



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
APRIL 14, 2025  
9:00 a.m.

MARGIE R IBARRA  
COUNTY CLERK  
FILED  
2025 APR 11 AM 8:21  
WEBB COUNTY, TEXAS  
BY *[Signature]* DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources/Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

## COURT TO DISCUSS AND ACT ON THE FOLLOWING:

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

### CONSENT ITEMS

#### 5. Auditor

- a. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfers) within Forfeiture funds. **[Requested by Rolando San Miguel, Constable Pct. 4]**

|       | Acct. Number         | Acct. Name              | Adopted    | Request    | Current    | End Bal.   |
|-------|----------------------|-------------------------|------------|------------|------------|------------|
| From: | 2202-3170-001-461006 | Canine Expenses         | \$6,000.00 | \$2,023.00 | \$5,342.48 | \$2,023.00 |
|       |                      |                         |            |            |            |            |
| To:   | 2202-3170-001-460105 | Minor Tools & Apparatus | \$1,673.00 | \$1,673.00 | \$0        | \$1,673.00 |
|       | 2202-3170-001-461000 | Materials & Supplies    | \$350.00   | \$350.00   | \$0        | \$350.00   |
|       |                      |                         |            | \$2,023.00 |            |            |

**Issue:** Funds are needed to pay for equipment needed by department.

**Solution:** By approving transfer of funds, department will have sufficient funds to pay such expenses.

**Result:** Department will be able to pay for expenses.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Mike Villarreal, Constable Pct. 2]**

|       | Acct. Number         | Acct. Name               | Request  | Current  | End Bal. |
|-------|----------------------|--------------------------|----------|----------|----------|
| From: | 2468-259700          | 2020 OPSG Fund Balance   | \$16,255 | \$16,255 | \$0.00   |
| To:   | 2468-3180-001-470000 | 2020 OPSG Capital Outlay | \$16,255 | \$0.00   | \$16,255 |

**Issue:** Units 1548 and 1549 need an in-car camera system along with Body Worn Cameras and additional Red, White and Blue lights, for the units to be completely outfitted. These units were purchased with Operation StoneGarden (OPSG) Funds but do not have the cameras needed and the emergency lighting has low visibility.

**Solution:** Transfer funds from 2468-259700 2020 OPSG Fund balance to 2468-3180-001-470000 2020 OPSG Capital Outlay. These funds were obtained from auctioning retired units that were purchased with OPSG grants throughout the years.

**Result:** By transferring these funds from the OPSG Fund Balance account to the OPSG Capital Outlay account, they will be available to purchase the needed camera systems and lights.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds; and any other matters incident thereto. **[Requested by Veterans Treatment Program; Grant Fund #2872]**

|       | Acct. Number             | Acct. Name                | Adopted      | Request     | Current     | End Bal.    |
|-------|--------------------------|---------------------------|--------------|-------------|-------------|-------------|
| From: | 2872-2040-001-410000     | Payroll cost              | \$211,000.00 | \$15,000.00 | \$52,306.53 | \$37,306.53 |
| To:   | 2872-2040-001-457008-075 | Contractual support staff | -0-          | \$15,000.00 | -0-         | \$15,000.00 |

**Issue:** Funds are available and can be used for the purpose of a new contractual agreement to enhance the Veterans Drug Treatment Program.

**Solution:** Obtain the Commissioners' Court approval of the line transfer.

**Result:** Grant funds will be available for the new contractual agreement.

## 6. **Budget Officer**

- a. Discussion and possible action to approve the release of payment, creation and funding of a sub-account under the general funds grant matching for the purpose of addressing outstanding past due balances owed to CATALIS COURTS & LAND RECORDS, not to exceed Twelve Thousand Four Hundred Fifty-Eight Dollars and Ninety-Five cents (\$12,458.95) with further action to transfer funds from the operational reserve into the newly created sub-account. **[Account #1001-1130-001-432001 (Professional Services)]**

**Issue:** Vendor has submitted account to collections and is now seeking payment.

**Solution:** Approve the creation of the new sub-account, transfer of funds as outlined and release of payment.

**Result:** Upon approval, the payment will be processed and released to CATALIS COURTS & LAND RECORDS, resolving the outstanding balance.

## 7. **Commissioners Court**

- a. Discussion and possible action to enter into Amendment 1 to the Laredo Regional Food Bank Third Party Funding Contract FY 2025 (approved on October 15<sup>th</sup>, 2024) to allow reallocation of \$5,800.00 for the purchase of a freezer compressor replacement in the amount of \$5,800.00. **[Requested by Laredo Regional Food Bank. No effect on County Budget]**

- b. Discussion and possible action to accept the declaration of public purpose pursuant to Texas Constitution Article 3 Section 52 for a county donation to the South Texas Council, Scouting America, Aztec District, Laredo, Webb County, Texas in the amount of \$1,000; for the "Excellence in Service Award" supporting local scouting programs in the Webb County community; and any other matters incident thereto. **[Account #1001-1140-001-463526 (Community Promotions)]**

8. **Community Action Agency**

- a. Discussion and possible action to approve the acceptance of Amendment #1 to Contract #58250004403 for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for FY 2025, and authorizing the County Judge to sign all relevant documents; and, any other matters incident thereto This amendment is a grant increase in the amount of Two Hundred Forty-One Thousand, Eight Hundred Six Dollars (\$241,806.00). This action will not have an impact to the County General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Account #2362-5360-521]**

**Issue:** TDHCA has awarded CAA a grant increase under the CEAP Program in the amount of \$241,806.00.

**Solution:** The Court approval of CEAP Amendment #1 will benefit both operations and administrative expenses.

**Result:** Webb County CAA Social Services will continue to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

- b. Discussion and possible action to authorize the Purchasing Agent to secure a lease rate quote from Enterprise Fleet Management (Source well Contract No. 060618-EFM) for five (5) new leased vehicles for the Webb County Community Action Agency (CAA) Meals on Wheels Program to include preventive maintenance fees for a forty-eight (48) month lease term in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and any other matters incident thereto. **[Account #1001-1130-001-469001-005 (General Fund-General Operating Exp-Administration-Operating Lease-Principal)]**

| Qty. | year | Make/Model    | Mo. Lease Rate | Mo. PM rate | Ext. Mo. Lease Rate | Term of Lease | ETA on Delivery |
|------|------|---------------|----------------|-------------|---------------------|---------------|-----------------|
| 5    | 2025 | Ford Explorer | \$791.23       | \$58.25     | \$819.48            | 48 Months     | 22-24 Weeks     |

**Issue:** The Webb County Community Action Agency's Meals on Wheels Program seeks court authorization for the Purchasing Dept. to factory order five (5) new leased vehicles for food delivery.

