



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
DECEMBER 9, 2024
9:00 a.m.

2024 DEC -6 AM 8:30
WEBB COUNTY, TEXAS
FILED
MARGIE R IBARRA
COUNTY CLERK
BY  DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Treasurer, Human Resources/Risk Management; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Comprehensive Energy Assistance Program (CEAP) funding accounts. **[Requested by Community Action Agency Social Services]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2362-5360-521-410000	Payroll Cost	\$25,000.00	\$45,373.77	\$20,373.77
	2362-5360-521-421000	Health Life Insurance	\$5,000.00	\$9,339.55	\$4,339.55
	2362-5360-521-422000	FICA County Share	\$3,000.00	\$4,940.94	\$1,940.94
	2362-5360-521-423000	Retirement County Share	\$1,000.00	\$4,142.86	\$3,142.86
	2362-5360-521-457900	Program Services Expenditures	\$46,000.00	\$63,040.15	\$17,040.15
			\$80,000.00		
To:	2362-5360-521-463804	Utility Assistance	\$70,000.00	\$24,254.73	\$94,254.73
	2362-5360-521-463802	Household Crisis	\$10,000.00	\$12,327.50	\$22,327.50
			\$80,000.00		

Issue: Funds available in account will not cover costs needed to continue the operation of service through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in the mentioned line items which will allow for continuation of services.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line-item transfer) within the Comprehensive Energy Assistance Program (CEAP) funds to cover budget balances. This action will not have an impact on the County General Fund. **[Requested by Community Action Agency Social Services]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2362-5360-521-410000	Payroll Cost	\$10,000.00	\$55,373.77	\$45,373.77
To:	2362-5360-521-463804	Utility Assistance	\$10,000.00	(\$428.45)	\$9,571.55

Issue: Additional funds are needed to cover agency costs for the remainder of the calendar year.

Solution: By Commissioner's Court ratification of approval, accounts in the line item will have sufficient funds.

Result: With the funds available, the agency will be able to carry expenses through to the end of the budget year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Comprehensive Energy Assistance Program (CEAP) funding accounts. **[Requested by Community Action Agency Social Services]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2362-5150-521-410000	Payroll Cost	\$23,017.64	\$53,052.02	\$30,034.38
	2362-5150-521-421000	Health Life Insurance	\$543.47	\$4,919.41	\$4,375.94
	2362-5150-521-422000	FICA County Share	\$264.34	\$3,016.52	\$2,752.18
	2362-5150-521-423000	Retirement County Share	\$561.86	\$3,470.02	\$2,908.16
	2362-5150-521-425000	Unemployment Tax	\$682.11	\$853.43	\$171.32
	2362-5150-521-426000	Worker Compensation	\$143.60	\$191.16	\$47.56
	2362-5150-521-458000	Administrative Travel	\$2,500.00	\$2,500.00	\$0.00
			\$27,713.02		
To:	2362-5360-521-463804	Utility Assistance	\$27,713.02	(\$428.45)	\$27,284.57

Issue: Funds available in account will not cover costs needed to continue the operation of service through the end of the budget year.

Solution: Approve the line item transfer.

Result: There will be sufficient funds in the mentioned line items which will allow for continuation of services.

- d. Discussion and possible action to ratify budget amendment for the Sheriff certificate incentive pay for the collective bargaining employees (2758 and 12274) for bi-weekly incentive pay underpayment, amend the County Underpayment and Overpayment Policy for the Commissioners Court to approve any underpayment that exceeds twenty-six pay periods and any other matters incident thereto.

	Dept Name	Acct #	Acct Name	Adopted Budget	Request	Current Balance	Ending Balance
From	General Operating	1001-1130-001-431007-005	Payroll Reserve	\$2,000,000	\$44,090	\$1,933,305	\$1,889,215

To	Sheriff Patrol	1001-3010-201-410030	Incentive Pay	\$272,700	\$10,815	\$23,359	\$34,174
	Sheriff	1001-4070-201-410030	Incentive Pay	\$47,700	\$33,275	\$10,116	\$43,391
					\$44,090		

Issue: The County Underpayment and Overpayment Procedure authorizes the County Auditor and Human Resource Director to pay underpayments in excess of the annual appropriation or twenty-six pay periods.

Solution: Amend the County Underpayment and Overpayment Procedure to limit the County Auditor and Human Resource Director to authorize only underpayments up to twenty-six pay periods.

Result: Commissioners Court will authorize payment for any underpayments in excess of the annual appropriation or twenty-six pay periods.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line-item transfer) within the Community Services Block Grant (CSBG) to cover budget balances. This action will not have an impact on the County General Fund. **[Requested by Community Action Agency Social Services]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2368-5170-521-458000	Administrative Travel	\$1,100.00	\$5,323.12	\$4,223.12
To:	2368-5170-521-462605	Fuel and Lubricants	\$1,100.00	\$1,329.77	\$2,429.77

Issue: Additional funds are needed to cover agency costs for the remainder of the calendar year.

Solution: By Commissioner's Court ratification of approval, accounts in the line item will have sufficient funds.

