

DRAFT

MINUTES REGULAR MEETING OF THE PLANNING COMMISSION CITY OF WEST COVINA Tuesday, August 9, 2022

The regular meeting of the Planning Commission was called to order at 7:00 p.m. in the West Covina Council Chambers. Commissioner Gutierrez led the Pledge of Allegiance and the Commission observed a moment of silence.

MOMENT OF SILENT PRAYER/MEDITATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Lewis, Gutierrez, Heng, Becerra
Absent: Williams (absent, excused)
City Staff Present: Smith, Burns, Morales, Rivera

APPROVAL OF MINUTES

1. Regular meeting, July 12, 2022 - The minutes were adopted as submitted.

ORAL COMMUNICATIONS

This is the time when any member of the public may speak to the Commission on any matter within the scope of duties assigned to the Commission relating to non-agendized or consent calendar items. Other matters included on this agenda may be addressed when that item is under consideration. For all oral communications, the chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. The Ralph M. Brown Act limits the Planning Commission and staff's ability to respond to public comments at this meeting. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may ask questions for clarification, if desired, at this time.

By policy of the Commission, Oral Communications at this time on the agenda is limited to a total of 15 minutes.

PUBLIC HEARINGS

2. **CONDITIONAL USE PERMIT NO. 22-04**
CATEGORICAL EXEMPTION
APPLICANT: Stephen Jamieson
LOCATION: 2539 East Garvey North
REQUEST: Application for a Conditional Use Permit (CUP) to Authorize on-site instructional tasting events for beer, wine, or distilled spirits within a grocery store.

Assistant Planner Jerry Rivera presented the staff report.

Discussion by the Commission.

Chairman Lewis opened the public hearing.

PROPONENT:

Stephen Jamieson, applicant/attorney spoke in favor of the request and answered questions by the Commission.

OPPONENTS:

No one spoke in opposition.

Chairman Lewis closed the public hearing.

There was a discussion by the Commission regarding the proposed use.

Motion by Becerra, seconded by Gutierrez, to waive further reading and adopt Resolution No. 22-6110, approving Conditional Use Permit No. 22-04. Motion carried 4-0 (Williams absent, excused)

Chairman Lewis said this action is final unless appealed to the City Council within ten days.

NON-HEARING ITEMS - None

TEN-DAY APPEAL PERIOD: *Actions taken by the Planning Commission that are not recommendations to the City Council will become final after ten (10) calendar days unless a written appeal with the appropriate fee is lodged with the City Clerk's Office before close of business on the tenth day.*

COMMISSION REPORTS/COMMENTS AND MISCELLANEOUS ITEMS

This is the time when any member of the Commission may bring a matter to the attention of the full Commission that is within the scope of duties assigned to the Commission. Any item that was considered during the Agenda is not appropriate for discussion in this section of the agenda. NO COMMISSION DISCUSSION OR ACTION CAN BE CONSIDERED AT THIS TIME. If the Commission desires to discuss an issue raised by a speaker or take an action, the Commission may vote to agendaize the matter for a future meeting.

None

3. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT:

- a. Forthcoming - August 23, 2022
- b. Last Summer Concert - Wednesday, August 10, 2022
- c. State of the City Address, September 15, 2022 at 5:30 pm at the Sportsplex

4. **CITY COUNCIL ACTION:**

This is an oral presentation of City Council matters and actions, which are in the Commission's area of interest - None

ADJOURNMENT

Chairman Lewis adjourned the meeting at 7:39 p.m.

Respectfully submitted:

Lydia de Zara
Senior Administrative Assistant