CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

DECEMBER 5, 2023, 7:00 PM
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

Mayor Brian Calderón Tabatabai
Mayor Pro Tem Tony Wu
Councilwoman Letty Lopez-Viado
Councilman Ollie Cantos
Councilwoman Rosario Diaz

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

AMERICANS WITH DISABILITIES ACT
The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Council meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Do call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL
Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE
The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS
ADDRESSING THE CITY COUNCIL
(Per WCMC 2-48, Ordinance No. 2150)

Any person wishing to address the City Council on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk.

***Please identify on the speaker card whether you are speaking on an agenda item or non-agenda*. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to five (5) minutes per speaker.**

Oral Communications may be limited to thirty (30) minutes, unless speakers addressing agenda items have not concluded.

Any testimony or comments regarding a matter set for a Public Hearing will be heard during the hearing.

RULES OF DECORUM
Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA
CITY COUNCIL/SUCCESSOR AGENCY

TUESDAY DECEMBER 5, 2023, 7:00 PM
REGULAR MEETING

INVOCATION
Led by Pastor Kelly DuPee from Faith Community Church

PLEDGE OF ALLEGIANCE
Led by Mayor Pro Tem Wu

ROLL CALL

REPORTING OUT FROM CLOSED SESSION

PRESENTATIONS

- Presentation by Senator Rubio
- Presentation by the County Library

ORAL COMMUNICATIONS - Five (5) minutes per speaker
Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.

CITY MANAGER'S REPORT
City Manager's report on current City projects.

CONSENT CALENDAR
All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

APPROVAL OF MEETING MINUTES

1) CONSIDERATION OF APPROVAL OF THE NOVEMBER 21, 2023, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.

Consideration of Approval of the November 21, 2023, City Council/Successor Agency Regular Session Meeting Minutes. Closed Session for November 21, 2023 was canceled.

COMMUNITY DEVELOPMENT

2) CONSIDERATION OF NOTICE OF COMPLETION FOR FY 2022-23 RESIDENTIAL STREETS REHABILITATION PROGRAM - PROJECT NO. 23014

It is recommended that the City Council take the following actions:

1. Approve a change order increasing the construction budget by $27,379.33 for the FY 2022-23 Residential Streets Rehabilitation Program (Project No. 23014) due to unforeseen asphalt conditions encountered during construction; and
2. Accept the work performed by Vance Corporation for the FY 2022-23 Residential

Streets Rehabilitation Program (Project No. 23014) with a final contract amount of $3,430,166.33; and
3. Authorize the recordation of Notice of Completion with the Los Angeles County Recorder and the release of retention funds 35 days thereafter.
4. Adopt the following resolution:

RESOLUTION NO. 2023-109 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024 (FY 22-23 RESIDENTIAL STREETS REHABILITATION PROGRAM - PROJECT NO. 23014)

FINANCE DEPARTMENT

3) CONSIDERATION OF NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22

Staff recommends City Council approve the following resolution:

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY LIBRARY, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF SUPERVISORS OF COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF CITY OF WEST COVINA AND THREE VALLEYS MUNICIPAL WATER DISTRICT APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22

POLICE DEPARTMENT

4) CONSIDERATION OF EXPENDITURES OF FISCAL YEAR 2023-24 SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT FUNDS

It is recommended that the City Council approve using Fiscal Year (FY) 2023-24 Supplemental Law Enforcement Service Account (SLESA) funds totaling $167,753 for the frontline law enforcement equipment and supply items.

PUBLIC SERVICES

5) CONSIDERATION OF LETTER OF AUTHORIZATION TO AUTHORIZE THE SGVCOG TO SUBMIT A REGIONAL APPLICATION FOR THE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM AND ACT AS LEAD AGENCY ON BEHALF OF THE CITY

It is recommended that the City Council authorize the Acting City Manager to execute a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

END OF CONSENT CALENDAR

HEARINGS

PUBLIC HEARINGS

6) CONSIDERATION OF ADOPTION OF NEW AND REVISED FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY

It is recommended that the City Council take the following actions:

1. Conduct a Public Hearing regarding adoption of the updated fee schedule; and
2. Adopt the following resolution:

RESOLUTION NO. 2023-92 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ESTABLISHING AND ADOPTING NEW AND REVISED FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY OF WEST COVINA

DEPARTMENTAL REGULAR MATTERS

CITY MANAGER'S OFFICE

7) CONSIDERATION OF COUNCIL AND COMMISSIONER COMPENSATION AND BENEFITS

Staff recommends that City Council:

1. Introduce for first reading the following ordinance:

ORDINANCE NO. 2518 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING SECTION 2-23 OF THE WEST COVINA MUNICIPAL CODE RELATING TO CITY COUNCIL COMPENSATION

2. Adopt the following resolutions:

RESOLUTION NO. 2023-105 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REVISING THE SCHEDULE OF BENEFITS FOR CITY COUNCIL MEMBERS AND REPEALING RESOLUTION NO. 2018-94

RESOLUTION NO. 2023-106 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, INCREASING STIPENDS FOR CITY COMMISSIONERS AND REPEALING RESOLUTION NO. 2018-85

8) ELECTION OF CITY MEMBER FOR SAN GABRIEL BASIN WATER QUALITY AUTHORITY BOARD REPRESENTING CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS

It is recommended that the City Council:

1. Select the candidate for which the City Council wishes to cast the City's votes for the city member to represent cities without prescriptive pumping rights on the Board of the San Gabriel Basin Water Quality Authority.
2. Adopt the following resolution casting its votes for the candidate selected:

RESOLUTION NO. 2023-112 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA CASTING ITS VOTES FOR COUNCILMEMBER _____ TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

COMMUNITY DEVELOPMENT

9) CONSIDERATION OF STREET SWEEPING PROGRAM OPTIONS

It is recommended that the City Council provide direction.

POLICE DEPARTMENT

10) CONSIDERATION OF RESOLUTION NO. 2023-93 APPROVING THE CALPERS EXCEPTION TO THE 180-DAY WAIT PERIOD

Staff recommends that the City Council adopt the following resolution:

RESOLUTION NO. 2023-93 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, MAKING THE REQUIRED CERTIFICATIONS AND APPROVING THE APPOINTMENT OF ANNETTE CARLOS AS A PART-TIME RETIRED ANNUITANT POLICE RECORDS SPECIALIST II IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7522.56 AND 21224

MAYOR/COUNCILMEMBERS REPORTS

AB 1234 Conference and Meeting Report (verbal, if any)

(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)

CITY COUNCIL COMMENTS

ADJOURNMENT

Next Tentative City Council Meeting

Regular Meeting	December 19, 2023	7:00 PM

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Sec. 2-48. Manner of addressing council; time limit; persons addressing may be sworn.

a. Each person addressing the council shall step up to the rostrum, shall give his or her name and city of residence in an audible tone of voice for the record and unless further time is granted by the council, shall limit his or her address to five (5) minutes.
b. The city council may establish a limit on the duration of oral communications.
c. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked of a councilmember except through the presiding officer.
d. The presiding officer may require any person to be sworn as a witness before addressing the council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the Penal Code of the state.

Sec. 2-50. Decorum--Required.

a. While the council is in session, the members shall preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
b. Members of the public shall not willfully disrupt the meeting or act in a manner that actually impairs the orderly conduct of the meeting. For the purposes of this code, “willfully disrupt” includes, but is not limited to, continuing to do any of the following after being warned by the Mayor that continuing to do so will be a violation of the law:

a. Addressing the Mayor and City Council without first being recognized.
b. Persisting in addressing a subject or subjects, other than that before the Mayor and City Council.
c. Repetitiously addressing the same subject.
d. Failing to relinquish the podium when directed to do so.
e. From the audience, interrupting or attempting to interrupt, a speaker, the Mayor, a council member, or a staff member or shouting or attempting to shout over a speaker, the Mayor, a council member or a staff member.
f. As a speaker, interrupting or attempting to interrupt the Mayor, a council member, or a staff member, or shouting over or attempting to shout over the Mayor, a council member, or a staff member. Nothing in this section or any rules of the council shall be construed to prohibit public criticism of the policies, procedures, programs, or services of the City or of the acts or omissions of the City Council. It shall be unlawful to violate the provisions of this Section.

If any subsection, sentence, clause, or phrase or word of this Section 2-50 is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Section. The City Council hereby declares that it would have passed this section and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, phrases or words had been declared invalid or unconstitutional.

Sec. 2-52. Persons authorized to be within council area.
No person, except city officials, their representatives and members of the news media shall be permitted within the rail in front of the council chamber without the express consent of the council.

The following are excerpts from the Penal Code

148(a) (1) Every Person who willfully resists, delays, or obstructs any public officer, peace officer, or an emergency medical technician, as defined in Division 2.5 (commencing with Section 1797) of the Health and Safety code, in the discharge or attempt to discharge any duty of his or her office or employment, when no other punishment is prescribed, shall be punished by a fine not exceeding one thousand dollars ($1,000), or by imprisonment in a county jail not to exceed one year, or by both that fine and imprisonment.

403 Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 303 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

AGENDA ITEM NO. 1

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF APPROVAL OF THE NOVEMBER 21, 2023, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.

RECOMMENDATION:

Consideration of Approval of the November 21, 2023, City Council/Successor Agency Regular Session Meeting Minutes. Closed Session for November 21, 2023 was canceled.

BACKGROUND:

That the City Council adopt the attached minutes.

Prepared by: Lisa Sherrick; Assistant City Clerk

Attachments

Attachment No. 1 - 11/21/2023 Regular Session Minutes Draft

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Image and Effectiveness

CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

NOVEMBER 21, 2023, 7:00 PM
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

Mayor Rosario Diaz
Mayor Pro Tem Brian Calderón Tabatabai
Councilman Tony Wu
Councilwoman Letty Lopez-Viado
Councilman Ollie Cantos

MINUTES

DRAFT

CALL TO ORDER
A Regular Session Meeting was called to order by Mayor Rosario Diaz on Tuesday, November 21, 2023, at 7:00 p.m., in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California

INVOCATION
Led by Pastor Ezra LaTurco from Victory Outreach West Covina

PLEDGE OF ALLEGIANCE
Led by Anthony Calderón Tabatabai

ROLL CALL
Present: Council Members Tony Wu, Letty Lopez-Viado, Cantos, Mayor Pro Tem Tabatabai, Mayor Rosario Diaz

REPORTING OUT FROM CLOSED SESSION
Closed Session was cancelled.

PRESENTATIONS

- Proclamation Declaring DJ Phil as the Voice of West Covina
- Certificate Recognizing Reya Zelaya as the Centennial Soloist
- Certificates Recognizing Police Academy Graduates
- Chinese American Association of West Covina Donation to Various Schools and Organization in West Covina

ORAL COMMUNICATIONS - Five (5) minutes per speaker

R. Robinson
John Shewmaker
Elsie Messman
Jerri Potras
Matthew Smith
Bill Elliot
Cindy and Robert Mitchell

CITY MANAGER'S REPORT

City Manager's report on current City projects.

CONSENT CALENDAR

ACTION: Motion by Councilman Wu, Second by Councilman Cantos 5-0 to:
Approve Consent Calendar Items 1-2

APPROVAL OF MEETING MINUTES

1) **CONSIDERATION OF APPROVAL OF THE NOVEMBER 7, 2023, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES AND THE NOVEMBER 7, 2023, CITY COUNCIL/SUCCESSOR AGENCY REGULAR CLOSED SESSION MEETING MINUTES.**

Carried 5-0 to: to approve the following:

Consideration of Approval of the November 7, 2023, City Council/Successor Agency Regular Session Meeting Minutes and the November 7, 2023, City Council/Successor Agency Regular Closed Session Meeting Minutes.

FIRE DEPARTMENT

2) **CONSIDERATION OF AWARD OF CONTRACT FOR EMERGENCY INCIDENT BILLING**

Carried 5-0 to: to approve the following:

DRAFT

1. Award Request for Proposals (RFP) No. 32-003 to Fire Recovery USA, LLC for Fire Department Cost Recovery Services for Emergency Responses; and
2. Authorize the Acting City Manager to negotiate and execute a Professional Services Agreement with Fire Recovery USA, LLC, in such final form as approved by the City Attorney.

END OF CONSENT CALENDAR

DEPARTMENTAL REGULAR MATTERS

CITY CLERK'S OFFICE

3) **REORGANIZATION OF MAYOR AND MAYOR PRO TEM**

It is recommended that the City Council reorganize in accordance with the order of mayoral succession mandated by Section 2-21 of the West Covina Municipal Code, or modify the order of mayoral succession as permitted by Section 2-21 of the West Covina Municipal Code.

***ACTION: Hearing no objection, Brian Calderón Tabatabai was sworn in as Mayor*.**

MAYOR/COUNCILMEMBERS REPORTS

- Mayor Calderón Tabatabai reported on his delegation trip to China.

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

- Motion by Councilman Cantos and seconded by Councilman Wu, with no objection, to review and bring back an ordinance that will have an equal length of term as Mayor.
- Request by Councilman Cantos to have outgoing Mayor participate in the Christmas celebrations as Centennial Mayor. (Request)

CITY COUNCIL COMMENTS

- Mayor Calderón, Councilman Wu, Councilman Cantos, and Councilwoman Lopez-Viado thanked Outgoing Mayor Diaz for her service.

-THIS SECTION IS INTENTIONALLY LEFT BLANK-

DRAFT

ADJOURNMENT

A motion to adjourn the Regular Meeting was made by Councilwoman Lopez-Viado, and the meeting was adjourned at 9:00 p.m. The next regularly scheduled Regular City Council Meeting will be held on Tuesday, December 19, 2023, at 7:00 p.m. in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

Submitted by:

_____
Lisa Sherrick
Assistant City Clerk

_____
Rosario Diaz
Mayor

DRAFT

AGENDA ITEM NO. 2

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF NOTICE OF COMPLETION FOR FY 2022-23 RESIDENTIAL STREETS REHABILITATION PROGRAM - PROJECT NO. 23014

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve a change order increasing the construction budget by $27,379.33 for the FY 2022-23 Residential Streets Rehabilitation Program (Project No. 23014) due to unforeseen asphalt conditions encountered during construction; and
2. Accept the work performed by Vance Corporation for the FY 2022-23 Residential Streets Rehabilitation Program (Project No. 23014) with a final contract amount of $3,430,166.33; and
3. Authorize the recordation of Notice of Completion with the Los Angeles County Recorder and the release of retention funds 35 days thereafter.
4. Adopt the following resolution:

RESOLUTION NO. 2023-109 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024 (FY 22-23 RESIDENTIAL STREETS REHABILITATION PROGRAM - PROJECT NO. 23014)

BACKGROUND:

On April 18, 2023, the City Council authorized award of a construction contract to Vance Corporation with a total construction budget of $3,402,787.00 (including 15% contingency), for the FY 2022-23 Residential Streets Rehabilitation Program. The project included residential street rehabilitation, work including asphalt resurfacing (removal of portion of existing asphalt and overlaying new asphalt), construction of slurry seal, installation of pavement markings and striping, and concrete repairs (sidewalk and curb & gutter).

DISCUSSION:

The improvements included construction of asphalt slurry seal (885,000 square feet), asphalt resurfacing (2,043,000 square feet), installation of pavement markings and striping, and repairs of concrete sidewalk, curb and gutter at various locations. The completed work consisted of 6% of the City's total pavement network.

Additionally, the City Hall front parking lot (73,780 square feet) was asphalt resurfaced and restriped as part of the project. A contract change order was negotiated with the contractor for this work as part of this contract. The total cost of the City Hall parking lot resurfacing is $207,758.60.

During the construction phase, unforeseen conditions were observed on certain streets. Notably, the existing asphalt surface layer was found to be thinner than anticipated and laid directly above an asphalt macadam layer at select locations. To minimize additional costs and avoid disturbance to the macadam layer, the depth of asphalt removal was reduced to prevent contact with the macadam layer. To compensate for the reduced milling depth and to ensure pavement integrity, a thicker layer of new asphalt was applied. These adjustments resulted in a need for a larger quantity of asphalt than initially planned.

The extra work for City Hall parking lot resurfacing and the increased use of asphalt due to these unforeseen street conditions has led to an additional cost of $27,379.33 over the total construction budget. Staff was able to proactively minimize the additional cost by revising the pavement rehab method when such unforeseen conditions occurred. The work was completed in conformance with the plans and specifications. Staff recommends Council approve a change order increasing the construction budget by $27,379.33 for additional use of asphalt due to unforeseen asphalt conditions encountered during construction, and accept the project being completed.

The City retains five percent (5%) of each payment to the contractor as retention to ensure payment to subcontractors and material suppliers before final payment to the contractor. The City Council's acceptance of the project and the City's recordation of the Notice of Completion trigger timeframes within which subcontractors or material suppliers must file claims for payment if they have not been paid by the contractor. If no claims are filed within 35 days of the filing of the Notice of Completion, the City will release retention and any remaining amount due to the contractor.

LEGAL REVIEW:

The City Attorney's Office has reviewed the staff report.

Fiscal Impact

FISCAL IMPACT:

This contract was funded under Project No. 23014 (Fund 237) and Project No. 23025 (Fund 160). The contract was completed beyond the approved construction contingency and budget for Fund 160. There is sufficient fund balance in Fund 160 to cover the overage. Thus, the attached resolution proposes to move all funding under Project No. 23014 and increase appropriations in Fund 160 accordingly.

	Total Contract
Construction Contract	$2,958,945.00
15% Contingency	$443,842.00
Total Budget	**$3,402,787.00**
Actual Expenditures	$3,430,166.33
(Over)/Under Budget	**($27,379.33)**

Attachments

Attachment No. 1 - Notice of Completion

Attachment No. 2 - Resolution No. 2023-109

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Image and Effectiveness

ATTACHMENT NO. 1

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO: City Clerk City of West Covina 1444 W. Garvey Ave. S. West Covina, CA 91790 EXEMPT FROM RECORDING FEES – GOVERNMENT CODE §§ 6103, 27383	

SPACE ABOVE LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION
(California Civil Code § 9204)

NOTICE IS HEREBY GIVEN THAT:

1. Name and Address of Owner. The City of West Covina ("City"), a municipal corporation, whose address is 1444 W. Garvey Ave. S., West Covina, California 91790, is the fee owner of the public work of improvement described herein and of the property containing said public work of improvement.

2. Description of Public Work of Improvement. The public work of improvement is the project known as: FY 2022-23 Residential Streets Rehabilitation Program, Project No. 23014.

3. Location of Public Work of Improvement. The public work of improvement is generally located at: Multiple Locations - Citywide.

4. Award of Contract; Contractor. On April 18, 2023, the City awarded a contract to construct the public work of improvement to Vance Corporation, P.O. Box 575, Beaumont, CA 92223.

5. Date of Completion. The public work of improvement was completed to the satisfaction of the City Engineer on: October 18, 2023.

6. Date of Acceptance. The City Council accepted the public work of improvement on December 5, 2023.

_____
Paulina Morales, Acting City Manager Date
City of West Covina

VERIFICATION

I, the undersigned, say: I am the Assistant City Clerk of the City of West Covina, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, at West Covina, California.

_____
Lisa Sherrick
Assistant City Clerk

ATTACHMENT NO. 2

RESOLUTION NO. 2023-109

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024 (FY 2022-23 RESIDENTIAL STREETS REHABILITATION PROGRAM - PROJECT NO. 23014)

WHEREAS, on April 18, 2023, the City Manager presented to the City Council a proposed budget for Fiscal Year 2023-24 in compliance with Section 2-151(m) of the West Covina Municipal Code; and

WHEREAS, following the initial presentation of the proposed budget for Fiscal Year 2023-24, the City held meetings and community workshops and conducted an online budget survey in order to solicit input from the public regarding the proposed budget; and

WHEREAS, on June 6, 2023, the City Council adopted a budget for the 2023-2024 Fiscal Year; and

WHEREAS, amendments must periodically be made to the budget to conform to changed circumstances following adoption of the budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves Budget Amendment No. 2024-05, attached hereto as Exhibit A, for Fiscal Year 2023-24.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 5th day of December, 2023.

Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

Thomas P. Duarte
City Attorney

ATTEST

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-109 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Sherrick
Assistant City Clerk

Exhibit A

City of West Covina

Fiscal Year 2023-24

Budget Amendment No. 2024-05

FY 2022-23 Residential Streets Rehabilitation Program - Project No. 23014

Fund	Current Budget	Proposed Amendment	Amended Budget
160 – Capital Projects			
Revenue	0	0	0
Expenditures	1,030,000	82,760	1,112,760
Net Transfers	0	0	0
Net Change in Fund Balance	**-$ 1,030,000**	**-$ 82,760**	**-$ 1,112,760**

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22

RECOMMENDATION:

Staff recommends City Council approve the following resolution:

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY LIBRARY, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF SUPERVISORS OF COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF CITY OF WEST COVINA AND THREE VALLEYS MUNICIPAL WATER DISTRICT APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22

BACKGROUND:

Section 99 and 99.01 of the Revenue and Taxation Code requires that prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution.

DISCUSSION:

The City has received a request for annexation into the County Sanitation District No. 22 (District) in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01).

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

Prepared by: Stephanie Sikkema, Finance Director

Fiscal Impact

FISCAL IMPACT:

By sharing the property tax increment with the District resulting from this annexation, the City will not lose any existing ad valorem tax revenue it currently receives from the affected territory. The City would only be giving up a portion of the revenues it would receive on increased assessed valuation. The fiscal impact of this increment is less than 1% for the City of West Covina's tax share. Based on 2023 versus 2024 assessed values, the 2024 fiscal impact is less than $0.10.

Attachments

Attachment No. 1 - Tax Sharing Request and Resolution

CITY COUNCIL GOALS & OBJECTIVES: Maintain Good Intergovernmental Relations

ATTACHMENT NO. 1

LOS ANGELES COUNTY
SANITATION DISTRICTS
Converting Waste Into Resources

Robert C. Ferrante
Chief Engineer and General Manager

1955 Workman Mill Road, Whittier, CA 90601-1400
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998
(562) 699-7411 • www.lacsd.org

April 18, 2023

General Annexation File

Mr. David Carmany, City Manager
City of West Covina
1444 West Garvey Avenue
West Covina, CA 91790

Dear Mr. Carmany:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your city and others. The applicant has requested, in writing, annexation of his property into the County Sanitation District No. 22 (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your city will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your city would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Annexation No.	Type of Project
22-445	one proposed single-family home

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your city, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

Printed on
Recycled Paper

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your city. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry

Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: 22-445

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Library

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

City of West Covina

Three Valleys Municipal Water District

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 22.

"ANNEXATION NO. 445"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 22 entitled *Annexation No. 445;*

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 22 in the annexation entitled *Annexation No. 445* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2022, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 22 a total of 0.5038279 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 445* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 22 as a result of annexation entitled *Annexation No. 445.*

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 22 of Los Angeles County, and the governing bodies of City of West Covina and Three Valleys Municipal Water District, signatory hereto.