Result: With the funds available, the agency will be able to carry expenses through to the end of the budget year.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds: **[Requested by Community Action Agency; CSBG Account #2368-5170-521]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2368-5170-521-425000	Unemployment Tax	\$1,100.00	\$1,332.49	\$232.49
	2368-5170-521-426000	Worker Compensation	\$900.00	\$1,127.23	\$227.23
	2368-5170-521-441001	Telephone	\$400.00	\$1,270.88	\$870.88
	2368-5170-521-443000-020	Repairs & Maintenance Building	\$925.89	\$925.89	\$0.00
	2368-5170-521-443000-035	Repairs & Maintenance Equipment	\$212.18	\$300.68	\$88.50
	2368-5170-521-443000-075	Repairs & Maintenance Vehicle	\$2,213.13	\$2,267.26	\$54.13
	2368-5170-521-444100	Space Rental	\$955.62	\$1,265.62	\$310.00
	2368-5170-521-444500	Equipment Rental	\$133.31	\$1,973.31	\$1,840.00
	2368-5170-521-452012	Property Casualty Premium	\$1,850.00	\$1,850.00	\$0.00
	2368-5170-521-454000	Advertising	\$420.58	\$420.58	\$0.00
	2368-5170-521-456005	Postage & Courier Service	\$648.88	\$768.88	\$120.00

	2368-5170-521-456105	Licenses & Permits	\$475.00	\$475.00	\$0.00
	2368-5170-521-456205	Training & Education	\$561.70	\$561.70	\$0.00
	2368-5170-521-457008	Contractual	\$3,748.08	\$16,748.08	\$13,000.00
	2368-5170-521-458000	Administrative Travel	\$3,726.98	\$3,726.98	\$0.00
	2368-5170-521-458060	In Town Mileage	\$200.00	\$200.00	\$0.00
	2368-5170-521-460000	Office Supplies	\$1,446.73	\$1,946.73	\$500.00
	2368-5170-521-460028	Janitorial Supplies	\$927.38	\$1,027.38	\$100.00
	2368-5170-521-460105	Minor Tools & Apparatus	\$3,112.17	\$3,112.17	\$0.00
	2368-5170-521-461000	Materials & Supplies	\$4,354.42	\$5,154.42	\$800.00
	2368-5170-521-462605	Fuel & Lubricants	\$576.79	\$1,076.79	\$500.00
	2368-5170-521-463801	Emergency Services	\$3,000.00	\$3,000.00	\$0.00
	2368-5170-521-470000-155	Capital Outlay Computer & Software	\$1,006.00	\$1,006.00	\$0.00
			\$32,894.84		
To:	2368-5170-521-410000	Payroll Cost	\$32,894.84	(\$12,208.30)	\$20,686.54

Issue: Grant funding anticipated to be left over in the above listed accounts will help cover costs in payroll before the end of the fiscal year.

Solution: Court approval of the transfer of funds into payroll account.

Result: The department will expend overage funds through the insufficient payroll account.

6. Community Action Agency

- a. Discussion and possible action to accept a donation from Reliant Energy in the amount of Two Thousand Five Hundred Dollars (\$2,500.00) to be used for emergency energy assistance authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2923-5170-521-441210 (Utilities)]**

Issue: Donation check issued by Reliant Energy through the Reliant CARE Program in support of the mission of the Webb County Community Action Agency - Social Services.

Solution: Accept the donation which will provide supplemental funding for WCCAA.

Result: Funding will allow for the continuation of energy assistance services for the residents of Webb County.

- b. Discussion and possible action to approve the acceptance of Amendment #4 to Contract #58240004040 for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for program year 2024. This amendment is a contract extension and grant increase extending contract from December 31, 2024 to March 31, 2025, and an increase in the amount of Sixty-Three Thousand Twenty-Four Dollars (\$63,024.00). Authorizing the County Judge to sign all relevant documents. This action will have no impact on the County General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: The Texas Department of Housing and Community Affairs (TDHCA) has awarded CAA Social Services with a three-month contract term extension and additional funding through the CEAP Contract Amendment No.4.

Solution: Approve the extension and additional funding provided to the Webb County Community Action Agency.

Result: The Court approval will allow the Webb County Community Action Agency to continue providing services to eligible residents of Webb County under the CEAP program.

- c. Discussion and possible action to approve the acceptance of Amendment #1 to Contract #58940004188 for the Comprehensive Energy Assistance Program - Supplemental (CEAP Supplemental) from the Texas Department of Housing and Community Affairs (TDHCA) for program year 2024. This amendment is a contract extension from December 31, 2024 to March 31, 2025. Authorizing the County Judge to sign all relevant documents. This action will have no impact on the County General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

Issue: The Texas Department of Housing and Community Affairs (TDHCA) has awarded CAA Social Services with a three-month contract term extension through the CEAP Supplemental Contract Amendment No. 1.

Solution: Approve the extension provided to the Webb County Community Action Agency.

Result: The Court approval will allow the Webb County Community Action Agency to continue providing services to eligible residents of Webb County under the CEAP Supplemental program.

7. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to accept the recommendation of the Webb County Historical Commission (WCHC) nominations committee and approve the following individuals for appointment/reappointment to the Webb County Historical Commission; and any other matters incident thereto: John Killburn, Maria Eugenia Calderon-Porter, Rosa Maria De Llano, Olivia Goren, Alison Hadley, James Moore, Oscar Lopez, III, Ricardo Lozano, Robert Porter and Jose Zuniga.

8. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to ratify the purchase of 5 new vehicles for the Webb County District Attorney's Office fleet (2) Jeep Grand Cherokees, 2 Nissan Titans, (1) Chevrolet Tahoe not to exceed \$283,767. Operational expenses for fuel and maintenance will be covered by general funds and any other matters incident thereto. **[Fund #2162-2260-001-470000]**

Issue: The District Attorney's Office has had several units with transmission issues which need to be repaired or auctioned.

Solution: Authorize the ratification of capital equipment for the District Attorney's Office fleet. Cost of vehicle maintenance and fuel expenses will be covered by the District Attorney's General funds.

Result: The District Attorney's Office will have sufficient vehicles needed to operate

9. **Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4**

- a. Discussion with possible action to transfer Employee ID #10200 from Department #3170 to Slot #4095 in Department #2180; and any other matters incident thereto.

10. **Civil Legal Division**

- a. Discussion and possible action to enter into a Procurement and Installation Agreement with Waukesha-Pearce Industries (Buy-Board Contract No. 657-21) for Purchase, Installation, and startup of a Generac SD400 Series Diesel-Powered Generator in the amount of One Hundred Sixty Thousand One Hundred Seventy-Five Dollars (\$160,175.00) for the Webb County Juvenile Detention Facility and any matters incident thereto; and authorizing the County Judge to execute all relevant documents. **[Requested by Purchasing Department, Account #1001-2450-001 (Capital Outlay)]**

Issue: The existing generator at the Detention Center is over fifteen (15) years old and is no longer operable. The facility needs back-up power in the event of a power outage in order to keep operations running at the Center.

Solution: At the Commissioners Court meeting of November 12, 2024, the Court approved the Price Proposal submitted by Waukesha-Pearce Industries for the Procurement and Installation of a Generator at the Webb County Juvenile Detention Facility.

Result: Webb County Juvenile Detention Facility will have a new backup system in place in case of power outages.

11. **Economic Development**

- a. Discussion and possible action to approve Budget Modification No. 1 for ARPANGO - 2703-5205-001-463701-085 Laredo Housing Development Corporation, a Non-Governmental Organization (NGO) requesting a total of \$18,531.31 of their award to be transferred within an existing line item, needed to cover program performance salaries. Authorizing the County Judge to sign all relevant documents and any other matters thereto. All required documents were sent for review through the Economic Development Department and the request complies with the Webb County Single Point of Contact (SPOC) procedures. There is no impact on the general fund. ARPANGO- 2703-5205-001-463701-085.

Issue: Budget Modification is needed to cover program performance salaries for the NGO Laredo Housing Development Corporation.

Solution: Authorization to modify the budget in the aforementioned account.

Result: There will be sufficient funds to cover program performance salaries.

- b. Discussion and possible action to approve the development and submission of the Federal Emergency Management Administration (FEMA) FY24 Assistance to the Firefighters Grant Application in the amount up to \$350,000 and to authorize the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. This application requires a non-federal match in the amount equal to but not less than five percent (5%) of the federal funds awarded; the amount should not exceed the sum of \$17,500. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Chief Ricardo Rangel; Account #1001-3140-001-431009 (Stipends)]**

Issue: Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department through the acquisition of PPE and firefighter equipment.

Solution: The Economic Development Department developed and submitted the application on behalf of the Webb County Volunteer Fire Department.

Result: Well-equipped firefighters to respond safely to emergency incidents, and meet required standards.

- c. Discussion and possible action to approve a twelve (12) month (October 1, 2024 through September 30, 2025) Services Agreement between Justice Benefits, Incorporated and Webb County to assist the Webb County Sheriff's Office in obtaining reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven Percent (11%) for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two Percent (22%) of amounts over One Hundred Fifteen Thousand Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar; (Account #1001-4070-330150)]**

12. Fire Suppression & EMS Services

- a. Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$2,500 to be utilized in the following line item: Materials & Supplies; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-461000 (Materials & Supplies)]**

Issue: Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.

Solution: Deposit money accordingly, \$2,500.00 into Material & Supplies.

Result: Continue working relationship with ETT, and meet department needs.

13. Engineering

- a. Discussion and possible action to enter into Work Authorization #1 with Terracon Consultants, Inc. for material testing services for the Rio Bravo Outfall Maintenance & Maintenance Improvement Project in an amount not to exceed Twenty Thousand Sixty Dollars (\$20,060.00) and any matters incident thereto. **[Funding Source: #2703-5205-001-474502-102 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Infrastructure in Progress-Rio Bravo North Ditch Repair)]**

14. Human Resources

- a. Discussion and possible action to appoint/re-appoint the Civil Service Commissioners, for a two-year term, commencing January 1, 2025 – December 31, 2027, and any other matters incident thereto.

Issue: The term will expire for the current Commissioners, Roberto Santos, and Edward C. Sherwood.

Solution: A quorum is required for the Civil Service Commission to conduct business.

Result: The appointment or re-appointment of the Commissioners will ensure the smooth and efficient operation of the Commission, and will provide continuity for such a crucial function.

- b. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 9, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
4043	Human Resources Assistant	\$16.73 - \$17.58 (14/A-E)

Issue: Request to post and fill slot #4043, which became vacant on November 19, 2024.

Solution: Approval to post and fill slot #4043.