**Solution:** The use of leased vehicles will significantly reduce mileage costs as the drivers of the Meals on Wheels Program will no longer rely on their personal vehicles to deliver meals.

**Result:** By leasing new vehicles, Webb County will establish a complete fleet dedicated to meal delivery.

- c. Discussion and possible action to approve a pay rate adjustment to the following (grant-funded) vacant Slot #2209, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective April 14<sup>th</sup>, 2025:

| <u>Slot #</u> | <u>Title</u>        | <u>Hourly Rate</u> |
|---------------|---------------------|--------------------|
| 2209          | Food Service Worker | \$14.62 - \$16.50  |

**Issue:** The employee in this position was promoted to a Head Cook slot.

**Solution:** Approval from the Commissioners Court on the pay rate adjustment will allow the agency to remain competitive in the job market.

**Result:** The agency will be able to remain competitive in the job market and continue servicing the elderly with hot healthy meals under the Meals on Wheels and Elderly Nutrition Program.

9. **Drug Court Program**

- a. Discussion and possible action to approve and ratify a twelve (12) month (September 30, 2024 – September 29, 2025) subscription license renewal with Orion Healthcare Technology, Inc. for the Veterans Treatment Program to utilize the AccuCare Web Service in order to process clinical documentation as well as Program administrative functions at a total cost not to exceed three thousand one hundred thirty-two dollars (\$3,132.00), and authorizing the County Judge to execute all relevant documents, and any another matters incident thereto. **[Requested by the Veterans Treatment Program, Account #2350-1020-001-432001]**

**Issue:** The Veterans Treatment Program needs to track and process clinical documentation for the treatment aspect of the program.

**Solution:** Enter into a subscription service to utilize a web-based program to process electronic healthcare records for clinical documentation.

**Result:** Obtaining EHR will allow the program to provide accurate record keeping of all treatment plans for each participant.

- b. Discussion and possible action to enter into a 3-month (April 1, 2025 through June 30, 2025) service agreement between Webb County and U.S. Military Veteran Dr. Maria A. Reyes, Ph.D. in the amount of Fifteen Thousand Dollars (\$15,000.00) for the Veterans Treatment Program and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by the Veterans Treatment Program; Account #2872-2040-001-457008-075 (Contractual Support Staff)]**

**Issue:** The Veterans Treatment Court Program seeks contractual support staff services to enhance grant-funded program activities, compliance, and standards.

**Solution:** Seek court authorization for the contractual support staff for these services.

**Result:** By obtaining these contractual services, the County will be able to enhance and improve the program.

10. **Honorable Rolando San Miguel, Constable Pct. 4**

- a. Discussion and possible action to approve the purchase of twelve (12) body armor vests in the amount of \$15,540.00 with additional action to process a line item transfer, by Order, to Account #1001-3170-001-456305 (Uniforms) and authorize the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-470000-001 (Capital Outlay)]**

**Issue:** Deputies assigned to Justice of the Peace Pct. 4 courthouse security are not currently utilizing any type of body armor while securing the courthouse.

**Solution:** Purchase body armor vests for deputies to be worn on a daily basis and secure the courthouse in a safe manner.

**Result:** By wearing body armor, the deputies' probability of survival is increased in case of an active shooting.

**11. Economic Development**

- a. Discussion and possible action to authorize the submission of a grant application for a My Community Investment grant in the amount estimated at Fifty Thousand Dollars and No Cents (\$50,000.00) as prepared, written, and submitted by the CAA grant writer in collaboration with CAA management and submitted to the H-E-B Foundation for grant funds for the Meals on Wheels Program; and, designating the Webb County Judge as the authorized official to execute all relevant documents; and any other matters incident thereto. This grant requires no cash match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Guillermo Walls, CAA Director]**

**Issue:** There is often a need for additional services/expanded capacity to serve more impoverished elderly and/or disabled residents of Webb County.

**Solution:** Proposed supplemental grant application will allow expanded capacity for additional home deliveries of hot, nutritious meals to elderly and/or disabled residents of Webb County, Texas.

**Result:** CAA's Meals on Wheels Program will be able to provide additional services.

- b. Discussion and possible action to ratify and approve Change Order No. 1 with Renoworks, LLC to extend the overlay on Margarita Lane by 1,530 linear feet and 34 feet wide. The original contract increased by ONE HUNDRED FORTY NINE THOUSAND TWO HUNDRED TWENTY and 50/100 DOLLARS (\$149,220.50) for a total of ONE MILLION EIGHT HUNDRED NINETY-NINE THOUSAND ONE HUNDRED SEVENTY-FIVE AND 20/100 DOLLARS (\$1,899,175.20), and further authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This amendment will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** Margarita Land requires to extend the overlay by 1,530 feet and 34 feet wide.

**Solution:** Ratify and approve Change Order No. 1 to extend the overlay on Margarita Ln.

**Result:** The Rio Bravo residents will be able to obtain additional street improvements.

- c. Discussion and possible action to approve Change Order No. 4 for an increase of 75 days to the contract with AOC Calton, Ltd. d/b/a Summit Building & Design for the Southern Health Facility due to a brick supplier production delay and further authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This amendment will have no impact on the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** There was a delay from the brick supplier delay, which led to a delay in production.

**Solution:** Approve Change Order that will extend the contract period in order to complete construction.

**Result:** Contractor will finish construction within the contract timeframe.

12. **Elections Administration**

- a. Discussion and possible action to ratify an exception to the Fiscal and Budgetary Policy and approve, by Order, the following budget amendment (line item transfers) for \$70,000 for the Election Service Contract Fund's operating revenues over operating expenditures and within the fund balance for the next election to be conducted and any other matters incident thereto.

|       | Account #            | Account Name              | Adopted Budget | Request  | Current   | End. Bal. |
|-------|----------------------|---------------------------|----------------|----------|-----------|-----------|
| From: |                      | Fund Balance              |                | \$23,000 | \$93,440  | \$70,440  |
|       | 2010-1110-341100     | Election Contractual Fees | \$310,000      | \$47,000 | \$401,000 | \$448,000 |
|       |                      |                           |                | \$70,000 |           |           |
| To:   | 2010-1110-001-451201 | Election Expense          | \$139,500      | \$70,000 | \$409,600 | \$479,600 |

**Issue:** The Election Service Contract's fund required an increase in its operational expenditure budget by \$70,000 for the next election in order to pay the projected cost for Texas Workforce Commission invoices.