CITY OF WEST COVINA

_____
SIGNATURE

ATTEST:

_____
PRINT NAME AND TITLE

_____
Secretary

_____
Date

(SIGNED IN COUNTERPART)

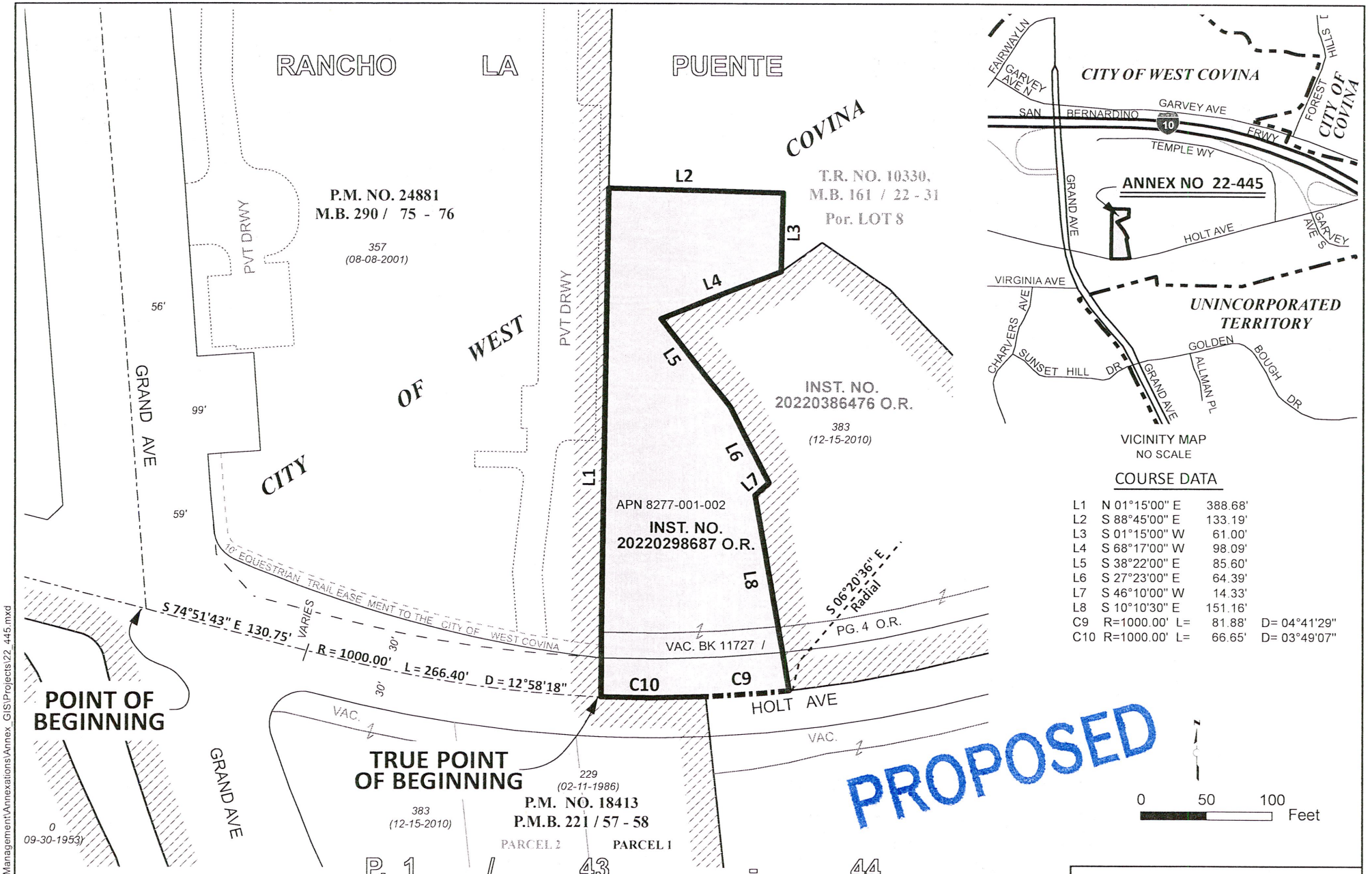
ANNEXATION TO: CO.SANITATION DIST.NO 22 DEBT S.
ACCOUNT NUMBER: 066.85
TRA: 10591
EFFECTIVE DATE: 07/01/2022
ANNEXATION NUMBER: 445 PROJECT NAME: A-22-445

DISTRICT SHARE: 0.009556559

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.339152093	33.9161 %	0.009556559	0.003241135	-0.003316699	0.335835394
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000118927	0.0118 %	0.009556559	0.000001136	0.000000000	0.000118927
003.01	L A COUNTY LIBRARY	0.024665894	2.4665 %	0.009556559	0.000235721	-0.000235721	0.024430173
007.31	L A C FIRE-FFW	0.007788215	0.7788 %	0.009556559	0.000074428	0.000000000	0.007788215
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001855023	0.1855 %	0.009556559	0.000017727	-0.000017727	0.001837296
030.70	LA CO FLOOD CONTROL MAINT	0.010497924	1.0497 %	0.009556559	0.000100324	-0.000100324	0.010397600
280.01	CITY WEST COVINA ESTLND RP 91ANX	0.138584435	13.8584 %	0.009556559	0.001324390	-0.001324390	0.137260045
365.05	THREE VALLEY MWD ORIG AREA	0.004543368	0.4543 %	0.009556559	0.000043418	-0.000043418	0.004499950
400.00	EDUCATIONAL REV AUGMENTATION FD	0.072459018	7.2459 %	0.009556559	0.000692458	EXEMPT	0.072459018
400.01	EDUCATIONAL AUG FD IMPOUND	0.169291092	16.9291 %	0.009556559	0.001617840	EXEMPT	0.169291092
400.15	COUNTY SCHOOL SERVICES	0.001477398	0.1477 %	0.009556559	0.000014118	EXEMPT	0.001477398
400.21	CHILDREN'S INSTIL TUITION FUND	0.002932557	0.2932 %	0.009556559	0.000028025	EXEMPT	0.002932557
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031647540	3.1647 %	0.009556559	0.000302441	EXEMPT	0.031647540
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000305535	0.0305 %	0.009556559	0.000002919	EXEMPT	0.000305535
847.03	COVINA-VALLEY UNIFIED SCHOOL DIS	0.184779613	18.4779 %	0.009556559	0.001765857	EXEMPT	0.184779613
847.06	CO.SCH.SERV.FD.- COVINA-VALLEY	0.008096681	0.8096 %	0.009556559	0.000077376	EXEMPT	0.008096681
847.07	DEV.CTR.HDCPD.MINOR-COVINA-VY.	0.000911771	0.0911 %	0.009556559	0.000008713	EXEMPT	0.000911771
847.20	COVINA-VALLEY CHILDREN,S CTR.FD.	0.000892916	0.0892 %	0.009556559	0.000008533	EXEMPT	0.000892916
***066.85	CO.SANITATION DIST.NO 22 DEBT S.	0.000000000	0.0000 %	0.009556559	0.000000000	0.000000000	0.005038279

ANNEXATION NUMBER: 445 PROJECT NAME: A-22-445 TRA: 10591

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
	TOTAL:	1.000000000	100.0000 %		0.009556559	-0.005038279	1.000000000



VICINITY MAP
NO SCALE

COURSE DATA

L1	N 01°15'00" E	388.68'
L2	S 88°45'00" E	133.19'
L3	S 01°15'00" W	61.00'
L4	S 68°17'00" W	98.09'
L5	S 38°22'00" E	85.60'
L6	S 27°23'00" E	64.39'
L7	S 46°10'00" W	14.33'
L8	S 10°10'30" E	151.16'
C9	R=1000.00' L=	81.88' D= 04°41'29"
C10	R=1000.00' L=	66.65' D= 03°49'07"

"FOR TAX ASSESSMENT PURPOSES ONLY"

LA County Assessor Landbase,
CAMS Centerline, DPW City boundary
LA County Sanitation Districts:
AnnexationLayer and District Layer

Annexation No. 445 shown thus .....
Boundary of Sanitation District No. 22 prior to Annexation No. 445 shown thus .....
City Boundary .....
Prior Annexations shown thus ..... ANNEX NO. (RECORDING DATE)
Area of Annexation ..... 1.019 Acres

COUNTY SANITATION DISTRICT NO. 22
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 445
TO
COUNTY SANITATION DISTRICT NO. 22
Recorded

Document Path: R:\Planning\PropertyManagement\Annexations\Annex_GIS\Projects\22_445.mxd

EAO/APRIL 14, 2023

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF EXPENDITURES OF FISCAL YEAR 2023-24 SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT FUNDS

RECOMMENDATION:

It is recommended that the City Council approve using Fiscal Year (FY) 2023-24 Supplemental Law Enforcement Service Account (SLESA) funds totaling $167,753 for the frontline law enforcement equipment and supply items.

BACKGROUND:

The Supplemental Law Enforcement Services Account (SLESA) is a State allocation which, according to California Government Code Sections 30061 and 30062, must be used "exclusively to fund frontline municipal police services, in accordance with written requests submitted by the [C]hief of [P]olice." These funds cannot be used to replace or supplant existing funding for law enforcement services, but must instead supplement local funds. This funding was formerly called the Supplemental Law Enforcement Service Fund (SLESF), but was renamed SLESA as part of the realignment program for law enforcement that was enacted along with the State of California 2011 Budget Act.

DISCUSSION:

In its entirety, West Covina's FY 2023-24 SLESA allocation totals an estimated $167,753. Anticipating the receipt of these funds, which is distributed monthly, the Police Department prioritized a list of unbudgeted needs, as follows:

- Bulletproof Vests: Within the next year, a small number of the standard bulletproof vests, worn by Patrol Officers each day, will need purchasing for newly hired Officers, or will reach their manufacturer's warranty end date, and will need replacing for veteran Officers. New vests over the next year will total an estimated $25,000.

- Other Equipment Items: Equipment items including Mobile Data Computers (MDCs) for police vehicles, traffic enforcement items, and communications gear items, are needed, totaling an estimated $60,000.

- Supplies and Services: A range of items, totaling an estimated $82,753, are needed for front line law enforcement operations, as follows:
  - GPS based surveillance services used by the Special Enforcement Team to track narcotics suspects;
  - Specialized ammunition and tactical supplies for the SWAT Team;
  - Personal Protective Equipment (PPE) supplies for Officers, including gas mask cartridges, ballistic helmets, and carrying gear;
  - County Helicopter support services;
  - Weapons accessories and police supplies supporting front line law enforcement.

Prepared by: Alex Houston, Police Administrative Services Manager
Additional Approval: Tony Cortina, Acting Chief of Police
Additional Approval: Stephanie Sikkema, Finance Director

Fiscal Impact

FISCAL IMPACT:

Using the State SLESA funds for the frontline law enforcement items described above is in keeping with the legislatively dictated requirements associated with this funding source. Estimated SLESA expenditure and revenue amounts were previously budgeted in Fund 155, so there is no impact on the General Fund.

CITY COUNCIL GOALS & OBJECTIVES: Protect Public Safety

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF LETTER OF AUTHORIZATION TO AUTHORIZE THE SGVCOG TO SUBMIT A REGIONAL APPLICATION FOR THE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM AND ACT AS LEAD AGENCY ON BEHALF OF THE CITY

RECOMMENDATION:

It is recommended that the City Council authorize the Acting City Manager to execute a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

BACKGROUND:

In September 2016, the passage of Senate Bill 1383 established statewide targets to reduce the disposal of organic waste from landfills and increase recovery of currently disposed edible food for human consumption. To recover 20 percent of edible food that would otherwise be sent to landfills by 2025, SB 1383 requires local jurisdictions to establish food recovery programs and strengthen their existing food recovery networks.

City staff are working with the San Gabriel Valley Council of Governments (SGVCOG) to provide a regional approach for SB 1383 compliance. The Regional Food Recovery Program was established to help member agencies comply with SB 1383's food recovery mandates and reduce food waste in the San Gabriel Valley. Known as one of the largest regional food recovery programs in California, this program assesses commercial edible food waste generators, identifies and fosters partnerships with local food recovery organizations, implements outreach and education endeavors, and develops and implements inspection protocols. The SGVCOG recently issued three grant awards to develop regional “food hubs” which will help recover and redistribute excess edible food to people experiencing food insecurity. Currently, 17 cities are participating in the Regional Food Recovery Program.

In Spring 2022, the City was awarded Round One SB 1383 Local Assistance Grant funding from CalRecycle in the amount of $195,787. This non-competitive grant program provides funding to local jurisdictions to assist with the implementation of regulation requirements associated with SB 1383, including but not limited to:

- Capacity Planning
- Collection
- Edible Food Recovery
- Education and outreach (including organic waste & edible food recovery)

- Enforcement and Inspection
- Program Evaluation/Gap Analysis
- Procurement Requirements
- Record Keeping

As specified in the grant award, $195,787 was earmarked to provide additional support to the Regional Food Recovery Program, such as supporting the establishment of sub-regional food recovery hubs and to provide additional education and outreach materials.

In the first round of the grant program, each participating city had individual grant agreements with CalRecycle, which imposed limitations on program administration. Given the difficulties in grant implementation, several participating cities and the SGVCOG advocated that the next SB 1383 Local Assistance grant lift barriers around joint applications to allow cities to designate an administering body to provide regional solutions.

CalRecycle recently released the guidelines and application for Round Two SB 1383 Local Assistance Grant Program. CalRecycle made several significant changes to the guidelines, many of which better support the Regional Food Recovery Program. Key changes are as follows:

- Joint Powers Authorities are now eligible to apply without all member agencies within that JPA participating in that application.
- The base award amount for cities was increased to $75,000, up from $50,000.
- Food Recovery Organizations (FROs) can now own equipment which means the SGVCOG can award funds directly to the three Regional Food Recovery hubs and contract directly with them.

Round Two eligible projects are similar to those of the Round One grant, such as edible food recovery, inspection and enforcement, and education and outreach.

The City's anticipated grant allocation is $195,787.

DISCUSSION:

The City, along with other participating cities, intends to join the SGVCOG's regional application work with SGVCOG staff to craft the budget and narrative. Participating cities cannot submit separate applications upon joining the regional application. The application will include funding for the inspection and enforcement program, the hub development program to continue the recovery of excess edible food, and city-specific programs. Funding will also be included for SGVCOG staff and consultants to administer the program and provide technical assistance. Participating cities need to submit a Letter of Authorization allowing the SGVCOG to apply on their behalf.

Submitting a regional application for a regional program allows for simplified administration of the grant. The City will work with the SGVCOG to establish specific budget requests for the grant award. Cities may undertake their own activities and will receive a lump sum payment from the SGVCOG or invoice the SGVCOG for reimbursement. The initial grant application was due November 15, 2023, with Letters of Authorization to be submitted by December 20, 2023. Grants are anticipated to be awarded in March 2024 with the grant term ending in April 2026.

In addition to West Covina, the following cities have also expressed an interest in participating in the regional application:

- Arcadia
- Azusa
- Baldwin Park
- Covina
- Duarte

- Glendora
- Irwindale
- La Cañada Flintridge
- Monrovia
- Monterey Park
- Pomona
- Rosemead
- San Marino
- Sierra Madre
- South El Monte
- South Pasadena
- Temple City
- Walnut

Staff recommends the City Council authorize the Acting City Manager to sign a Letter of Authorization to allow the SGVCOG to submit a regional application for the Round Two 1383 Local Assistance Grant Program. This will enable both reducing the administrative burden on the City and streamlining implementation of the Regional Food Recovery Program.

Once awarded, the City will amend its current agreement with the SGVCOG to incorporate the new grant and associated activities. The amendment will be presented for City Council consideration.

Prepared by: Kelly McDonald, Public Services Manager

Fiscal Impact

FISCAL IMPACT:

The City's anticipated allocation for Round Two of the SB 1383 Local Assistance Grant Program is $195,787. The estimated cost of participating in the regional effort, which will be presented for consideration at a meeting in early 2024 as an amendment to the current agreement, is $167,517. The City has proposed using the balance of the allocation to procure containers. There is no impact to the City's General Fund.

Attachments

Attachment No. 1 - SGVCOG Authorizing Letter

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Maintain Good Intergovernmental Relations
Enhance City Image and Effectiveness

ATTACHMENT NO. 1

City Manager's Office

December 5, 2023

CalRecycle
SB1383 Local Assistance Grant Program
PO Box 4025
Sacramento, CA 95812-4025

Subject Line – RE: Letter of Authorization

I am the Acting City Manager of the City of West Covina. I am authorized to contractually bind the City of West Covina. Pursuant to this authority, I hereby authorize San Gabriel Valley Council of Governments to submit a JPA application and act as Lead Agency on behalf of the City of West Covina. The San Gabriel Valley Council of Governments is hereby authorized to execute all documents necessary to implement the project under the SB 1383 Local Assistance Grant.

This authorization is effective until (June 30, 2026).

Paulina Morales
Acting City Manager
1444 W Garvey Ave S
West Covina, CA 91790
(626) 939-8494

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF ADOPTION OF NEW AND REVISED FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Conduct a Public Hearing regarding adoption of the updated fee schedule; and
2. Adopt the following resolution:

RESOLUTION NO. 2023-92 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ESTABLISHING AND ADOPTING NEW AND REVISED FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY OF WEST COVINA

BACKGROUND:

State and local governments use charges and fees to help fund programs and offset the costs of providing various services. Local governments implement cost recovery measures to charge fees to those direct recipients that receive the benefits from such services. The purpose of a fee schedule is to set user fees that recover the costs of providing those services or elect which fees will be subsidized. According to the Government Finance Officers Association (GFOA), the best practices for establishing government charges and fees, fees should be reviewed and updated periodically based on factors such as inflation, increased cost of doing business, adequacy of cost recovery, use of services and the competitiveness of current rates.

The last comprehensive citywide fee update was completed in December 2017 by Willdan Financial Services. In the December 2020 State Audit, the City was found to not have adjusted the fees it charges for services so that they align with the full cost to the City of those services, resulting in the City's reliance on its General Fund revenue to subsidize those services. To ensure that the fees the City charges for services align with its costs, the State Audit recommended that the City use a phased approach that steadily increases its fees each fiscal year until it fully recovers the costs of the services it provides, and that the City reassess the full costs of its services at least every three years.

In November 2021, City Council awarded an agreement to Revenue & Cost Specialists, LLC for a comprehensive municipal fee study. The study kicked off in January 2022, followed by a series of focused meetings going into the details of every user fee. All the data was reviewed multiple times to ensure confidence by City staff.

The draft and final reports (the reports can be found on the City's website https://www.westcovina.org/departments/finance/budget-finance-reports/fee-schedule) were reviewed by West Covina administration from June 2022 through March 2023. This fee study addressed all departments providing development services, public works, public safety, community services and administration. The City held community workshops on August 28, 2023 and September 6, 2023. In addition to the workshops, individual meetings were scheduled with interested Councilmembers and the consultant.

DISCUSSION:

The proposed resolution includes a comprehensive update to the overall fee schedule which includes the following:

1. Updates to Community Development, Public Safety, and Administration as proposed by the Cost of Services Study completed in August 2023.
2. Inclusion of Community Service Fees
3. Inclusion of Building Fees
4. Inclusion of Business License Fees
5. Inclusion Development Impact Fees

Community Development

When basic City development services are supported by general taxes, there is little reason for taxes to also finance those Personal Choice services which mainly benefit a developer or specific property owner. Thus, the expenses distributed across these service centers are primarily the incremental additional expenses caused by development. Were no development to take place, most of these costs could be eliminated, or at least significantly reduced.

The following recommendation from planning staff regarding Temporary Use Permits was received after the study was completed. The recommendation is an automatic fee waiver for City Sponsored/Partnered Events as long as application of City sponsorship is submitted by March of the fiscal year prior to the event date and an automatic fee waiver for the first event of any calendar year organized by a 501c3 nonprofit and a reduced fee equal to 3 hours of staff time (0.5 planning assistant and 2.5 Fire protection specialist) for every event after the first event.

Public Safety

These fee services are provided by the City's Police and Fire Departments as well as the Code Enforcement Division. Public Safety services provided to individuals and businesses account for $14,528,780 in total service costs, and the City is able to recover 23.7% from the current fees. RCS' suggested fees could recover an additional $1,176,700 annually for the City.

Administration

Administration services include business license processing, returned check processing and a credit card processing surcharge. Administration Services provided to individuals and businesses account for $118,928 in total service costs, and the City is able to recover 80.4% from the current fees. RCS' suggested fees could recover an additional $18,000 annually for the City.

Community Service Fees

Community Services include fees from the Community Services Department. As anticipated, the above findings suggest that a subsidy level exists for leisure and cultural activities. This report recommends that leisure and cultural service cost recovery goals be set as a percentage of their program costs, which is detailed in Appendix C of the report. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to ensure that the cost recovery goals remain relevant, market competitive, and are easily reproducible. The City Council should develop a conscious policy as to what programs and service centers, and to what extent, should be subsidized with tax monies in promoting social benefit.

Building Fees
It is common for cities to adopt the LA County schedule of fees for Building fees. This provides easy comparison to one of the largest jurisdictions in the County as well as to those cities that have adopted the County schedule. Other cities that have adopted the Los Angeles County fee schedule include Calabasas, Temple City, Rosemead, Duarte and El Monte.

The City originally adopted the County fees and set the ratio at 1.65 times. The ratio is based upon unique topographic, soil and climatic conditions in West Covina. Additionally, the quality of construction in West Covina is generally above the construction quality in other parts of the County.

Business License Fees
City of West Covina Ordinance No. 1385 Section 3 established Business License Fees. This ordinance also allows for an annual consumer price index (CPI) increase each year.

Notice of the public hearing was posted in the newspaper on November 22, 2023 and November 28, 2023.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

Prepared by: Lisa Sherrick, Assistant City Clerk
Additional Approval: Stephanie Sikkema, Finance Director

Fiscal Impact

FISCAL IMPACT:

If all the recommendations and suggestions made in this study are adopted, the City of West Covina would increase cost recovery by $1,389,600 on an annual basis. Development services and public safety could achieve the greatest cost recovery from new revenues.

Possible New Revenues from Fee Increases – City of West Covina:

Service	Total Fee Revenue	Total Service Cost	Total Profit/(Subsidy)	Percent Recovery From Fees Actual - Suggested	Possible New Revenue
Development Services	$44,49121	$3,562,921	$886,200	124.9% - VAR.	$194,900
Public Safety	$3,439,332	$14,528,780	($11,089,448)	23.7% - VAR.	$1,176,700
Community Services	$1,693,830	$4,283,121	($2,589,297)	0% - VAR.	$0
Administration	$95,633	$118,928	($23,306)	80.4% - VAR.	$18,000
ALL FEE SERVICES	**$9,677,905**	**$22,493750**	**($12,815,845)**	**43.0% - Var.**	**$1,389,600**

Revenue & Cost Specialist calculates a $12,815,845 subsidy from all the fee related services, and conservatively estimates $1,389,600 in possible new revenues. By adopting the recommendations, it will create more equity between taxpayers and fee-payers would be gained, additionally, the City's financial picture will improve.

Attachments

Attachment No. 1 - Resolution No. 2023-92

Attachment No. 1 - Exhibit A

Attachment No. 1 - Exhibit B

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Expand Economic Development Opportunities
Enhance City Image and Effectiveness

ATTACHMENT NO. 1

RESOLUTION NO. 2023-92

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ESTABLISHING AND ADOPTING NEW AND REVISED FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY OF WEST COVINA

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, the City Council of the City of West Covina adopted Ordinance No. 1939 on August 16, 1994, codified at Article IX (Fee and Service Charge Revenue/Cost Comparison System) of Chapter 2 (Administration) of the West Covina Municipal Code, establishing the City's policy as to the recovery of costs for providing City services and establishing a mechanism for ensuring that the fees adopted by the City do not exceed the reasonable estimated cost of providing the services for which the fees are charged; and

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City is authorized to adopt and implement rates, fees, and charges for municipal services; provided, however, that such rates, fees, and/or charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, the City Council has established various rates, fees, and charges for services provided for by the City; and

WHEREAS, the City Council adopted a comprehensive Fee and Fine Schedule through the adoption of Resolution No. 2019-92; and

WHEREAS, in November 2021, the City contracted with Revenue & Cost Specialists, LLC to perform a comprehensive municipal fee study; and

WHEREAS, on August 15, 2023, the City Council received the Cost of Services Study prepared by Revenue & Cost Specialists, LLC; and

WHEREAS, the Cost of Services Study has been posted on the City's website and been available for public inspection since August 2023; and

WHEREAS, the City held community workshops regarding the fee schedule updates on August 28, 2023 and September 6, 2023; and

WHEREAS, California Government Code section 66016 requires notice to be given and data be made available at specified times prior to the adoption of new rates, fees, and charges, or prior to adoption of increases in existing rates, fees, and charges; and

WHEREAS, California Government Code section 66018 requires notice to be published in accordance with California Government Code section 6062a and data be made available concerning rates, fees, and charges prior to conducting a public hearing with respect to the adoption of new rates, fees, and charges, or the adoption of increases in rates, fees, and charges for which no other procedure is provided by law; and

WHEREAS, on December 5, 2023, the City Council held a duly noticed public hearing regarding the proposed rates, fees and charges; and

WHEREAS, pursuant to California Government Code sections 66016 and 66018, the City Council has held at least one public hearing, as part of a regularly scheduled meeting, at which oral and written presentations could be made with respect to the rates, fees and charges contemplated by this resolution; and

WHEREAS, the City Council desires to adjust the rates, fees and charges, and to implement the proposed new rates, fees, and charges, for various services provided by the City of West Covina as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. RECITALS. The City Council hereby finds and determines that the above recitals are true and correct.

SECTION 2. REASONABLE COST FINDING. The City Council hereby finds and determines that based upon the data, information, analysis, and oral and written documentation presented to the City Council concerning the rates, fees, and charges described in Exhibit "A," attached hereto and incorporated herein, the rates, fees, and charges set forth in Exhibit "A" do not exceed the established reasonable cost of providing the service for which the rates, fees, or charges are levied.

SECTION 3. FEE ADOPTION. The City Council hereby adopts the Master Fee Schedule attached hereto as Exhibit "A." The rates, fees, and charges set forth in Exhibit "A" are hereby approved as the rates, fees, and charges for the services identified for each such rate, fee, and/or charge. Such rates, fees, and charges shall be collected by the City's Finance Department when services are provided by the City or its designated contractors. The Finance Director is authorized to make any clarifying or clerical changes to the Master Fee Schedule as deemed necessary by the Finance Director.

SECTION 4. FULLY ALLOCATED HOURLY RATES. The City Council hereby adopts the Fully Allocated Hourly Rate Schedule attached hereto as Exhibit "B". The Finance Director may adjust the Fully Allocated Hourly Rate Schedule on July 1 of each year to reflect the budgeted salaries and benefits for each position.

SECTION 5. SEPARATE FEE FOR EACH PURPOSE. All fees set by this resolution are for each identified process. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 6. ADDITIONAL FEES. Additional fees shall be required for each additional process or service that is requested or required, including when the requestor's delay increases costs, or if the original fee charged was too low in error.

