

Commissioners Court Meeting**Meeting Date:** 09/23/2024**Submitted for:** Martin Cuellar**Department:** Sheriff**Prepared by:** Christina Moncivais**Subject:**

Discussion and possible action to **Ratify**, by Order, the following budget amendment (line item transfer): within General Funds

[Requested by Sheriff Martin Cuellar]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-450001-020	Contract Services Zapata	\$5,000	\$5,000	\$5,000	\$0
	1001-4070-001-450001-035	Contract Services Maverick	\$10,000	\$10,000	\$10,000	\$0
	1001-4070-001-450001-030	Contract Services Jim Hogg	\$5,000	\$2,172	5,000	\$2,825
To:	1001-4070-001-470000	Capital Outlay	\$200,000	\$17,172	\$3,769.45	\$20,941.45

Issue: The jail is currently having A/C problems where inmates are housed.

Solution: Ask the court for permission to transfer funds from restricted accounts.

Result: Transfer of funds and issue out emergency p.o so that the vendor can fix A/C.

Jose Q. Armas, Chief on behalf of Sheriff Martin Cuellar.

Christina Moncivais

From: Joe A. Lopez
Sent: Friday, September 13, 2024 2:10 PM
To: Lalo Uribe; Elizabeth M. Perez; Christina Moncivais; Alejandro I. Gutierrez; Rose Magaña; Leroy R. Medford; Sylvia Diaz
Cc: Sheriff Martin Cuellar; Mayra Berlanga; Erik A. Garza; Angelica Morales; Rafael Perez
Subject: RE: Emergency P.O

Importance: High

Chief and Christina, just make sure you all prepare an agenda item to ratify the line item transfer for next meeting. The deadline is today.

Lalo / Leroy I spoke to Angie, and they are ok with it... as long as the agenda item to ratify is submitted..., with your permission can you all start the process of preparing the BA as recommended below:

From: 1001-4070-001-450001-020 Contract Services Zapata	\$5,000
1001-4070-001-450001-035 Contract Services Maverick	\$10,000
1001-4070-001-450001-030 Contract Services Jim Hogg	\$2,172.00
To: 1001-4070-001-443000-020 Repair Maint Building	
1001-4070-001-470000 Capital Outlay	\$17,172.00

Rosie, you handle a direct PO once the funds are posted by Audit. Email Emergency PO to vendor and CC WCSO staff. Let Sylvia know when its ready so She can approve on my behalf. Mr. Guerra is out this afternoon.

Sylvia FYI.



Jose Angel Lopez III, CTPM

Webb County Purchasing Agent
1110 Washington Street, Ste. 101
Laredo, Texas 78040
Phone (956) 523-4125
Fax (956) 523-5010

Please visit our eProcurement portal, <https://webbcountyebid.ionwave.net/> for access to all Webb County Purchasing solicitations.



From: Lalo Uribe <auribe@webbcountytx.gov>

Sent: Friday, September 13, 2024 1:50 PM

To: Elizabeth M. Perez <emperez@webbcountytx.gov>; Christina Moncivais <christinam@webbcountytx.gov>

Cc: Sheriff Martin Cuellar <martincuellar@webbcountytx.gov>; Alejandro I. Gutierrez <agutierrez@webbcountytx.gov>; Mayra Berlanga <mberlanga@webbcountytx.gov>; Joe A. Lopez <joe@webbcountytx.gov>; Erik A. Garza <eagarza@webbcountytx.gov>; Angelica Morales <angelicam@webbcountytx.gov>; Rafael Perez <rafaelperez@webbcountytx.gov>

Subject: RE: Emergency P.O

This expense is an emergency. If the Auditor is OK with it exceeding my \$10,000 authority we can ratify this transfer at the next CCt meeting.

Thanks,
Lalo



Adelaido "Lalo" Uribe, III
Chief Executive Administrator
County Judge's Office
1000 Houston Street, 3rd Floor
Laredo, Texas 78040
Phone: 956-523-4600
Fax: 956-523-5065
E-mail: auribe@webbcountytx.gov

From: Elizabeth M. Perez <emperez@webbcountytx.gov>
Sent: Friday, September 13, 2024 1:29 PM
To: Christina Moncivais <christinam@webbcountytx.gov>; Lalo Uribe <auribe@webbcountytx.gov>
Cc: Sheriff Martin Cuellar <martincuellar@webbcountytx.gov>; Alejandro I. Gutierrez <agutierrez@webbcountytx.gov>; Mayra Berlanga <mberlanga@webbcountytx.gov>; Joe A. Lopez <joel@webbcountytx.gov>; Erik A. Garza <eagarza@webbcountytx.gov>
Subject: RE: Emergency P.O

Good afternoon,

Contract Services are restricted accounts; it would need court approval.

From: Christina Moncivais <christinam@webbcountytx.gov>
Sent: Friday, September 13, 2024 12:07 PM
To: Lalo Uribe <auribe@webbcountytx.gov>
Cc: Sheriff Martin Cuellar <martincuellar@webbcountytx.gov>; Alejandro I. Gutierrez <agutierrez@webbcountytx.gov>; Mayra Berlanga <mberlanga@webbcountytx.gov>; Joe A. Lopez <joel@webbcountytx.gov>; Elizabeth M. Ortiz <emortiz@webbcountytx.gov>
Subject: Emergency P.O

Good morning Mr. Uribe

We need to replace 2 A/C pumps at the jail. The attached quote is in the amount of \$17,172.00. Can we transfer from Contract services? Please see below accounts.

From: 1001-4070-001-450001-020 Contract Services Zapata \$5,000
1001-4070-001-450001-035 Contract Services Maverick \$10,000
1001-4070-001-450001-030 Contract Services Jim Hogg \$2,172.00

To: 1001-4070-001-443000-020 Repair Maint Building

Your response is greatly appreciated.

Thank you,

Christina Patterson
Webb County Sheriff's Office
Finance Department
902 Victoria
Laredo, Texas 78040
956-523-4566
Fax 956-523-5068