

WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Engineering

Date of Request: 08/15/2025

Request Type (check one):



Departmental Line Item Transfer
(Check if transfer within existing budget)



Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2007-1190-001-464010	Dues & Membership	\$2,000.00
2007-1190-001-456305	Uniforms	\$2,000.00
TOTAL		\$4,000.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
Materials & Supplies	2007-1190-001-461000	\$4,000.00
TOTAL		\$4,000.00

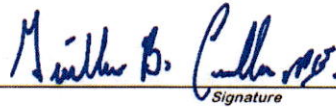
Justification for Request:

Funds will be used to purchase items and or supplies needed for relocation of department to the new building (FESCO).

Approved by Department Signing Authority:

Guillermo B. Cuellar, P.E., Interim Director

Print Name/Title


Signature

FOR AUDITOR'S USE ONLY

Recommended by County
Auditor's Office:

Omar Salcedo

Date: 8/19/25

FOR BUDGET OFFICE USE ONLY

Commissioners Court Approval Date:

Date Entered by Budget Office:

Agenda

Item : _____

Initials: _____