SECTION 7. REFUNDS. Unless otherwise provided in the West Covina Municipal Code or state law, in the event the person requesting the service withdraws his/her/its application or otherwise terminates the request for service before completion of the provision of the service, or if an error is made in calculating the fee, the City shall determine if any refund is owing, based on whether all costs reasonably borne have been incurred or committed, as well as the cost of refunding the fee. An amount not spent or committed shall be refunded, minus the administrative cost of processing the refund. Any extra amount charged in error shall be refunded without deduction. Notwithstanding the foregoing, refund amounts of twenty dollars ($20.00) or less shall be refunded only upon written request of the fee payor.

SECTION 8. ANNUAL ADJUSTMENT OF FEES. With the exception of business license fees, which are increased in accordance with Ordinance No. 1442, and fees established by the State of California, the fees, rates, and charges set forth in the Master Fee Schedule may be adjusted on January 1 of each year by an escalation factor equal to changes in the Consumer Price Index for All Urban Consumers for the Los Angeles-Long Beach-Anaheim area ("CPI-U"), published by the U.S. Department of Labor, Bureau of Labor Statistics, which shall be calculated each September using the June index. Such annual adjustment may be approved by the City Manager and shall be incorporated into Master Fee Schedule. In no event shall an increase in any rate, fee, or charge exceed the reasonable cost of providing the service for which such rate, fee, or charge is identified.

SECTION 9. STATE FEES. To the extent a fee or charge set forth in the Master Fee Schedule is established by the State of California, the Finance Director is authorized to adjust such fee or charge for consistency with any changes made to such fee or charge by the State of California.

SECTION 10. INTERPRETATION OF RESOLUTION AND FEE SCHEDULE. Administrative interpretations of this resolution and the Master Fee Schedule, including but not limited to provisions for waiver and appeal, shall be determined by the City Manager as set forth in West Covina Municipal Code section 2-407.

SECTION 11. REPEALER. All provisions of previously adopted resolutions establishing, or that are otherwise inconsistent with, any of the rates, fees, or charges set forth in Exhibit "A" are hereby repealed.

SECTION 12. EFFECTIVE DATE. The rates, fees and charges adopted or

increased by this resolution shall take effect on February 5, 2024.

SECTION 13. CERTIFICATION. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions.

APPROVED AND ADOPTED this 5th day of December, 2023.

Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

Thomas P. Duarte
City Attorney

ATTEST

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-92 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Sherrick
Assistant City Clerk

EXHIBIT A

MASTER FEE SCHEDULE

EXHIBIT B

FULLY ALLOCATED HOURLY RATE SCHEDULE

City of West Covina
Master Fee Schedule

Service	Fee
Planning	
Additional Planning Application Review (per hour with a minimum of one hour)	$87.00
Administrative Review	$565.00
Administrative Use Permit	
Residential -- No Construction*	$640.00
Residential -- Construction*	$1,290.00
Commercial*	$1,375.00
*Additional fee plus actual cost of Attorney fees if a public hearing is required and/or requested charged against an initial deposit as determined by the Director.	$3,065.00
Adult Oriented Business	
Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Amendment to Conditions of Approval	
Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Annexation/Deannexation Processing	
Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Appeal to Planning Commission/ City Council	
Hearing Item - plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$3,065.00
Non-Hearing Item - plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$2,565.00
Appeal of Revocation Hearing Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$4,205.00
Art In Public Places	$1,260.00
Code Amendment Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$7,720.00
Code, Covenants, & Restrictions (CC&R) Review Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$130.00
Conditional Use Permit	
Commercial - plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$5,555.00
Residential - plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$4,750.00
*Fee includes one (1) public hearing. Additional public hearings will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	
Covenant Preparation	$210.00

Service	Fee
Planning	
Design Review	
Addition of Floor Area (Subcommittee Review)	$580.00
Non-Floor Area Revisions (Staff Approved)	$85.00
Development Agreement Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$3,175.00
Film Permit*	
Application Fee (All)	$950.00
Additional fee, if a public hearing is required and/or requested plus actual cost of Attorney fees charged against an initial deposit as determined by the Director.	$3,065.00
Film (Photography/Motion Picture) Permit - Fully Allocated Hourly Rate of staff.	
Film (Major Production) Permit - Fully Allocated Hourly Rate of staff. Security and cleaning deposit as determined by the Director.	
*For each type of permit - normally, one police officer will be required on site at the Fully Allocated Hourly Rate of the officer.	
General Plan Amendment Plus actual cost of Attorney fees charged against an initial deposit as determined by the Director. The base fee includes the first 65 hours of the Planning Manager.	$13,215.00
Hourly rate of additional hours charged against an initial deposit as determined by the Director.	$150.00
General Plan Update Surcharge Percent of the Building permit fee for all projects that require a zoning clearance with the exception of solar which is excluded by State Law	17.70%
Historic Property Certificate of Appropriateness Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Commercial Landscape / Irrigation Plan Check and Inspection Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Residential Landscape / Irrigation Plan Check and Inspection Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Massage Technician Review Fully Allocated Hourly Rate of staff plus actual cost of Attorney fees and consultant fees charged against an initial deposit determined by the Director.	
Model Home Marketing Complex	$1,805.00
Multiple Applications Full cost for the most expensive application plus 50% of the fee for each additional application processed at the same time for the same project.	

Service	Fee
Planning	
Precise Plan of Design-Administrative Review	
Base Fee:	
10 or less Units	$11,245.00
11 to 20 Units	$14,010.00
$15,855 - more than 20 units	$15,855.00
Plus actual cost of Attorney fees and/or City Architect charged against an initial deposit as determined by the Director.	
Additional hours of the Planning Manager and Project Planner will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	
Precise Plan of Design-Planning Commission	$21,430.00
Plus actual cost of Attorney fees and/or City Architect charged against an initial deposit as determined by the Director. Fee includes one (1) public hearing and the first 80 hours of the Project Planner & 30 hours of the Planning Manager.	
Additional public hearings and hours of the Planning Manager and Project Planner will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	
Planning Dept. Plan Review Surchge	
Percent of the building valuation	0.238%
Minimum	$40.00
Preliminary Review Meeting	$3,305.00
Prospective Homeowner Awareness Package (PHAP) Review	$790.00
Public Right-of-Way Banner	
Planning Review of each banner. Installation and removal are charged for separately by Public Works.	$280.00
Reasonable Accommodation Processing	$960.00
Second Unit Review	
New construction and/or new floor area addition	$960.00
Existing structure conversion	$615.00
Site Plan Review-Minor	
Minor other	$1,545.00
Fence/Wall/Color	$515.00
Sign Review	
Sign Administrative Review - per sign	$555.00
Sign Permit Clearance - per sign	$65.00
Sign Criteria Review	$1,375.00
Slight Modification	$1,660.00
Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	
Minor Modification	$460.00
Special Event Review	
Permit	$495.00
Special Event Banner, for all banners submitted at the same time	$135.00

Service	Fee
Planning	
Special Exception Review (Downtown Plan)	$610.00
Temporary Use Permit Review Fee waived for City Sponsored/Partnered Events when application of City sponsorship is submitted by March of the Fiscal year prior to the event date. Fee waived for the first event of any calendar year organized by a 501c3 nonprofit. After the first event, fee reduced to 3 hours of staff time (0.5 planning assistant and 2.5 Fire protection specialist) for every event thereafter.	$535.00
Tentative Parcel Map Processing Plus actual cost of Attorney fees charged against an initial deposit determined by the Director. Fee includes one (1) public hearing. Additional public hearings will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	$6,315.00
Tentative Tract Map Processing Plus actual cost of Attorney fees charged against an initial deposit determined by the Director. Fee includes one (1) public hearing. Additional public hearings will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	$12,150.00
Time Extension	
Planning Commission Public Hearing Item	$1,050.00
Miscellaneous Permits / Requests	$780.00
Tree Removal - Private Property	
Permit - for the 1st tree	$255.00
Each additional tree	$20.00
Variance Review Plus actual cost of Attorney fees charged against an initial deposit as determined by the Director. Fee includes one (1) public hearing and the first 60 hours of the Project Planner & 25 hours of the Planning Manager. Additional public hearings and hours of the Planning Manager and Project Planner will be charged the Fully Allocated Hourly Rate of Staff against an initial deposit determined by the Director.	$12,315.00
Zone Change Plus actual cost of Attorney fees charged against an initial deposit determined by the Director.	$9,835.00
Zoning Verification Letter	$475.00

Service	Fee
Engineering	
Plan Check-Street & On-Site Improvements	
Based on Estimated Construction Cost excluding rough grading:	
$0 to $ 5,000 - Minimum	$2,921.00
$5,001 to $10,000	$2,921.00
Plus percent of the Cost over $5,000	29.43%
$10,001 to $100,000	$4,392.00
Plus percent of the Cost	15.10%
Plan Check-Storm Drainage, Sewer Mains and Laterals	
Based on Estimated Construction Cost excluding rough grading:	
$0 to $10,000 - Minimum	$4,426.00
$10,001 to $50,000	$4,426.00
Plus percent of the Cost over $10k	3.29%
Greater than $50,000	$5,742.00
Plus percent of the Cost over $50k	10.52%
Plan Check-Walls: Retaining+Over Height	
Fee based on Estimated Construction Cost:	
$0 to $ 5,000 - Minimum	$2,697.00
$5,001 to $20,000	$2,697.00
Plus percent of the Cost over $5,000	8.77%
$20,001 to $100,000	$4,012.00
Plus percent of the Cost over $20,000	12.60%
Greater than $100,000	$14,092.00
Plus percent of the Cost over $100,000	4.09%
Plan Check-Grading For Subdivision Project	
Fee based on Grading Volume in Cubic Yards (CY) = Total Cut +	
Fill + Over Excavation: OFT= "or fraction thereof"	
1 to 10,000 CY - Minimum	$13,332.00
10,001 to 100k CY	$13,332.00
Plus rate per 100 CY OFT over 10k CY	$19.48
100,001 to 500k CY	$30,864.00
Plus rate per 1K CY OFT over 100k CY	$65.74
500,001 to 1M CY	$57,160.00
Plus rate per 1K CY OFT over 500k CY	$35.06
Greater than 1M CY	$74,690.00
Plus rate per 1K CY OFT over 1M CY	$25.52

Service	Fee
Engineering	
Plan Check-Grading: Non-Subdivision Project	
Fee based on Grading Volume in Cubic Yards (CY) =	
Total Cut + Fill + Over Excavation: OFT= "or fraction thereof"	
1 to 50 CY	$725.00
51 to 100 CY	$725.00
Plus rate per CY OFT over 50 CY	$14.50
101 to 1,000 CY	$1,450.00
Plus rate per 100 CY OFT over 100 CY	$258.00
1,001 to 10,000 CY	$3,772.00
Plus rate per 100 CY OFT over 1,000 CY	$40.00
10,001 to 100,000 CY	$7,372.00
Plus rate per 1K CY OFT over 10,000 CY	$120.00
100,001 to 200,000 CY	$18,172.00
Plus rate per 1K CY OFT over 100,000 CY	$88.00
Plan Revision Checking/As Build Review, per hour	$220.00
Inspection-Street & On-Site Improvements	
Permit issuance fee	$35.00
Fee based on Estimated Construction Cost	
$0 to $1,625 - Minimum	$1,226.00
$1,625 to $20,000	$1,226.00
Plus percent of the Cost over $1,625	13.43%
Greater than $20,000	$3,694.00
Plus percent of the Cost over $20,000	15.55%
Inspection-Storm Drainage System, Sewer Mains or the installation of Sewer Laterals	
Permit issuance fee	$135.00
Fee based on Estimated Construction Cost	
$0 to $2,000 - Minimum	$913.00
$2,000 to $100,000	$913.00
Plus percent of the Cost over $2,001	7.28%
Greater than $100,000	$8,047.00
Plus percent of the Cost over $100,000	7.78%
Inspection-Bridges & Culverts	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Insp-Walls: Retaining/Over Height	
Permit issuance fee	$135.00
Fee based on Estimated Construction Cost:	
$0 to $1,625 - Minimum	$913.00
$1,625 to $20,000	$913.00
Plus percent of the Cost over $1,626	13.43%
Greater than $20,000	$3,381.00
Plus percent of the Cost over $20,000	15.55%

Service	Fee
Engineering	
Inspection-Grading	
Permit issuance fee	$135.00
Fee based on Grading Volume in Cubic Yards (CY) = Total Cut +	
Fill + Over Excavation:	
1 to 100 CY - Minimum	$1,048.00
101 to 1,000 CY	$1,048.00
Plus rate per CY over 100 CY	$2.59
1,001 to 10,000 CY	$3,379.00
Plus rate per 100CY over 1,000 CY	$25.92
10,001 to 100,000 CY	$5,712.00
Plus rate per 100 CY over 10,000 CY	$11.23
Greater than 100,000 CY	$15,819.00
Plus rate per 100 CY over 100k CY	$7.91
Inspection-Curb/Gutter/Sidewalk	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Fee based on Lineal Feet (LF):	
1 to 50 LF - Minimum	$390.00
50 to 250 LF	$390.00
Plus rate per LF in excess of 50 LF	$5.83
250 to 500LF	$1,556.00
Plus rate per LF in excess of 250LF	$1.62
501LF and over	$2,334.00
Plus the lesser of rate per LF or actual cost	$1.62
Inspection-Driveway Approach	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Residential Driveway Approach	$670.00
Commercial Driveway Approach	$915.00
Inspection-Curb Drain	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
4" Core Drill or Box Culvert	$195.00
Inspection-Asphaltic Concrete (A.C.) or Portland Cement Concrete (P.C.C.)	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Paving 500 sq.ft or less	$1,360.00
Greater than 500 sq.ft - Actual Cost	
Inspection-Excavation	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Joint trench excavation permits for each dry utility	$780.00
Road Closure (construction or excavation work)	$780.00

Service	Fee
Engineering	
Inspection-New Tree Well Construction	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Each well diameter 8" or less, and depth of 50' or less	$585.00
Well diameter greater than 8" or depth greater than 50'	$780.00
Inspection-Sewer Construction By Owner	
Permit issuance fee	$135.00
Pre-Inspection fee for each site visit	$330.00
Each inspection	$780.00
Inspection-Sewer Connection or an Additional House Sewer Connection	
Permit issuance fee	$270.00
Pre-Inspection fee for each site visit	$330.00
Inspection - Minimum, Up to $1,000 valuation	$195.00
Plus rate for each additional $500 or fraction thereof in valuation	$195.00
Inspection-Sewer Saddle	
Permit issuance fee	$270.00
Pre-Inspection fee for each site visit	$330.00
Each sewer saddle (no excavation/backfill/resurfacing)	$390.00
Inspection-Backfill Cesspl/Septic Tank	
Permit issuance fee	$270.00
Pre-Inspection fee for each site visit	$330.00
All other work: Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Inspection-Sewer Line over 100 FT as Connection or Add to Private Sewer System	
Permit issuance fee	$270.00
Pre-Inspection fee for each site visit	$330.00
Based on Project Cost Estimation:	
$0 to $5,000 - Minimum Fee	$2,720.00
Greater than $5,000	$2,720.00
Plus percent of the project cost in excess of $5,000	9.10%
Inspection-Capping Sewer Connection	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Inspection-Water Wells	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Inspection-Street Tree Installation	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	

Service	Fee
Engineering	
Inspect-Street Obstruction/Encroachment	
Permit issuance fee	$135.00
Inspect Lane Closure Detour	$390.00
Inspect Awnings per Address	$390.00
Inspect temporary storage of construction material	$390.00
Inspect Crane Operations	$585.00
Inspect Filming Permits - Road	$585.00
Inspection-Dye Test	
Permit issuance fee	$135.00
Each Dye Test	$330.00
Inspection-Industrial Waste	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Inspection-Residential Parking Restriction-Lift/Add	
Processing Each Restricted/Residential Parking Area	$1,795.00
Handicapped Resident	$0.00
Miscellaneous Fee-After Hours Plan Check/Inspection	
Afterhours Inspection, 4 hours minimum	$845.00
Afterhours plan check, 4 hours minimum	$945.00
Miscellaneous Residential Tree Removal Request	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Residential Tree Trimming/Tree	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Installation of Street Name Sign	
Each sign plus the cost of street name sign material	$565.00
Miscellaneous Fee-Address Chge/Assignment	
Minimum includes the first 3 addresses	$255.00
Plus rate for each address over 3	$18.00
Miscellaneous Fee-Street Lighting System (Design/Inspect)	
Based on estimated cost of construction:	
$1 to $20,000 = minimum	$1,385.00
>$20K and <= $100K	$1,385.00
Plus percentage of cost over $20K	1.56%
>$100,000	$2,635.00
Plus percentage of cost over $100K	0.63%
Miscellaneous Fee- Landfill Inspection	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee- National Pollution Discharge Elimination System (NPDES) Reviewl, per hour	
Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	

Service	Fee
Engineering	
Miscellaneous Fee-Storm Water Pollution Prevention Plan (SWPPP) Review, per hour Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Standard Urban Stormwater Mitigation Plan (SUSMP) Review, per hour Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Electric Vehicle Charging Station Installation Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Appeal Fully Allocated Hourly Rate of staff and consultants against an initial deposit as determined by the Director.	
Miscellaneous Fee-Lot Line Adjustment/Merger/Compliance	
Up to 2 Lots	$3,120.00
Three or Four Lots	$5,750.00
Miscellaneous Fee-Street/Alley Vacation Review	$3,600.00
Miscellaneous Fee-Process Application for Easement in a Street or Alley	$2,200.00
Miscellaneous Fee-Final Map (Tract/Parcel)	
Up to Three Reviews:	
1 to 5 Lots	$9,930.00
6 to 10 Lots	$10,810.00
11 to 50 Lots	$17,090.00
51 to 100 Lots	$26,000.00
101 to 150 Lots	$36,660.00
151 Lots and more	$39,435.00

Service	Fee
Police	
Police False Alarm Response	
First Response - Registered	$50.00
First Response - Non-Registered	$150.00
Second Response - Registered	$75.00
Second Response - Non-Registered	$175.00
Third Response - Registered	$125.00
Third Response - Non-Registered	$225.00
Fourth Response - Registered	$175.00
Fourth Response - Non-Registered	$275.00
Fifth Response - Registered	$225.00
Fifth Response - Non-Registered	$325.00
Sixth and Subsequent Responses - Registered	$275.00
Sixth and Subsequent Responses - Non-Registered	$375.00
Robbery or Panic Alarm	$100.00
Operating Suspended Alarm: First	$200.00
Each Subsequent	$300.00
Multiple Police Party/Bar Response Fully allocated hourly rates for all responding personnel. Noise Ordinance citations may also be issued.	
DUI Accident Police Response Fully allocated hourly rates for all responding personnel up to a State-set maximum of $12,000	
Jail Booking (per booking)	$375.00
Juvenile Detention	
First hour - No Charge	$0.00
Each Subsequent Quarter-Hour	$31.00
Police Event Security	
Officer - per hour	$80.00
Supervisor - per hour	$100.00
Vehicle Repossession (per vehicle) Fees are set by the State.	$15.00
Stored/Abandoned Vehicle Release (per vehicle)	$200.00
Special Business Lic Reg Permit (per permit plus DOJ fees)	$270.00
Alcoholic Beverage Permit (per application)	$270.00
Concealed Weapon Permit	
Fees are set by State Law and actual costs.	
Initial Application Process	$398.00
Renewal Applicant Processing	$348.00
Additional Fees Required to be paid by Applicant to respective entities:	
Psych Test (paid directly to vendor at actual cost)	
Licensing Fee (2- Year Standard)-Paid directly to the State of California	$93.00
Live Scan/ Finger Prints-Paid by Applicant directly to the State of California.	$25.00
Weapons and Safety Course-Applicant pays approved training vendor directly.	$250.00

Service	Fee
Police	
Clearance Letter Processing (per letter)	$10.00
Police Report Reproduction	
Black and White - per copy	$0.25
Color - per copy	$0.60
Or the full cost to the extent allowed by the Public Records Act	
Police Media Reproduction (per device)	$5.00

Service	Fee
Fire	
Fire Plan Check Review, per plan plus staff/consultant costs, 2 hour minimum	$85.00
Fire Plan Check - Expedited	
Percent of Plan Review and Application fees	150.00%
Flammable Liquid Storage Permit	
Underground Tank Installation - per tank	$385.00
Above-ground Tank Installation - per tank	$385.00
Underground Tank Removal - per tank	$230.00
Above-ground Tank Removal - per tank	$230.00
Vapor Recovery Modification - per recovery	$230.00
Co2 Tank/Alarm	$230.00
High Piled Storage Permit, Includes 1 inspection	
0-1,500 square feet - per permit	$230.00
1,501-3,000 square feet - per permit	$385.00
Each additional 1,500 square feet over 3,000 square feet - per permit	$40.00
New Fire Alarm System Permit, Includes 2 inspections	
1-24 devices - per permit	$385.00
Each additional device over 24 devices - per device	$12.00
Modified Fire Alarm System Permit, Includes 1 inspection	
First 12 Devices - per permit	$230.00
Each additional device over 12 devices	$12.00
Fire Sprinkler Permit - single family residential, Includes 2 inspections, per permit	$385.00
Fire Sprinkler Permit-multi-family residential, commercial, or industrial.	
Includes 2 inspections.	
1-50 heads - per permit	$385.00
51-100 heads - per permit	$535.00
101-250 heads - per permit	$690.00
Each additional 50 heads over 250 heads	$155.00
Underground Fire Service Supply Permit, Includes 2 inspections, per permit	$535.00
Fire Standpipe Systems/Hose Stations Permit, Includes 2 inspections, per permit	$230.00
Automatic Fire Extinguishing Systems Permit, Includes 2 inspections, per permit	$230.00
Fire Pump Permit, Includes 2 inspections, per permit	$305.00
Water Storage Tank Permit, Includes 2 inspections, per permit	$230.00
Emergency Responder Radio Coverage Review	
Fully allocated hourly rates for all personnel involved plus any outside costs, with a 2 hour minimum. Includes 2 inspection.	
Fire Prevention Permit Drive, per inspection	$40.00
Sprinkler System 5-Year Certification Test, per hour, 1 hour minimum	$155.00
Private Fire System Smoke Test, per hour, 1 hour minimum	$155.00
Private Fire System Hydrant Flow Test, per hour, 1 hour minimum	$155.00
Building Modification - Fire Inspection, Includes 2 inspections	
Percent of Building Permit fee, $25 minimum	10.00%

Service	Fee
Fire	
State License (Form 850) Inspection	
1-6 clients - No Charge allowed by the State	$0.00
7+ clients - per inspection	$230.00
Daycare Facility Inspection - Commercial, Includes 1 inspection	
1-8 occupants - per inspection	$230.00
9-14 occupants - per inspection	$345.00
15+ occupants - per inspection	$420.00
Daycare Facility Inspection - Residential, Includes 1 inspection	
1-6 occupants, No charge allowed by the State	$0.00
7+ occupants - per inspection	$155.00
Convalescent Care Facility Inspection, Includes 1 inspection	
1-30 occupants - per inspection	$345.00
31-100 occupants - per inspection	$535.00
101+ occupants - per inspection	$690.00
Hospital Inspection, includes 2 inspections at 2 hours each	$615.00
Medical Facilty Inspection, per 1-hour inspection	$155.00
High Rise Building Inspection, includes 1 inspection at 2 hours each	$305.00
Hotel/Motel/Apartment (R-1) Inspection, Includes 1 inspection	
up to 20 units - per inspection	$385.00
21-40 units - per inspection	$460.00
41-60 units - per inspection	$535.00
61+ units - per each additional 20 units over 60 units	$75.00
Public/Private School Inspection, per 3-hour inspection	$460.00
Brush Hazards (AB38) Inspection/Weed Abate, per 2-hour inspection	$305.00
High/Very High Hazard/Brush/Weed Inspection, per 1-hour inspection	$305.00
As-Needed Fire Inspection Fully allocated hourly rates for all personnel involved plus any outside consultant costs.	
Fire & Life Safety Inspection, Includes 2 inspections	
Fee for first 2 inspection (50% Cost Recovery)	$85.00
Fire Non-Compliance	
Fee per failure to comply	$550.00
Failure to obtain permit - 150% of permit fee	150.00%
Asbestos Removal Fire Permit, per permit, Includes 1 inspection	$180.00
Bowl Pin/Alley Refin Fire Permit, per permit, Includes 1 inspection	$180.00
Candle/Open Flame Fire Permit, per permit, Includes 1 inspection	$180.00
Carnival/Fair/Circus Fire Permit, Includes 1 inspection	
Fee per permit	$235.00
plus fee per each 10 stands over 10 stands	$90.00
Less than 14 Day Expedited Fee	$250.00
Christmas Tree/Holiday Stand Fire Permit, per permit, Includes 1 inspection	$220.00
Exhibit/Trade Show Fire Permit, per permit, Includes 1 inspection	$270.00
Less than 14 Day Expedited Fee	$250.00