**Solution:** The Election Service Contract's fund requires this ratification to reflect the current revenues over expenditures and within the fund balance to pay for Workforce's invoices.

**Result:** The Election Service Contract Fund budget will have the available budget to conduct the City of Laredo bond referendum election.

13. **Engineering**

- a. Discussion and possible action to grant AEP and Easement (being  $\pm$  108 feet by ten feet) for an electric distribution line to serve the Webb County Southern Fire Station; and any other matters incident thereto; and authorizing the County Judge to sign all relevant documents. **[No effect on budget]**
- b. Discussion and possible action to enter into Work Authorization #5 with Howland Engineering and Surveying Co. for Surveying two (2) lots containing a total of +/- 0.2834 acres located at 920 Houston Street (0.1417-AC) and 918 Houston Street (0.1417-AC), Lots 1 & 2, Block 121, respectively, situated in the Western Division of the City of Laredo, Webb County, Texas in an amount not to exceed SIX THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$6,850.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Source is #1001-1130-001-432001 (Professional Services)]**
- c. Discussion and possible action to enter into Work Authorization #5 with Howland Engineering and Surveying Co. for Material Testing: Construction Materials and Testing (Select Fill Verification) for the Webb County Fairground Project (1848) in an amount not to exceed FIVE THOUSAND EIGHT HUNDRED ONE DOLLARS TWENTY-FIVE CENTS (\$5,801.25) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Source is 1001-1130-001-432001 (Professional Services)]**

14. **Human Resources**

- a. Discussion and possible action to revise the action taken by the Commissioners Court on May 8, 2023, related to Section 2.06 of the Webb County Personnel Policies (part-time applicants), subject to any applicable Civil Service guidelines.

**Issue:** The May 8, 2023 action by the Commissioner's Court allowed for the determination of work experience for applicants who have worked part-time with an outside employer or within Webb County, that every 1000 hours be considered as one year of experience.

**Solution:** Human Resources requested clarification from the Wage Review Committee on February 28, 2025, related to this item. The Committee agreed this item should be revised to state that at least 1040 hours worked per year is considered part-time experience and 2080 hours worked per year is considered full-time experience for qualification purposes.

**Result:** Revise the action as recommended.

- b. Discussion and possible action to revise the action taken by the Commissioners Court on May 8, 2023, related to Section 2.06 of the Webb County Personnel Policies (foreign degree evaluation services), subject to any applicable Civil Service guidelines.

**Issue:** The May 8, 2023 action by the Commissioner's Court included that, in the case of foreign degrees, applicants must have their degree evaluated by a credential evaluator service recognized by the Texas Education Agency, before being hired.

**Solution:** Human Resources requested clarification from the Wage Review Committee on February 28, 2025, related to this item. The Committee agreed this item should be revised to state that foreign degrees should be certified by suggested agencies from the National Association of Credential Evaluation Services (NACES) and those not listed in NACES will require individual approval from the Human Resources Department prior to hire.

**Result:** Revise the action as recommended.

- c. Discussion and possible action to rescind the action taken by the Commissioners Court on May 8, 2023, related to certain position standard requirements, subject to any applicable Civil Service guidelines.

**Issue:** The May 8, 2023 action by the Commissioner's Court stated that the Passport Supervisor G17, District Clerk Passport Supervisor G17, Grant Writer/Project Coordinator G18, Executive Assistant G18, Operations Administrator G19, Property Tax Administrator G20, Caseworker Supervisor G21 positions would require a High School diploma or GED from an accredited institution or four years of experience in a related field, or an Associate's degree or 60 college hours and two years of experience in a related field, or a Bachelor's degree from an accredited college or university.

**Solution:** Human Resources requested clarification from the Wage Review Committee on February 28, 2025, related to this item. The Committee agreed that this action should be rescinded.

**Result:** Rescind the action as recommended.

- d. Discussion and possible action to rescind the action taken by the Commissioners Court on May 8, 2023, related to certain position standard requirements, subject to any applicable Civil Services guidelines.

**Issue:** The May 8, 2023 action by the Commissioner's Court stated that in positions above pay grade 21 and other positions where the minimum qualification stated "Knowledge and level of competency commonly associated with the completion of a baccalaureate degree and accredited college or university in a course of study related to the occupational field", should be replaced with "Must have a Bachelor's Degree from an accredited college or university".

**Solution:** Human Resources requested clarification from the Wage Review Committee on February 28, 2025, related to this item. The Committee agreed this item should be revised to include any position that states "Knowledge and level of competency commonly associated with the completion of a baccalaureate degree and accredited college or university in a course of study related to the occupational field", may be replaced with, "Any equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the duties of the job", when applicable and reviewed by the Human Resources Department.

**Result:** Revise the action as recommended.

15. **Public Health Services**

- a. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between Gateway Community Health Center, Inc. and Webb County for the Webb County Southern Public Health Facility. The MOU grants Gateway use of a designated area (± 3,000 sq.ft.) to provide medical services as well as a \$65,000 grant to obtain additional equipment and is for ten (10) years, commencing on August 1, 2025 and ending on July 31, 2035 and any matters incident thereto; authorizing the County Judge to sign and execute all relevant documents.
- b. Discussion and possible action to approve the posting and filling of the following slots, as well as any remaining vacancies should these slots be filled internally, subject to the availability of payroll funds and any applicable Civil Service guidelines as well as any and all Wage Plan Policies, effective April 14, 2025.

| <u>Slot #</u> | <u>Title</u>     | <u>Hourly Rate</u>         |
|---------------|------------------|----------------------------|
| 4070          | Case Worker      | \$15.15 - \$15.93 (12/A-E) |
| 2975          | Data Entry Clerk | \$11.84 - \$12.44 (7/A-E)  |

**Issue:** Slots #4070 and #2975 are currently vacant. The Case Worker slot may be filled internally, thus creating a vacant position.

**Solution:** Request is being made to post and fill the vacant slots and any remaining vacant slots should these slots be filled internally.

**Result:** This action will allow our department to fill current vacant slots and any remaining vacant slots should these slots be filled internally, and allow our department to continue to function efficiently and effectively.