Result: This action will assist the Human Resources Department with its daily functions.

15. **Public Health Services**

- a. Discussion and possible action to enter into an addendum to the Software License Agreement between Webb County for the Webb County Public Health Services and Indigent Healthcare Solutions to incorporate additional software licenses into the Original Agreement for the performance period of April 1, 2024 to May 31, 2026, at a cost of Two Thousand Eighteen Dollars (\$2,018.00), subject to commissioners court annual budget appropriations and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Account #1001-5040-001-443000-110 (Repairs and Maintenance Software)]**

Issue: The Public Health Services Department has had an increase in staff that require the use of the Indigent Healthcare software. An increase of four additional software users and two imaging licenses are being requested to assist in the daily program operations.

Solution: Approval by the Commissioners Court to have more software users and imaging licenses available for staff.

Result: An increase in the number of users and licenses will allow the department to work more efficiently.

16. **Planning & Physical Development**

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to an unplatted 1.40 acre tract of land, located out of Tract 05, La Presa Subdivision, as described in Vol. 1209, Pages 72-73 of the Webb County Deed Records (ID 14033).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

- b. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to Tract 69, Ranchitos Los Nopalitos Subdivision, as described in Vol. 3849, Pages 311-314 of the Webb County Deed Records (ID 14037).

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

17. **Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 9, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0267	2nd Assistant Public Defender	\$99,462.42 - \$111,228.04 (26/N-W)
1884	Assistant Public Defender II	\$79,678.81 - \$91,345.71 (23/T-AE)

Issue: Slot# 1884 became vacant on December 4, 2024, and Slot #0267 became vacant on December 6, 2024. Slot# 0267 may be filled from within, thus creating vacant attorney slots.

Solution: Request is being made to post and fill the vacant slots, and to post and fill any remaining vacant attorney slots created by promoting from within.

Result: This action will allow our department to fill our vacant slots, and will allow us to continue to function efficiently and effectively.

18. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments.

- b. Discussion and possible action to authorize the purchase of one (1) 2024 Ford Transit - Mobility Trans 3.5L V6 with ADA Braun Millenium Wheelchair Lift, ADA compliant ramp and door entrance lighting from Creative Bus Sales (State Oklahoma Interstate Cooperative Contract # SW0797C) for a total not to exceed \$118,633.00 for the Webb County Community Action Agency El Aguila Rural Transportation Program pursuant to Section 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing Program; and any other matters incident thereto. **[Account #2661-7110-521-470000 (El Aguila Rural Transportation-Operating Expenditure-C.A.A.-Capital Outlay); 2661-7230-521-470000 (El Aguila Rural Transportation-Construction In Progress-C.A.A. - Capital Outlay)]**

Issue: Grant funding is available for the purchase of one (1) ADA van to be utilized by the Webb County Community Action Agency, El Aguila Rural Transportation Program.

Solution: Authorize the purchase utilizing cooperative pricing through The State of Oklahoma Contract. Texas Local Government Code - cooperative purchasing rules permit the use of other State's cooperative contracts. The estimated time of arrival is 120 days or less.

Result: If approved, purchase the grant funded vehicle to enhance community outreach services to those Webb County citizens in need of ADA-compliant transportation and in accordance with El Aguila's Rural Transportation Guidelines.

19. **Risk Management**

- a. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 9, 2024:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2146	Employee Benefits Administrator	\$57,008.78 - \$63,752.47 (22/A-J)

Issue: Request to post and fill slot #2146, which became vacant on November 21, 2024.

Solution: Approval to post and fill slot #2146.

Result: This action will assist the Risk Management Department with its daily functions.

20. **Honorable Patricia Barrera, Tax-Assessor- Collector**

- a. Discussion and possible and action to authorize an equipment lease, for the benefit of the Webb County Tax Office, a PowerProtect DM5500 that is intended to protect and preserve Docuware data located on the Tax Office's new server by utilizing the cooperative contract agreement DIR-TSO-3763 in an amount not to exceed \$52,137.00 to be paid in 5 annual payments of \$11,438.86. **[Account #1001-1320-001-443000-035 (Repairs & Maintenance Equipment)]**

Issue: The current Power Protect Equipment for the new server is obsolete and is used to preserve Docuware Data.

Solution: Purchase the Power Protect from Dell under DIR-TSO-3763

Result: Docuware information will be mirror imaged and prevent data loss.

REGULAR AGENDA

Civil Legal Division

21. Discussion and possible action to enter into a Construction Contract with 360 General Contractors, Inc. in the amount of One Million Two Hundred Ninety-Two Thousand Nine Hundred Forty-Four Dollars Forty-Nine Cents (\$1,292,944.49) for the renovation of the 2nd floor of the former HEB Building located at 1002 Farragut Street, Laredo, Texas which will house the "Webb County Emergency Operation Center" (ARPA Project No. 3) and any other matters incident thereto; authorizing the Webb County Judge to sign all relevant documents. **[Account #2703-5205-001-474501 (American Rescue Plan-Administration-Construction in Progress-Emergency Operations Center)]**

Issue: This project is part of the federally funded projects approved by Webb County as part of its allocation of American Rescue Plan Act (ARPA) funds.

Solution: At its commissioners' court meeting of November 25, 2025, the Court awarded Competitive Sealed Proposal (CSP) 2025-003 "ARPA Project No. 3-Webb County Emergency Operation Center" to 360 General Contractors, Inc. (sole proposer).

Result: Approving the contract with 360 General Contractor, Inc. (General Contractor) will allow for the renovation of the 2nd floor of the former HEB building located at 1002 Farragut Street to be converted into the County's Emergency Operations Center.

22. Discussion and possible action on insurance request and costs for the Emergency Ambulance Service Agreement with Angel Care Ambulance Service LLC and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-5370-001-463535 (Emergency Medical Service)]**

Elections

23. Discussion and possible action to approve the execution for the local canvassing authority to convene the outcome of an election change/s or the vote totals in an election change or contest. This new canvass serves as the official canvass for the purposes of District 28 United States Representative's race. The canvassing authority of the election must conduct a canvassing for that office as soon as the recount is completed and further authorize the County Judge to execute all relevant documents and any other matters incident thereto. Pursuant to Section 213.003, Texas Election Code.

Engineer

24. Discussion and possible action to approve the closeout and release of retainage in the amount of \$9,041.80 to Midas Contractors, LLC., for the completion of the Carpet Removal and Installation Project; and have the County Judge sign any relevant documents and any other matters incident thereto. **[Account #1001-206000 (Retainage Payable)]**

Issue: Carpets at the 408th District Court, County Court At Law #1, Child Support Court, Central Jury Room, 49th District Court and the 111th District Court had to be removed and replaced.

Solution: Approve and release retainage and closeout project. The removal and installation of carpet has been completed

Result: Completion of Project.

25. Discussion and possible action to approve the closeout and release of retainage in the amount of \$3,840.00 to SIMA Contractors, LLC., for the completion of the Justice of the Peace Precinct 2 Place 1 Renovation Project; and have the County Judge sign any relevant documents and any other matters incident thereto. **[Account #1001-206000 (Retainage Payable)]**

Issue: The removal and installation of the flooring at the Justice of the Peace Precinct 2 Place 1 (Judge Bobby Quintana) Project has been completed.

Solution: Approve and release retainage amount and closeout project.

Result: Completion of project.

Purchasing

26. Discussion and possible action to award Competitive Sealed Proposal (CSP) 2025-004 "ARPA Project No. 8 –Community Action Agency Administration, Social Services and Meals on Wheels Facility Project" to the highest ranking Proposer, for the renovations to the facility located at 111 Camino Nuevo Road, Laredo, Texas off Hwy 359. The scope of work consists of interior renovations of an existing two (2) story facility which will house the Webb County Community Action Agency (CAA) Administrative Office, Social Services and Meals on Wheels program. To include but not limited to the renovation of an existing cafeteria, demolition of eight (8) existing sleeping quarters located on the 2nd floor and renovating the space for new bathroom facilities and new office space for the different divisions under the CAA department. No work is required for the exterior envelope of the facility, but minor site work improvements will be included for an amount not to exceed the Base Bid, pursuant to the Texas Government Code; §2269.151 Contracts for Facilities: Competitive Sealed Proposals and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards) and to further authorize General Counsel to prepare the construction contract for the awarded sum for final execution by the Webb County Judge and any other matters incident thereto. **[Account #2703-5205-001-474501 (American Rescue Plan Act of 2021-American Rescue Plan-Administration-Construction In Progress)]**

Issue: This project is part of the federally funded projects approved by Webb County as part of its allocation of American Rescue Plan Act (ARPA) funds. Two (2) proposals were received by advertised deadline.

Solution: Consideration to approve recommendation by the Purchasing Agent and Evaluation committee pursuant to the Texas Government Code Chapter 2269, CSP delivery procedures for construction projects and selection of offeror.

Result: If approved, General Counsel will prepare a construction contract for final execution of contract for awarded sum to include any federal contract provisions required.

27. Discussion and possible action to accept the rankings and award to the highest ranking respondent Competitive Sealed Proposal (CSP) 2024-009 "Webb County Justice Center - Building Envelope and Site Rehabilitation Project" for an amount not to exceed the Base Bid amount + Alternates no. 2, 3, & 4 pursuant to the Texas Government Code; §2269.151 Contracts for Facilities: Competitive Sealed Proposals and to further authorize General Counsel to prepare the construction contract and any other matters incident thereto. **[Account #1001-1130-001-470000 (General Fund-General Operating Exp-Administration-Capital Outlay)]**

Issue: The Webb County Commissioners Court authorized the Purchasing Agent to solicit formal competitive sealed proposals for the improvements to the Dean Senator Judith Zaffarini Justice Center Building to include roof replacement and site improvements to eliminate water intrusion from the roof and drainage enhancements around building areas identified by the Project Architect and as stipulated in the plans and specifications advertised. Four (4) Competitive Sealed Proposals were submitted for this project by advertised deadline.

Solution: Consideration to approve the highest ranking respondent recommended by the Purchasing Agent and the Evaluation Committee in accordance with the Texas Government Code Chapter 2269, CSP delivery procedures for construction projects and selection of offeror.

Result: If approved, General Counsel will prepare a construction contract for final approval by Commissioners Court at the next regular scheduled meeting.