Service	Fee
Fire	
Explosive/Blasting Agent Fire Permit, per permit, Includes 1 inspection	$360.00
Fire Hydrant Use Fire Permit, per permit, Includes 1 inspection	$90.00
Fireworks Display Fire Permit, per permit, Includes 1 inspection	$270.00
Less than 14 Day Expedited Fee	$250.00
Standby fees are separate.	
Liquid or Gas Fueled Vehicle or Equipment Fire Permit, per permit, Includes 1 inspection	$180.00
Occupant Load Increase Fire Permit, per permit, Includes 1 inspection	$235.00
Burn/Open Pit BBQ Fire Permit, per permit, Includes 1 inspection	$260.00
Parade Float Fire Permit, per permit, Includes 1 inspection	$145.00
Film Product Facility Fire Permit, per permit, Includes 1 inspection	$260.00
Less than 14 Day Expedited Fee	$250.00
Standby fees are separate.	
Pyrotechnical Special Effect Materials Fire Permit, per permit, Includes 1 inspection	$270.00
Less than 14 Day Expedited Fee	$250.00
Standby fees are separate.	
Special Event Fire Permit	
1-50 attendees - per permit	$270.00
51-150 attendes - per permit	$500.00
151+ attendees - Fully allocated hourly rates for all personnel involved plus any outside consultant costs	
Includes a 1-hour inspection	
Less than 14 Day Expedited Fee	$250.00
Tent, Canopy, or Temporary Membrane Structure Fire Permit	
400-1,000 square feet - per permit	$270.00
1,001+ square feet - per permit	$580.00
Includes a 1-hour inspection	
Less than 14 Day Expedited Fee	$250.00
Aerosol Product Annual Operational Fire Permit, per permit	$180.00
Battery System Operation Annual Operational Fire Permit, per permit	$180.00
Battery System Manufacturing Annual Operational Fire Permit, per permit	$180.00
Combustible Fiber Storage Handling Annual Operational Fire Permit, per permit	$180.00
Combustible Material Storage Annual Operational Fire Permit, per permit	$180.00
Combustible Rubbish Handling Operation Annual Operational Fire Permit, per permit	$180.00
Compressed Gas or Medical Gas System Annual Operational Fire Permit, per permit	$180.00
Cryogenic Fluid Annual Operational Fire Permit, per permit	$180.00
Dry Cleaning Annual Operational Fire Permit, per permit	$180.00
Dust Collection System Annual Operational Fire Permit, per permit	$180.00
Flammable or Combustible Liquid Annual Operational Fire Permit, per permit	$180.00
Garage Repair Facility Annual Operational Fire Permit, per permit	$300.00

Service	Fee
Fire	
Hazardous Material Facility Annual Operational Fire Permit, per permit	$300.00
High Piled Storage Annual Operational Fire Permit	
0-1,500 square feet - per permit	$180.00
1,501-3,000 square feet - per permit	$310.00
Each additional 1,500 square feet over 3,000 square feet	$90.00
Liquid/Gas Fueled Equipment Annual Operational Fire Permit, per permit	$180.00
Liquified Petroleum Gas Storage Annual Operational Fire Permit, per permit	$180.00
Lumber Product Annual Operational Fire Permit, per permit	$220.00
Magnesium Working or Storage Annual Operational Fire Permit, per permit	$180.00
Mall Kiosk, Concession, or Vehicle Display Annual Fire Permit, per permit	$90.00
Mall Cart Annual Operational Fire Permit, per permit	$90.00
Motor Vehicle Fuel Dispensing Station Annual Operational Fire Permit, per permit	$300.00
Organic Coating Annual Fire Permit, per permit	$180.00
Industrial Oven Annual Fire Permit, per permit	$180.00
Place of Assembly or 50 or More Occupants Annual Operational Fire Permit, per permit	$300.00
Radioactive Material Annual Operational Fire Permit, per permit	$180.00
Commercial Refrigeration Equipment Annual Operational Fire Permit, per permit	
1-4 - per permit	$180.00
5-10 - per permit	$310.00
11+ - per permit	$400.00
Spraying or Dipping Facility Annual Operational Fire Permit, per permit	$180.00
Tire Storage Annual Fire Permit, per permit	$180.00
Waste Material Handling Plant Annual Operational Fire Permit, per permit	$180.00
Welding and Cutting Operation Annual Operational Fire Permit, per permit	$180.00

Service	Fee
Fire	
Emergency Medical Transport Service	
Basic Life Support Resident	$2,324.00
Basic Life Support Non-Resident	$2,471.00
Advanced Life Support Resident	$3,358.00
Advanced Life Support Non-Resident	$3,552.00
Disposable Medica Supplies	$43.00
EKG	$18.00
Oxygen and Supplies	$134.00
Night Response	$45.00
Documentation EPCR Fee	$28.00
Mileage Rate	$32.00
Dispatch Fee	$79.00
Neo-Natal Transport	$325.00
Registered Nurse or Respiratory Therapists specialty care transport with equipment and personnel for up to 3 hours of transport	$3,959.00
Registered Nurse or Respiratory Therapists specialty care transport with equipment and personnel for up to 3 hours of transport	$4,443.00
Per hour after first 3 hours	$236.00
Ambulance Subscription - per year	$69.00
Technology	$35.00
EMS Assessment/Treatment No-Transport, per incident	$289.00
EMS Medical Facility Response, per incident	$289.00
Fire False Alarm Response	
First Response - Registered	$150.00
First Response - Non-Registered	$250.00
Second Response - Registered	$200.00
Second Response - Non-Registered	$300.00
Third Response - Registered	$300.00
Third Response - Non-Registered	$400.00
Fourth Response - Registered	$400.00
Fourth Response - Non-Registered	$500.00
Fifth Response - Registered	$500.00
Fifth Response - Non-Registered	$600.00
Sixth and Subsequent Responses - Registered	$600.00
Sixth and Subsequent Responses - Non-Registered	$700.00
Fees are waived for schools	
Fire & Police Alarm Registration/Renewal	
New - per permit	$55.00
Renewal - per permit	$30.00
Late Charge - per 3 months late	$25.00
DUI Accident Fire Response	
Fully allocated hourly rates for all responding personnel up to a State-set maximum of $12,000	

Service	Fee
Fire	
Hazardous Material Spill Response, Includes 3 hours on scene	
Level 1 Basic - per hour	$999.00
Level 2 Intermediate - per hour	$3,397.00
Level 3 Advanced - per hour	$7,953.00
Each additional hour	$381.00
Fire Incident Response	
Motor Vehicle Accidents - per hour	$945.00
Extrication - per hour	$1,757.00
Creating Landing Zone - per hour	$537.00
HAZMAT, Includes 3 hours of on-scene time	
Level 1	$1,250.00
Level 2	$3,397.00
Level 3	$7,953.00
Fee per Each additional hour per HAZMAT team.	$425.00
Fires, Special Rescue or Response, Illegal Fires - Charged per units assigned per type of resource	
Fire Standby	
Fully allocated hourly rates for all personnel involved.	
Additional fire equipment billed at current FEMA scheduled equipment rates.	
Fire Investigation, per hour	$308.00
Fire Report Copy	
The is fee is limited by the Public Records Act:	
Black and White - per copy	$0.30
Color - per copy	$0.60
Or the full cost to the extent allowed by the Public Records Act	
Record Creation -Fully allocated hourly rates for all personnel	

Service	Fee
Code Enforcement	
Code Enforcement Inspection (per inspection)	$75.00
Inspection Warrant (per warrant plus Attorney costs)	$1,675.00
Abatement Warrant (per warrant plus Attorney costs)	$1,675.00
Code Enforcement Lien Set-Up (per lien)	$495.00
Code Enforcement Lien Release (per lien)	$420.00
After Hours Code Enforce Call-Out	
Fully allocated hourly rates for all personnel involved with a four hour minimum	
Weed Abatement	
Actual cost of abatement plus percent of administrative fee	130.00%
Muncipal Code Enforcement	
First Citation - $100	$100.00
Second Citation (within one year) - $200	$200.00
Third Citation (within one year) - $500	$500.00
Late Payment Penalty - additional percent	10.00%
Plus additional citations for other items.	
Building Code Enforcement	
First Citation	$130.00
Second Citation (within one year)	$700.00
Third Citation (within one year)	$1,300.00
Each Additional Commercial Citation (within two years)	$2,500.00
Late Payment Penalty - additional 30%	30.00%

Service	Fee
Community Services	
Passport Services	
Passport Application (fee is set by the Federal government)	$35.00
Passport Photos (set of 2) - per set	$15.00
Passport - Copies	$1.00
Overnight Delivery - Actual cost	
Excursions	
Based on actual cost. Range from $25-250.	
Classes and workshops	
Based on actual cost. Range from $10-375.	
Adult Softball League Fee	$400.00
Annual Day Care Fee	$50.00
Fee - Team	
Normal Team	$212.50
Adult Basketball League Fee	$375.00
Pickleball Mixed Double's Tournament Fee	$50.00
Adult Soccer League	$850.00
Food / Drink	
Candy - Small	$1.00
Candy-large	$2.00
Chips	$1.00
Gatorade / Soda	$2.00
Water - Bottled	$1.00
Miscellaneous	
Drop-In	
Batting Cages	$1.00
Open Play Basketball	$2.00
Senior Center - Nutrition Program Under 60	$5.00
Temp / Fees	
Discover Ad-Business Card Size	$300.00
Discover Ad-Full Page	$2,400.00
Discover Ad-Half Page	$500.00
Discover Ad-Quarter page	$600.00
Discover Full Page Ad	$1,000.00
Discover Half Page Ad	$500.00
Discover Quarter Page Ad	$250.00
Palm View - Holiday Discount	-$1.00
Palm View - Late Fee	$1.00
Palm View - Late Payment	$25.00
Palmview - T-shirt Fee	$8.00
Senior Center - Nutrition Program US Food Ref	$1,143.32
Senior Center - Senior Nutrition Donation	$1.00
Senior Center Coffee Monthly VIP Member Card	$10.00
Senior Center Daily Coffee Ticket	$1.00

Service	Fee
Community Services	
Temp / Fees	
Vendors Foundation	$1.00
Vine	$1.00
Vine - Careship Discount	-$30.00
Vine - Holiday Discount	-$1.00
Vine - Late Payment	$25.00
Vine - Pomona Credit	$1.00
Vine - Sibling Discount	-$5.00
Vine - T-shirt fee	$10.00
Rentals	
Facility Rentals	
Cameron - 1 Staff	$18.50
Cameron - 2 staff	$37.00
Cameron - Church Hourly Fee	$82.82
Cameron - East Gym Full Court Fee/Hr	$70.00
Cameron - Game Room	$65.00
Cameron - Half Court Fee/Hr	$35.00
Cameron - Kitchen Fee	$50.00
Cameron - MPR - Half Room Hourly	$100.00
Cameron - Table Fee	$2.00
Cameron - West Gym Full Court Fee/hour	$65.00
City Hall - Resident Room Rates	$32.50
City Hall - Courtyard Resident	$25.00
City Hall - Non Resident Room Rates	$37.50
City hall Equipment Fee - Non Residents	$80.00
City Hall Equipment Fee - Residents	$75.00
Coordinator Event OT	$48.54
Credit Check	$1.00
Equestrian - Show	$300.00
Fences	$100.00
Galster - Camping Fee	$30.00
Moon Bounce Permit Fee	$25.00
Park Rentals	$1.00
Park Special Use Filing Fee	$115.00
Picnic Pavilion - Large/Event	$200.00
Picnic Pavilion - Small/Event	$150.00
Polling	$6.50
SC - Main Room Rental/6 HR Flat Rate	$2,000.00

Service	Fee
Community Services	
Facility Rentals	
SC Main Room Rental/8 HR Flat Rate	$2,500.00
Senior Center - Bouncer Permit Fee	$20.00
Senior Center - Chair Rental	$1.00
Senior Center - Classroom Rental/HR	$75.00
Senior Center - Liability Insurance Alcohol	$100.00
Senior Center - Main Room Rental/HR	$300.00
Senior Center - Patio Rental/HR	$50.00
Senior Center - Police Security rate	$130.00
Senior Center - Rental Application Fee	$72.00
Senior Center - Rental Cleaning Fee	$250.00
Senior Center - Staff Rental Fee/HR	$37.00
Senior Center - Table Rental	$2.00
Senior Center Alcochol Permit (Weddings)	$60.00
Senior Center- Liability Insurance No Alcohol	$119.00
Senior Center North Wing Hall/HR	$200.00
Senior Center North Wing/ 10 HR Flat Rate	$1,350.00
Senior Center North wing/ 8 HR Flat Rate	$1,200.00
Senior Center North Wing/4 HR Flat Rate	$720.00
Senior Center North Wing/6 HR Flat Rate	$1,000.00
Shadow Oak Alcohol 1 (Weddings)	$60.00
Shadow Oak CC Chair Rental fee / chair	$1.00
Shadow Oak CC Cleaning Fee	$250.00
Shadow Oak CC Full Room Rental Fee / hr	$250.00
Shadow Oak CC Table Rental fee / table	$2.00
Shadow Oak Classroom Fee	$27.00
Shadow Oak Liability Insurance	$120.00
Shadow Oak Staff Free $16 per hour	$1.00
Sportsplex Ball Fields	$48.54
Sportsplex Soccer Field	$65.00
Staff - Equestrian	$15.00
Staff Sportsplex	$20.00
Staff Time Special Events	$14.00
Stage - Large	$240.00
Stage - Small	$120.00
Tennis	$10.00
Vendor Fee	$200.00
Vendor Fee	$50.00
West Covina Sportsplex Staffing	$28.00

Service	Fee
Community Services	
Palmview Center Rental Rates	
Refundable Police Security Deposit	$305.00
Palmview Multipurpose Room - per hour	$100.00
Palmview Kitchen Use-flat rate as an add on to the Multipurpose room only	$50.00
Chairs - per chair	$1.00
Tables - per table	$2.00
Classroom Use - flat rate as an add on to the Multipurpose room only.	$50.00
Staff Rate - per hour per staff	$18.50
Palmview Cleaning fee	$250.00
Palmview Insurance	$120.00
Field Rentals	
Ball Field - Maverick	$25.00
Ball Field Rental/Hr	$20.00
Ball Fields light/hr	$25.00
Indoor Soccer Pavillion	$65.00
Shadow Oak- Basketball	$30.00
Sports plex Game Fee $45	$43.69
Sportsplex league	$15.60
West Covina Sportsplex Soccer Pavilion	$50.00
Parties	
Senior Center - Misc Rental	$1.00
Shadow Oak Alcohol 2 (Non-Weddings)	$215.00
Room Rentals	
Cameron - Chair Fee	$1.00
Parks - Misc. Fees	$1.00
Shadow Oak CC Staff Fee / hr	$37.00
Special Events	
Spring Fling	$30.00
Tickets	
General Admission	$1.67
65+ General Admission Sportsplex	$1.00
Ages 4-12 General Admission Sportsplex	$1.00
Non Residents Ages 13+ General Admission	$5.00
Residents Ages 13+ General Admission	$3.00
Under 3 General Admission	$0.00
Uniformed Youth Players General Admission	$0.00
Special Event Tickets	
Fees based on estimated event cost.	
Tournament Staff Fee	$20.00

Service	Fee
Community Services	
Vendors	$67.20
Special Events	$67.20
Centennial Spring Festival Food Vendor Fee	$200.00
Easter Eggstravaganza Vendor	$50.00
Let It Snow	$50.00
Special Event Food Vendor	$200.00
Special Event Generator Hook-Up	$20.00
Summer Concert Series Food Vendor	$100.00
Summer Concert Series Non Profit Food Vendor	$50.00
Touch-A-Truck	$50.00
Sports Council Non-Compliance Penalties	
Calendar of Required Documentation & Penalties for Non-Compliance, Sport Item Due Date Penalty	
Baseball/Softball Facility Use Application 11/30	$100.00
Board of Directors Roster 11/30	$75.00
Master Calendar of Events 11/30	$25.00
Proof of Nonprofit Status 11/30	$100.00
League Deposit 11/30	$250.00
League By-Laws 1/30	$25.00
Liability Insurance 1/30	$250.00
League Schedules of Play 3/1	$100.00
League Rosters 3/15	$100.00
AB2404 Information Sheet 3/15	$250.00
Football Facility Use Application 5/31	$100.00
Board of Directors Roster 5/31	$75.00
Master Calendar of Events 5/31	$25.00
Proof of Nonprofit Status 5/31	$100.00
League Deposit 5/31	$250.00
League By-Laws 5/31	$25.00
Liability Insurance 8/01	$250.00
League Schedules of Play 9/1	$100.00
League Rosters 9/15	$100.00
AB2404 Information Sheet 9/15	$250.00
Soccer Proof of Nonprofit Status 1/30	$100.00
League By-Laws 1/30	$25.00
Liability Insurance 1/30	$250.00
League Deposit 1/30	$250.00
Facility Use Application 7/01	$100.00
Board of Directors Roster 8/30	$75.00
Master Calendar of Events 8/30	$25.00
League Schedules of Play 9/30	$100.00
League Rosters 9/30	$100.00
AB2404 Information Sheet 9/30	$250.00

Service	Fee
Community Services	
Sports Council Non-Compliance Penalties	
Calendar of Required Documentation & Penalties for Non-Compliance, Sport Item Due Date Penalty	
Basketball Facility Use Application 11/30	$100.00
Board of Directors Roster 11/30	$75.00
Master Calendar of Events 11/30	$25.00
Proof of Nonprofit Status 11/30	$100.00
League Deposit 11/30	$250.00
League By-Laws 11/30	$25.00
Liability Insurance 12/30	$250.00
League Schedules of Play 12/30	$100.00
League Rosters 12/30	$100.00
AB2404 Information Sheet 12/30	$250.00
• Each league is required to maintain a deposit balance for use of City athletic facilities.	$500.00
• Damage to city property - minimum Plus additional fees based on the value of damage.	$500.00
• Brokering a reserved field to another user	$500.00
• Unauthorized use of athletic lighting	$500.00
• Submitting falsified documents	$500.00

Service	Fee
Administration	
Business License Processing	
NSF Check Processing (per check)	$38.00
Credit Card Processing	
Onsite credit card processing fee.	2.60%
Offsite is charged as a percent of the amount charged or actual cost of third party credit card processing fees.	
Document Reproduction	
Black and White - Per copy	$0.30
Color - Per copy	$0.60
FPPC Copies - Per copy	$0.10
Electronic File Reproduction (per device)	$5.00
Document Certification (per document)	$40.00
Records Research/Compilation	
Charge the fully allocated hourly rates for all personnel involved to the extent allowed by the Public Records Act.	
Subpoena For Documents (per subpoena) Fee is set by the Courts.	$15.00
Subpoena For Witnesses (per person) Fee is set by the Courts.	$275.00
Notary Public Services (per signature) Fees are set by the State.	$15.00
Life Verification (per verification)	$20.00

Service	Fee
Business License Fees	
Amusement Shows	$15.87
Bankruptcy, Liquidation & Like Sales	
Schedule A	$84.64
Schedule B	$169.95
Schedule C	$228.47
Billiard Parlors	
Base Fee	$113.08
Additional Fee	$16.20
Bowling Alleys	
Base Fee	$113.08
Additional Fee	$16.20
Carnivals And Circuses	
Base Fee - First Day	$570.03
Additional Fee	$284.02
Coin Operated Washer & Dryers (Ins & Maint By Prop Owner)	
Base Fee	$2.21
Coin Operated Washer & Dryers (Not Ins & Maint By Prop Owner) (Based on Gross Receipts)	
Base Fee - First $2,000.00 In Gross Receipts	$50.92
Additional Fee - Per Each $1,000 Or Fraction Thereafter	$4.00
Food Vendors	
Base Fee	$113.08
Laundry, Drycleaning Routes	
Base Fee	$113.08
Route Sales Or Rental	
Base Fee	$113.08
Gardeners	
Base Fee	$68.77
Gyms And Figure Salons	
Base Fee	$203.01
House Movers	
Schedule A	$84.64
Schedule B	$341.22
Junk Dealers	
Schedule A	$33.73
Schedule B	$570.03
Laundromats	
Base Fee	$90.60
Additional Fee (Over 30)	$2.21
Mail Order, Telephone Service	
Base Fee	$113.08

Service	Fee
Business License Fees	
Manufacturers	
Base Fee (Owner/Manager)	$113.08
Additional Fee	$23.14
Microwave Pay Television Systems	
Base Fee - 1/2 Of 1%	N/A
Minimum Of $100.00	
Non-Profit Organizations (Exempt) - Calendar Year	$0.00
Non-Profit Organizations (Exempt) - Fiscal Year	$0.00
Peddlers and Solicitors	
Schedule A	$33.73
Schedule B	$341.22
Schedule C	$455.96
Professionals	
Schedule A	$113.08
Additional Fee	$23.14
If Incorporated	$113.08
Schedule B	$9.59
Professional Service	
Base Fee (1Working Owner/Manager)	$113.08
Additional Fee	$23.14
Public, Cabaret Dance Permit	
Schedule A	$570.03
Schedule B	$84.64
Residential Rental, Apartment, Hotels	
Base Fee - First Two Units	$113.08
Additional Fee - Over 2 Units	$23.14
Retail Delivery Trucks	
Schedule A	$68.77
Schedule B	$568.70
Retail	
Schedule A - Base Fee (1 Working Owner/Manager)	$113.08
Additional Fee	$23.14
Schedule B	$9.59
Service Vehicle	
Schedule A	$68.77
Schedule B	$1,138.73
Shoe Shine Stands	
Base Fee	$23.14
Skating & Roller Rink	
Base Fee	$228.47
Small Collection Facilities - Rev. Vending	
Base Fee	$20.50

Service	Fee
Business License Fees	
Theaters and Movies	
Base Fee - First 500 Seats	$0.34
Additional Fee - Over 500 Seats	$0.13
Vehicle For Hire	
Schedule A	$68.77
Schedule B	$568.70
Video Games	
Schedule A** - Base Fee First $50,000 Gr. Receipt	$998.21
Additional Fee - 1% Of Gross Receipts Over $50,000	N/A
Schedule B	$50.59
Wholesale Delivery Trucks	
Schedule A	$56.21
Schedule B	$455.96
Contractors	
With Permit	$23.14
Without Permit	$136.22
Vending Machines (Based on Gross Receipts)	
Cigarette Vending Machine	
Base Fee - First $1,000.00 Gross Receipt	$31.41
Additional Fee: .001 Of Gross Receipts Over $1,000.00	N/A
Photo Vending Machine	
Base Fee - First $1,000.00 Gross Receipt	$23.48
Additional Fee: .001 Of Gross Receipts Over $1,000.00	N/A
Stamp Vending Machine	
Base Fee - First $500.00 Gross Receipt	$5.62
Additional Fee: .001 Of Gross Receipts Over $500.00	N/A
Bulk Vending Machine (Non Electric)	
Base Fee - First $100.00 Gross Receipt	$1.65
Additional Fee: .001 Of Gross Receipts Over $100.00	N/A
Other Coin-Operated Vending Machines	
1. Required 10 Cents Or Less To Operate	
Base Fee - First $500.00 Gross Receipt	$9.59
Additional Fee: .001 Of Gross Receipts Over $500.00	N/A
2. Required More Than 10 Cents To Operate	
Base Fee - First $1,000.00 Gross Receipt	$20.50
Additional Fee: .001 Of Gross Receipts Over $1,000.00	N/A
Vending Machine Alternative	
Base Fee - First $2,000.00 Gross Receipt	$195.08
Additional Fee: .001 Of Gross Receipts Over $2,000.00	N/A

Service	Fee
Business License Fees	
Vending Machines Incidental To Businesses	
A. Game And Amusement Machine	
1. Requiring Less Than $0.10 To Operate	$23.14
2. Requiring More Than $0.10 To Operate	$44.97
B. Any Other Coin Operated Machine	
1. $0.10 Or Less To Operate	$9.59
2. $0.11 But Less Than $0.25 To Operate	$23.14
3. $0.25 Or More To Operate	$33.73
Office And Commercial Rental**	
Base Fee - First $5,000.00 Gross Receipt	$99.19
Additional Fee - $10.00 Per Each $1,000 Or Fraction Thereafter	N/A
Processing Fee - Actual cost paid directly to vendor.	
Transfer Fee	$8.93

Service	Fee
Development Impact Fees	
Nonresidential Development and Residential Development without a Subdivision (No Park Dedication Fees Required per WCMC Section 20-40)	
Single Family Detached	
Police	$829.00
Fire	$1,011.00
Parks	$2,491.00
City Administrative	$146.00
Public Works Capital Facilities	$73.00
Total Single Familt Detached	$4,550.00
Single Family Attached/Multi-Family	
Police	$592.00
Fire	$721.00
Parks	$1,778.00
City Administrative	$104.00
Public Works Capital Facilities	$52.00
Total Single Family Attached/Multi-Family	$3,247.00
Workspace (Per Sq. Ft.)	
Police	$0.32
Fire	$0.38
Parks	$0.95
City Administrative	$0.06
Public Works Capital Facilities	$0.02
Total Workspace (Per Sq. Ft.)	$1.73
Residential Development with a Subdivision (Park Dedication Fees Required per WCMC Section 20-40)	
Single Family Detached	
Police	$829.00
Fire	$1,011.00
City Administrative	$146.00
Public Works Capital Facilities	$73.00
Total Single Familt Detached	$2,059.00
Single Family Attached/Multi-Family	
Police	$592.00
Fire	$721.00
City Administrative	$103.00
Public Works Capital Facilities	$52.00
Total Single Family Attached/Multi-Family	$1,468.00