16. **Information Technology**

- a. Discussion and possible action to enter into a sixty (60) month lease (March 28, 2025 through March 27, 2030) purchase Agreement (DIR-TSO-3763), pursuant to Texas Local Government Code Section 271.101 et.seq. (Cooperative Purchasing Program Participation), between Dell Financial Services and Webb County for the purpose of financing a "Managed Detection and Response" and "Secureworks" software to monitor possible malicious activity which said software is being leased/purchased through the State of Texas Cooperative Purchasing Program for the Webb County Information Technology (IT) Department in an amount not to exceed SIX HUNDRED FIFTY-FIVE THOUSAND TWO HUNDRED DOLLARS (\$655,200.00), with a proposed financing term of five (5) annual payments of \$131,040.00 with the first annual payment due October 1, 2025, after commissioners court approval, subject to annual budgetary approval, and execution of the Contract by the County Judge, and any other matters incident thereto. **[Account #1001-1280-001-443000-110 (Software Maintenance)]**

**Issue:** To approve the lease purchase of the software in order for the County's IT Department to detect malicious activity on County's server.

**Solution:** Consider approval of a finance agreement with Dell Financial services to finance the lease/purchase of the software to detect malicious activity, which is being done through Cooperative Purchasing Program of the State of Texas, through the Department of Information Resources (DIR).

**Result:** The financing will fund the purchase of "Managed Detection and Response" software powered by Tegis XDR and "SecureWorks Tegis VDR" software for the County.

17. **Juvenile Probation Department**

- a. Discussion and possible action to enter into an Agreement between Webb County and Johnson Controls Fire Protection, LP (Source-well Contract No. 030421-JHN) for the installation of a new automated door control system for the Webb County Juvenile Detention Facility in an amount not to exceed ONE HUNDRED SIX THOUSAND TWO HUNDRED TWO DOLLARS (\$106,202.00) with a time frame of One Hundred Twenty Days (120) calendar days to complete the Project, pursuant to the Texas Local Government Code; Subchapter F, Cooperative Purchasing Program, Sections 271.101 & 271.102 and to further authorize the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #1001-2450-001-470000 (Juvenile Probation - Administration - Capital Outlay)]**

**Issue:** On October 28, 2024, Commissioners Court authorized the Webb County Purchasing Agent to secure formal competitive bids/proposals for the replacement and installation of a new automated control system for the Webb County Juvenile Detention Facility.

**Solution:** At its commissioners court meeting of November 12, 2024, the Commissioners Court awarded the automated door control system bid/proposal to Johnson Controls Fire Protection, LP.

**Result:** Upgraded automated door system shall provide increased security at the Juvenile Detention Facility.

18. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as wear and deterioration, damage, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments.

- b. Discussion and possible action to authorize the Purchasing Agent to advertise an informal invitation to bid for the proposed roof repairs for County-owned building located at 1620 Santa Ursula Avenue and to further authorize the County Engineering Department to prepare the plans and specifications required to secure competitive bids for a projected project cost not to exceed \$50,000.00 and any other matters incident thereto.

**Issue:** A recent roof inspection report indicated that immediate repairs are recommended to mitigate leaks and further deterioration, but a long-term solution such as a replacement or retrofit should be considered for long-term durability.

**Solution:** Consideration by the Court to authorize the Purchasing Agent to advertise for the submittal of informal bids to secure competitive pricing based on plans/specifications prepared by the Webb County Engineering Department.

**Result:** If approved, the Purchasing Agent will advertise an informal bid request to include plans and specs prepared by Engineering, minimum insurance requirements, and payment bond if it exceeds \$25,000.00.

- c. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for a Vending Machine Service Contract with a term not to exceed three (3) years to provide vending machine services to all Webb County locations for both snack and beverage products pursuant to the County Purchasing Act and any other matters incident thereto.

**Issue:** The current contract for vending machine services for Webb County expires May 22, 2025.

**Solution:** Consideration to authorize the Purchasing Agent to solicit formal proposals for the requested services.

**Result:** If approved, the Purchasing Agent will advertise for formal proposals for a vending machine service contract to provide snack and beverage product options for sale to County employees and the general public visiting County facilities.

19. **Water Utilities**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit a Professional Services contract for a qualified engineering firm to assist with management and consultation services for the Webb County Water Plant and Waste Water Treatment Plant; any other matters incident thereto.

**Issue:** The Water Utilities Department is in need of a consulting firm to assess all needs at the water plant and waste water treatment plant to prepare for updates and upgrades for anticipated growth at both facilities.

**Solution:** An engineering consulting firm will assess all operations and infrastructure and provide adequate guidance for the projected growth and demand within the department.

**Result:** Webb County will proactively address the needs at the water plant and the waste water treatment plant for anticipated growth and demand.

20. **Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to ratify the County Judge entering into a modification of contract no. 70CDCR24DIG000001 with U.S. Immigration and Customs Enforcement for CoreCivic Webb County Detention Center to provide up to 150 beds for emergency bed space assistance. **[Request of CoreCivic and U.S. Immigration and Customs Enforcement. There is no effect on the County's budget]**

21. **1848 Event Center**

- a. Discussion and possible action to authorize the Purchasing Agent to secure a Lease Rate Quote from Enterprise Fleet Management (Source-well Contract No. 060618-EFM) for two (2) new lease vehicles listed below to include preventive maintenance fees for the Webb County Fairgrounds Department for a forty-eight (48) month lease term in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and any other matters incident thereto. **[Account #1001-1130-001-469001-005 (General Fund-General Operating Exp-Administration-Operating Lease-Principal)]**

| Qty | Year | Make/Model                 | Lease Rate | Mo. PM Rate | Ext. MO Lease Rate | Term of Lease | ETA on delivery |
|-----|------|----------------------------|------------|-------------|--------------------|---------------|-----------------|
| 1   | 2025 | Ford/F1510 XL 4x2 Crew-Cab | \$799.82   | \$58.25     | \$858.07           | 48 months     | 22-24 weeks     |
| 1   | 2025 | Chevrolet Traverse Lt 4dr  | \$748.48   | \$58.25     | \$806.73           | 48 months     | 16-18 weeks     |

**Issue:** 1848 Event Center is in need of a pick-up truck for maintenance employees and SUV for office use.

**Solution:** If approved, the Webb County Purchasing Agent will secure a lease rate quote for a 48-month lease term. Ordering a lease vehicle is subject to the availability of open order banks for lease vehicles. Rates may vary depending on stock and/or factory order. Factory orders will typically take up to 4 – 6 months depending on the manufacturer's production schedule and overall demand in the car industry.

