

**Program Improvement Plan
For the
2026 Program Year**

Content Area/Results of Self-Assessment / Related Performance Standard	Plan of Corrective Action	Required Resources	Person(s) Responsible	Desired Outcome / Goal for Improvement	Projected / Actual Date of Completion
§1302.31 (c) (2) Teachers and the learning environment. Education Content Area staff have identified a recordkeeping documentation error related to classroom lesson plan records and documentation of learning activities aligned with Head Start Performance Standard 45 CFR §1302.31(c)(2). While classroom activities were being implemented, documentation did not consistently reflect the required balance of teacher-directed and child-initiated activities, as well as individual, small group, and large group learning opportunities for preschool-aged children	Education Content Area Staff and Area Service Managers will support Head Start Preschool teachers in supervising and preparing teacher assistants to meet the educational requirements of children based on individualized plans and classroom lessons. Educational classroom staff will post Weekly Lesson Plans and Individualization documentation and implement activities as planned. Ongoing monitoring and technical assistance will be provided to ensure compliance with Head Start Performance Standard 45 CFR §1302.31(c)(2).	Education Monthly Checklist-Education Lesson Plans & Individualized Plans ASM-Daily Walk Through One to One Assistance-Education	Education Director Education Coordinator & Assistants Preschool Teacher & Teacher Assts. Compliance Director	Head Start Preschool Teacher Assistants will effectively comply with performance standard.	April 2026 Ongoing

Health & Safety Concern – 45 CFR §1302.47 (a): Unsafe outdoor equipment condition (peeling/chipping paint observed on playground equipment; potential environmental hazard requiring corrective maintenance). A playground equipment is peeling off. Needs paint – Larga Vista Head Start	The Area Service Manager is responsible for submitting a work order and monitoring the request through completion, ensuring all repairs are properly completed and the work order is formally closed.	Paint	Director Compliance Director Area Service Manager Maintenance Worker	The program will be in compliance at all times with all Health and Safety requirements.	May 2026
Health & Safety – 45 CFR §1302.47(a): Facility condition presents a safety concern requiring maintenance to ensure a safe physical environment for children and staff. The modular skirt at Finley Head Start is damaged and requires replacement to ensure a safe physical environment and prevent potential injury hazards.	The Area Service Manager is responsible for submitting the work order and monitoring it through completion, ensuring all required repairs are properly completed and the work order is formally closed.	Modular bottom skirt replacement	Director Compliance Director Area Service Manager Maintenance Worker	The program will be in compliance at all times with all Health and Safety requirements.	May 2026