Service	Fee
Building Plan Check/Inspection	
Building Permit Fees	
TOTAL VALUATION	
Minium standard plan check fee	$130.21
More than $700 to and including $25,000	$130.21
plus for each additional $1,000 or fraction thereof in excess of $1,000	$33.61
$25,001 to and including $50,000	$937.16
plus for each additional $1000 or fraction thereof in excess of $25,000	$25.83
$50,001 to and including $100,000	$1,591.58
plus for each additional $1000 or fraction thereof in excess of $50,000	$19.46
More than $100,000	$2,562.70
plus for each additional $1000 or fraction thereof	$13.27
Minimum Standard Plan Check Fee	$162.77
Plan Check Fee is equal to percentage of the building permit fee	85.00%
Permit Issuance Fee	$55.03
ENERGY FEES: Energy Building Permit fee is equal to 110 % of the standard building permit fee. The permit fee specified in the table above shall be increased by 10% for all construction work required to comply with the rules and regulations adopted by the Energy Resources Conservation and Development Commission of the State of California. The increase in fee is included in the building permit fee for determining the plan check fee.	
DISABLE ACCESS: Disable Access Building Permit fee is equal to 105% of the standard building permit fee. The permit fee specified in the table above shall be increased by 5% for all construction work required to comply with Title 24, California Code of regulations, Section 101 et seq. the State's disabled access and adaptability requirements. The increase in fee shall be included in the building permit fee for the purpose of determining the plan checking fee.	
DISABLE ACCESS & ENERGY: Energy and Disable Access Building Permit fee is equal to 115% of the standard building permit fee.	
STRONG MOTION: Strong Motion Instrumental Program fee is charged at time of building permit issuance depending scope	
SMIP CAT 1 (1 TO 3 Story Residential) - Valuation x 0.00013	
SMIP CAT 2 (Over 3 story Residential and all Commercial - Valuation x 0.00028	
BSASRF (BUILDING STANDARDS ADMINISTRATION SPECIAL REVOLVING FUND) (AKA SB 1473) Strong Motion Instrumental Program fee is charged at time of building permit issuance depending scope.	
$1-25000 or fraction thereof	$1.00
$25,000.01-50,000 or fraction thereof	$2.00
$50,000.01-75,000 or fraction thereof	$3.00
$75,000.01-100,000 or fraction thereof	$4.00
Every $25,000.01 or fraction thereof above $100,000 add	$1.00
Building Permit Fees Exceptions: 1. A combined swimming pool permit may be issued for a new swimming pool, spa or hot tub which will include all building, electrical, plumbing, heating, and excavation work. The total permit fee for the combined swimming pool permit shall be two times the building permit fee. 2. A combined building permit for one-family or two-family dwelling and attached garages(s) shall be 1.6 times the building permit fee. (Section 106.5.6 & Section 107.1)	

Service	Fee
Building Plan Check/Inspection	
OTHER WORK DESCRIPTION	
Permit Issuance Fee - to be paid in addition to the fees set forth below	$55.02
For site inspection not otherwise covered herein by a fee and which is regulated by the Building Code.	$837.72
For inspection of any use, occupancy or change in use or occupancy	
Group R or U Occupancy	$434.87
Occupancy groups other than R and U	
Affected floor area of up to 5,000 square feet	$1,071.61
Affected floor area of 5,001 to 10,000 square feet	$1,289.58
Affected floor area of 10,001 to 100,000 square feet	$2,144.10
Affected floor area of above 100,001 square feet	$3,249.68
For inspection of the repair or rehabilitation of a building or structure declared substandard by notice, the fee shall be based on the valuation	
For inspection of the demolition (including sewage system termination) of a building or structure	$325.00
For inspection of reinspection of Group A, Division 4, structures each	$434.87
For inspection of structures or devices regulated by Chapter 66, the first inspection of the first structure or device	$325.00
and, for each additional structure or device.	$52.19
For application and investigation for relocation building permits as required by Chapter 68:	
Floor Area: Up to 2,500 square feet	$865.85
Floor Area: Over 2,500 square feet	$1,732.06
For investigation and/or permit for trailer coaches required by Chapter 69	$322.00
For inspection outside of normal business hours, per hour	$195.14
For inspection for which no fee is specifically indicated, per hour	$195.14
For inspection of barriers for swimming pools, spas and hot tubs	$183.11
For search of office records and a single copy of a permit	$5.84
For each hour expended responding to public records requests which do not reasonably describe identifiable records	$68.29
For Approval in Concept review pursuant to the 1976 Coastal Act (section 30,000 et seq. Public Resources Code)	$258.84
For geotechnical site review and processing geology or engineering reports submitted pursuant to Sections 110, 111, 113, 1804 and Appendix Section 3309:	
Geotechnical review of building plans and geotechnical reports	
Geotechnical site review (to determine if geotechnical reports are required)	$820.21
Geotechnical report, site, and plans review (review of initial and two addenda reports) The fee shall be 0.42% of the valuation of the proposed structure reports) The fee shall be 0.42% of the valuation of the proposed structure	
However, the minimum fee shall be	$2,023.80
and the maximum fee shall be	$13,047.21
Review of Geotechnical addenda beyond third review (per hour)	$335.97

Service	Fee
Building Plan Check/Inspection	
Geotechnical site inspections and geotechnical report review PRIOR to building permit application	
Geotechnical site review (to determine if geotechnical reports are required)	$820.21
Geotechnical report and plan review prior to building permit application (per review)	$1,624.84
Geotechnical review of grading plans:	
1 - 1,000 cubic yards	$1,339.47
1,001 - 10,000 cubic yards	$1,790.62
10,001 - 100,000 cubic yards	$2,440.45
100,001 - 500,000 cubic yards	$3,208.28
5001,001 cubic yards and above the fee shall be	$3,208.28
plus/100,000 cubic yards of additional grading	$200.45
Geotechnical report and grading plan review (review of initial & two addenda reports):	
1 - 1,000 cubic yards	$2,807.20
1,001 - 10,000 cubic yards	$4,209.48
10,001 - 100,000 cubic yards	$5,110.36
100,001 - 500,000 cubic yards	$7,014.21
5001,001 cubic yards and above the fee shall be	$7,014.21
plus/100,000 cubic yards of additional grading	$301.12
Review of Geotechnical addenda beyond third review (per hour)	$335.97
Reproduction of microfilmed plans	$61.75
plus additional fee for each sheet to be reproduced	$5.84
Assignment of house numbers	$107.39
For additional review required by changes, addition, or revisions of approved or resubmitted plans or reports, per hour	$217.79
For additional review required beyond the initial and second check of plans or reports, per hour	$217.79
For the issuance of a Certificate of Occupancy	$201.16
For the issuance of a Temporary Certificate of Occupancy	$302.18
For each extension of a Temporary Certificate of Occupancy	$201.16
For processing of 45-day notice pursuant to Section 103.4	$878.41
For processing and recording a Notice of Violation pursuant to Section 103.4	$697.95
For processing and recording a Rescission of Notice of Violation pursuant to Section 103.4	$600.47
For investigation of alternate materials and methods of construction. For the initial filing fee	$435.58
For each hour or fraction thereof, in excess of two	$217.79
Preliminary plan review for conceptual approval, code application/interpretation prior to submittal of permit application (two staff-hour minimum) (Exception: no fee for 15 minutes or less)	$435.58
Additional fee beyond minimum, per hour or fraction thereof	$217.79
Review of drawings and date which are sufficient to determine nature and scope of work in lieu of submittal of plans and specifications (including pedestrian protection, underground tanks, etc.)	$162.77

Service	Fee
Building Plan Check/Inspection	
Minimum plan check fee for plans to be "standardized"	$299.35
Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than	$669.65
Exception: One or two family dwellings, when work is performed by owner-builder	$334.73
Noncompliance fee, when person fails to comply with written order:	
Group R-3 occupancy	$201.16
All other occupancies	$402.67
Request for hearing before Building Board of Appeals	$855.06
Exception:	
Regarding the unsafe conditions of building or structure per Sec. 102.4.1	
Regarding the initial determination as a welded steel moment frame building in a high earthquake damaged area	
Regarding the initial determination as a pre- April 13, 1975 Concrete Tilt-up Building	
Regarding initial determination as an unreinforced masonry building (URM)/potentially earthquake hazardous building	
Fee exemption - Affordable Housing. Any nonprofit organization shall be exempt from any plan check, permit and inspection fees if it obtains approval from the Community Development Director that such dwelling units qualify as housing for lower income or very-low income households.	
Owner-Occupied Single Family Dwelling Units	
Reroofing building permits up to 2,500 square feet or 25 Roofing Squares - fee waived except issuance fee	
New attached or detached patios up to 300 square feet - fee waived except issuance fee	
PLAN CHECK & BUILDING PERMIT FEES Cont'd	
RECONVERT INSPECTIONS (investigation fee - work without permit) (each)	$130.82
PLANNING DEPT PLAN REVIEWS SURCHARGE	
% of the building valuation, $45 minimum	0.24%
GENERAL PLAN & ZONING CODE UPDATE SURCHARGE	
% of the building permit fee	17.70%
TECHNOLOGY FEE	
% of the building permit fee	5.00%
SMALL RESIDENTIAL ROOFTOP SOLAR PHOTOVOLTAIC SYSTEMS	
See down below Formula in compliance with State maximum allowable fees	
WORK WITHOUT PERMIT - Double the permit fee	
PERMIT DOCUMENTATION RETENTION FEE	
0.50% of the Building, Mechanical, Plumbing, or Electrical Permit Fee, but no less than	$10.72

Service	Fee
Building Plan Check/Inspection	
SOLAR FEES **SOLAR FEES WILL REMAIN THE SAME UNTIL 2025**	
Residential	
15 kW or less	
Permit issuance	$55.03
Plan Check	$44.97
Permit	$350.00
Total	$450.00
More than 15 KW	
Plan Check	$400.00
Permit	$150.00
Total	$550.00
Commercial	
50 kw or less	
Plan Check	$700.00
Permit	$300.00
Total	$1,000.00
50kw -250 kw	
Plan Check	$700.00
Permit	$300.00
Total	$1,000.00
More than 250 kw	
Plan Check	$2,100.00
Permit	$300.00
Total	$2,400.00

Service	Fee
Building Plan Check/Inspection	
ELECTRICAL PERMIT FEES	
ELECTRICAL WORK DESCRIPTION	
For the issuance of each permit	$55.02
SYSTEM FEE SCHEDULE **Note: The following do not include permit issuing fee.**	
New Residential Buildings The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.	
For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot.	$0.19
For garages, carports, and other accessory buildings used in conjunction with multi-family residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	
For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time, per square foot.	$0.35
For garages, carports, and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	
Private Swimming Pools	
For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each	$161.18
For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools, each	$108.46
Carnivals and Circuses	
Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.	
For electric generators and electrically driven rides each	$32.38
For mechanically driven rides and walk-through attractions or displays having electric lighting, each	$32.38
For a system of area and booth lighting, each	$32.38
For permanently installed rides, booth, displays, and attractions, use UNIT FEE SCHEDULE	
Temporary Power Service	
For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances, each	$86.69
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, sales booths, additional pole, etc., each	$42.46
BRANCH CIRCUIT AND UNIT FEE SCHEDULES Note: 1. The following do not include permit issuing fees; 2. Where appropriate either fee schedule may be used.	

Service	Fee
Building Plan Check/Inspection	
BRANCH CIRCUIT FEES (Alternate to Unit Fees)	
Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.	
For 15 or 20 ampere 120 volt lighting or general use receptacles:	
1 to 10 branch circuits inclusive, each	$34.51
11 to 40 branch circuits inclusive, each	$28.66
41 or more branch circuits, each	$25.66
For 15 or 20 ampere 208 volt to 277 volt lighting, each	$54.32
Exception: An individual multiwire circuit supplying one appliance may be counted as one circuit.	
UNIT FEES (Alternate to Branch Circuit Fees)	
Receptacle, Switch, Lighting, or other	
For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters:	
First 20, each	$4.24
Additional outlets, each	$3.01
Note: For multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.	
Lighting Fixtures	
For lighting fixtures, sockets, or other lamp holding devices:	
First 20, each	$4.24
Additional fixtures, each	$3.01
For pole or platform mounted lighting fixtures, each	$4.95
For theatrical-type lighting fixtures or assemblies, each	$4.95
Residential Appliances of Three Horsepower or Less	
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating, each	$21.23
Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	

Service	Fee
Building Plan Check/Inspection	
Other Appliances of Three Horsepower or Less	
For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), Kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment, each	$30.78
Note: 1. As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels but excludes apartments and single-family dwellings. 2. For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	
Power Apparatus	
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating in horsepower (HP) kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR) as follows:	
Rating over 3 and not over 10, each	$39.81
Rating over 10 and not over 50, each	$91.65
Rating over 50 and not over 100, each	$171.44
Rating over 100, each	$283.25
Note: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.	
Busways	
For cable trays, trolley and plug-in type busways each 100 feet or fraction thereof	$52.01
Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.	
Signs, Outline Lighting, and Marquees	
For signs, outline lighting systems, or marquees supplied from one branch circuit, each	$77.32
For add branch circuits within the same sign, outline lighting system, or marquee, each	$25.66
Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards	
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating, each	$77.32
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less, and over 399 amperes to 1,000 amperes in rating, each	$151.62
For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts, or over 1,000 amperes in rating, each	$322.88
Miscellaneous Apparatus, Conduits and Conductors	
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee in herein set forth	$130.04
Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.	

Service	Fee
Building Plan Check/Inspection	
OTHER ELECTRICAL INSPECTIONS AND FEES	
For each extra inspection resulting from defective workmanship or materials, each	$65.81
For inspection of electrical equipment for which not fee is herein set forth and for emergency inspections for the time consumed	$109.16
Or for each hour, or fraction thereof	$217.79
For any single hazardous location area larger than 2,000 sq. ft. or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees, each	$435.05
For investigation of alternate materials and methods of Construction	
For the Initial filing fee	$435.58
For each hour or fraction thereof, in excess of two	$217.79
For investigation and review of test reports from local testing laboratories, or to comply with Section 83-3.	
For one (1) to ten (10) items	$502.81
For eleven (11) to twenty (20) items	$1,004.73
For twenty-one (21) to fifty (50) items	$1,507.37
For more than fifty (50) items	$1,675.09
For high voltage switch gears, transformers or substations, each	$1,004.73
Investigation fee for work without a permit shall be equal to the permit fee, but not less than	$669.65
Exception: One and two family structure, wired by owner-builder	$334.73
NOTE: These fees are charged in addition to the permit fee work done.	
Noncompliance Fee:	
For one and two family dwelling occupancies	$201.17
For other occupancies	$402.68
ELECTRICAL PLAN CHECKING	
The plan check fee shall be equal to % of the required permit fee provided,	$0.70
However, the minimum fee shall be:	$217.79
The fee for each tenant improvement plan check (installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24), when a building plan check is not required for that work, the fee shall be as follows:	$27.07
Per 1,000 sq. ft. or	$109.16
A minimum plan check fee of	$217.79
For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors, or ommissions, per hour	$217.79
PERMIT DOCUMENTATION RETENTION FEE	
0.50% of the Building, Mechanical, Plumbing, $10 minimum	
But no less than	$10.72

Service	Fee
Building Plan Check/Inspection	
MECHANICAL PERMIT FEES	
MECHANICAL WORK DESCRIPTION	
For issuing each permit	$55.03
For the installation, alteration, or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:	
Up to and including 100,000 BTU	$53.96
More than 100,000 BTU and up to and including 500,000 BTU	$104.03
More than 500,000 BTU	$260.25
For each air inlet and air outlet served by any air-conditioning system	$8.49
Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof of conditioned area	$73.95
NOTE: An air-conditioned system includes heating and/or cooling.	
For the installation, relocation or replacement of each appliance vent installed and not included in a appliance permit. VAV (variable air volume) Boxes	$25.66
For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:	
Up to and including 2,000 CFM	
Each unit up to 10	$25.66
Each unit over 10	$7.97
More than 2,000 CFM and up to and including 10,000 CFM, each	$77.32
More than 10,000 CFM, each	$130.22
NOTE:This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.	
For each evaporative cooler other than portable type	$43.52
For ventilation fans which serve a single register:	
Each fan up to 10	$31.85
Each fan over 10	$11.16
For each ventilation system which is not a portion of any air-conditioning system for which a permit is required elsewhere in this Code.	$67.41
For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	$130.21
For the installation of each fire damper	$21.05
For the alteration of an existing duct system for which a permit is not required elsewhere in this Code.	$53.96
Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than:	$669.65
Exception: 1 or 2 family dwellings, when work is performed by owner-builder:	$334.74
NOTE:These fees are charged in addition to the permit fee work done.	
Noncompliance fee for R-3 occupancies:	$201.16
Noncompliance fee for other occupancies:	$402.67

Service	Fee
Building Plan Check/Inspection	
Alternate material fee (Initial Filing Fee)	$435.58
Per hour	$217.79
NOTE:	
1. For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity.	
2. For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.	
MECHANICAL PLAN CHECK FEES	
The plan check fee shall be equal to % of the required permit fee provided,	50%
However, the minimum fee shall be:	$217.79
1.Installations where the aggregate BTU input capacity for either comfort heating or comfort cooling is more than 500,000 BTU. Plans shall detail all the mechanical systems proposed, including comfort heating and comfort cooling systems, refrigeration systems and ventilation systems and hoods.	
The plan check fee of the required mechanical permit fee shall be	50%
EXCEPTION: Identical appliances of 100,000 BTU or less, installed in a single building;	
Up to and including 10, (shall be 50% of permit fee)	50%
For each appliance over 10, (an additional 5% of its permit fee)	5%
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:	
(I)A commercial type I or II hood	$334.73
(ii)Garage ventilation systems	$334.73
(iii)Stairs pressurization systems	$334.73
(iv)Product conveying systems	$334.73
The minimum plan checking fee (including all surcharges) shall be	$217.79
2.Installations of the following individual systems:	
(I)A commercial type I or II hood	$502.81
(ii)Garage ventilation systems	$502.81
(iii)Stairs pressurization systems	$502.81
(iv)Product conveying systems	$502.81
3.Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations, when a building permit is not required for that work, of conditioned space, the fee shall be per 1,000 sq. ft.	$53.96
With a minimum fee of	$109.16
In addition to the aforementioned fees, the Chief Mechanical Inspector may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions, or errors on the part of the plan check applicant. (Fees shall be charged per hour)	$217.79
The payment of said charges shall not exempt any person from compliance with other provisions of this Code.	
PERMIT DOCUMENTATION RETENTION FEE0.50% of the Building, Mechanical, Plumbing,	
0.50% of the Building, Mechanical, Plumbing, But no less than	
But no less than	$10.72

Service	Fee
Building Plan Check/Inspection	
PLUMBING PERMIT FEES	
PLUMBING WORK DESCRIPTION	
For issuing each permit	$55.02
For each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)	$32.38
For each permanent-type dishwasher whether individually trapped or not	$32.38
For future stacks or branches, each waste inlet	$17.69
For each roof drain	$32.38
For each drainage or sewer backwater valve	$93.24
For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	$32.38
For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	$32.38
For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:	
Low pressure system:	
5 outlets or less	$32.38
For each additional outlet over five	$8.32
Medium or high pressure system:	
Each system	$133.58
Additional fee for each outlet	$8.32
For each gas meter not under control and maintenance of the serving gas supplier	$32.38
For each gas pressure regulator other than appliance regulators	$32.38
For each water heater and/or vent	$32.38
For repair or alteration of drainage and/or vent piping, each fixture	$32.38
For each piece of water-treating equipment	$32.38
For each water pressure regulator	$32.38
For potable water not covered elsewhere in fee schedule:	
1-1/2 inch and smaller	$32.38
2 inches to 3 inches	$100.84
Over 3 inches	$217.79
For replacing water piping in a building (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	$13.45
For sprinkling systems on any one meter, each backflow prevention device therefor	$32.38
For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	$32.38
For each trap primer	$32.38
For each solar potable water-heating system, including water heater and vent	$108.45
Investigation fee for work done without a required permit shall be equal to the permit	
fee, but not less than	$669.65
Exception: 1 or 2 family dwellings, when work is performed by owner-builder	$334.73
NOTE:These fees are charged in addition to the permit fee work done.	
Noncompliance fee: R-3 occupancies	$402.67
Other occupancies	$435.58

Service	Fee
Building Plan Check/Inspection	
PLUMBING WORK DESCRIPTION	
For issuing each permit	$55.02
For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	$93.24
For each house sewer manhole	$93.24
For each installation of a section of house sewer for future use	$60.15
For the connection of each additional building or additional work to a house sewer	$60.15
For the connection of a house sewer to a private sewage disposal system	$60.15
For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	$191.43
For each grey water system (storage tanks and disposal/irrigation fields)	$191.43
For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drainfield extension or replacement	$93.24
For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	$60.15
PLUMBING PLAN CHECKING	
(a)The plan check fee shall be equal to % of the required permit fee provided,	40.00%
However, the minimum fee shall be:	$217.79
All plumbing systems proposed shall be submitted for review when a project (building or premises) taken as a whole has any of the following:	
1.More than 216 waste fixture units;	
2.Potable water supply piping required to be 2" or larger; or	
3.Fuel gas piping required to be 2" or larger or containing medium or high pressure gas.	
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:	
1. Combination waste and vent system	$334.73
2. Gas system containing an earthquake actuated shut-off valve	$116.94
3. Chemical waste system	$66.70
4. Rainwater system	$217.79
The minimum plan checking fee (including all surcharges) shall be	$217.79
(b) For plan checking individual systems not required to be reviewed under Subsection (a) above:	
1. Combination waste and vent systems	$502.81
2. Gas system containing an earthquake actuated shut-off valve	$167.19
3. Chemical waste system	$100.84
4. Rainwater system	$334.73
5. Grey water system	$191.43
(c) In addition to the aforementioned fees, the Chief Plumbing Inspector may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant. Fees shall be charged per hour.	$217.79
Alternate material fee (Initial Filing Fee)	$435.58
Per hour	$217.79
PERMIT DOCUMENTATION RETENTION FEE0.50% of the Building, Mechanical, Plumbing,	
0.50% of the Building, Mechanical, Plumbing, But no less than but no less than	$10.72

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CITY COUNCIL - ELECTED

POSITION CODE: CC

SUBORG UNIT: CITY COUNCIL

SUBORG UNIT CODE: 110-11-1110

NO. OF FTE'S: 2.500

POSITION STATUS: ELEC

FRINGE GROUP: ELECTED

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,500		$18.36
Fringe Benefits		7.48%	$1.37
Maintenance & Operation Costs		41.39%	$7.60
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$27.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: CITY MANAGER

SUBORG UNIT CODE: 110-11-1120

NO. OF FTE'S: 0.600

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	938		$100.66
Fringe Benefits		26.82%	$27.00
Maintenance & Operation Costs		3.73%	$3.75
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$131.41

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CITY MANAGER

POSITION CODE: CM

SUBORG UNIT: CITY MANAGER

SUBORG UNIT CODE: 110-11-1120

NO. OF FTE'S: 0.800

POSITION STATUS: FT

FRINGE GROUP: CM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,251		$142.44
Fringe Benefits		20.27%	$28.87
Maintenance & Operation Costs		3.73%	$5.31
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$176.62

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: EXEC ASST TO CM

POSITION CODE: EATCM

SUBORG UNIT: CITY MANAGER

SUBORG UNIT CODE: 110-11-1120

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$41.30
Fringe Benefits		30.61%	$12.64
Maintenance & Operation Costs		3.73%	$1.54
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$55.48

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: CITY MANAGER

SUBORG UNIT CODE: 110-11-1120

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$37.72
Fringe Benefits		30.61%	$11.55
Maintenance & Operation Costs		3.73%	$1.41
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$50.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CABLE PROD ASST-PT

POSITION CODE: CPA-PT

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$16.38
Fringe Benefits		7.65%	$1.25
Maintenance & Operation Costs		4.67%	$0.76
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$18.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMPUTER SERVICES TECH

POSITION CODE: CSE

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,258		$36.62
Fringe Benefits		28.18%	$10.32
Maintenance & Operation Costs		4.67%	$1.71
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$48.65

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: INTERN-PT

POSITION CODE: I-PT

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$16.32
Fringe Benefits		7.65%	$1.25
Maintenance & Operation Costs		4.67%	$0.76
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$18.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: INFO TECH ANALYST I

POSITION CODE: ITA

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$56.12
Fringe Benefits		25.37%	$14.24
Maintenance & Operation Costs		4.67%	$2.62
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$72.98

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: INFO TECH MANAGER

POSITION CODE: ITM

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$67.23
Fringe Benefits		25.37%	$17.06
Maintenance & Operation Costs		4.67%	$3.14
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.43

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$1.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		4.67%	$0.05
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$1.05