**Result:** The Purchasing Agent will coordinate with Enterprise Fleet Management to order the lease unit(s) as per directive by the Commissioners Court. Timeline on order will vary depending on what order banks are open and if those open order banks are for the requested vehicle type.

22. **Line Item Transfers**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, I.T. Director]**

|       | Acct. Number         | Acct. Name            | Adopted   | Request | Current | End Bal. |
|-------|----------------------|-----------------------|-----------|---------|---------|----------|
| From: | 1001-1280-001-444500 | Equipment Rental      | \$3,500   | \$2,000 | \$3,500 | \$1,500  |
| To:   | 1001-1280-001-464005 | Books & Subscriptions | \$127,000 | \$2,000 | \$9,556 | \$11,556 |

**Issue:** The current balance in this account will be insufficient to cover invoices for the remainder of the fiscal year.

**Solution:** Approve line item transfer.

**Result:** Account will be adequately funded for the remainder of the fiscal year.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Danny Dominguez, JP Pct. 2, Pl. 2]**

|       | Acct. Number         | Acct. Name           | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|---------|---------|---------|----------|
| From: | 1001-2190-001-456005 | Postage & Courier    | \$4,000 | \$1,956 | \$1,956 | \$0      |
| To:   | 1001-2190-001-456205 | Training & Education | \$3,500 | \$1,956 | \$466   | \$2,422  |

**Issue:** Additional funds are needed for scheduled training and expenses.

**Solution:** With Commissioners court approval, accounts in the line item transfers will have enough funds.

**Result:** To ensure funding for the fiscal year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Water Utilities fund. **[Requested by Water Utilities Department]**

|       | Acct. Number             | Acct. Name                | Adopted     | Request    | Current     | End Bal.   |
|-------|--------------------------|---------------------------|-------------|------------|-------------|------------|
| From: | 7200-7080-001-443000-075 | Repairs & Maint. Vehicles | \$12,200.00 | \$4,515.00 | \$11,322.60 | \$6,807.60 |
| To:   | 7200-7080-001-456105     | Licenses/Permits          | \$9,350.00  | \$4,515.00 | \$1,629.22  | \$6,144.22 |

**Issue:** Insufficient funds available for renewal of TCEQ permit.

**Solution:** Approve line item transfer to start process.

**Result:** Will allow continuation of Permit without issues.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Requested by Business Office]**

|       | Acct. Number             | Acct. Name                 | Request  |
|-------|--------------------------|----------------------------|----------|
| From: | 2031-1010-001-457008-070 | Contractual Security       | \$11,800 |
| To:   | 2031-1010-001-463535     | Emergency Medical Services | \$11,800 |

**Issue:** Funding source was not included on the original item 03/24/25. New account was created and therefore, a budget amendment was needed to correct this payment.

**Solution:** Transfer as above mentioned.

**Result:** Payment will be released.

- e. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Rolando San Miguel, Constable Pct. 4]**

|       | Acct. Number         | Acct. Name                | Adopted    | Request    | Current    | End Bal.   |
|-------|----------------------|---------------------------|------------|------------|------------|------------|
| From: | 1001-3170-001-441001 | Telephone                 | \$3,000.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 |
|       | 1001-3170-001-456005 | Postage & Courier Service | \$250.00   | \$250.00   | \$250.00   | \$0        |
|       |                      |                           |            | \$1,750.00 |            |            |
| To:   | 1001-3170-001-461000 | Materials & Supplies      | \$7,500.00 | \$1,750.00 | \$546.47   | \$2,296.47 |

**Issue:** The following account #1001-3170-001-461000 (Materials & Supplies) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

**Solution:** A line item transfer will assist in account not reaching a deficit.

**Result:** The transfer of funds will cover any estimated future expenditures for the remainder fiscal year.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Risk Management]**

|       | Acct. Number         | Acct. Name                | Adopted     | Request   | Current      | End Bal.     |
|-------|----------------------|---------------------------|-------------|-----------|--------------|--------------|
| From: | 1001-1180-001-452007 | Claims Paid               | \$850,000   | \$100,000 | \$354,771.42 | \$254,771.42 |
| To:   | 1001-1180-001-452012 | Property Casualty Premium | \$1,856,695 | \$100,000 | \$2,001.05   | \$102,001.05 |

**Issue:** Webb County purchased Auto Physical coverage for all grant, leased and high-cost value vehicles for this fiscal year. Quarterly vehicle schedule reports are required by our current insurance carrier regarding any changes in the fleet. When vehicles are added, there's an additional premium that needs to be paid per quarter.

**Solution:** Approve line-item transfer to pay quarterly invoices.

**Result:** Approval of the line-item transfer will result in providing auto physical damage insurance coverage for all Webb County grant, leased and high-cost value vehicles.

- g. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Judicial Collections]**

|       | Acct. Number         | Acct. Name                | Adopted    | Request    | Current    | End Bal.   |
|-------|----------------------|---------------------------|------------|------------|------------|------------|
| From: | 1001-1270-001-456205 | Training & Education      | \$1,000.00 | \$353.36   | \$353.36   | \$0.00     |
|       | 1001-1270-001-461000 | Materials & Supplies      | \$4,000.00 | \$1,200.00 | \$2,757.63 | \$1,399.63 |
|       |                      |                           |            | \$1,553.36 |            |            |
| To:   | 1001-1270-001-456005 | Postage & Courier Service | \$1,000.00 | \$1,553.36 | \$63.78    | \$1,617.14 |

**Issue:** Additional funds are needed to continue postage operating services.

**Solution:** Obtain approval of the line item transfer from the Commissioners' Court.

**Result:** To ensure funding for the remainder of the fiscal year.

## REGULAR AGENDA

### Honorable Martin Cuellar, Sheriff

23. Discussion and possible action to approve change order No. 1 in the amount of \$182,862.00 to Independent Contractor Agreement (Section 9 – Change Orders) between Webb County and Willo Products Company, LLC. for additional Jail Cell doors that includes but not limited to removal of the sliding door components within the transom, the track, wheel bar unit, rack, cam bar, motor mount brackets, motor, switches, & wiring harness. The amended scope of work will include 120 cell doors which reflects 10 cell doors per block x 12 blocks located in the 2<sup>nd</sup> and 3<sup>rd</sup> floor of the jail and to authorize General Counsel to prepare a written change order no. 1 for execution and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-4070-001-470000 (General Fund-Sheriff Jail-Administration-Capital Outlay)]**

**Issue:** On November 25, 2024, Webb County Commissioners Court approved a contract with Willo Products Company (State of Utah Cooperative Contract MA3503) for the retrofitting of 109 jail cell doors, controls and related components. After further review by the new Jail Commander, a recommendation was made to add additional cell doors to complete all 12 cell blocks located on both the 2<sup>nd</sup> and 3<sup>rd</sup> floor. Original scope did not include the additional jail cell doors located inside the vestibule area prior to entering the cell block to include replacement of existing entrance sliders to coincide with cell sliders.

