

Owner's Allowance Expenditure Authorization

PROJECT: *(Name and address)*

OWNER: *(Name and address)*

Webb County
1110 Victoria Street
Laredo, TX 78040

CONTRACT INFORMATION:

Contract For: _____

Date: _____

ARCHITECT: *(Name and address)*

ALLOWANCE INFORMATION:

Contingency Allowance Authorization Number: _____

CA _____

Date: _____

CONTRACTOR: *(Name and address)*

THE OWNER'S ALLOWANCE IS CHANGED AS FOLLOWS:*(Insert a detailed description of the expenditure and, if applicable, attach or reference specific exhibits.*

1. Contingency Allowance: \$ _____ (Owner's Allowance)

The _____ will be deducted from the Contingency Allowance. This Contingency Allowance Authorization (CAA) will deduct \$ _____ from this Allowance.

\$ _____ Contingency Allowance Balance

(\$ _____) _____ (total)

\$ _____ Remaining Balance after acceptance of CA _____

The new Contingency Allowance Balance after this Contingency Allowance Authorization is: \$ _____

(See attached correspondence from Stoddard General Contractors that itemizes the total fees.)

The original Allowance Sum was:

\$ _____

The net change by previously authorized Contingency Allowance

Authorizations was:

\$ _____

The Contract Sum prior to this CAA was

\$ _____

The Contract Sum will be unchanged by this CAA in the amount of

\$ _____

The new Contract Sum including this CAA will be

\$ _____

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged.

NOTE:

This Contingency Allowance Authorization **does not** affect the Contract Sum or Guaranteed Maximum Price, or the Contract Time, nor does it affect Change Orders or Authorized Construction Change Directives until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

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Signature page follows

**CONTINGENCY AUTHORIZATION NOT VALID UNTIL RECOMMENDED BY THE
ARCHITECT AND CONTRACTOR AND AUTHORIZED BY OWNER**

Recommended:

ARCHITECT *(Signature)*

BY: _____
(Printed name and title)

Date

Recommended:



CONTRACTOR *(Signature)*

BY: Lee Herbst / Operations Manager
(Printed name and title)

6/03/2025

Date

Authorized:

OWNER *(Signature)*

BY: _____
(Printed name and title)

Date



Email - Building Permit

Initial Post

Sent: May 9, 2025 10:06 AM CDT

Subject Building Permit

From Larry Hatfield (Stoddard General Contractors)

To Humberto Rodriguez, Michael Hovar

Cc Glenn Lindquist, Hayden Burge, Larry Hatfield, Larry Hatfield

Message Humberto,

In review of the application fee for the building permit in the City of Laredo's portal there is an additional service fee of \$185.48. The total amount due is \$6,367.90. Apologize for any inconvenience as this reflects a prior amount I was told by the building department. Thank you.

From: Larry Hatfield <LEH@stoddardgc.com>
Sent: Wednesday, May 7, 2025 11:46 AM
To: Michael Hovar; Humberto Rodriguez; Lee Herbst; Glenn Lindquist; Hayden Burge
Subject: [EXTERNAL] Permit Fee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Humberto,

Per our discussion yesterday getting back with permit fee. Thanks

Good Morning,

See below.

Description			Transaction Amount
FIRE PLAN REVIEW COMM			392.42
PLAN CHECK FEES			1830.00
PERMIT FEES			3660.00
COMMERCIAL TECH FEE			300.00
Totals			6182.42

Thank you,

Mercedes H. Camacho

Project Coordinator
Building Development Services
City of Laredo
1413 Houston
Laredo, Tx. 78040
Office (956) 794-1625

Regards,

Larry Hatfield

Project Manager

STODDARD

General Contractors

Cell: 830-302-6899 | Fax: 830-438-6920

461 Rodeo Drive | Spring Branch, TX 78070

www.stoddardgc.com

Email - Building Permit

Reply #5

Sent: May 8, 2025 10:05 AM CDT

Subject Building Permit

From Larry Hatfield (Stoddard General Contractors)

To Glenn Lindquist, Hayden Burge, Humberto Rodriguez, Larry Hatfield, Michael Hovar

Cc

Message Humberto,
Could you provide a directive for this request? Thank you.

Reply #4

Sent: May 7, 2025 04:04 PM CDT

Subject Building Permit

From Humberto Rodriguez (Raba Kistner, Inc.)

To Glenn Lindquist, Hayden Burge, Humberto Rodriguez, Larry Hatfield, Michael Hovar

Cc

Message Good afternoon Larry, as per our phone discussion yesterday, please proceed and pay for building permit directly to the City of Laredo. Use the funds in the Contingency Allowance of \$175,000.00 and deplete \$6,182.42, leaving a balance of \$168,817.58. We will follow up with a Contingency Allowance Change Order.

Thank you

Humberto Rodriguez, AIA
Architect
Raba Kistner, Inc.

Reply #3

Sent: May 7, 2025 02:14 PM CDT

Subject Building Permit

From Larry Hatfield (Stoddard General Contractors)

To Glenn Lindquist, Hayden Burge, Humberto Rodriguez, Larry Hatfield, Michael Hovar

Cc

Message Humberto,
We received confirmation from the City of Laredo Building Department that the permit fee is \$6,182.42.

Reply #2**Sent: May 2, 2025 03:21 PM CDT**

Subject Building Permit

From Larry Hatfield (Stoddard General Contractors)

To Glenn Lindquist, Hayden Burge, Humberto Rodriguez, Larry Hatfield

Cc

Message Humberto,
Following up from a prior email. Please provide an update on status of processing of the payment for the permit. Thank you.

Reply #1**Sent: Apr 28, 2025 07:34 AM CDT**

Subject Building Permit

From Larry Hatfield (Stoddard General Contractors)

To Humberto Rodriguez, Larry Hatfield

Cc Michael Hoavar

Attachments [Permit Information.pdf](#)

Message Morning Humberto,
See attached language regarding building permit. Thank you.

Initial Post**Sent: Apr 25, 2025 02:51 PM CDT**

Subject Building Permit

From Humberto Rodriguez (Raba Kistner, Inc.)

To Larry Hatfield

Cc Humberto Rodriguez, Humberto Rodriguez, Michael Hoavar

Message Good afternoon. Larry, just to follow up to the email sent to Webb County regarding payment of building permit. Please refer to specification manual Section 00 7000 General Conditions Article B.03.01 Permits and Licenses: **B.06.01 PERMITS AND LICENSES**

The Contractor shall procure and pay for all permits, licenses and fees necessary for the execution of Work.

Please let us know should you have any questions or comments.

Thank you
Humberto Rodriguez, AIA
Architect
Raba Kistner, Inc.