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR COMM TECH-PT

POSITION CODE: SCT-PT

SUBORG UNIT: INFORMATION TECH

SUBORG UNIT CODE: 110-11-1340

NO. OF FTE'S: 1.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$17.04
Fringe Benefits		7.65%	$1.30
Maintenance & Operation Costs		4.67%	$0.80
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$19.14

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY CLERK

POSITION CODE: ACC

SUBORG UNIT: CITY CLERK

SUBORG UNIT CODE: 110-12-1210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,564		$77.13
Fringe Benefits		26.82%	$20.69
Maintenance & Operation Costs		4.63%	$3.57
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		26.94%	$20.78
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$122.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DEPUTY CITY CLERK

POSITION CODE: DCC

SUBORG UNIT: CITY CLERK

SUBORG UNIT CODE: 110-12-1210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$37.77
Fringe Benefits		30.61%	$11.56
Maintenance & Operation Costs		4.63%	$1.75
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		26.94%	$10.18
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$61.26

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: INTERN-PT

POSITION CODE: I-PT

SUBORG UNIT: CITY CLERK

SUBORG UNIT CODE: 110-12-1210

NO. OF FTE'S: 0.300

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	600		$18.81
Fringe Benefits		7.65%	$1.44
Maintenance & Operation Costs		4.63%	$0.87
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		26.94%	$5.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$26.19

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ACCOUNTANT

POSITION CODE: A

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,202		$39.13
Fringe Benefits		30.61%	$11.98
Maintenance & Operation Costs		1.99%	$0.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$35.41
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.30

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ACCOUNT CLERK

POSITION CODE: AC

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$31.58
Fringe Benefits		28.18%	$8.90
Maintenance & Operation Costs		1.99%	$0.63
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$28.58
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$69.69

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST FINANCE DIR

POSITION CODE: AFD

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$96.43
Fringe Benefits		25.37%	$24.46
Maintenance & Operation Costs		1.99%	$1.92
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$87.27
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$210.08

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FINANCE DIRECTOR

POSITION CODE: FD

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 0.700

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,095		$107.39
Fringe Benefits		26.82%	$28.80
Maintenance & Operation Costs		1.99%	$2.14
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$97.19
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$235.52

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$1.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		1.99%	$0.02
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$0.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$1.93

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PAYROLL SPEC

POSITION CODE: PS

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,202		$37.31
Fringe Benefits		30.61%	$11.42
Maintenance & Operation Costs		1.99%	$0.74
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$33.77
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$83.24

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PURCHASING MANAGER

POSITION CODE: PURCHM

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$59.67
Fringe Benefits		25.37%	$15.14
Maintenance & Operation Costs		1.99%	$1.19
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$54.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$130.00

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ACCOUNTANT

POSITION CODE: SA

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$47.71
Fringe Benefits		30.61%	$14.60
Maintenance & Operation Costs		1.99%	$0.95
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$43.18
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$106.44

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: FINANCE ADMIN

SUBORG UNIT CODE: 110-13-1310

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$34.43
Fringe Benefits		30.61%	$10.54
Maintenance & Operation Costs		1.99%	$0.69
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$31.16
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$76.82

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	SR ACCOUNT CLERK
POSITION CODE:	SAC
SUBORG UNIT:	FINANCE ADMIN
SUBORG UNIT CODE:	110-13-1310
NO. OF FTE'S:	1.000
POSITION STATUS:	FT
FRINGE GROUP:	GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$33.11
Fringe Benefits		28.18%	$9.33
Maintenance & Operation Costs		1.99%	$0.66
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		90.50%	$29.96
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$73.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: HS COMMISSIONER

POSITION CODE: HCOMM

SUBORG UNIT: HR COMMISSION

SUBORG UNIT CODE: 110-14-1401

NO. OF FTE'S: 2.500

POSITION STATUS: ELEC

FRINGE GROUP: ELECTED

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,500		$1.24
Fringe Benefits		7.48%	$0.09
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$1.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: HUMAN RESOURCES

SUBORG UNIT CODE: 110-14-1410

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$36.32
Fringe Benefits		30.61%	$11.12
Maintenance & Operation Costs		2.26%	$0.82
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$48.26

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: HR DIRECTOR

POSITION CODE: HRD

SUBORG UNIT: HUMAN RESOURCES

SUBORG UNIT CODE: 110-14-1410

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,564		$97.73
Fringe Benefits		26.82%	$26.21
Maintenance & Operation Costs		2.26%	$2.21
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$126.15

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: HR MANAGER

POSITION CODE: HRM

SUBORG UNIT: HUMAN RESOURCES

SUBORG UNIT CODE: 110-14-1410

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$61.16
Fringe Benefits		25.37%	$15.52
Maintenance & Operation Costs		2.26%	$1.38
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$78.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: HR TECHNICIAN

POSITION CODE: HRT

SUBORG UNIT: HUMAN RESOURCES

SUBORG UNIT CODE: 110-14-1410

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$40.04
Fringe Benefits		30.61%	$12.26
Maintenance & Operation Costs		2.26%	$0.90
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$53.20

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: INTERN-PT

POSITION CODE: I-PT

SUBORG UNIT: HUMAN RESOURCES

SUBORG UNIT CODE: 110-14-1410

NO. OF FTE'S: 0.300

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	600		$18.81
Fringe Benefits		7.65%	$1.44
Maintenance & Operation Costs		2.26%	$0.43
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$20.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN AIDE-PT

POSITION CODE: AA-PT

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 2.400

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	4,800		$16.69
Fringe Benefits		7.65%	$1.28
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$8.12
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$26.09

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS OFFICER

POSITION CODE: CSO

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,342		$33.07
Fringe Benefits		28.96%	$9.58
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$16.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.72

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	OFFICE AIDE-PT
POSITION CODE:	OAIDE-PT
SUBORG UNIT:	POLICE ADMIN
SUBORG UNIT CODE:	110-31-3110
NO. OF FTE'S:	1.400
POSITION STATUS:	PT
FRINGE GROUP:	TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,800		$18.33
Fringe Benefits		7.65%	$1.40
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$8.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$28.64

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$23.80
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$11.57
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$35.37

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD ADMIN SVCS MANAGER

POSITION CODE: PASM

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 0.900

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,441		$72.85
Fringe Benefits		25.37%	$18.48
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$35.42
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$126.75

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CHIEF

POSITION CODE: PCHIEF

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,564		$143.10
Fringe Benefits		26.82%	$38.38
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$69.58
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$251.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CORPORAL

POSITION CODE: PCORP

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$74.24
Fringe Benefits		35.03%	$26.01
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$36.10
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$136.35

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE LIEUTENANT

POSITION CODE: PL

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: PM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,651		$119.19
Fringe Benefits		27.55%	$32.84
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$57.95
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$209.98

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 3.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	5,064		$65.06
Fringe Benefits		35.03%	$22.79
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$31.64
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$119.49

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RECORDS MANAGER

POSITION CODE: PRM

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$62.92
Fringe Benefits		25.37%	$15.96
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$30.59
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$109.47

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RECORDS SPEC I/II

POSITION CODE: PRS

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 5.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	8,355		$28.41
Fringe Benefits		28.96%	$8.23
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$13.81
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$50.45

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RECORDS SUPV

POSITION CODE: PRSUPV

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$46.28
Fringe Benefits		25.37%	$11.74
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$22.50
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$80.52

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE SERGEANT

POSITION CODE: PSGT

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,376		$84.63
Fringe Benefits		35.03%	$29.65
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$41.14
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$155.42

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: POLICE ADMIN

SUBORG UNIT CODE: 110-31-3110

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,202		$40.76
Fringe Benefits		30.61%	$12.48
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.62%	$19.81
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$73.05

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: JAILER

POSITION CODE: J

SUBORG UNIT: JAIL

SUBORG UNIT CODE: 110-31-3115

NO. OF FTE'S: 6.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	10,026		$30.08
Fringe Benefits		28.96%	$8.71
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		51.36%	$15.45
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$54.24

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: LEAD JAILER

POSITION CODE: LJ

SUBORG UNIT: JAIL

SUBORG UNIT CODE: 110-31-3115

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$38.39
Fringe Benefits		28.96%	$11.12
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		51.36%	$19.72
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$69.23

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: JAIL

SUBORG UNIT CODE: 110-31-3115

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$21.40
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		51.36%	$10.99
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$32.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM MANAGER

POSITION CODE: COMMM

SUBORG UNIT: DISPATCH

SUBORG UNIT CODE: 110-31-3116

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$58.77
Fringe Benefits		25.37%	$14.91
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$29.66
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$103.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	COMM SUPV
POSITION CODE:	CS
SUBORG UNIT:	DISPATCH
SUBORG UNIT CODE:	110-31-3116
NO. OF FTE'S:	4.000
POSITION STATUS:	FT
FRINGE GROUP:	MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,404		$53.49
Fringe Benefits		25.37%	$13.57
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$27.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$94.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: DISPATCH

SUBORG UNIT CODE: 110-31-3116

NO. OF FTE'S: 10.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	20,000		$9.16
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$4.62
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$13.78

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBLIC SAFETY DISPATCHER

POSITION CODE: PSDISPATCH

SUBORG UNIT: DISPATCH

SUBORG UNIT CODE: 110-31-3116

NO. OF FTE'S: 8.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	13,368		$37.88
Fringe Benefits		28.96%	$10.97
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$19.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$67.98

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR COMM OPERATOR

POSITION CODE: SCO

SUBORG UNIT: DISPATCH

SUBORG UNIT CODE: 110-31-3116

NO. OF FTE'S: 4.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,684		$46.73
Fringe Benefits		28.96%	$13.53
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$23.59
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$83.85

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR COMM OPERATOR-PT

POSITION CODE: SCO-PT

SUBORG UNIT: DISPATCH

SUBORG UNIT CODE: 110-31-3116

NO. OF FTE'S: 1.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$16.87
Fringe Benefits		7.65%	$1.29
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		50.48%	$8.51
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$26.67

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS OFFICER

POSITION CODE: CSO

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 4.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,684		$29.47
Fringe Benefits		28.96%	$8.53
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$17.50
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$55.50

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 50.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	100,000		$8.75
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$5.20
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$13.95

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CORPORAL

POSITION CODE: PCORP

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 8.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	13,504		$76.33
Fringe Benefits		35.03%	$26.74
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$45.34
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$148.41

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	POLICE LIEUTENANT
POSITION CODE:	PL
SUBORG UNIT:	PATROL
SUBORG UNIT CODE:	110-31-3120
NO. OF FTE'S:	4.000
POSITION STATUS:	FT
FRINGE GROUP:	PM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,604		$126.43
Fringe Benefits		27.55%	$34.83
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$75.10
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$236.36

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 35.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	59,080		$68.74
Fringe Benefits		35.03%	$24.08
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$40.83
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$133.65

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD OFFICER RECRUIT

POSITION CODE: POR

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 6.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	9,774		$34.77
Fringe Benefits		28.18%	$9.80
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$20.65
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$65.22

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	PD RESERVE COMMANDER
POSITION CODE:	PRC-PT
SUBORG UNIT:	PATROL
SUBORG UNIT CODE:	110-31-3120
NO. OF FTE'S:	1.300
POSITION STATUS:	PT
FRINGE GROUP:	TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,600		$17.36
Fringe Benefits		7.65%	$1.33
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$10.31
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$29.00

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RESERVE LIEUTENANT

POSITION CODE: PRL-PT

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$16.13
Fringe Benefits		7.65%	$1.23
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$9.58
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$26.94

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RESERVE OFFICER

POSITION CODE: PRO-PT

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$17.33
Fringe Benefits		7.65%	$1.33
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$10.29
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$28.95

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RESERVE SERGEANT

POSITION CODE: PRS-PT

SUBORG UNIT: PATROL

SUBORG UNIT CODE: 110-31-3120

NO. OF FTE'S: 0.800

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,600		$16.68
Fringe Benefits		7.65%	$1.28
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$9.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$27.87

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	POLICE SERGEANT
POSITION CODE:	PSGT
SUBORG UNIT:	PATROL
SUBORG UNIT CODE:	110-31-3120
NO. OF FTE'S:	8.000
POSITION STATUS:	FT
FRINGE GROUP:	POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	13,504		$79.02
Fringe Benefits		35.03%	$27.68
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		59.40%	$46.93
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$153.63

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS OFFICER

POSITION CODE: CSO

SUBORG UNIT: TRAFFIC

SUBORG UNIT CODE: 110-31-3121

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$36.72
Fringe Benefits		28.96%	$10.63
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$19.79
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$67.14

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: TRAFFIC

SUBORG UNIT CODE: 110-31-3121

NO. OF FTE'S: 5.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	10,000		$7.50
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$4.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$11.54

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD CADET-PT

POSITION CODE: PC-PT

SUBORG UNIT: TRAFFIC

SUBORG UNIT CODE: 110-31-3121

NO. OF FTE'S: 4.200

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	8,400		$18.64
Fringe Benefits		7.65%	$1.43
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$10.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$30.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	POLICE CORPORAL
POSITION CODE:	PCORP
SUBORG UNIT:	TRAFFIC
SUBORG UNIT CODE:	110-31-3121
NO. OF FTE'S:	1.000
POSITION STATUS:	FT
FRINGE GROUP:	POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$72.04
Fringe Benefits		35.03%	$25.24
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$38.82
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$136.10

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: TRAFFIC

SUBORG UNIT CODE: 110-31-3121

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,376		$68.91
Fringe Benefits		35.03%	$24.14
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$37.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$130.18

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD RECORDS SPEC I/II

POSITION CODE: PRS

SUBORG UNIT: TRAFFIC

SUBORG UNIT CODE: 110-31-3121

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$32.02
Fringe Benefits		28.96%	$9.27
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		53.88%	$17.26
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.55

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF SUPV

POSITION CODE: CES

SUBORG UNIT: PD-COMM ENHANCEMENT

SUBORG UNIT CODE: 110-31-3125

NO. OF FTE'S: 0.390

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	624		$57.63
Fringe Benefits		25.37%	$14.62
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		27.82%	$16.03
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.28

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CRIMINAL JUSTICE RES ANALYST I

POSITION CODE: CJRA

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$48.51
Fringe Benefits		30.61%	$14.85
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$19.75
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$83.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS OFFICER

POSITION CODE: CSO

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$33.20
Fringe Benefits		28.96%	$9.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$13.52
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$56.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FORENSIC SPEC SUPV

POSITION CODE: FSS

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$60.70
Fringe Benefits		28.96%	$17.58
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$24.71
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$102.99

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 20.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	40,000		$7.57
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$3.09
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$10.66

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD CAPTAIN

POSITION CODE: PCAPT

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: PM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,302		$137.81
Fringe Benefits		27.55%	$37.97
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$56.10
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$231.88

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CORPORAL

POSITION CODE: PCORP

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 5.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	8,440		$77.18
Fringe Benefits		35.03%	$27.04
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$31.42
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$135.64

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE LIEUTENANT

POSITION CODE: PL

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: PM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,651		$125.37
Fringe Benefits		27.55%	$34.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$51.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$210.95

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 3.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	5,064		$71.79
Fringe Benefits		35.03%	$25.15
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$29.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$126.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	PD RECORDS SPEC I/II
POSITION CODE:	PRS
SUBORG UNIT:	INVESTIGATIONS
SUBORG UNIT CODE:	110-31-3130
NO. OF FTE'S:	1.000
POSITION STATUS:	FT
FRINGE GROUP:	NS

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,671		$30.47
Fringe Benefits		28.96%	$8.82
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$12.40
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$51.69

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE SERGEANT

POSITION CODE: PSGT

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,376		$89.38
Fringe Benefits		35.03%	$31.31
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$36.39
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$157.08

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: VICTIM ADVOCATE

POSITION CODE: VA

SUBORG UNIT: INVESTIGATIONS

SUBORG UNIT CODE: 110-31-3130

NO. OF FTE'S: 0.750

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,222		$34.24
Fringe Benefits		28.18%	$9.65
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		40.71%	$13.94
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$57.83

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CORPORAL

POSITION CODE: PCORP

SUBORG UNIT: SPECIAL ENFORCEMENT TEAM

SUBORG UNIT CODE: 110-31-3131

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$80.62
Fringe Benefits		35.03%	$28.24
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		42.82%	$34.52
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$143.38

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: SPECIAL ENFORCEMENT TEAM

SUBORG UNIT CODE: 110-31-3131

NO. OF FTE'S: 4.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,752		$68.84
Fringe Benefits		35.03%	$24.11
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		42.82%	$29.47
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$122.42

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE SERGEANT

POSITION CODE: PSGT

SUBORG UNIT: SPECIAL ENFORCEMENT TEAM

SUBORG UNIT CODE: 110-31-3131

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$92.32
Fringe Benefits		35.03%	$32.34
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		42.82%	$39.53
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$164.19

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN AIDE

POSITION CODE: AA

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,202		$32.65
Fringe Benefits		30.61%	$9.99
Maintenance & Operation Costs		6.73%	$2.20
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$11.85
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$56.69

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST FIRE CHIEF

POSITION CODE: AFC

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 3.000

POSITION STATUS: FT

FRINGE GROUP: FM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	7,278		$71.03
Fringe Benefits		34.54%	$24.53
Maintenance & Operation Costs		6.73%	$4.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$25.77
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$126.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIREFIGHTER

POSITION CODE: F

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 9.000

POSITION STATUS: FT

FRINGE GROUP: FIRE

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	21,834		$38.38
Fringe Benefits		35.63%	$13.67
Maintenance & Operation Costs		6.73%	$2.58
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$13.92
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$68.55

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIRE CHIEF

POSITION CODE: FC

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,564		$135.51
Fringe Benefits		26.82%	$36.34
Maintenance & Operation Costs		6.73%	$9.12
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$49.16
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$230.13

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIRE CAPTAIN

POSITION CODE: FCAPT

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 15.000

POSITION STATUS: FT

FRINGE GROUP: FIRE

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	36,390		$61.20
Fringe Benefits		35.63%	$21.81
Maintenance & Operation Costs		6.73%	$4.12
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$22.21
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$109.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIRE ENGINEER

POSITION CODE: FE

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 15.000

POSITION STATUS: FT

FRINGE GROUP: FIRE

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	36,390		$52.28
Fringe Benefits		35.63%	$18.63
Maintenance & Operation Costs		6.73%	$3.52
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$18.97
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$93.40

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIREFIGHTER/PARAMEDIC

POSITION CODE: FP

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 27.000

POSITION STATUS: FT

FRINGE GROUP: FIRE

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	65,502		$47.49
Fringe Benefits		35.63%	$16.92
Maintenance & Operation Costs		6.73%	$3.20
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$17.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.84

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$36.92
Fringe Benefits		25.37%	$9.37
Maintenance & Operation Costs		6.73%	$2.48
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$13.40
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$62.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 50.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	100,000		$20.45
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		6.73%	$1.38
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$7.42
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$29.25

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: FIRE

SUBORG UNIT CODE: 110-32-3210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$39.40
Fringe Benefits		30.61%	$12.06
Maintenance & Operation Costs		6.73%	$2.65
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		36.28%	$14.30
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$68.41

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIRE PROTECT SPEC

POSITION CODE: FPS

SUBORG UNIT: FIRE PREVENTION

SUBORG UNIT CODE: 110-32-3230

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$44.37
Fringe Benefits		28.18%	$12.50
Maintenance & Operation Costs		9.27%	$4.11
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		207.67%	$92.15
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$153.13

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FIRE PROTECT SPEC-PT

POSITION CODE: FPS-PT

SUBORG UNIT: FIRE PREVENTION

SUBORG UNIT CODE: 110-32-3230

NO. OF FTE'S: 0.500

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,000		$32.37
Fringe Benefits		7.65%	$2.48
Maintenance & Operation Costs		9.27%	$3.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		207.67%	$67.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$105.08

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.350

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	560		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		4.41%	$1.69
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$51.82

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		4.41%	$1.66
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$48.81

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.350

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	570		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		4.41%	$1.03
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$30.86

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS DEPUTY DIR

POSITION CODE: PSDISP

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$85.81
Fringe Benefits		25.37%	$21.77
Maintenance & Operation Costs		4.41%	$3.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$111.36

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS SUPT

POSITION CODE: PSS

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$84.67
Fringe Benefits		25.37%	$21.48
Maintenance & Operation Costs		4.41%	$3.73
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$109.88

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MAINTENANCE SVCS

SUBORG UNIT CODE: 110-61-4140

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	480		$28.15
Fringe Benefits		30.61%	$8.62
Maintenance & Operation Costs		4.41%	$1.24
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$38.01

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: PARK MAINT

SUBORG UNIT CODE: 110-61-4142

NO. OF FTE'S: 0.220

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	352		$35.20
Fringe Benefits		36.30%	$12.78
Maintenance & Operation Costs		4.03%	$1.42
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		137.54%	$48.41
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$97.81

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: BLDG MAINT LEADWORKER

POSITION CODE: BML

SUBORG UNIT: CITY BUILDINGS

SUBORG UNIT CODE: 110-61-4144

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$36.00
Fringe Benefits		36.30%	$13.07
Maintenance & Operation Costs		3.59%	$1.29
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$50.36

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: CITY BUILDINGS

SUBORG UNIT CODE: 110-61-4144

NO. OF FTE'S: 0.280

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	448		$38.46
Fringe Benefits		36.30%	$13.96
Maintenance & Operation Costs		3.59%	$1.38
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$53.80

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT ASST-PT

POSITION CODE: MA-PT

SUBORG UNIT: CITY BUILDINGS

SUBORG UNIT CODE: 110-61-4144

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$18.84
Fringe Benefits		7.65%	$1.44
Maintenance & Operation Costs		3.59%	$0.68
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$20.96

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: GRAFFITI

SUBORG UNIT CODE: 110-61-4147

NO. OF FTE'S: 2.040

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,266		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		2.80%	$0.92
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		172.63%	$56.59
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$102.19

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM/SR SVCS COMMISSIONER

POSITION CODE: C/SSC

SUBORG UNIT: COMM SVCS COMMISSION

SUBORG UNIT CODE: 110-61-5101

NO. OF FTE'S: 2.500

POSITION STATUS: ELEC

FRINGE GROUP: ELECTED

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,500		$2.47
Fringe Benefits		7.48%	$0.18
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$2.65

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	326		$33.13
Fringe Benefits		28.18%	$9.34
Maintenance & Operation Costs		5.77%	$1.91
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$33.17
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$77.55

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.600

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	961		$37.05
Fringe Benefits		30.61%	$11.34
Maintenance & Operation Costs		5.77%	$2.14
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$37.10
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.63

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.250

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	391		$111.81
Fringe Benefits		26.82%	$29.99
Maintenance & Operation Costs		5.77%	$6.45
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$111.96
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$260.21

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.250

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	407		$41.19
Fringe Benefits		28.18%	$11.61
Maintenance & Operation Costs		5.77%	$2.38
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$41.24
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$96.42

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE DIR-PT

POSITION CODE: DCD-PT

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 1.300

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,600		$18.11
Fringe Benefits		7.65%	$1.39
Maintenance & Operation Costs		5.77%	$1.04
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$18.14
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$38.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE TEACHER-PT

POSITION CODE: DCT-PT

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$16.75
Fringe Benefits		7.65%	$1.28
Maintenance & Operation Costs		5.77%	$0.97
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$16.78
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$35.78

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS MANAGER

POSITION CODE: PSM

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.250

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	400		$74.97
Fringe Benefits		25.37%	$19.02
Maintenance & Operation Costs		5.77%	$4.33
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$75.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$173.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC ASST-PT

POSITION CODE: RA-PT

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.400

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	800		$18.05
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		5.77%	$1.04
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$18.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$38.54

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 0.500

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,000		$18.00
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		5.77%	$1.04
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$18.02
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$38.44

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC SITE COORD-PT

POSITION CODE: RSC-PT

SUBORG UNIT: COMM SVCS ADMIN

SUBORG UNIT CODE: 110-61-5110

NO. OF FTE'S: 1.500

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,000		$17.05
Fringe Benefits		7.65%	$1.30
Maintenance & Operation Costs		5.77%	$0.98
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.13%	$17.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.40

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: WESCOVE AFTERSCH.

SUBORG UNIT CODE: 110-61-5132

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	163		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		4.28%	$1.84
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		88.38%	$38.01
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$94.97

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE TEACHER-PT

POSITION CODE: DCT-PT

SUBORG UNIT: WESCOVE AFTERSCH.

SUBORG UNIT CODE: 110-61-5132

NO. OF FTE'S: 1.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$18.19
Fringe Benefits		7.65%	$1.39
Maintenance & Operation Costs		4.28%	$0.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		88.38%	$16.08
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.44

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: WESCOVE AFTERSCH.