**Solution:** Consideration to approve the proposed change order. Total change order amount does not exceed 25% of total contract sum originally awarded. Funding is available in the Jails general fund capital outlay account.

**Result:** If approved, General Counsel will prepare the written change order no. 1 for signature by both Willo Products Company, LLC. and the County Judge as per Court authorization.

### Casa Blanca Golf Course

24. Discussion and possible action to approve petty cash increase in the amount of \$1,000 to operate cash registers pursuant to Texas Local Government Code, Section 130.902 (Change fund in Counties); and any other matters incident thereto.

**Issue:** The business has experienced a significant rise in sales, resulting in a higher frequency of cash transactions. Current petty cash reserves are insufficient to meet the growing demand, leading to potential delays at checkout and customer dissatisfaction.

**Solution:** To maintain efficient operations and avoid cash flow issues at registers, additional change order cash is required for providing change and handling cash payments smoothly. Increase the petty cash reserve to \$1,000.00 (Current petty cash \$500.00)

**Result:** The course will have sufficient money to maintain change through the operating hours.

## **Human Resources**

25. Discussion and possible action to approve various line item transfers in the amount of \$79,110.60 to cover the unemployment deficit resulting in a reserve shortfall in the previous quarter; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Operational Reserve – Wage Classification)]**

**Issue:** A shortfall occurred last quarter due to unemployment claims.

**Solution:** The proposed transfer will resolve the deficit.

**Result:** The account will be in compliance

26. Discussion and possible action to authorize a professional service agreement between Webb County and Toshiba America Business Solutions, Inc. (DIR Contract No. CPO-4426) to provide electronic conversion of personnel records for an amount not to exceed \$93,540.00; pursuant to the Texas Local Government Code: Sub-Chapter F. cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation) and to further authorize the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Account #1001-1130-001-432001]**

**Issue:** Currently, personnel records are stored in paper format and this may pose confidentiality and compliance risks.

**Solution:** By entering into a service agreement for digitization, we can secure sensitive information, streamline access, and reduce physical storage needs.

**Result:** Overall improvement on operational efficiency while maintaining compliance.

27. Discussion and possible action to authorize the reclassification of positions pertaining to the following department: Public Health Services, subject to approval by the Civil Service Commission and any applicable Civil Service guidelines if required, and any other matters incident thereto. These positions were reviewed by the Wage Review Committee and recommended as stated below, effective April 14, 2025. **[Requested by Wage Review Committee; Account #1001-1130-001-43107-015 (Wage Classification Study)]**

**Issue:** The Wage Review Committee reviewed these requests.

**Solution:** Approve the proposed changes agreed by the Wage Review Committee.

**Result:** Ability for corresponding department to properly classify and staff their respective areas.

## **Road & Bridge**

28. Discussion and possible action to enter into a construction contract between Webb County and Alcan Contracting, LLC for an amount not to exceed One Hundred Six Thousand Six Hundred Dollars (\$106,600.00) for the preparation of five (5) concrete slabs, plumbing and electrical connections, installation of water-stations supplied by Owner, disposal of debris and cleanup to include walk through for final inspection with Owner to ensure all specifications & installation complies with local & state code and to authorize the transfer of funds from 2007-7140-001-470000 (R&B - Budgets & Records General-Administration - Capital Outlay) in the amount of \$54,025.00 to 2007-7150-001-470000 (R&B - Road Maintenance General Administration - Capital Outlay) and to further authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2007-7150-001-470000 (R&B-Road Maintenance General-Administration-Capital Outlay)]**

Project Site Locations:

1. Fred and Anita Community Center. 452 Rancho Penitas Rd.
2. Masterson. 319 Riverfront St. by the South Laredo sewer plant.
3. Casa Blanca Golf Course. 3900 Casa Blanca Rd.
4. Self Help. 8116 Hwy 359.
5. Santa Isabel. 23710 FM. 1472 (Mines Rd.)

**Issue:** The Webb County Commissioners Court authorized the purchase of five (5) 2" overhead loading water dispensers using ARPA funds. The proposal included construction oversight but site preparation is to be done by Owner. On March 6, 2025, the Commissioners Court approved the awarded Bid 2025-003 "Concrete Slabs, Plumbing, and Electrical improvements for Webb County Water Dispensers" to Alcan Contracting, LLC.

**Solution:** Bids were secured for the preparation of five (5) concrete slabs, plumbing and electrical connections, installation of water-stations supplied by Owner, disposal of debris and cleanup to include walk through for final inspection with owner to ensure all specifications & installation complies with local & state code. Recommendation to authorize the execution of construction contract for awarded sum.

**Result:** If approved, General Counsel will execute the contract for the awarded sum. Awarded contractor will proceed after all bonds, and insurances are obtained by General Counsel and a Notice to Proceed is issued by the County Engineering Department.

**Engineer**

29. Discussion and possible action to approve Change Order Nos. 1, 2, 3 in the amount of \$47,400.86 to 360 General Contractors, Inc., for the Webb County Emergency Operations Center. The Contractor will provide items as requested by the Webb County Emergency Operations Center Director; and authorize the County Judge to sign any relevant documents and any other matters incident thereto.  
**[Fund 3874 Interest Income Series 2019A]**

**Issue:** Webb County is requesting the following:

1. Adding power and data for projector.
2. Adding power and data for access-point (this extends the WIFI connectivity).
3. Adding electrical outlets for server room (requested by IT Department)
4. Adding additional electrical floor boxes or power and data to accommodate conference table and desk.
5. Add 200 LF of fiber from MDF room from the 1st. floor to the 2nd floor, for AT&T communication (requested by IT Department)
6. Provide refrigerator and installation.
7. Provide power and ice water box to supply refrigerator.
8. 12 LF of mill work (cabinetry top and bottom).

**Solution:** Approval of agenda item will proceed with items as requested.

**Result:** This will help the Emergency Operation Center manage emergencies in a more efficient and timely manner.

## Planning

30. Discussion and possible action to adopt the proposed election precinct boundary changes to election precincts 132, 356 and 359 by modifying adjoining precinct boundaries 128, 345, 342 and 342 as recommended by County staff for compliance with Section 42.006 of the Texas Election Code which requires at least 100 but no more than 5,000 registered voters in each precinct and authorize the County Judge to execute all relevant documents; and any other matters incident thereto.

**Issue:** Chapter 42, Subchapter B, Sect. 42.031 of the TEC requires that during March or April of each odd-numbered year, each commissioners court shall determine whether the county election precincts comply with Sections 42.005, 42.006, and 42.007 TEC. The commissioners court may make that determination during March or April of an even-numbered year. Before May 1 of the year in which the determination is made, the commissioners court shall order the boundary changes necessary for compliance. Section 42.006 requires that a county election precinct must contain at least 100 but not more than 5,000 registered voters. The Elections Department has determined that election precincts 132, 356 and 359 are very close to exceeding the 5,000 registered voter threshold allowed by statute.

**Solution:** Modifying the affected election precincts by shifting boundaries with less populous precincts, will allow the County to remain in compliance with State election code requirements.

**Result:** The County's election process will be in compliance with State election code requirements.

## Purchasing

31. Discussion and possible action to authorize the award of Informal Bid for the 1848 Main Stage Mobile Home Caliche Pad and Concrete Sidewalk project to low bidder Gilmar Construction LTD., for an amount not to exceed \$24,600.50 and to further authorize the necessary transfers within the 2019/2020 Fairgrounds Bond Series Funds for site improvements and any other matters incident thereto. **[Account #3900-7230-001-474503 (Fairgrounds Project Series 2019A-Construction In Progress-Administration-Fairground Site Improvements); 3901-7230-001-474503 (Fairgrounds Project Series 2020-Construction In Progress-Administration-Fairground Site Improvements)]**

**Issue:** The 1848 Event Center needs a caliche pad and concrete sidewalk for the placement of one (1) mobile home to be used for operations / events next to the main stage area. The County Engineering Department prepared the plans and specifications for this project. Low bid amount is under \$25,000.00, no payment or performance bond is required.

**Solution:** Consideration to award to the lowest responsible bidder as recommended by the Purchasing Agent and County Engineering Department.

**Result:** If approved, the contractor will be provided with a Notice to Proceed by the Engineering Department once the required insurance documents are submitted and issuance of a Purchase Order for the awarded amount. The projected timeline for completion is 2 weeks after notice to proceed.

32. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2025-008 "Construction Management & Consulting Services for Webb County" to the highest ranking firm. The selected firm will provide Webb County with construction management & consulting services on an as-needed basis for various capital improvement projects throughout the duration of the negotiated contract term. The selected firm shall also be responsible for the development of a Standard Operating Procedure (SOP) manual for the management of public construction projects and to further authorize General Counsel to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto [1001-1130-001-432001 (General Fund-General Operating Exp-Administration-Professional Services)].

Issue: On 02/24/2025, item no. 30, Commissioners Court authorized the Purchasing Agent to solicit RFQ for a Construction Management Company to manage and supervise designated Webb County construction and infrastructure projects. A total of four (4) firms submitted statements of qualifications by published deadline.

Solution: Consideration to accept the rankings and award to the highest ranking firm as recommended by the Evaluation Committee and Purchasing Agent.

Results: If approved, General Counsel will proceed with the negotiation of the terms, conditions and related fees for this professional service agreement as per Court directive.

### **Water Utilities**

33. Discussion and possible action to approve the Webb County Drought Contingency Plan as required by the Texas Commission on Environmental Quality (TCEQ) for a five (5) year submittal; and any other matters incident thereto.

**Issue:** Water Utilities doesn't have a Drought Contingency Plan.

**Solution:** Adopt the DCP.

**Result:** Webb County Utilities will enforce the DCP to reduce the volume of water withdrawn from the Rio Grande Water Supply source to improve the efficiency of water use.

### **1848 Event Center**

34. Update, with discussion and possible action regarding proposed renovations to the 1848 Event Center (Fairgrounds), including a presentation by SLAY Architecture; and any other matters incident thereto.

### **Commissioners Court Administrator**

35. Discussion and possible action to authorize the demolition of the county owned dilapidated buildings located at 918 and 920 Houston St. in Laredo, Webb County, Texas; to initiate the process for property renovations; and any other matters incident thereto.

### **Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

36. Discussion and possible action to initiate the closure of two sections of County roads, being the closure of Bonita Avenue between Foster Street and Despain Street and the closure of Mackin Avenue between Foster Street and Despain Street, in Oilton, Texas and any matters incident thereto.

### **Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

37. Discussion and possible action to enter an Order of the Webb County Commissioners Court setting the terms of Court for Webb County's Statutory County Court 1 and 2 and any matters incident thereto: authorizing the County Judge to sign the Order.

**Honorable Tano E. Tijerina, Webb County Judge**

38. Discussion and possible action to proclaim the week of April 27, 2025 to May 4, 2025, as Texas Soil & Water Stewardship Week; and any other matters incident thereto.
39. Discussion and possible action authorizing the Purchasing Agent to solicit proposals for professional services related to the development and establishment of a centralized Webb County Fleet Management Department. The scope of services may include, but is not limited to, operational planning, staffing recommendations, budget analysis, policy development, and implementation strategies; and any other matters incident thereto.

**Issue:** The County currently lacks a centralized approach to managing its vehicle fleet, which may result in inefficiencies in maintenance, procurement, and utilization.

**Solution:** This request seeks to initiate the solicitation process to obtain qualified vendors who can assist in the design and setup of this department.

**Result:** Establishing a dedicated Fleet Management Department will enhance oversight, reduce costs, and improve service delivery across all departments.

**Closed Session/Executive Session**

40. Discussion and possible action on extension of the Gransolar Texas Two, LLC lease of approximately 2,225.93 acres of Webb County School Land (Cuchillas and Lomas Pastures located off of U.S. Hwy. 59) and any matters incident thereto. **[Closed Session/Executive Session is requested pursuant to Government Code §551.0725 Deliberation Regarding Contract Being Negotiated; Closed Meeting]**
41. Discussion and possible action to settle the claim presented by Joseph Monahan, Attorney at Law, P.L.L.C., for their client, Maria Cazares (Tristar claim #24912988), for an alleged incident that occurred on October 3rd, 2024 in Laredo, Texas and any other matters incident thereto. **[Executive session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1)(A)]**
42. Discussion and possible action to settle a property claim with an insurance carrier (Progressive County Mutual Insurance Company) concerning a motor vehicle accident involving Webb County unit 10-187 (2021 Peterbilt 567 Tractor), which took place on December 23, 2024 on Farm-to-Market (FM) Road 1472. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (A) (Consultation with Attorney regarding pending settlement offer)]**
43. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Lola v. Webb County, Texas*; Civil Action No. 5:23-cv-00040 in the Laredo Division for the Southern District of Texas in United States District Court and any potential action needed. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, pending or contemplated litigation (Consultation with Attorney)]**
44. Discussion and possible action regarding the award of RFQ 2025-005 "Consulting Services for an International-Binational Relations Liaison" to Cross National Advisory Partners, LLC and any matters incident thereto. **[Closed Session/Executive Session is requested pursuant to Government Code §551.0725 Deliberation Regarding Contract being negotiated; Closed Meeting]**

## **Presentations**

45. Presentation by Elizabeth Alonzo-Villarreal, Chief Executive Officer of NeighborWorks Laredo regarding their Community Loan Center program to be offered to Webb County Employees; and any other matters incident thereto. **[Sponsored by Tano E. Tijerina, County Judge]**
46. **Communications**
47. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



#### DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 14th DAY OF APRIL, 2025

By: Melinda Mata  
Melinda Mata  
Court Administrator

#### CERTIFICATION OF NOTICE AND POSTING

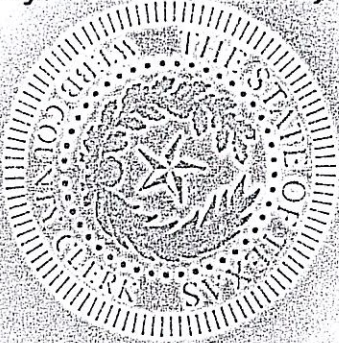
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 14th day of April, 2025 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

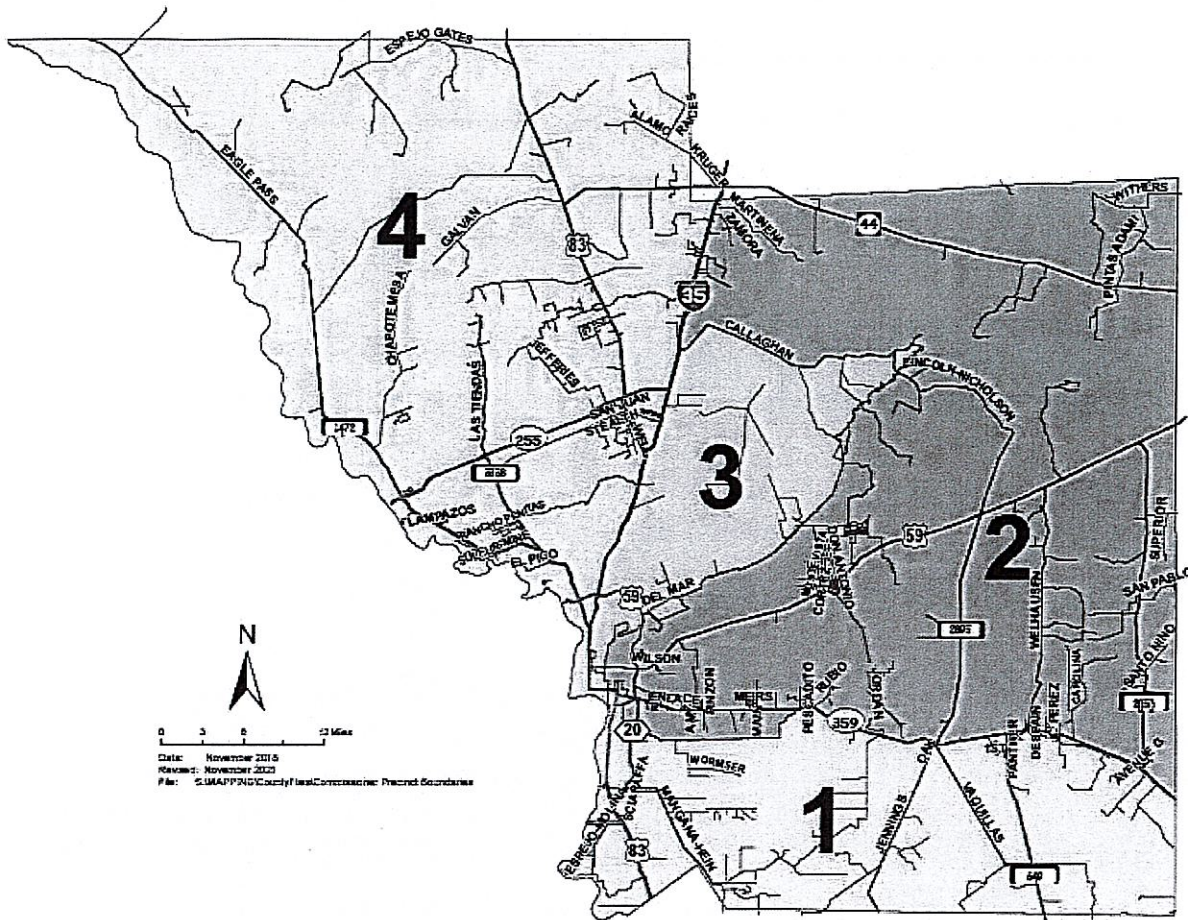
DATED THIS 14th DAY OF APRIL, 2025

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Margie Ramirez-Ibarra  
Margie Ramirez-Ibarra, County Clerk

By: **Ociel B. Lozano, Deputy Clerk**





#### COUNTY COMMISSIONERS

Honorable Tano E. Tijerina

County Judge



Commissioner Jesse Gonzalez

Precinct 1



Commissioner Rosaura "Wawi" Tijerina

Precinct 2



Commissioner John C. Galo

Precinct 3



Commissioner Ricardo A. Jaime

Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries