-5200-531-443000-020 | Repairs & Maint. Bldg EHS | \$41,120.00    | \$20,000.00 | \$218.11     | \$20,218.11  |

|  |                      |                           |             |             |            |             |
|--|----------------------|---------------------------|-------------|-------------|------------|-------------|
|  | 2361-5200-531-460004 | Classroom Supplies<br>EHS | \$40,000.00 | \$10,000.00 | \$4,706.15 | \$14,706.15 |
|  |                      |                           |             | \$75,000.00 |            |             |

**Issue:** Funds are needed in building maintenance and classroom supplies.

**Solution:** Approve line item transfer.

**Result:** Funds will be available in building maintenance and classroom supplies.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

|       | Acct. Number             | Acct. Name       | Adopted   | Request  | Current     | End Bal.    |
|-------|--------------------------|------------------|-----------|----------|-------------|-------------|
| From: | 2367-5150-531-410000     | Payroll Cost     | \$58,905  | \$30,000 | \$51,933.74 | \$21,933.74 |
| To:   | 2367-5200-531-457008-030 | Contractual-Aura | \$258,000 | \$30,000 | \$5,035.00  | \$35,035.00 |

**Issue:** Funds are not available in contractual aura line item.

**Solution:** Approve line item transfer.

**Result:** Funds will be available in contractual aura line item.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

|       | Acct. Number             | Acct. Name                 | Adopted      | Request     | Current     | End Bal.    |
|-------|--------------------------|----------------------------|--------------|-------------|-------------|-------------|
| From: | 2367-5200-531-463809     | CCS-SUBSIDY                | \$16,701.00  | \$16,701.00 | \$16,701.00 | \$0.00      |
|       | 2367-5200-531-463810     | CCS-COPAYS                 | \$35,420.00  | \$10,000.00 | \$15,460.94 | \$5,460.94  |
|       | 2367-5200-531-460102     | MINOR TOOLS &<br>APPARATUS | \$36,000.00  | \$13,216.90 | \$13,216.90 | \$0.00      |
|       | 2367-5200-531-460028     | JANITORIAL SUPPLIES        | \$20,000.00  | \$20,000.00 | \$20,000.00 | \$0.00      |
|       | 2367-5200-531-460004     | CLASSROOM SUPPLIES         | \$42,830.00  | \$20,350.00 | \$20,350.00 | \$0.00      |
|       |                          |                            |              | \$80,267.90 |             |             |
| To:   | 2367-5200-531-457008-030 | CONTRACTUAL AURA           | \$258,000.00 | \$80,267.90 | \$5,035.00  | \$85,302.90 |

**Issue:** Funds are not available in contractual aura line item to process pending invoices.

**Solution:** Approve line item transfer.

**Result:** Funds will be available in contractual aura line item to process pending invoices.

- e. Discussion and possible action to enter into a five (5) year (September 1, 2024 through August 31, 2029) Child Care Partnership Agreement between Dr. Miroslava Vargas D/B/A Education Center AURA Inc. and Webb County Head Start/Early Head Start Program wherein Education Center AURA Inc., will set up, implement, and operate nine (9) classrooms at a cost determined by student population and authorizing the County Judge to sign and execute all relevant documents. **[Account numbers #2367-5190-531-457008.030 (Contractual), 2367-5190-531-463809 (CCS Subsidy), 2367-5190-531-463810 (CCS Co-Pays), 2367-5190-531-444100 (Space Rentals)]**

- f. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (L.I.S.D.) and Webb County Head Start/Early Head Start Program at J.C. Martin Elementary. This MOU establishes the terms and conditions under which L.I.S.D. and Webb County Head Start will share in the operation and monitoring of four (4) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of five (5) scholastic calendar years (2024-2025 school year through the 2028-2029 school year) at a yearly cost of One Hundred Thousand Dollars (\$100,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Account #2357-5190-531-463701-015-Support Assistance LISD]**
- g. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (L.I.S.D.) and Webb County Head Start/Early Head Start Program at Sanchez-Ochoa Elementary. This MOU establishes the terms and conditions under which L.I.S.D. and Webb County Head Start will share in the operations and monitoring of four (4) full day pre-kindergarten classrooms. The terms of the MOU shall be for a period of five (5) scholastic calendar years (2024-2025 school year through the 2028-2029 school year) at a yearly cost of One Hundred Thousand Dollars (\$100,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Account # 2357-5190-531-463701-015-Support Assistance- LISD]**
- h. Discussion and possible action to approve the posting and filling of the following slot. Filling of this slot will take effect after September 1, 2024. At this time, new salaries for the 24-25 Fiscal year will take effect.

| <u>Slot #</u> | <u>Title</u>             | <u>Hourly Rate</u> | <u>Pay Periods</u> |
|---------------|--------------------------|--------------------|--------------------|
| 2048          | Part-Time Classroom Aide | \$11.60            | 20                 |

- i. Discussion and possible action to accept the 2024 - 2025 Refunding and Cost of Living grants (Year 1 of a 5-Year Funding Cycle) for the Early Head Start Child Care Partnership grant in the amount of \$995,333.00 (Federal), with an in-kind match of \$248,833.00 (Non-Federal), for a total amount of \$1,244,166.00 to serve 72 eligible children and their families from September 1, 2024 through August 31, 2025 in Webb County. Acceptance of this grant award includes approval of Cost of Living adjustments for all employees and the filling of new/revised/vacant positions, as documented in the budget and budget justification narrative of this grant application.

## 12. **Planning & Physical Development**

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 1.013 acre tract, located in Abst. 3116, also known as Lot 20 Gaona Subdivision, as further described in Vol. 257, Pg. 582 of the Webb County Deed Records (ID 13674).

**Issue:** Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution:** As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

**Result:** If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

- b. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 0.90 acre tract, more or less, out of Tract 20, La Presa Subdivision, located in Abst. 285, as further described in Vol. 5546, Pg. 615 of the Webb County Deed Records (ID 13796).

**Issue:** Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution:** As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

**Result:** If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

- c. Discussion and possible action to enter into a one (1) year Technical Support and Software Maintenance Renewal agreement with Environmental Systems Research Institute, Inc. (ESRI) under Texas Direct Contract #DIR-CPO-4699 commencing October 1, 2024, through September 30, 2025, to provide software maintenance support for the Geographic Information System (GIS) Mapping and 911 software utilized by the Webb County Planning Department at a cost of NINE THOUSAND THREE HUNDRED NINE DOLLARS AND .32 CENTS (\$9,309.32), and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Account #2007-7020-001-457004 (GIS Mapping)]**

### 13. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the purchasing agent to solicit Request for Proposals for a three (3) year contract for Treatment Alternative to Incarceration Program (TAIP) for Community Supervision and Corrections Department (CSCD). This action will have no impact on the County's General Fund Budget, and any other matters incident thereto. **[Requested by CSCD; Grant Account #2776-4030-001-450001- 040 & 2776-4030-001-450001-045 (Contract Services Outpatient Group & Individual)]**

**Issue:** TAIP contract is set to expire August 31, 2024.

**Solution:** Award contract to qualified proposer.

**Result:** Continue Treatment Alternative to Incarceration Program operations with CSCD.

- c. Discussion and possible action to award Invitation to Bid (ITB) 2024-008 "ARPA Project No. 6 - Septic Systems Site Evaluation, Design and Installation Project - Phase III," to sole proposer, RGM Management, LLC, in an amount not to exceed \$185,000.00 for four (4) Webb County Colonia Residents who have qualified to receive a new septic system in compliance with rules of the Texas Commission for Environmental Quality (TCEQ) and Standard on Site Sewage Facilities (OSSF) - ARPA Grant Guidelines as approved by the Webb County Commissioners Court, pursuant to the Texas Local Government Code; Subchapter C. Competitive Bidding in General, §262.021 (The County Purchasing Act) and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2703-5205-001-474502-101 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Infrastructure in Progress-Septic Systems Assistance Prog)]**

**Issue:** A formal bid solicitation was advertised for the installation of four (4) new septic systems (Phase III) for Webb County Colonia residents in compliance with TCEQ and OSSF – ARPA grant guidelines as approved by the Webb County Commissioners Court.

**Solution:** Consideration to approve sole bidder RGM Land Management, LLC., bidder has the required TCEQ licenses to proceed with the requested scope of work.

**Result:** If approved, authorize General Counsel to prepare and execute the construction contract to include any federal contract provisions, if required.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit formal Invitation for Bids for Rio Bravo Street Improvement project pursuant to Sub-Chapter C. Competitive Bidding Method; under the Texas Government Code; §2269.101 (Contracts for Facilities: Competitive Bids) and in accordance with §2269.102 (Use of Architect or Engineer) by designating the County Engineering Department to prepare the plans, specifications, estimated construction costs, construction administration throughout the duration of the project until closeout and any other matters incident thereto. **[USDA-RD Grant & Webb County and Rio Bravo local match]**

**Issue:** Webb County proposes to improve street conditions on several roadways throughout the Rio Bravo community. The intent of this project is to improve the overall quality and condition of existing roadways in order to enhance driver safety for the residents of Rio Bravo and the public in general.

**Solution:** Authorize the Purchasing Agent to secure formal bid proposals for consideration by GRANTOR and ultimately for final approval by the Webb County Commissioners Court. Award of a selected bidder will be contingent upon a final grant award by USDA and through a formal motion to approve said grant and its conditions for acceptance by the Webb Commissioners Court.

**Result:** If approved, the Webb County Purchasing Agent will prepare a draft bid solicitation package for review by GRANTOR prior to advertising.

**14. Honorable Patricia Barrera. Tax-Assessor- Collector**

- a. Discussion and possible action to renew the Car Dealer Subcontractor Contracts for: 1. Powatoy-Toyota of Laredo, 2. Powel Watson Motors, 3. Sames Automotive Inc.-Honda, 4. Sames Imports-KIA, 5. Sames Laredo Chevrolet, 6. Sames Motors, and 7. Sames Nissan Laredo, on behalf of the Webb County Tax Assessor-Collector in the issuance of motor vehicle registration license validation stickers and license plates, including the application for vehicle titles and any other matters incident thereto; and authorizing the Webb County Judge to sign all relevant documents. There will

be no impact to the General Fund.

**Issue:** The state motor vehicle department requires that we have a contract with all subcontractors and all franchise motor vehicle dealers.

**Solution:** Commissioners court authorization to renew contracts

**Result:** To be in compliance with the Texas Department of Motor Vehicle requirements.

15. **Water Utilities**

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 26, 2024.

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u>       |
|---------------|--------------|--------------------------|
| 1305          | Truck Driver | \$19.40 - \$21.16 17/A-H |

**Issue:** Request to fill vacant slot.

**Solution:** Obtain authorization to advertise and fill the position with a qualified candidate.

**Results:** Provide continuous operations for the Water Utilities Department.

- b. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 26, 2024.

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u>      |
|---------------|--------------|-------------------------|
| 2878          | Operator 1   | \$15.15 - \$15.93 12A/E |

**Issue:** Position became vacant August 22, 2024.

**Solution:** Fill vacant position.

**Result:** The filling of this position will alleviate work overload created by vacancy and allow for efficiency, effectiveness and production of the work within the Utilities Department.

16. **Line Item Transfers**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Mike De La Fuente, Building Maintenance Director]**

|       | Acct. Number             | Acct. Name                 | Request  |
|-------|--------------------------|----------------------------|----------|
| From: | 1001-1130-001-431007-010 | Operational Reserve        | \$15,000 |
| To:   | 1001-1100-001-443000-020 | Repairs & Maint. Buildings | \$15,000 |

**Issue:** Request funds to purchase replacement of air-conditioning units for Rio Bravo Fitness Center.

**Solution:** Transfer of funds as stated above.

**Result:** Provide proper cooling and heating system for Rio Bravo Fitness Center.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, I.T. Director]**

|       | Acct. Number         | Acct. Name              | Adopted | Request | Current | End Bal. |
|-------|----------------------|-------------------------|---------|---------|---------|----------|
| From: | 1001-1280-001-444500 | Equipment Rental        | \$3,500 | \$100   | \$3,500 | \$3,400  |
| To:   | 1001-1280-001-456005 | Postage Courier Service | \$250   | \$100   | \$250   | \$350    |

**Issue:** Funds are needed to cover pending invoices.

**Solution:** Transfer funds to pay invoices.

**Result:** The account will have sufficient funds for all pending and future invoices.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund; **[Requested by Danny Dominguez, JP Pct.2, Place 2]**

|       | Acct. Number         | Acct. Name                | Adopted | Request | Current    | End Bal.   |
|-------|----------------------|---------------------------|---------|---------|------------|------------|
| From: | 1001-2192-001-456205 | Training & Education      | \$3,500 | \$1,400 | \$1,404.92 | \$4.92     |
|       | 1001-2190-001-458000 | Administrative Travel     | \$3,500 | \$2,460 | \$2,468.70 | \$8.70     |
|       | 1001-2190-001-456005 | Postage & Courier Service | \$4,000 | \$1,956 | \$1,956.00 | \$0.00     |
|       |                      |                           |         | \$5,816 |            |            |
| To:   | 1001-2190-001-461000 | Materials & Supplies      | \$6,000 | \$5,816 | \$678.19   | \$6,494.19 |

**Issue:** Funds needed for Materials & Supplies account to cover additional expenses & scanners for the office.

**Solution:** To seek authorization to transfer funds into Materials & Supplies to cover expenses and purchase scanners.

**Result:** To provide efficiency and rapidly expedite workload.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Road & Bridge funds. **[Requested by Jose Luis Neira, Road & Bridge Director]**

|       | Acct. Number             | Acct. Name                    | Adopted  | Request  | Current     | End Bal.   |
|-------|--------------------------|-------------------------------|----------|----------|-------------|------------|
| From: | 2007-7150-001-444500     | Equipment Rental              | \$55,000 | \$11,000 | \$37,944    | \$26,944   |
| To:   | 2007-7150-001-443000-170 | Repair & Maint. Traffic Signs | \$10,000 | \$11,000 | \$-1,548.20 | \$9,451.80 |

**Issue:** The Repair & Maint. Traffic Signs account is in a negative balance. Due to insufficient funds, we are unable to process requisitions for traffic signs and materials needed for installation and maintenance.

**Solution:** Transfer funds as requested above.

**Result:** Our department will be able to continue with the replacement, maintenance and repair of Webb County traffic signs.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the general fund. **[Requested by Fire Suppression & EMS Services]**

|       | Acct. Number             | Acct. Name                 | Adopted  | Request | Current     | End Bal.    |
|-------|--------------------------|----------------------------|----------|---------|-------------|-------------|
| From: | 1001-3140-001-431009     | Stipends                   | \$55,000 | \$5,000 | \$32,369.21 | \$27,369.21 |
| To:   | 1001-3140-001-443000-035 | Repairs & Maint. Equipment | \$5,000  | \$5,000 | \$252.88    | \$5,252.88  |

**Issue:** Transfer of funds is required to cover estimated forecasted and possible unforeseen expenditures in the repair and maintenance equipment for emergency equipment.

**Solution:** Approval of line item transfer to cover forecasted and possible unforeseen expenditures.

**Result:** Line item will have sufficient funds and the fire department operations will continue uninterrupted.

- f. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Harold DeVally, Constable Pct. 4]**

|       | Acct. Number         | Acct. Name            | Adopted | Request | Current    | End Bal.   |
|-------|----------------------|-----------------------|---------|---------|------------|------------|
| From: | 1001-3170-001-458000 | Administrative Travel | \$3,500 | \$1,000 | \$1,199.16 | \$199.16   |
| To:   | 1001-3170-001-461000 | Materials & Supplies  | \$7,50  | \$1,000 | \$725.63   | \$1,725.63 |

**Issue:** The following account #1001-3170-001-461000 (Materials & Supplies) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

**Solution:** A line item transfer will assist in account not reaching a deficit.

**Result:** The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

## REGULAR AGENDA

### Honorable Martin Cuellar, Sheriff

17. Discussion and possible action to authorize the purchase of Deputy and Correctional officers uniforms for the Webb County Sheriff's Office from GT Distributors (Buy-Board No. 698-23) in an amount not to exceed \$93,168.00 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Accounts #1001-4070-001-456305 (uniforms) and #1001-3010-001-456305 (uniforms)]**

**Issue:** The Sheriff's Office is in need to replace existing uniforms. Standard practice is to replace them because of wear and tear. Replacements are given annually as needed, as per CBA.

**Solution:** Authorize the purchase using cooperative pricing under Buy-Board to GT Distributors. Funding is available under the Sheriff's general fund budget.

**Result:** Order will be placed upon commissioners court approval.

18. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Operational Reserve funds.

|       | Acct. Number             | Acct. Name          | Adopted   | Request  | Current    | End Bal.    |
|-------|--------------------------|---------------------|-----------|----------|------------|-------------|
| From: | 1001-1130-001-431007-010 | Operational Reserve |           | \$50,000 |            |             |
| To:   | 1001-4070-001-441305-005 | Water Utilities     | \$225,000 | \$50,000 | \$2,987.83 | \$52,987.83 |

**Issue:** Funds are needed to pay the jail water bill (August and September).

**Solution:** Request funds from the court.

**Result:** Payments will be made on time with the approved transfer.

### Drug Court Program

19. Discussion and possible action to continue paying grant funded personnel under the Office of the Governor, Grant No. 4448102, FY24 Specialty Court Program, Ninety (90) days, until official notification about the grant continuation award is received from the Criminal Justice Division (CJD) by the Office of the Governor, Public Safety Office. All personnel costs will be reimbursed with grant funds. **[Account #2710-1020-001-410000 (Payroll)]**

**Issue:** Current Grant funding expires August 31, 2024. The Adult Drug Court Specialty Program has not received notice of award for the grant renewal, Grant No. 4448103.

**Solution:** Grant a 90-day payroll extension for personnel working under the grant.

**Result:** The Drug Court will continue to provide services without interruption.

## **Economic Development**

20. Discussion and possible action to authorize Five Hundred Thousand Dollars (\$500,000) in cash matching funds for a community facilities program application to the U.S. Department of Agriculture (USDA) Rural Development and authorizing the Webb County Judge to act as the county's executive officer and authorized representative in all matters pertaining to the county's participation in the USDA Rural Development Community Facilities Program; and authorizing the county judge to execute any and all relevant documents and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. No impact to the general fund.  
**[Co-Sponsored by Commissioner Jesse Gonzalez, Pct 1]**

**Issue:** USDA -RD requires a county cash match to complete the project.

**Solution:** Webb County provides a cash match to complete the project.

**Result:** Webb County completes the project.

## **Human Resources**

21. Discussion and possible action to recognize, acknowledge, and accept the retirement of the Webb County Water Utilities Director effective September 30th, 2024 and to further appoint an interim director and solicit qualified applicants for the position; and any other matters incident thereto.
22. Discussion and possible action to review the recommendations of the Wage and Pay Committee regarding Elected Official salaries and any other matters incident thereto.

## **Business Office**

23. Discussion and possible action to authorize the Business Office and Auditors Office to enter and post-budget amendments for fiscal year-end transactions necessary to process payment of all invoices dated or services rendered on or before September 30, 2024. Line item transfers are to be determined by the Business Office in coordination with the Auditors Office and presented for ratification.

**Issue:** Various departments and offices have depleted departmental budgets nonetheless there are invoices pending to be processed that must be paid with FY 2023-2024 funds. Invoices cannot be validated if the accounts are negative.

**Solution:** In order to timely process and pay invoices, Business Office will identify line items transfers and perform administrative budget amendments as needed to process invoices. A list of invoices pending process due to insufficient funds will be generated and provided to the Budget Officers by the Business Office.

**Result:** Invoices will be processed and sent to the Auditors for approval.

## **Elections**

24. Discussion and possible action for the Order of Joint General/Special Elections and to authorize and establish the Main and Temporary Branch Early Voting Polling Sites and Election Day Sites for the November 5, 2024 Joint General/Special Elections within Webb County, Texas pursuant to Chapter 85, Texas Election Code.

## **Purchasing**

25. Discussion and possible action to accept rankings and award Request for Proposal (RFP) 2024-010 "Client Tracking Management Software" to CAP Systems Inc., for the Community Action Agency Social Services, with a total one-time costs of \$19,000.00 and monthly ongoing costs \$1,500.00 totaling \$18,000.00 per year subject to budget appropriations and in accordance with the Texas Local Government Code, §262.030 (Alternative Proposal Procedures for Certain Goods and Services) and any other matters incident thereto. **[Account #2368-5170-521-457008 (Community Service Block Grant – Social Service-C.A.A.-Contractual)]**

| Supplier           | Rank | Score | Client Tracking Management Software Experience | Personnel Qualifications | Price Proposal | References and Projects |
|--------------------|------|-------|------------------------------------------------|--------------------------|----------------|-------------------------|
|                    |      | 100   | 30.00                                          | 20.00                    | 35.00          | 15.00                   |
| CAP Systems Inc.   | 1    | 87.33 | 30.00                                          | 20.00                    | 23.33          | 14.00                   |
| CAP60              | 2    | 80.00 | 24.00                                          | 13.33                    | 32.67          | 10.00                   |
| Shah Software Inc. | 3    | 78.33 | 24.00                                          | 18.67                    | 25.67          | 10.00                   |
| CaseWorthy.com     | 4    | 44.67 | 12.00                                          | 10.67                    | 14.00          | 8.00                    |
| Allerin US Inc.    | 5    | 27.00 | 8.00                                           | 6.67                     | 9.33           | 3.00                    |

**Issue:** The agreement with the current client tracking system has expired.

**Solution:** For Commissioners Court consideration to award to the highest ranking respondent. This Client Tracking Software will be covered by CSBG/CEAP grant funds.

**Result:** Recommend award of best value proposal to continue application intake through a client tracking system, offering a more accurate and timely process for intake.

26. Discussion and possible action to authorize the purchase of twelve (12) APX-6000 Enhanced VHF Portable radios including programming and installation for a total amount not to exceed \$68,902.00 from Motorola (HGAC Contract No. RA05-21) for the Webb County Sheriff's Office and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, §271.101, §271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto. **[Account #2716-3010-001-470000 Capital Outlay - SB 22 Sheriff's Office Rural Law Enforcement]**

**Issue:** Grant funding is available for the purchase of needed law enforcement safety equipment in the form of portable radios.

**Solution:** Consideration to authorize grant funded equipment for law enforcement use. Motorola has a cooperative contract with HGAC, meeting all competitive bidding requirements of the State of Texas.

**Result:** If approved, proceed with placing the order.

27. Discussion and possible action to reject all competitive sealed proposals (CSP) submitted for CSP 2024-005 "Webb County Fairgrounds Parking Lot Improvements – Phase III project and to further authorize the Purchasing Agent to solicit for an annual contract for parking lot paving repair and maintenance services on an as needed basis with possible options to extend as directed by Commissioner Court pursuant to the Texas County Purchasing Act and any other matters incident thereto.

**Issue:** The highest ranking offeror's total base bid (asphalt option) of \$4,047,000.75 or total base bid + alternate #1 (concrete option) of \$7,321,385.00 exceeded the projected construction costs

anticipated by Webb County.

**Solution:** Recommendation to reject all bids submitted for this project and consider authorizing the Purchasing Agent to solicit bids for an annual contract for parking lot paving repair and maintenance services as needed by the Webb County Fairgrounds department and/or other departments.

**Result:** If approved, bidders who participated in this solicitation will receive a rejection letter and a formal solicitation for the recommended services will be published as authorized by the Webb County Commissioners Court.

### **Risk Management**

28. Presentation by Randy McGraw, HUB International Texas, Inc. (County's Benefits Consultant) with discussion and possible action to adopt the proposed plans and rates for premiums for the employee health insurance plan (to include vision, dental, and stop loss renewals) for the next calendar year, January 1, 2025, thru December 31, 2025, and any other matters incident thereto.

**Issue:** The current premiums and plans may require adjustments to progressively maintain funding levels when recommended.

**Solution:** Adjust premiums and/or plans based on usage and expenditures when recommended.

**Result:** Progressively and appropriately manage and fund the County's health plans.

### **Honorable Margie Ibarra, County Clerk**

#### **OPEN PUBLIC HEARING**

29. Public hearing to consider and discuss the Archival Plan for Fiscal Year 2024 - 2025 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

#### **CLOSE PUBLIC HEARING**

30. Discussion and possible action to approve the Archival Plan for Fiscal Year 2024 - 2025 for funding of the automation project and records management and preservation services performed by the Webb County Clerk. This plan includes a Records Archive Fee of \$10.00 pursuant to Texas Local Government Code Section 118.025, effective September 1, 2019.

### **Honorable Patricia Barrera, Tax-Assessor- Collector**

31. Discussion and possible action to authorize the increase in change fund for the Webb County Tax Office for the amount of \$5,000.00 as per Local Government Code 130.902 and any other matters incident thereto.

**Issue:** Currently the teller boxes daily starting box is for \$200, making the tellers request for change several times throughout our busiest times of the day and having to go to the bank in several occasions as well.

**Solution:** We would like for the Commissioner to approve the increase of the change fund for our department in order to increase teller boxes from \$200 to \$300 and to be able to request adequate change from our financial institution every morning without having to disrupt our work flow throughout our busiest days.

**Result:** Authorization of a change fund increase will allow our department to have the necessary currencies on hand to issue to our tellers when needed when payments are taken in cash, and ability to create new teller boxes.

32. Discussion and possible action to levy a Tax Rate of \$0.385000 per \$100 Taxable value by Order, under the provisions of Article VIII, Section 9(a) and 9(b) of the Texas Constitution and Section 26.05 of The Texas Property Code for Tax Year 2024. The rate includes \$0.342824 per \$100 value for General Fund Maintenance and Operation; \$0.027759 per \$100 value for General Fund – Debt Service Bonds; \$0.014122 for Road & Bridge Fund M&O; \$0.000295 for Road & Bridge – Debt Service Bonds.

| Fund Type                    | Tax Rate Per \$100 |
|------------------------------|--------------------|
| General Fund M&O             | 0.342824           |
| G/F - Debt Service - Bonds   | 0.027759           |
| Road & Bridge Fund M&O       | 0.014122           |
| R & B - Debt Service - Bonds | 0.000295           |
| Total Tax Rate               | 0.385000           |

33. Discussion and possible action to re-schedule the Court meeting for the adoption of the proposed budget and Tax Rate for fiscal year 2024-2025; and any other matters incident thereto.

**Honorable Raul Reyes, Treasurer**

34. Discussion and possible action to revise the Educational Qualifications for the Chief Principal Accountant Position.

**Issue:** The current job description for the Chief Principal Accountant position requires a Master's degree, but recent recruitment efforts have failed to attract enough qualified candidates, limiting the talent pool.

**Solution:** Revise the job description to allow candidates with a Bachelor's degree and at least 7 years of relevant work experience to qualify, considering this combination as equivalent to a Master's degree. This change aims to expand the pool of eligible applicants and improve recruitment success.

**Result:** The Commissioners Court has reviewed and approved the revision to the job description, broadening the educational qualifications. Candidates with a Bachelor's degree and 7 years of relevant work experience are now eligible for consideration, increasing the potential to attract more qualified applicants for the position.

**Budget Officer**

35. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

|       | Acct. Number             | Acct. Name            | Request   |
|-------|--------------------------|-----------------------|-----------|
| From: | 1001-1130-001-431007-010 | Operational Reserve   | \$240,000 |
| To:   | 1001-1130-001-432001     | Professional Services | \$240,000 |

**Issue:** Previous items approved required a budget amendment to complete payment process. As per Auditors, requesting formal line item transfer for funding.

**Solution:** Approve and process budget amendment.

**Result:** Funding necessary to complete payment process.

#### **Commissioners Court Administrator**

36. Discussion and possible action to enter into a Tax Abatement Agreement, pursuant to the County's Guidelines and Criteria under the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code, as requested by Gransolar Texas Two LLC, dba Cuchillas Bess, for approximately \$278,000,000 in improvements related to the storage of electricity using batteries for a ten year period and being a 100% Tax Abatement of Ad Valorem Taxes (Maintenance And Operation Only), with Payments In Lieu Of Taxes (Pilot Payments) to be made annually to Webb County and any matters incident thereto, and authorizing the County Judge to sign all relevant documents. The property subject to the abatement agreement comprises approximately 1,243 acres and is located approximately 14 miles east of Laredo and approximately 1.4 miles south of United States Highway 59 within the Webb County Gransolar Texas Two LLC, dba Cuchillas Bess Reinvestment Zone Number 1. **[No effect on current county budget]**
37. Discussion and possible action to amend the agreement (AIA B101-2017 dated May 28, 2024) with Juan Homero Sanchez Architect, Inc. for the Webb County Veterans Building Rehabilitation and Preservation to include an additional reimbursement of Twenty-Seven Thousand Two Hundred Fifty Dollars (\$27,250) for additional services to be provided for clearing, securing and documenting the project and any matters incident thereto, authorizing the County Judge to sign all relevant documents. **[Funding Source: ARPA Revenue Replacement Funds]**
38. Discussion and possible action to enter into a professional services contract with Madeline Anz Slay Architects LLC for a Space Needs Assessment for the Fesco Building, Justice Center, Billy Hall Administration Building, Sheriffs Building and the Indigent Health/Engineering Building in an amount not to exceed Two Hundred Forty-Nine (\$249,000.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**
39. Discussion and possible action regarding the request of Clear Choice Hospital LLC regarding an economic development incentive for its project to be located at the Coves at Winfield and any matters incident thereto.

#### **Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

40. Discussion and possible action to have the Purchasing Agent issue a Request for Qualifications for a Civil Engineer to provide plans, specs, and opinions of probable costs for various paving projects (roadway and parking, i.e. Zaragoza Street parking lot) and to assist the County in establishing minimum road standards and specifications for County roads (both caliche, overlays and new road construction) and any matters incident thereto.

#### **Honorable Tano E. Tijerina, Webb County Judge**

41. Presentation by the Webb County Heritage Foundation regarding their accumulation of historic files with further discussion and possible action to fund a project to digitally archive all files on hand and in storage; and any other matters incident thereto.

42. Discussion and possible action to review and decide upon the Schematic Design for the Webb County Veterans Building Rehabilitation and Preservation Project and confirm the construction budget as presented by Juan Homero Sanchez Architect, Inc. and any matters incident thereto. **[Co-Sponsored by Ricardo Jaime, Commissioner Pct. 4] [No effect on County Budget]**

43. Discussion and possible action to authorize the Purchasing Agent to solicit formal Request for Proposals for a Construction Manager at Risk (CMAR) to serve as a general contractor for the rehabilitation and preservation of the Webb County Veterans Museum building pursuant to the Texas Government Code; §2269.251 (Contracts for Facilities: Construction Manager at Risk) and to further authorize the use of a one-step process, Webb County may request as part of offerors proposal, proposed fees and prices for fulfilling the general conditions and any other matters incident thereto. **[Co-Sponsored by Ricardo Jaime, Commissioner Pct. 4]**

**Issue:** Project Architect has been hired to develop the plans and specifications for the Rehabilitation and Preservation of the Webb County Veterans Museum Building. Webb County is now seeking to use the Construction Manager-at-Risk as the project delivery method for the selection of a general contractor for the rehabilitation and preservation of the building.

**Solution:** The Purchasing Agent recommends using the one-step process to select the offeror who is best qualified for this project and who will provide the best value proposal based on the published criteria and proposed fees / pricing for fulfilling the general conditions. The County will provide during the formal solicitation general information on the project site, project scope, schedule, selection criteria and relative weighting of selection criteria, estimated budget, time/place for receipt of the proposals or qualifications, and any other information that would assist the Commissioners Court in its selection of a CMAR.

**Result:** If approved, the Purchasing Agent will proceed with the formal solicitation for a CMAR as per the Texas Government Code and as authorized by the Webb County Commissioners Court.

#### **Closed Session/Executive Session**

44. Discussion and possible action to enter into negotiations and a release/settlement agreement between Webb County for the Webb County Constables Office Pct. 1 and the Law Offices of Guillermo Del Barrio for Sabino Morales regarding a claim for money; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney]**

45. **Communications**

46. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



#### DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 2nd DAY OF AUGUST, 2024

By: Melinda Mata  
Melinda Mata  
Court Administrator

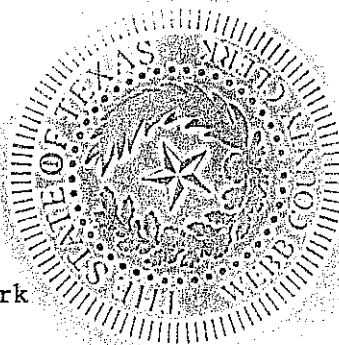
#### CERTIFICATION OF NOTICE AND POSTING

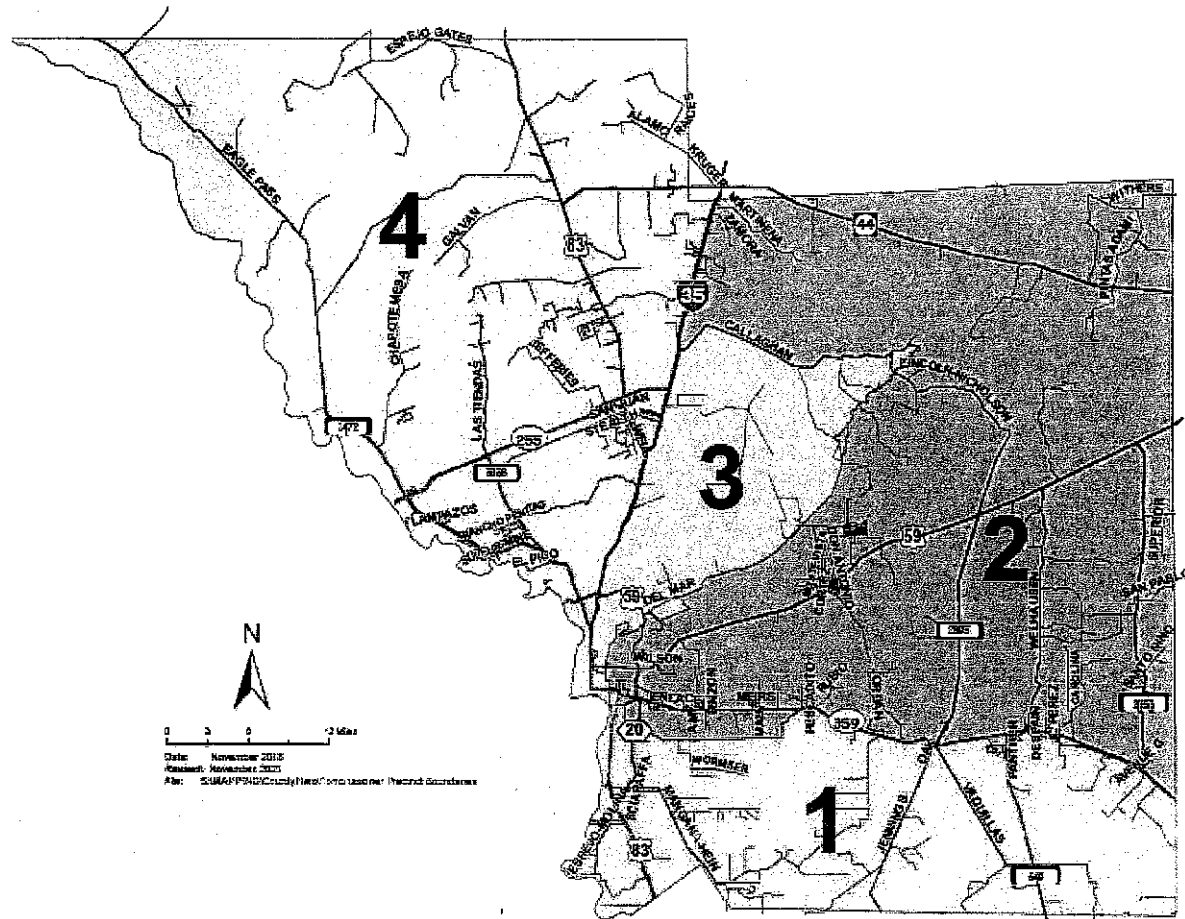
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 2nd day of August, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 2nd DAY OF AUGUST, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Margie Ramirez-Ibarra  
Margie Ramirez-Ibarra, County Clerk By: Herlinda Flores  
Senior Deputy Clerk





#### COUNTY COMMISSIONERS

|                                                                                     |                                      |              |
|-------------------------------------------------------------------------------------|--------------------------------------|--------------|
|                                                                                     | Honorable Tano E. Tijerina           | County Judge |
|  | Commissioner Jesse Gonzalez          | Precinct 1   |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2   |
|  | Commissioner John C. Galo            | Precinct 3   |
|  | Commissioner Ricardo A. Jaime        | Precinct 4   |

### Webb County, Texas Commissioner Precinct Boundaries