28. Discussion and possible action to authorize the purchase and installation of a Golf Range Netting System for the Webb County Casa Blanca Golf Course from best value price proposal, quantity of one in-line system approximately 1,400 Linear Feet - 30' Tall Netting – w/Steel Support Poles for an amount not to exceed best value proposal and to further authorize General Counsel to prepare the construction contract and any other matters incident thereto. **[Account #7100-6080-001-470000 (Casa Blanca Golf Course - Administration-Capital Outlay)]**

Issue: Currently at the Casa Blanca Golf Course driving range there is no netting to prevent golf balls to cross over to the greens or other areas outside the driving range section which results in the loss of hundreds of range balls throughout the year.

Solution: Installing perimeter netting around the driving range will allow for all range balls to be accounted for and properly retrieved.

Result: Expenses on range balls will be reduced and will allow for the proper recycling of range balls for future use.

29. Discussion and possible action to authorize the Purchasing Agent to renew all civilian vehicles that will have an expired term during FY 2025 with Enterprise Fleet Management Solutions (Source-well Contract ID 28506) for vehicles used by Webb County departments and to further discuss with possible action the continuation of leased law enforcement units versus purchasing and any other matters incident thereto.

Issue: Webb County currently leases over 335 units; in order to start the process of ordering replacement units during the fiscal year the Purchasing Agent is requesting authorization to place the necessary orders to start the process. Orders will be placed once the order banks are open and production dates will then be programmed by automobile manufacturers. Estimated turnaround time from point of order to delivery of a new leased unit is approximately 12-16 weeks for units that are programmed for civilian use.

Solution: Consideration to authorize the Purchasing Agent to continue renewing lease vehicles for civilian use to include the monthly fee for preventive maintenance services and to further provide direction on the continuation of leased police units or straight out purchases.

Result: If approved, orders will be placed as order banks are open by respective automobile manufacturer.

30. Discussion and possible action to terminate the Independent Contractor Agreement between Webb County and Rhodes Research for the Audio / Video Conferencing Technology Upgrades to Child Support Courtroom and to authorize payment in an amount not to exceed \$24,608.88 for equipment delivered with further action to ratify the transfer of funds in the amount of \$45,130.51 from Account #1001-1130-001-470000 (Capital Outlay) to Account #1001-1130-001-470000-001 (Capital Outlay Non-Capitalized); and any other matters incident thereto. **[Account #1001-1130-001-470000-001 (General Fund-General Operating Exp-Administration-Capital Outlay-Non-Capitalized Items)]**

Issue: On September 25, 2023, RFP 2023-012 "Hybrid Audio/Video System for Child Support Court" was awarded to Rhodes Research. Project has a contractual completion timeline of 140 calendar days after date of contract execution; Contractor has exceeded that timeline.

Solution: Consideration to terminate contract, rebid project and release payment for equipment delivered.

Result: If approved, Contractor will receive formal notice of termination and payment for equipment delivered. The Purchasing Agent will rebid project subject to Commissioners Court approval.

31. Discussion and possible action to terminate the Independent Contractor Agreement between Webb County and Rhodes Research for the Audio / Video Conferencing Technology Upgrades to Juvenile Detention Center Courtroom and to further authorize payment in an amount not to exceed \$20,521.63 for equipment delivered and any other matters incident thereto. **[Account #1001-1130-001-470000-001 (General Fund - General Operating Exp - Administration - Capital Outlay - Non-Capitalized Items)]**

Issue: On September 25, 2023, RFP 2023-012 "Hybrid Audio/Video System for Juvenile Detention Center" was awarded to Rhodes Research. Project has a contractual completion timeline of 140 calendar days after date of contract execution; Contractor has exceeded that timeline.

Solution: Consideration to terminate contract, rebid project and release payment for equipment delivered.

Result: If approved, Contractor will receive formal notice of termination and payment for equipment delivered. The Purchasing Agent will rebid project subject to Commissioners Court approval.

32. Discussion and possible action to approve the purchase of two (2) H-Scan 6040C US Standard X-Ray Systems from Smiths Detection (New York State OGS Contract PC69033 with award number 23173, and it includes Smiths Detection products, services and software in Group 38232) in the amount not to exceed \$95,351, includes certification training for (10) Sheriffs' deputies and a three (3) year extended warranty pursuant to Sections 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing program; and any other matters incident thereto. **[Account #2703-5205-006 (Revenue Replacement Fund)]**

Issue: The Webb County Sheriff's Office needs an updated x-ray system for the Dean Senator Judith Zaffirini Justice Center Building. The purchase will include certification training for the department.

Solution: Consideration to purchase the two (2) H-Scan 6040C US Standard X-Ray Systems from Smiths Detection utilizing NY State Higher Contract cooperative contract pricing. Equipment will be funded by the ARPA revenue replacement fund.

Result: If approved, the order will be initiated immediately after commissioners' court approval. The estimated time of delivery is 12–14 weeks.

33. Discussion and possible action to approve the purchase of one (1) John Deere 6M 115 Utility Tractor from Tellus Equipment Solutions, LLC (Source-well Contract #AI 070821-AGI) for an amount not to exceed \$228,976.05 which includes a standard 2-year/2000 hour warranty pursuant to Sections 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing program; and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road and Bridge Road Maintenance - Capital Outlay)]**

Issue: The Webb County Road and Bridge Department has capital outlay funding that includes the approval of one (1) John Deere 6M Utility Tractor for operational use including loader work, mowing and transportation.

Solution: Consideration to authorize the purchase of one (1) John Deere 6M Utility Tactor utilizing the source-well cooperative contract pricing. The funding for this equipment was approved through the FY 24-25 budget process.

Result: If approved, the order will be placed same day as Commissioners Court approval. The estimated time of delivery is 6 to 8 months.

34. Discussion with possible action to authorize the transfer of a Chevrolet Tahoe vehicle Unit #17-111 VIN #1GNLCDEC1KR241876 from Constable Pct. 4 to Justice of the Peace Pct 4; and any other matters incident thereto.

Risk Management

35. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve	\$0.00	\$100,000.00	\$0.00	\$0.00
To:	6100-1090-345000-010	Premiums Employer HSA Contribution	\$1,856,697.00	\$100,000.00	\$1,756,801.17	\$1,856,801.17

Issue: There is a need to add a budget to the Premiums Employer HSA (Health Savings Account) Contribution line item to cover the \$600.00 County contribution per employee enrolled in the CDHP (Consumer Driven Health Plan).

Solution: Approve line item transfer.

Result: Funds will be in place for the CDHP (Consumer Driven Health Plan) and will enable timely employer contributions into the employee HSA's.

36. Discussion and possible action to approve the following Renewal/New bond for the elected officials taking office January 01, 2025. According to the Texas Local Government Code 262.001 (a) (c) for an approximate amount of \$3,157.50. [**Account #1001-1180-001-452001-010 (Insurance Other Bonds)**]

NAME	DEPARTMENT	AMOUNT
Morales, Sabino M	Constable Pct 3	\$177.50
Cuellar, Martin	County Sheriff	\$532.50
Paz, Juan Porfirio Jr.	JP Precinct 1 PL. 1	\$177.50
Gomez, Guadalupe	Constable Pct 1	\$177.50
Montemayor, Marco	County Attorney	\$177.50
Gonzalez, Jesse	Commissioner Pct 1	\$177.50
Barrera, Patricia A.	Tax Assessor/Col County	\$500.00
Barrera, Patricia A.	Tax Assessor/Colo State	\$350.00
Dominguez, Daniel III	JP Precinct 2, Pl. 2	\$177.50
Villarreal, Miguel "Mike"	Constable Pct. 2	\$177.50
Galo, John	Commissioner Pct 3	\$177.50
Alaniz, Isidro	District Attorney	\$177.50
San Miguel, Rolando	Constable Pct. 3	\$177.50

Issue: New and Renewal Bonds must be issued in order for elected officials to execute their duties for the coming year.

Solution: Approval of New and Renewal Bonds.

Result: Webb County will be in compliance with the State statute.

Commissioners Court Administrator

37. Discussion with possible action to purchase thirty (30) pin pads for county departments at a cost of \$195 per unit from Hubwallet at an amount not to exceed \$5,850, with further discussion and possible action to reduce the surcharge fee (processing fee) currently set at 3% to 1.50%; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 – Operational Reserve]**

Issue: The VL 100 pin pads currently used in county departments are outdated, no longer under warranty, and non-compliant with the vendor. If pin pads were to stop functioning they cannot be repaired and/or replaced.

Solution: Upgrading to the VL300 pin pads will allow the units to be complaint and under warranty with the vendor.

Result: All county departments will have updated equipment under warranty to better serve Webb County constituents.

38. Status report by JHS Architects (Fairgrounds Architects) and Leyendecker Construction (Construction Manager at Risk) on the Webb County Fairgrounds Project Phase II; with presentation on CMAR Preliminary Construction Cost estimate, with discussion and possible action; and other matters incident thereto.

39. Discussion and possible action to approve a contract Amendment No. 002 to the Professional Services Contract with Juan Homero Sanchez Architect, Inc D/B/A JHS Architect, for the Webb County Fairgrounds Project in accordance with the Architectural / Engineering Professional Services agreement to include PHASE III additional scope: a Multi-Purpose Barn (Event Center) and Exposition Hall No.2 and associated landscaping, supplemental event parking, driveways, lighting, site and utility infrastructure. The proposed work shall include planning and design for Phase III of the project. The fees can be adjusted in conformity with the significant changes to the Owner's initial budget for all phases of the project; and any other matters incident thereto.

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

40. Discussion and possible action to adopt a proclamation in honor of the Laredo Daybreak Rotary Club's 40th Anniversary, recognizing its four decades of dedicated service and contributions to the community.

Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4

41. Discussion and possible action to allocate all interest funds derived from the American Rescue Plan Act (ARPA) to the Webb County Veterans Building Rehabilitation and Preservation Project; and any other matters incident thereto. **[ARPA Funding]**

42. Discussion and possible action to direct the Purchasing Agent to issue a Request for Qualifications (RFQ) for a consultant to review the County's Employee Classification and Wage Study and provide the Commissioners Court with independent and comprehensive (all slots/positions except Elected Officials and Collective Bargaining Members) analysis and recommendations of current job classifications and wages paid to County employees and any matters incident thereto. **[Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Closed Session/Executive Session

43. Discussion with possible action regarding pending delinquent tax litigation in 2015 TXA 000927 D3; United Independent School District, Plaintiff and Webb County, Plaintiff- Intervenor vs. Xavier Cantu, Defendant. **[Closed session /Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation. Requested by County's Tax Attorney]**
44. Discussion and possible action regarding Summit Building and Design Change Order 0006 Webb County Sheriff Admin Offices and any matters incident thereto. **[Closed session /Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

Presentations

45. Presentation by Jose Salvador Tellez and Nancy Garcia from Lulac #12; and any other matters incident thereto. **[Requested by Commissioners Court]**
46. Recognition and presentation of plaque & certificates to Laredo Job Corps Culinary Arts vocational program for their outstanding dedication, hard work and contribution to our community. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
47. Presentation with discussion and action by Brighton Group regarding Webb County's ARPA Program not limited to overall project statuses, compliance reporting and program deadlines adopted by the US Treasury to include any recommendations by the court. **[Requested by Commissioners Court]**
48. **Communications**
49. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF DECEMBER, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

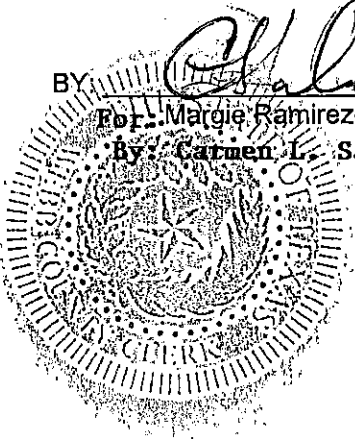
CERTIFICATION OF NOTICE AND POSTING

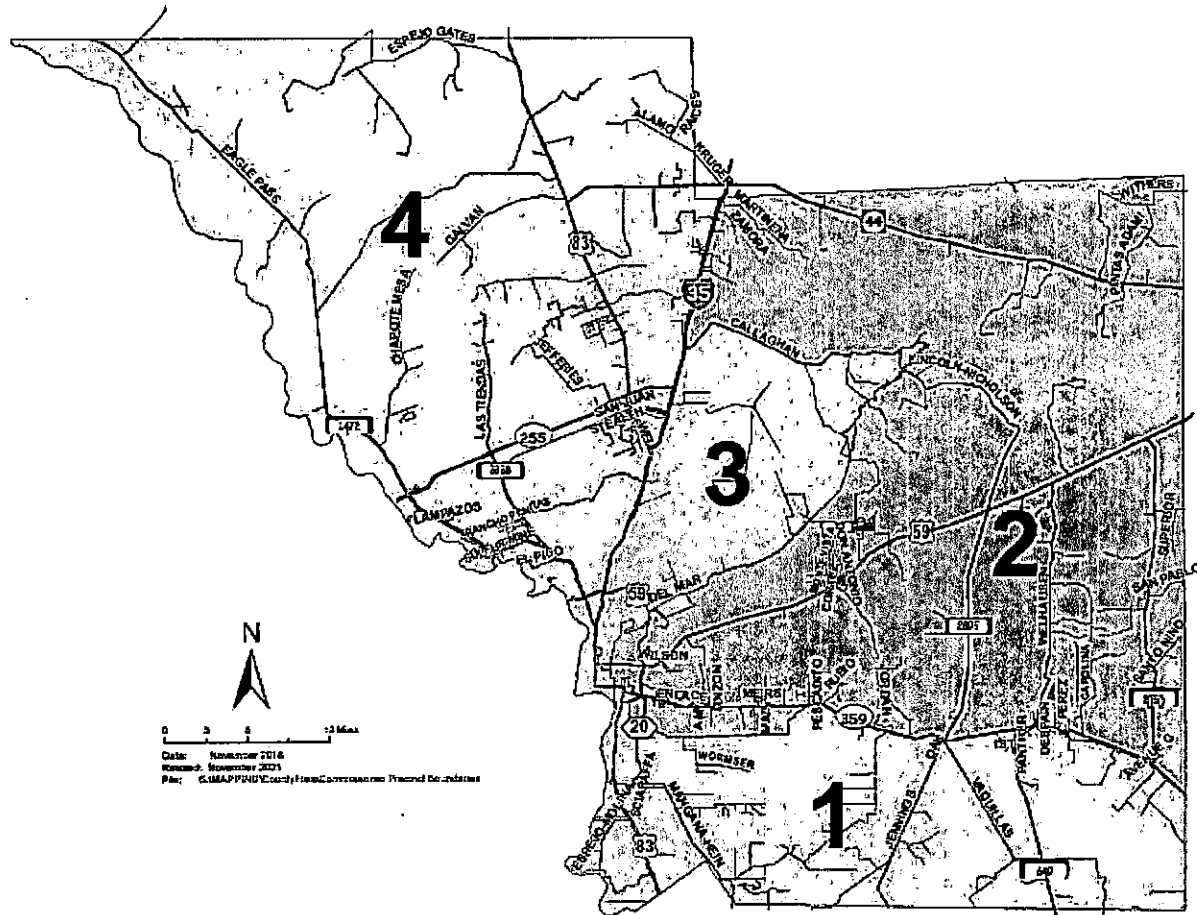
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of December, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 6th DAY OF DECEMBER, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: [Signature]
For: Margie Ramirez-Ibarra, County Clerk
By: Carmen L. Saldana, Recording Secretary





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries