



LAREDO JOB CORPS CENTER

P. O. BOX 1819 – 1701 ISLAND ST. – LAREDO, TX 78044-1819 – (956) 727-5147

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE WEBB COUNTY SHERIFF'S OFFICE
AND
THE LAREDO JOB CORPS CENTER
REGARDING CAMPUS LAW ENFORCEMENT SERVICES

This Memorandum of Understanding (MOU) is entered on this **1st day of June, 2026**, by and between the Webb County Sheriff's Office and the **Laredo Job Corps Center (LJCC)**

I. PURPOSE

This MOU establishes a cooperative framework between Webb County Sheriff's Office and LJCC to ensure a safe and secure environment for students, staff, and visitors, in accordance with Job Corps Policy and Requirements Handbook (PRH) §5.3, R3 and R4.

The Parties agree to maintain effective communication, clearly defined responsibilities, and coordinated response efforts for incidents occurring on campus, including criminal activity, emergencies, and threats to public safety.

II. CAMPUS

This agreement applies to all property owned, leased, or operated by Laredo Job Corps Center in support of its mission, located at: 1701 Laredo Street, Laredo, Texas 78041

III. WEBB COUNTY SHERIFF'S OFFICE RESPONSIBILITIES

Webb County Sheriff's Office agrees to:

1. Law Enforcement Response

Respond to all emergency and non-emergency calls for service, including missing persons. All missing persons under 18 will be entered into the National Crime Information Center (NCIC) in compliance with the National Child Search Assistance Act of 1990, without delay or waiting period. NCIC telephone contact (304)625-2000

2. Criminal Investigations

Investigate all criminal offenses reported on campus or involving government property.

3. Evidence Custody

Take custody of weapons, illegal substances, or contraband confiscated by LJCC staff, maintaining proper chain-of-custody procedures.

4. Training and Prevention

Provide training, upon request and as resources allow, on topics including:

- Public safety awareness
- Gang identification and prevention
- Active threat / active shooter response

5. Emergency Planning Support

Review and provide input on LJCC emergency response plans, including active shooter protocols.

6. Drills and Exercises

Participate in or observe emergency drills, when feasible, to enhance coordination and response effectiveness.

7. Active Threat Response

In the event of an active shooter or similar critical incident, Webb County Sheriff's Office will respond with the objective to locate, isolate, and neutralize the threat as quickly as possible. LJCC will notify 911 immediately and provide on-site coordination when safe.

IV. LAREDO JOB CORPS CENTER RESPONSIBILITIES

LJCC agrees to:

1. Cooperation with Law Enforcement

Provide full cooperation with request information made by authorized representatives of the Webb County Sheriff's Office not prohibited by law

2. Campus Security

Maintain a proactive security program to deter and report criminal activity. All suspected criminal acts will be referred to Webb County Sheriff's Office.

3. Access to Facilities

Provide Webb County Sheriff's Office reasonable access to campus facilities for law enforcement purposes, in a manner that minimizes disruption to training operations.

4. Campus Information Sharing

Provide updated campus maps, floor plans, and relevant emergency planning documents to Webb County Sheriff's Office.

5. Search and Seizure

- LJCC staff shall not conduct strip searches.
- Law enforcement will be contacted when such action is deemed necessary.
- Searches for criminal evidence will be conducted by law enforcement in accordance with applicable legal standards, including warrant requirements unless exigent circumstances exist.

6. **Handling of Contraband**

Confiscated prohibited items, including drugs and paraphernalia, will be reported to Webb County Sheriff's Office promptly (within one hour when feasible). Items will be transferred to Webb County Sheriff's Office with proper documentation.

7. **Missing Students**

LJCC will promptly report missing minors and, when appropriate, adult students to Webb County Sheriff's Office, in compliance with federal and state requirements.

8. **Sexual Assault and Serious Incidents**

All sexual assaults and significant incidents will be reported immediately to law enforcement and through Job Corps reporting systems.

SPECIAL EVENTS

LJCC Safety Security & Transportation Manager or Center Director will notify Webb County Sheriff's Office in advance of large-scale events, dignitary visits, or activities that may impact public safety. Both Parties will coordinate staffing, traffic control, and security measures as needed.

I. CALLS FOR SERVICE

- **Emergency:** Dial 911
- **Non-Emergency (Webb County Sheriff's Office):** (956) 523-4500
- **LJCC Safety Security & Transportation Manager:** (956) 337-5722
- **LJCC Center Director:** (956) 337-5429

II. SEVERABILITY

If any provision of this MOU is found invalid, the remaining provisions shall remain in effect.

III. REVIEW AND MODIFICATION

This MOU will be reviewed annually each August and may be modified by mutual written agreement.

IV. TERM AND TERMINATION

This MOU remains in effect until terminated by either Party with **30 days written notice**.

V. DUPLICATE ORIGINALS

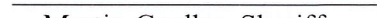
This document may be executed in two counterparts, each of which shall be considered an original, with both together constituting one agreement

VII. SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date first written above.

A handwritten signature in blue ink, appearing to read 'Alejandra', written over a horizontal line.

Alejandra Aceves, Center Director
Laredo Job Corps Center

A horizontal line representing a signature, with the name Martin Cuellar printed below it.

Martin Cuellar, Sheriff
Webb County Sheriff's Department