

**Limited English Proficiency Sample Plan**  
**The County of Webb, Texas**  
**Self-Help Center Contract # CSH-23-0520**

|                                                                                                                                                                                                                                                                                                                                                        |                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Name Grantee:                                                                                                                                                                                                                                                                                                                                          | County of Webb             |
| Community Population:                                                                                                                                                                                                                                                                                                                                  | 11,682                     |
| LEP population:                                                                                                                                                                                                                                                                                                                                        | Above 5% of the population |
| Languages spoken:<br>1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or<br>2) By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or<br>3) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries. | English and Spanish        |

| <b>Program activities to be accessible to LEP persons:</b> |                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                                   | Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project                                                                                                                      |
| <input type="checkbox"/>                                   | Publications regarding TxCDBG application, grievance procedures, <i>complaint procedures, fair housing rights, answers to complaints, public notices, notices of rights and disciplinary action</i> , and other vital hearings, documents, and program requirements |
| <input type="checkbox"/>                                   | Other program documents:<br><u>Applications for assistance.</u>                                                                                                                                                                                                     |

| <b>Resources available to Grant Recipient:</b> |                                                                                                              |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                       | Translation services: <u>Translation services are always made available at all Public Hearings/Meetings.</u> |
| <input type="checkbox"/>                       | Interpreter services: <u>Interpreter services are always made available at all Public Hearings/Meetings.</u> |
| <input type="checkbox"/>                       | Other resources: _____                                                                                       |

| <b>Language Assistance to be provided:</b> |                                                                                                                                                                                |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                   | Translation (oral and/or written) of advertised notices and vital documents for: <u>Public Notices, Amendments to Project Activities &amp; Completion of Grant Activities.</u> |
| <input type="checkbox"/>                   | Referrals to community liaisons proficient in the language of LEP persons <u>Webb County Community Action Agency bilingual staff.</u>                                          |
| <input type="checkbox"/>                   | Public meetings conducted in multiple languages: <u>Public meetings are conducted in English and Spanish.</u>                                                                  |
| <input type="checkbox"/>                   | Notices to recipients of the availability of LEP services: <u>The availability of translation services is included in all Public Hearing notices.</u>                          |
| <input type="checkbox"/>                   | Other services: _____                                                                                                                                                          |

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 Tano E. Tijerina, Webb County Judge

Date: March 24, 2025