

Angelita F. Cruz

From: Angelita F. Cruz
Sent: Tuesday, July 30, 2024 8:25 AM
To: Elizabeth M. Ortiz
Subject: Con. Pct. 4/ MBA

Good Afternoon Betty,

We are requesting a ministerial budget amendment from the following accounts:

	Acct. Number	Acct. Name	Amount
From:	1001-3170-001-458000	Administrative Travel	\$1,000
To:	1001-3170-001-461000	Materials & Supplies	\$1,000

This will cover cost of supplies needed for department.
Please let me know if you have any questions.

Thank you,



ANGIE CRUZ
WEBB COUNTY
CONSTABLE PCT.4
PH # 523-5100
FAX 718-8694

Requisition List
Requisition Entry

Template	
Department	CNTS PCT 4 - Constable Pct 4
Vendor	
Description	
Category	Standard
Form Type	
Item	☐ <New>
Item	
Description	
Quantity	
Unit of Measure	EA - Each
Price per Unit	\$0
G/L Account	1001-3170-001-458000 - Adminis
Project	
Contract	

Save Save/New Item Save/New Requisition

Budget Analysis

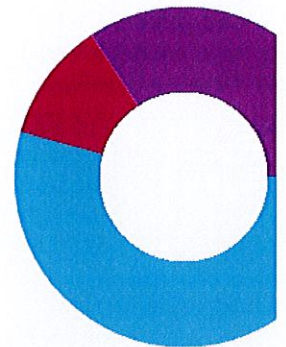
1001-3170-001-458000 (General Fund-Cnstbl Pct 4 H Devally-Administration-Administrative Travel)

Budget Type Base Account Fiscal Year 2024

Original Budget	\$3,500.00
Budget Amendments - Posted	\$0.00
* Unposted Positive B/A	\$0.00
* Unposted Negative B/A	\$0.00
Total Budget	\$3,500.00
Expenses/Revenues	\$1,900.84
Encumbrances	\$400.00
Unposted Transactions (Details)	\$0.00
Transaction Amount	\$0.00
Available Budget	\$1,199.16

* = Budget Amendment Excluded

Budget Analysis



Expenses/Revenues 54%
Unposted Transactions 0%
Available Budget 34%

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Account Detail Cancel Unposted Activity

Requisition List

Requisition

 Entry

Template	
Department	CNTS PCT 4 - Constable Pct 4
Vendor	
Description	
Category	Standard
Form Type	
Item	<New>
Item	
Description	
Quantity	
Unit of Measure	EA - Each
Price per Unit	\$0
G/L Account	1001-3170-001-461000 - Material
Project	
Contract	

Save Save/New Item Save/New Requisition

Budget Analysis

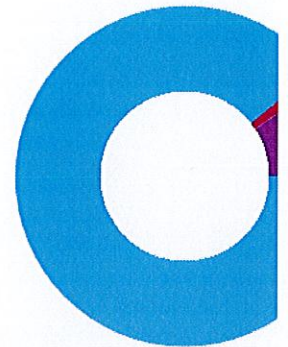
1001-3170-001-461000 (General Fund-Cnstbl Pct 4 H Devally-Administration-Materials & Supplies)

Budget Type Base Account Fiscal Year 2024

Original Budget	\$7,500.00
Budget Amendments - Posted	\$149.04
* Unposted Positive B/A	\$0.00
* Unposted Negative B/A	\$0.00
Total Budget	\$7,649.04
Expenses/Revenues	\$6,820.11
Encumbrances	\$103.30
Unposted Transactions (Details)	\$0.00
Transaction Amount	\$0.00
Available Budget	\$725.63

* = Budget Amendment Excluded

Budget Analysis



Expenses/Revenues 89%
Unposted Transactions 0%
Available Budget 9%

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Account Detail Cancel Unposted Activity