SUBORG UNIT CODE: 110-61-5132

NO. OF FTE'S: 1.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$18.00
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		4.28%	$0.77
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		88.38%	$15.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	COMM SVCS COORD
POSITION CODE:	CSC
SUBORG UNIT:	VINE AFTERSCHOOL
SUBORG UNIT CODE:	110-61-5133
NO. OF FTE'S:	0.100
POSITION STATUS:	FT
FRINGE GROUP:	GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	163		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		1.27%	$0.55
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		89.26%	$38.38
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$94.05

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: VINE AFTERSCHOOL

SUBORG UNIT CODE: 110-61-5133

NO. OF FTE'S: 2.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	4,000		$18.00
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		1.27%	$0.23
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		89.26%	$16.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$35.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE DIR-PT

POSITION CODE: DCD-PT

SUBORG UNIT: ORANGEWOOD AFTSC

SUBORG UNIT CODE: 110-61-5134

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$18.68
Fringe Benefits		7.65%	$1.43
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		80.28%	$15.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$35.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE TEACHER-PT

POSITION CODE: DCT-PT

SUBORG UNIT: ORANGEWOOD AFTSC

SUBORG UNIT CODE: 110-61-5134

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$16.75
Fringe Benefits		7.65%	$1.28
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		80.28%	$13.45
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$31.48

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: ORANGEWOOD AFTSC

SUBORG UNIT CODE: 110-61-5134

NO. OF FTE'S: 1.500

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,000		$18.30
Fringe Benefits		7.65%	$1.40
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		80.28%	$14.69
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$34.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: PALMVIEW PRESCH.

SUBORG UNIT CODE: 110-61-5135

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	163		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		2.92%	$1.26
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		115.15%	$49.52
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$105.90

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DAY CARE TEACHER-PT

POSITION CODE: DCT-PT

SUBORG UNIT: PALMVIEW PRESCH.

SUBORG UNIT CODE: 110-61-5135

NO. OF FTE'S: 1.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$18.19
Fringe Benefits		7.65%	$1.39
Maintenance & Operation Costs		2.92%	$0.53
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		115.15%	$20.95
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$41.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: PALMVIEW PRESCH.

SUBORG UNIT CODE: 110-61-5135

NO. OF FTE'S: 2.500

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	5,000		$18.00
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		2.92%	$0.53
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		115.15%	$20.73
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$40.64

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: SPECIAL EVENTS

SUBORG UNIT CODE: 110-61-5150

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$4.85
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		72.19%	$3.50
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$8.35

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PART TIME EMPLOYEE

POSITION CODE: PT

SUBORG UNIT: SPECIAL EVENTS

SUBORG UNIT CODE: 110-61-5150

NO. OF FTE'S: 0.330

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	660		$15.15
Fringe Benefits		7.65%	$1.16
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		72.19%	$10.94
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$27.25

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: CAMERON COMM CNTR

SUBORG UNIT CODE: 110-61-5161

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	815		$33.13
Fringe Benefits		28.18%	$9.34
Maintenance & Operation Costs		16.21%	$5.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		81.15%	$26.89
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$74.73

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: CAMERON COMM CNTR

SUBORG UNIT CODE: 110-61-5161

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$37.05
Fringe Benefits		30.61%	$11.34
Maintenance & Operation Costs		16.21%	$6.01
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		81.15%	$30.06
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.46

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: CAMERON COMM CNTR

SUBORG UNIT CODE: 110-61-5161

NO. OF FTE'S: 0.400

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	652		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		16.21%	$6.97
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		81.15%	$34.90
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$96.99

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: CAMERON COMM CNTR

SUBORG UNIT CODE: 110-61-5161

NO. OF FTE'S: 4.200

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	8,400		$17.73
Fringe Benefits		7.65%	$1.36
Maintenance & Operation Costs		16.21%	$2.87
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		81.15%	$14.39
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.35

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC SITE COORD-PT

POSITION CODE: RSC-PT

SUBORG UNIT: CAMERON COMM CNTR

SUBORG UNIT CODE: 110-61-5161

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$18.55
Fringe Benefits		7.65%	$1.42
Maintenance & Operation Costs		16.21%	$3.01
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		81.15%	$15.06
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$38.04

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: FACILITY RENTALS

SUBORG UNIT CODE: 110-61-5162

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	244		$33.13
Fringe Benefits		28.18%	$9.34
Maintenance & Operation Costs		7.13%	$2.36
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		75.15%	$24.90
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$69.73

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: FACILITY RENTALS

SUBORG UNIT CODE: 110-61-5162

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$37.05
Fringe Benefits		30.61%	$11.34
Maintenance & Operation Costs		7.13%	$2.64
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		75.15%	$27.84
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$78.87

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	COMM SVCS COORD
POSITION CODE:	CSC
SUBORG UNIT:	FACILITY RENTALS
SUBORG UNIT CODE:	110-61-5162
NO. OF FTE'S:	0.300
POSITION STATUS:	FT
FRINGE GROUP:	GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	489		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		7.13%	$3.07
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		75.15%	$32.32
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$90.51

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: SHADOW OAK CC

SUBORG UNIT CODE: 110-61-5165

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	244		$33.13
Fringe Benefits		28.18%	$9.34
Maintenance & Operation Costs		7.39%	$2.45
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		160.75%	$53.26
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$98.18

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	COMM SVCS COORD
POSITION CODE:	CSC
SUBORG UNIT:	SHADOW OAK CC
SUBORG UNIT CODE:	110-61-5165
NO. OF FTE'S:	0.700
POSITION STATUS:	FT
FRINGE GROUP:	GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,140		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		7.39%	$3.18
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		160.75%	$69.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$127.43

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC SITE COORD-PT

POSITION CODE: RSC-PT

SUBORG UNIT: SHADOW OAK CC

SUBORG UNIT CODE: 110-61-5165

NO. OF FTE'S: 2.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	4,000		$17.50
Fringe Benefits		7.65%	$1.34
Maintenance & Operation Costs		7.39%	$1.29
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		160.75%	$28.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$48.26

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: SENIOR CITIZEN CNTR

SUBORG UNIT CODE: 110-61-5180

NO. OF FTE'S: 0.750

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,222		$38.47
Fringe Benefits		28.18%	$10.84
Maintenance & Operation Costs		18.70%	$7.19
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		79.98%	$30.77
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.27

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: SENIOR CITIZEN CNTR

SUBORG UNIT CODE: 110-61-5180

NO. OF FTE'S: 2.400

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	4,800		$17.78
Fringe Benefits		7.65%	$1.36
Maintenance & Operation Costs		18.70%	$3.32
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		79.98%	$14.22
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE:	REC SITE COORD-PT
POSITION CODE:	RSC-PT
SUBORG UNIT:	SENIOR CITIZEN CNTR
SUBORG UNIT CODE:	110-61-5180
NO. OF FTE'S:	1.300
POSITION STATUS:	PT
FRINGE GROUP:	TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,600		$17.40
Fringe Benefits		7.65%	$1.33
Maintenance & Operation Costs		18.70%	$3.25
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		79.98%	$13.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$35.89

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: SR CENTER RENTALS

SUBORG UNIT CODE: 110-61-5182

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$16.38
Fringe Benefits		7.65%	$1.25
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		76.14%	$12.47
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$30.10

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLANNING COMMISSIONER

POSITION CODE: PCOMM

SUBORG UNIT: PLANNING COMMISSION

SUBORG UNIT CODE: 110-71-2101

NO. OF FTE'S: 2.500

POSITION STATUS: ELEC

FRINGE GROUP: ELECTED

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,500		$1.86
Fringe Benefits		7.48%	$0.14
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		11.60%	$0.22
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$2.22

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	313		$92.69
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		4.54%	$4.21
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$79.73
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$201.49

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ECON DEV HOUSING MGR

POSITION CODE: EDHM

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$61.15
Fringe Benefits		25.37%	$15.51
Maintenance & Operation Costs		4.54%	$2.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$52.60
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$132.04

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: LDSCAPE.ARCH-C

POSITION CODE: LA-C

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.005

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	10		$165.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		4.54%	$7.49
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$141.93
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$314.42

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLANNING AIDE-PT

POSITION CODE: PA-PT

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.700

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,400		$16.38
Fringe Benefits		7.65%	$1.25
Maintenance & Operation Costs		4.54%	$0.74
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$14.09
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$32.46

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLANNING INTERN-PT

POSITION CODE: PI-PT

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.600

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,200		$18.66
Fringe Benefits		7.65%	$1.43
Maintenance & Operation Costs		4.54%	$0.85
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$16.05
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.99

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLANNING MANAGER

POSITION CODE: PM

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 0.960

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,537		$69.46
Fringe Benefits		25.37%	$17.62
Maintenance & Operation Costs		4.54%	$3.15
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$59.75
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$149.98

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PROJECT PLANNER

POSITION CODE: PP

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 2.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	3,258		$39.95
Fringe Benefits		28.18%	$11.26
Maintenance & Operation Costs		4.54%	$1.81
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$34.37
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: PLANNING

SUBORG UNIT CODE: 110-71-2110

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$40.19
Fringe Benefits		30.61%	$12.30
Maintenance & Operation Costs		4.54%	$1.82
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		86.02%	$34.57
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.88

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: CODE ENFORCEMENT

SUBORG UNIT CODE: 110-71-3125

NO. OF FTE'S: 0.070

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	109		$92.69
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		0.54%	$0.50
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		78.85%	$73.09
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$191.14

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF MGR

POSITION CODE: CEM

SUBORG UNIT: CODE ENFORCEMENT

SUBORG UNIT CODE: 110-71-3125

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$79.85
Fringe Benefits		25.37%	$20.26
Maintenance & Operation Costs		0.54%	$0.43
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		78.85%	$62.97
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$163.51

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENFORCE OFFICER

POSITION CODE: CEO

SUBORG UNIT: CODE ENFORCEMENT

SUBORG UNIT CODE: 110-71-3125

NO. OF FTE'S: 4.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,516		$37.17
Fringe Benefits		28.18%	$10.47
Maintenance & Operation Costs		0.54%	$0.20
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		78.85%	$29.31
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$77.15

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF OFFICER - PT

POSITION CODE: CEO-PT

SUBORG UNIT: CODE ENFORCEMENT

SUBORG UNIT CODE: 110-71-3125

NO. OF FTE'S: 4.368

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	8,736		$29.11
Fringe Benefits		7.65%	$2.23
Maintenance & Operation Costs		0.54%	$0.16
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		78.85%	$22.96
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$54.46

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF SUPV

POSITION CODE: CES

SUBORG UNIT: CODE ENFORCEMENT

SUBORG UNIT CODE: 110-71-3125

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$43.87
Fringe Benefits		25.37%	$11.13
Maintenance & Operation Costs		0.54%	$0.24
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		78.85%	$34.59
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$89.83

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: COMM DEV

SUBORG UNIT CODE: 110-71-4110

NO. OF FTE'S: 0.700

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,140		$33.52
Fringe Benefits		28.18%	$9.45
Maintenance & Operation Costs		5.22%	$1.75
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		183.65%	$61.56
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$106.28

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE AIDE-PT

POSITION CODE: OAIDE-PT

SUBORG UNIT: COMM DEV

SUBORG UNIT CODE: 110-71-4110

NO. OF FTE'S: 0.200

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	400		$19.13
Fringe Benefits		7.65%	$1.46
Maintenance & Operation Costs		5.22%	$1.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		183.65%	$35.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$56.72

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: COMM DEV

SUBORG UNIT CODE: 110-71-4110

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	480		$28.15
Fringe Benefits		30.61%	$8.62
Maintenance & Operation Costs		5.22%	$1.47
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		183.65%	$51.70
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$89.94

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: BUILDING SVCS

SUBORG UNIT CODE: 110-71-4120

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$92.69
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		11.60%	$10.75
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$128.30

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$95.89
Fringe Benefits		26.82%	$25.72
Maintenance & Operation Costs		16.61%	$15.93
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$46.17
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$183.71

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CITY ENGINEER-C

POSITION CODE: CE-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.096

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	192		$190.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$31.56
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$91.49
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$313.05

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: DEPUTY CITY ENG-C

POSITION CODE: DCE-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.142

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	284		$144.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$23.92
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$69.33
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$237.25

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ENG.TECHNICIAN-C

POSITION CODE: ET-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.140

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	280		$82.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$13.62
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$39.48
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$135.10

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLAN CHECKER-C

POSITION CODE: PC-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 1.068

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,136		$133.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$22.09
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$64.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$219.13

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUB.WKS.INSPECT-C

POSITION CODE: PWI-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.710

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,420		$118.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$19.60
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$56.82
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$194.42

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: TRAFFIC ENG-C

POSITION CODE: TE-C

SUBORG UNIT: GENL ENGINEERING

SUBORG UNIT CODE: 110-71-4130

NO. OF FTE'S: 0.094

POSITION STATUS: CONT

FRINGE GROUP: CONT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	188		$144.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		16.61%	$23.92
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.15%	$69.33
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$237.25

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: LANDFILL ENFORCEMENT

SUBORG UNIT CODE: 110-71-4182

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	31		$92.68
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		61.38%	$56.89
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$174.43

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: DRUG ENF-PATROL

SUBORG UNIT CODE: 117-31-3120

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$65.51
Fringe Benefits		35.03%	$22.95
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		45.13%	$29.56
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$118.02

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: PROP C-PROG ADMIN

SUBORG UNIT CODE: 122-61-5120

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$37.05
Fringe Benefits		30.61%	$11.34
Maintenance & Operation Costs		2.54%	$0.94
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		113.68%	$42.12
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$91.45

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: PROP C-PROG ADMIN

SUBORG UNIT CODE: 122-61-5120

NO. OF FTE'S: 0.130

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	203		$107.51
Fringe Benefits		26.82%	$28.83
Maintenance & Operation Costs		2.54%	$2.73
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		113.68%	$122.22
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$261.29

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: PROP C-PROG ADMIN

SUBORG UNIT CODE: 122-61-5120

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	244		$43.00
Fringe Benefits		28.18%	$12.12
Maintenance & Operation Costs		2.54%	$1.09
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		113.68%	$48.88
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$105.09

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS MANAGER

POSITION CODE: PSM

SUBORG UNIT: PROP C-PROG ADMIN

SUBORG UNIT CODE: 122-61-5120

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$74.97
Fringe Benefits		25.37%	$19.02
Maintenance & Operation Costs		2.54%	$1.90
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		113.68%	$85.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$181.12

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PLANNING MANAGER

POSITION CODE: PM

SUBORG UNIT: PROP C-TRANSP PLANNING

SUBORG UNIT CODE: 122-71-2120

NO. OF FTE'S: 0.040

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	64		$69.46
Fringe Benefits		25.37%	$17.62
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		38.00%	$26.40
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$113.48

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		2.10%	$0.81
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$38.26
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$89.20

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	78		$111.80
Fringe Benefits		26.82%	$29.98
Maintenance & Operation Costs		2.10%	$2.35
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$111.46
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$255.59

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.380

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	608		$38.36
Fringe Benefits		36.30%	$13.92
Maintenance & Operation Costs		2.10%	$0.81
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$38.25
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$91.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: EQUIP OPERATOR

POSITION CODE: EO

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.600

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	961		$35.35
Fringe Benefits		36.30%	$12.83
Maintenance & Operation Costs		2.10%	$0.74
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$35.25
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.120

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	192		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		2.10%	$0.79
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$37.50
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$85.44

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT LEADWORKER

POSITION CODE: ML

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$34.94
Fringe Benefits		36.30%	$12.68
Maintenance & Operation Costs		2.10%	$0.73
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$34.84
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$83.19

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 11.660

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	18,668		$28.04
Fringe Benefits		36.30%	$10.18
Maintenance & Operation Costs		2.10%	$0.59
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$27.96
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$66.77

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	163		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		2.10%	$0.49
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$23.20
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$53.52

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS DEPUTY DIR

POSITION CODE: PSDISP

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	480		$85.81
Fringe Benefits		25.37%	$21.77
Maintenance & Operation Costs		2.10%	$1.80
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$85.55
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$194.93

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS SUPT

POSITION CODE: PSS

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	480		$84.67
Fringe Benefits		25.37%	$21.48
Maintenance & Operation Costs		2.10%	$1.78
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$84.41
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$192.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR MAINT WORKER

POSITION CODE: SMW

SUBORG UNIT: GAS TAX-STREET MAINT

SUBORG UNIT CODE: 124-61-4151

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$36.26
Fringe Benefits		36.30%	$13.16
Maintenance & Operation Costs		2.10%	$0.76
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		99.70%	$36.15
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$86.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: GAS TAX-WASTE REDUCTION (AB 939)

SUBORG UNIT CODE: 124-61-4188

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$47.66
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		22.58%	$10.76
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$75.72

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE AIDE-PT

POSITION CODE: OAIDE-PT

SUBORG UNIT: GAS TAX-TRAFFIC ENGINEERING

SUBORG UNIT CODE: 124-71-4131

NO. OF FTE'S: 0.200

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	400		$19.13
Fringe Benefits		7.65%	$1.46
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$20.59

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: AB 939-WASTE REDUCTION

SUBORG UNIT CODE: 129-61-4188

NO. OF FTE'S: 0.080

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	128		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		5.87%	$2.25
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.34%	$44.65
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$97.03

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: AB 939-WASTE REDUCTION

SUBORG UNIT CODE: 129-61-4188

NO. OF FTE'S: 0.110

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	176		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		5.87%	$2.21
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.34%	$43.76
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$93.12

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: AB 939-WASTE REDUCTION

SUBORG UNIT CODE: 129-61-4188

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	163		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		5.87%	$1.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.34%	$27.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.27

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: VICTIM ADVOCATE

POSITION CODE: VA

SUBORG UNIT: CDBG-POLICE INVESTIG.

SUBORG UNIT CODE: 131-31-3130

NO. OF FTE'S: 0.250

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	407		$34.23
Fringe Benefits		28.18%	$9.65
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		64.19%	$21.97
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$65.85

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: CD GRANT-PROGRAM ADMIN

SUBORG UNIT CODE: 131-61-5120

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$37.05
Fringe Benefits		30.61%	$11.34
Maintenance & Operation Costs		3.35%	$1.24
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		24.35%	$9.02
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.65

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: CD GRANT-PROGRAM ADMIN

SUBORG UNIT CODE: 131-61-5120

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$111.80
Fringe Benefits		26.82%	$29.98
Maintenance & Operation Costs		3.35%	$3.75
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		24.35%	$27.22
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$172.75

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS MANAGER

POSITION CODE: PSM

SUBORG UNIT: CD GRANT-PROGRAM ADMIN

SUBORG UNIT CODE: 131-61-5120

NO. OF FTE'S: 0.550

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	881		$74.97
Fringe Benefits		25.37%	$19.02
Maintenance & Operation Costs		3.35%	$2.51
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		24.35%	$18.26
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$114.76

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST COOK-PT

POSITION CODE: ACOOK-PT

SUBORG UNIT: SENIOR MEAL GRANT

SUBORG UNIT CODE: 146-61-5186

NO. OF FTE'S: 0.800

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,600		$16.49
Fringe Benefits		7.65%	$1.26
Maintenance & Operation Costs		7.10%	$1.17
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		84.90%	$14.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$32.92

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: SENIOR MEAL GRANT

SUBORG UNIT CODE: 146-61-5186

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	244		$38.47
Fringe Benefits		28.18%	$10.84
Maintenance & Operation Costs		7.10%	$2.73
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		84.90%	$32.67
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.71

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: HEAD COOK

POSITION CODE: HC

SUBORG UNIT: SENIOR MEAL GRANT

SUBORG UNIT CODE: 146-61-5186

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$35.95
Fringe Benefits		28.18%	$10.13
Maintenance & Operation Costs		7.10%	$2.55
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		84.90%	$30.52
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$79.15

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: PS AUG-PATROL

SUBORG UNIT CODE: 153-31-3120

NO. OF FTE'S: 10.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	20,000		$8.70
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		38.71%	$3.37
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$12.07

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: PS AUG-PATROL

SUBORG UNIT CODE: 153-31-3120

NO. OF FTE'S: 4.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	6,752		$67.81
Fringe Benefits		35.03%	$23.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		38.71%	$26.25
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$117.81

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: COPS/SLESF-POLICE ADMIN

SUBORG UNIT CODE: 155-31-3110

NO. OF FTE'S: 3.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	5,064		$57.07
Fringe Benefits		35.03%	$19.99
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		37.55%	$21.43
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$98.49

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$46.17
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$96.30

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.090

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	144		$38.66
Fringe Benefits		36.30%	$14.03
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$46.51
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$99.20

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$45.24
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$92.39

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	240		$47.65
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$57.32
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$122.27

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$39.43
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	98		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$27.99
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$57.82

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MD1-DISTRICT MAINT

SUBORG UNIT CODE: 181-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$28.14
Fringe Benefits		30.61%	$8.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		120.30%	$33.85
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$70.60

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$37.88
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.01

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.090

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	144		$38.66
Fringe Benefits		36.30%	$14.03
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$38.16
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$90.85

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$37.12
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.27

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$47.66
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$47.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$112.00

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$32.35
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$77.03

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.030

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	49		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$22.97
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$52.80

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MD2-DISTRICT MAINT

SUBORG UNIT CODE: 182-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$28.14
Fringe Benefits		30.61%	$8.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		98.70%	$27.77
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$64.52

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.040

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	64		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$8.05
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.18

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.280

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	448		$38.46
Fringe Benefits		36.30%	$13.96
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$8.07
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$60.49

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$7.89
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$55.04

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$47.65
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$10.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$74.95

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$6.88
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$51.56

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.070

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	114		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$4.88
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$34.71

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$0.65
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$0.14
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$0.79

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MD4-DISTRICT MAINT

SUBORG UNIT CODE: 184-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$28.14
Fringe Benefits		30.61%	$8.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		20.98%	$5.90
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$42.65

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$44.62
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$94.75

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$43.73
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$90.88

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$47.66
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$55.41
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$120.37

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$38.11
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$82.79

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	33		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$27.06
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$56.89

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MD6-DISTRICT MAINT

SUBORG UNIT CODE: 186-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$28.14
Fringe Benefits		30.61%	$8.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		116.27%	$32.72
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$69.47

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$46.93
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$97.06

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$45.99
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$93.14

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	80		$47.66
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$58.28
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$123.24

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	96		$32.78
Fringe Benefits		36.30%	$11.90
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$40.08
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.76

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	33		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$28.45
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$58.28

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: MD7-DISTRICT MAINT

SUBORG UNIT CODE: 187-61-4145

NO. OF FTE'S: 0.020

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	32		$28.14
Fringe Benefits		30.61%	$8.61
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		122.28%	$34.41
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$71.16

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: CWMD-LANDSCAPE MAINT

SUBORG UNIT CODE: 188-61-4141

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	78		$111.80
Fringe Benefits		26.82%	$29.98
Maintenance & Operation Costs		4.98%	$5.57
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		138.41%	$154.74
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$302.09

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: CWMD-LANDSCAPE MAINT

SUBORG UNIT CODE: 188-61-4141

NO. OF FTE'S: 0.110

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	176		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		4.98%	$1.87
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		138.41%	$52.06
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$101.08

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: CWMD-LANDSCAPE MAINT

SUBORG UNIT CODE: 188-61-4141

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	480		$47.65
Fringe Benefits		36.30%	$17.30
Maintenance & Operation Costs		4.98%	$2.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		138.41%	$65.95
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$133.27

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: CWMD-LANDSCAPE MAINT

SUBORG UNIT CODE: 188-61-4141

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	81		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		4.98%	$1.16
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		138.41%	$32.21
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$63.20

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: CWMD-STREET LIGHTING

SUBORG UNIT CODE: 188-61-4152

NO. OF FTE'S: 0.280

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	448		$38.46
Fringe Benefits		36.30%	$13.96
Maintenance & Operation Costs		11.27%	$4.33
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		19.69%	$7.57
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$64.32

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: CWMD-STREET LIGHTING

SUBORG UNIT CODE: 188-61-4152

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$0.25
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		11.27%	$0.03
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		19.69%	$0.05
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$0.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF SUPV

POSITION CODE: CES

SUBORG UNIT: SEWER-COMM ENHANCEMENT

SUBORG UNIT CODE: 189-31-3125

NO. OF FTE'S: 0.150

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	240		$57.63
Fringe Benefits		25.37%	$14.62
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		27.97%	$16.12
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.37

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST II

POSITION CODE: AA2

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.250

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	400		$38.38
Fringe Benefits		30.61%	$11.75
Maintenance & Operation Costs		6.17%	$2.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$38.60
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$91.10

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.050

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	78		$111.80
Fringe Benefits		26.82%	$29.98
Maintenance & Operation Costs		6.17%	$6.90
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$112.43
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$261.11

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ELECTRICIAN I/II

POSITION CODE: E

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.380

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	608		$38.36
Fringe Benefits		36.30%	$13.92
Maintenance & Operation Costs		6.17%	$2.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$38.58
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$93.23

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: EQUIP OPERATOR

POSITION CODE: EO

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.400

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	640		$35.35
Fringe Benefits		36.30%	$12.83
Maintenance & Operation Costs		6.17%	$2.18
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$35.56
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$85.92

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MANAGEMENT ANALYST I

POSITION CODE: MA

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.260

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	416		$37.61
Fringe Benefits		25.37%	$9.54
Maintenance & Operation Costs		6.17%	$2.32
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$37.83
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$87.30

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT LEADWORKER

POSITION CODE: ML

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$34.94
Fringe Benefits		36.30%	$12.68
Maintenance & Operation Costs		6.17%	$2.16
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$35.13
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$84.91

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 1.150

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,841		$46.63
Fringe Benefits		36.30%	$16.93
Maintenance & Operation Costs		6.17%	$2.88
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$46.90
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$113.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT WORKER I/II/III

POSITION CODE: MW

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 12.000

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	19,212		$28.07
Fringe Benefits		36.30%	$10.19
Maintenance & Operation Costs		6.17%	$1.73
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$28.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$68.22

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE ASST

POSITION CODE: OASST

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	326		$23.27
Fringe Benefits		28.18%	$6.56
Maintenance & Operation Costs		6.17%	$1.44
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$23.40
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$54.67

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$8.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		6.17%	$0.49
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$8.04
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$16.53

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS DEPUTY DIR

POSITION CODE: PSDISP

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$85.81
Fringe Benefits		25.37%	$21.77
Maintenance & Operation Costs		6.17%	$5.29
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$86.29
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$199.16

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS SUPT

POSITION CODE: PSS

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$84.67
Fringe Benefits		25.37%	$21.48
Maintenance & Operation Costs		6.17%	$5.22
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$85.15
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$196.52

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.200

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	320		$28.15
Fringe Benefits		30.61%	$8.62
Maintenance & Operation Costs		6.17%	$1.74
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$28.31
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$66.82

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR MAINT WORKER

POSITION CODE: SMW

SUBORG UNIT: SEWER MAINT

SUBORG UNIT CODE: 189-61-4160

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$36.26
Fringe Benefits		36.30%	$13.16
Maintenance & Operation Costs		6.17%	$2.24
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		100.57%	$36.47
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.13

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ADMIN ASST I

POSITION CODE: AA1

SUBORG UNIT: SEWER-DISTRICT ENGINEERING

SUBORG UNIT CODE: 189-71-4133

NO. OF FTE'S: 0.300

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	489		$33.52
Fringe Benefits		28.18%	$9.45
Maintenance & Operation Costs		2.25%	$0.75
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		107.55%	$36.05
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$79.77

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OFFICE AIDE-PT

POSITION CODE: OAIDE-PT

SUBORG UNIT: SEWER-DISTRICT ENGINEERING

SUBORG UNIT CODE: 189-71-4133

NO. OF FTE'S: 0.300

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	600		$17.00
Fringe Benefits		7.65%	$1.30
Maintenance & Operation Costs		2.25%	$0.38
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		107.55%	$18.28
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$36.96

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: SR ADMIN ASST

POSITION CODE: SAA

SUBORG UNIT: SEWER-DISTRICT ENGINEERING

SUBORG UNIT CODE: 189-71-4133

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$28.15
Fringe Benefits		30.61%	$8.62
Maintenance & Operation Costs		2.25%	$0.63
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		107.55%	$30.28
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$67.68

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: OTS G-POLICE ADMIN

SUBORG UNIT CODE: 207-31-3110

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$17.00
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		24.45%	$4.16
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$21.16

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: M R-PROGRAM ADMIN

SUBORG UNIT CODE: 224-61-5120

NO. OF FTE'S: 0.120

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	188		$116.46
Fringe Benefits		26.82%	$31.23
Maintenance & Operation Costs		14.77%	$17.20
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		92.35%	$107.55
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$272.44

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PUBL SVCS MANAGER

POSITION CODE: PSM

SUBORG UNIT: M R-PROGRAM ADMIN

SUBORG UNIT CODE: 224-61-5120

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$74.97
Fringe Benefits		25.37%	$19.02
Maintenance & Operation Costs		14.77%	$11.07
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		92.35%	$69.23
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$174.29

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE CORPORAL

POSITION CODE: PCORP

SUBORG UNIT: AUTO THEFT PREV-INV.

SUBORG UNIT CODE: 233-31-3130

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$78.54
Fringe Benefits		35.03%	$27.51
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		41.46%	$32.56
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$138.61

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: OVERTIME

POSITION CODE: OT

SUBORG UNIT: LAW ENF TOBACCO GRANT

SUBORG UNIT CODE: 238-31-3111

NO. OF FTE'S: 1.000

POSITION STATUS: OT

FRINGE GROUP: OT

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	2,000		$4.90
Fringe Benefits		0.00%	$0.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		44.37%	$2.18
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$7.08

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: LAW ENF TOBACCO GRANT

SUBORG UNIT CODE: 238-31-3111

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$76.44
Fringe Benefits		35.03%	$26.78
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		44.37%	$33.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$137.13

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: COMM SVCS COORD

POSITION CODE: CSC

SUBORG UNIT: SPORTSPLEX

SUBORG UNIT CODE: 242-61-5167

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$34.68
Fringe Benefits		28.18%	$9.77
Maintenance & Operation Costs		1.69%	$0.59
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		186.03%	$64.52
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$109.56

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: REC LEADER-PT

POSITION CODE: RL-PT

SUBORG UNIT: SPORTSPLEX

SUBORG UNIT CODE: 242-61-5167

NO. OF FTE'S: 5.000

POSITION STATUS: PT

FRINGE GROUP: TEMP

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	10,000		$18.00
Fringe Benefits		7.65%	$1.38
Maintenance & Operation Costs		1.69%	$0.30
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		186.03%	$33.49
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$53.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: MAINT SVCS COORD

POSITION CODE: MSC

SUBORG UNIT: FLEET MGMT-FLEET MAINT

SUBORG UNIT CODE: 365-61-4170

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MC

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$45.93
Fringe Benefits		36.30%	$16.67
Maintenance & Operation Costs		2.99%	$1.37
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		0.00%	$0.00
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$63.97

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: PD ADMIN SVCS MANAGER

POSITION CODE: PASM

SUBORG UNIT: POL ENT-WEST COVINA SERVICE GROUP

SUBORG UNIT CODE: 375-31-3119

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	160		$72.85
Fringe Benefits		25.37%	$18.48
Maintenance & Operation Costs		4.15%	$3.02
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.41%	$35.27
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$129.62

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: USER SUPPORT SPEC

POSITION CODE: USS

SUBORG UNIT: POL ENT-WEST COVINA SERVICE GROUP

SUBORG UNIT CODE: 375-31-3119

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: CONF

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$51.45
Fringe Benefits		30.61%	$15.75
Maintenance & Operation Costs		4.15%	$2.14
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		48.41%	$24.91
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$94.25

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: SAA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 815-22-2210

NO. OF FTE'S: 0.060

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	94		$92.69
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.12%	$12.16
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$129.71

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CITY MANAGER

POSITION CODE: CM

SUBORG UNIT: SAA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 815-22-2210

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: CM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$142.44
Fringe Benefits		20.27%	$28.87
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.12%	$18.69
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$190.00

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FINANCE DIRECTOR

POSITION CODE: FD

SUBORG UNIT: SAA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 815-22-2210

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$107.39
Fringe Benefits		26.82%	$28.80
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.12%	$14.09
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$150.28

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ASST CITY MGR

POSITION CODE: ACM

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$92.69
Fringe Benefits		26.82%	$24.86
Maintenance & Operation Costs		6.35%	$5.89
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$12.36
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$135.80

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CITY MANAGER

POSITION CODE: CM

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: CM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$142.44
Fringe Benefits		20.27%	$28.87
Maintenance & Operation Costs		6.35%	$9.04
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$18.99
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$199.34

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ECON DEV HOUSING MGR

POSITION CODE: EDHM

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 0.500

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	801		$61.15
Fringe Benefits		25.37%	$15.51
Maintenance & Operation Costs		6.35%	$3.88
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$8.15
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$88.69

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ECON DEV PROJECT COORD

POSITION CODE: EDPC

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,601		$62.26
Fringe Benefits		25.37%	$15.80
Maintenance & Operation Costs		6.35%	$3.95
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$8.30
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$90.31

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: ECON DEV SPEC

POSITION CODE: EDS

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: GENL

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,629		$35.29
Fringe Benefits		28.18%	$9.94
Maintenance & Operation Costs		6.35%	$2.24
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$4.70
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$52.17

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FINANCE DIRECTOR

POSITION CODE: FD

SUBORG UNIT: SHA-REDEVELOPMENT ADMIN

SUBORG UNIT CODE: 820-22-2210

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$107.39
Fringe Benefits		26.82%	$28.80
Maintenance & Operation Costs		6.35%	$6.82
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		13.33%	$14.32
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$157.33

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: CODE ENF SUPV

POSITION CODE: CES

SUBORG UNIT: SHA-PATROL

SUBORG UNIT CODE: 820-31-3120

NO. OF FTE'S: 0.460

POSITION STATUS: FT

FRINGE GROUP: MIDM

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	736		$57.63
Fringe Benefits		25.37%	$14.62
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		44.60%	$25.71
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$97.96

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: POLICE OFFICER

POSITION CODE: PO

SUBORG UNIT: SHA-PATROL

SUBORG UNIT CODE: 820-31-3120

NO. OF FTE'S: 1.000

POSITION STATUS: FT

FRINGE GROUP: POA

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	1,688		$71.38
Fringe Benefits		35.03%	$25.00
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		44.60%	$31.83
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$128.21

CITY OF WEST COVINA
Fully Allocated Hourly Rate
Position Detail
FY 2022-23

POSITION TITLE: FINANCE DIRECTOR

POSITION CODE: FD

SUBORG UNIT: CFD DEBT-DEBT SERVICE

SUBORG UNIT CODE: 853-22-9000

NO. OF FTE'S: 0.100

POSITION STATUS: FT

FRINGE GROUP: DH

	Total Avail-Wk-Hrs	% of Salary	Hourly Rate
DIRECT COSTS:			
Avail. Work Hours/Salary	156		$107.39
Fringe Benefits		26.82%	$28.80
Maintenance & Operation Costs		0.00%	$0.00
Building Occupancy Costs		0.00%	$0.00
Debt Service Costs		0.00%	$0.00
INDIRECT COSTS:			
Overhead Costs		21.14%	$22.70
Fixed Asset Replacement Costs		0.00%	$0.00
TOTAL - All Costs			$158.89

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF COUNCIL AND COMMISSIONER COMPENSATION AND BENEFITS

RECOMMENDATION:

Staff recommends that City Council:

1. Introduce for first reading the following ordinance:

ORDINANCE NO. 2518 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING SECTION 2-23 OF THE WEST COVINA MUNICIPAL CODE RELATING TO CITY COUNCIL COMPENSATION

2. Adopt the following resolutions:

RESOLUTION NO. 2023-105 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REVISING THE SCHEDULE OF BENEFITS FOR CITY COUNCIL MEMBERS AND REPEALING RESOLUTION NO. 2018-94

RESOLUTION NO. 2023-106 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, INCREASING STIPENDS FOR CITY COMMISSIONERS AND REPEALING RESOLUTION NO. 2018-85

BACKGROUND:

During the December 6, 2022 City Council meeting, Mayor Castellanos requested that staff provide a report on the feasibility of an increase to the City Council's and Commissioners' pay and benefits.

At the September 19, 2023 City Council meeting, members of the City Council expressed the desire to increase the City Council salary in order to encourage more members of the community to serve on the City Council, noting that it is not financially feasible for many members of the community to serve at the current salary.

At the same meeting, the City Council directed the following:

1. Increase Council compensation to the maximum allowed per statute and provide Council benefits

and car allowance.
2. Increase Council reimbursement allowance to $5,000.
3. Increase Commissioner compensation as follows:
    - Increase Planning Commissioner compensation to $100/meeting.
    - Increase Human Resources Commissioner compensation to $75/meeting.
    - Increase Community and Senior Services Commissioner compensation to $75/meeting.
    - Provide financial analysis of establishing Audit Committee compensation of $75/meeting, excluding elected officials.

Council reimbursement allowances were modified by the City Council on November 7, 2023.

DISCUSSION:

City Council Compensation

California Government Code section 36516(a)(2) establishes the maximum amount of City Council salaries based on city population. The amounts set forth in Section 36516(a)(2) have not been adjusted since 1984.

In June 2023, the Governor signed SB 329, which amends California Government Code section 36516, effective January 1, 2024, to increase the maximum salaries set forth in Section 36516 to adjust for inflation since 1984. The author of the bill stated that city council members have one of the hardest jobs in California government, dealing with a wide range of issues, often with very little financial compensation. The author also stated that low levels of pay make it much harder for council members to balance their careers and personal obligations with the calling to serve their community. The author further stated that raising the pay will make it easier for members of marginalized communities to serve, and that increasing compensation is an important step in achieving city councils that are reflective of their communities.

California Government Code section 36516(a)(4) allows for increases in council member salaries in an amount not to exceed 5% for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance to increase the salary is enacted.

Since it has been 33 years since the last adjustment, the maximum increase allowed, per Section 36516(a)(4), is $1,262, which increases Council's monthly compensation to $2,027/month or $24,327/year. The estimated fiscal impact to the General Fund would be approximately $80,000 annually. **It is important to note that the increase to the City Council salaries would not take effect until after the results are certified for the next City Council election, which is November 2024.**

Council Benefits

The following is a summary of the proposed benefits:

Benefit	**Benefit Summary/Cost Range**
Medical	Amount equal to the monthly Los Angeles Region Kaiser medical premium (Currently ranges from $755 to $1,962)
Dental	Up to $62.23 monthly
Vision	Currently $17
Life Insurance, Accidental Death & Dismemberment Policy	Approximately $10 per month
Auto Allowance	$300 per month
Deferred Compensation Plan	$300 per month

TOTAL	**$1,444 to $2,651 per month**

City Commissioners

The proposed resolution increases the monthly stipend for serving on City commissions to the following: Planning Commissioners: Increase stipend from $75.00 to $100.00 per meeting attended.

Community and Senior Services Commissioners and Human Resources Commissioners: Increase stipend from $50.00 to $75.00 for each meeting attended.

Audit Committee

Council also directed that staff bring back an analysis regarding the cost of providing stipends to Audit Committee Members. Pursuant to the Audit Committee Rules and Regulations, as reflected in Resolution No. 2021-33, Members of the Audit Committee "shall serve without compensation". If the Council wishes to provide a stipend to Members of the Audit Committee, Resolution No. 2021-33 would need to be revised to reflect the payment of such stipend. Staff would also prepare a separate resolution establishing the stipend for Members of the Audit Committee. If Council wishes to establish a stipend of $75.00 per meeting, similar to City Commissioners, the estimated fiscal impact is approximately $1,500 per year.

LEGAL REVIEW:

The City Attorney's Office has reviewed the ordinance and resolutions and approved them as to form.

Fiscal Impact

FISCAL IMPACT:

The table below provides a summary of options and estimated fiscal impact. It is important to note that Council benefits are presented as the maximum allowable, the actual will be dependent on Council Member elections from year to year.

Category	Current	Resolution/Ordinance	Estimated Annual Fiscal Impact to General Fund
Council Compensation	$9,180/year	$24,327/year	$80,000
Council Benefits	$600/year	$86,000-$159,000/year	$86,000-$159,000
Commissioner Stipends	$50-$75/month	$75-$100/month	$24,500
	Total Fiscal Impact on General Fund Annually		**$190,500 - $263,500**

The FY2023-24 General Fund Budget had an estimated revenue less expenditures of $176,081. On November 7, 2023, City Council approved a budget amendment for Council Allowances, bringing the net change in fund balance to $156,081 for FY2023-24.

Based on the revenue and expenditure assumptions in the City’s Long-Range Financial Forecast: FYE 2024-2028, the General Fund is anticipated to have positive revenue over expenditures for the forecasted period. This positive excess is modest in FYE 2025 (slightly over $1 million) but is anticipated to increase in the outer years to over $5 million in FYE 2028. Additionally, reserves are anticipated to increase over the upcoming years from 26% in FYE 2022 to 36% in FYE 2028.

Attachments

Attachment No. 1 - Ordinance No. 2518

Attachment No. 2 - Resolution No. 2023-105
Attachment No. 3 - Resolution No. 2023-106

CITY COUNCIL GOALS & OBJECTIVES: Maintain Good Intergovernmental Relations

ORDINANCE NO. 2518

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING SECTION 2-23 OF THE WEST COVINA MUNICIPAL CODE RELATING TO CITY COUNCIL COMPENSATION

WHEREAS, California Government Code section 36516(a)(1) provides that the City Council may enact an ordinance setting the salary for each member of the City Council, the amount of which is based on the population of the City; and

WHEREAS, California Government Code section 36516(a)(4) provides that the City Council's salaries may be increased by up to five percent (5%) per calendar year from the operative date of the last adjustment; and

WHEREAS, on November 13, 1989, the City Council adopted Ordinance No. 1830, establishing a monthly salary of $765.00 for each City Council Member, effective July 1, 1990; and

WHEREAS, the time, commitment, and expense of serving on the City Council have increased, but the salaries for City Council Members have not been adjusted since 1990; and

WHEREAS, increasing the monthly salary as authorized by California Government Code section 36516 may help attract members of the public from different income levels to run for City Council by providing sufficient income for their service to help ensure they can serve the public while supporting their families; and

WHEREAS, the City Council desires to adjust City Council salaries as authorized by California Government Code section 36516; and

WHEREAS, in accordance with California Government Code section 36516.5, the adjusted salaries will not take effect until one or more Council Members begins a new term of office following the November 2024 election; and

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Amendment to Section 2-23 of the West Covina Municipal Code. Section 2-23 (Salary) of Division 1 (Generally) of Article II (City Council) of Chapter 2 (Administration) of the West Covina Municipal Code is hereby amended to read as follows:

Sec. 2-23. - Salary.

Each member of the city council shall receive a salary in the sum of two thousand twenty seven dollars ($2,027.00) per month in accordance with California Government Code section 36516. The salary is payable at the same time and in the same manner as the salaries are paid to other officers and employees of the city.

SECTION 2. Effective Date of Salary Adjustment. Pursuant to California Government Code section 35616.5, the increased salary set forth in Section 1 of this Ordinance shall go into effect and become payable for all City Council Members when one or more members of the City Council becomes eligible for a salary increase by virtue of the Council Member beginning a new term of office following the November 5, 2024 general municipal election.

SECTION 3. Environmental Compliance. The City Council hereby finds that it can be seen with certainty that there is no possibility the adoption and implementation of this Ordinance will have a significant effect on the environment. The Ordinance is therefore exempt from the environmental review requirements of the California Environmental Quality Act pursuant to Section 15061(b)(3) (Common Sense Exemption) of Title 14 of the California Code of Regulations.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, or portionof this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of West Covina hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall take effect thirty (30) days after its final passage.

SECTION 6. Certification. The City Clerk shall certify to the passage and adoption ofthis Ordinance and shall cause the same to be published or posted in the manner required by law.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2023.

_____
Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM **ATTEST**

_____ _____
Thomas P. Duarte Lisa Sherrick
City Attorney Assistant City Clerk

ATATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF WEST COVINA)

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Ordinance No. 2518 was introduced at a regular meeting of the City Council held on the 5th day of December, 2023, and adopted at a regular meeting of the City Council held on the _____ day of _____, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAINED:

_____
Lisa Sherrick
Assistant City Clerk

ATTACHMENT NO. 2

RESOLUTION NO. 2023-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REVISING THE SCHEDULE OF BENEFITS FOR CITY COUNCIL MEMBERS AND REPEALING RESOLUTION NO. 2018-94

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, on September 4, 2007, the City Council adopted Resolution No. 2007-66, establishing that the City Council shall be afforded all benefits provided to City Department Heads that are deemed appropriate by the California Government Code; and

WHEREAS, on July 3, 2018, the West Covina City Council adopted Resolution No. 2018-94, which identified the schedule of benefits for current City Council Members and reduced the benefits provided to the City Council; and

WHEREAS, the City Council desires to update the schedule of benefits for consistency with the benefits provided prior to the adoption of Resolution No. 2018-94, which benefits are no greater than those provided to City Department Heads.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2018-94 is hereby repealed.

SECTION 2. The City Council hereby adopts the Schedule of Benefits for Council Members attached hereto as Exhibit A.

SECTION 3. The Schedule of Benefits for Council Members shall go into effect for all City Council Members when one or more members of the City Council begins a new term of office following the November 5, 2024 general municipal election.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 5th day of December, 2023.

_____
Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

_____
Thomas P. Duarte
City Attorney

ATTEST

_____
Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-105 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Lisa Sherrick
Assistant City Clerk

EXHIBIT A

SCHEDULE OF BENEFITS FOR COUNCIL MEMBERS

City of West Covina
Schedule of Benefits for Council Members

Effective following certification of results of the November 5, 2024 Election

1. **Auto Allowance:** The City shall provide each City Council Member an automobile allowance of three hundred dollars ($300.00) per month in lieu of reimbursing actual vehicle expenses after such expenses are incurred.

2. **Deferred Compensation:** The City shall contribute for each Department Head three hundred dollars ($300.00) per month to a deferred compensation plan. Council Members may utilize the funds as follows:

    a. Council Members may apply the City's contribution to a deferred compensation plan from a list of plans provided by the City.

    b. Council Members may apply the City's contribution as they determine to medical, dental, or life insurance premiums.

    c. Council Members may take cash in lieu of depositing funds in a deferred compensation plan.

3. **Medical, Dental, & Vision Insurance Option:**

    The City's contributions for Medical, Dental, and Vision Insurance shall be provided as set forth below for all Council Members.

    Medical Insurance:

    a. Employee Only (Single): A Council Member who selects an Employee Only medical plan will receive a City contribution in an amount that when added to the PEMCHA statutory minimum amount equals the monthly Los Angeles Region Kaiser Employee Only medical premium or $600, whichever is greater.

    b. Employee Plus One (Two-Party): A Council Member who selects an Employee Plus One medical plan will receive a City contribution in an amount that when added to the PEMCHA statutory minimum amount equals the monthly Los Angeles Region Kaiser Employee Plus One medical premium.

    c. Employee Plus Two or More (Family): A Council Member who selects an Employee Plus Two or More medical plan will receive a City contribution in an amount that when added to the PEMCHA statutory minimum amount equals the monthly Los Angeles Region Kaiser Family medical premium.

Dental Insurance:

In addition to the provision for medical insurance, the cafeteria amount shall also include up to $62.23 monthly for dental insurance for the Council Member and eligible dependents. If the dental insurance plan selected by the Council Member is less than $62.23, the cafeteria amount shall be the cost of the dental insurance plan selected. If the dental insurance plan selected by the Council Member is equal to or more than $62.23 per month, the cafeteria amount shall be $62.23.

Vision Insurance:

In addition to the provisions for medical and dental insurance, the cafeteria amount shall also include the employee only monthly cost for vision insurance. Council Members may enroll eligible dependents in the plan at the Council Member's cost.

4. **Retiree Dental:** City Council Members that retire directly from City employment shall be allowed to participate in the City's employee dental insurance program based on employee monthly premium rates. The City shall not contribute to the monthly premium.

5. **Term Life Policy:** The City shall provide all City Council Members a term life insurance policy in the amount of $100,000 while serving on the City Council, with an additional Accidental Death & Dismemberment (AD&D) policy of $100,000 if injured in the line of duty.

6. **Section 125 Plan:** The City has established a program consistent with Section 125 of the IRS Code, which enables Council Members to voluntarily use pre-tax earnings for medical, dental, and dependent care expenses. It is understood that participation in the plan is voluntary and the City will not be obligated to contribute to pay any City Council Member costs for those who participate in the plan.

7. **Retirement:** City Council Members elected after January 1, 2013 shall participate in the 2.0% at age 62 PERS retirement benefit plan, with their final compensation based upon the average of their highest annual compensation earned over a three (3) year period. New Council Members will be required to pay the appropriate share of their pension costs and other provisions, as required by the Public Employees' Pension Reform Act of 2013. Such contributions shall be made on a pre-tax basis. Council Members are vested after five (5) years of full-time service credit.

RESOLUTION NO. 2023-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, INCREASING STIPENDS FOR CITY COMMISSIONERS AND REPEALING RESOLUTION NO. 2018-85

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, the City of West Covina provides stipends to members of City non-elected City Commissions; and

WHEREAS, the City Council amended stipends for City Commissioners in 2012, 2016 and 2018; and

WHEREAS, the City Council wishes to increase stipends for City Commissioners.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA DOES RESOLVE THE FOLLOWING:

SECTION 1. Resolution 2018-85 is hereby repealed.

SECTION 2. Effective January 1, 2024, Planning Commissioners shall receive a stipend of $100.00 for each Planning Commission meeting attended.

SECTION 3. Effective January 1, 2024, Community and Senior Services Commissioners and Human Resources Commissioners shall receive a stipend of $75.00 for each Commission meeting attended.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 5th day of December, 2023.

_____

Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

Thomas P. Duarte
City Attorney

ATTEST

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-106 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Sherrick
Assistant City Clerk

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: ELECTION OF CITY MEMBER FOR SAN GABRIEL BASIN WATER QUALITY AUTHORITY BOARD REPRESENTING CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS

RECOMMENDATION:

It is recommended that the City Council:

1. Select the candidate for which the City Council wishes to cast the City's votes for the city member to represent cities without prescriptive pumping rights on the Board of the San Gabriel Basin Water Quality Authority.
2. Adopt the following resolution casting its votes for the candidate selected:

RESOLUTION NO. 2023-112 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA CASTING ITS VOTES FOR COUNCILMEMBER _____ TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

BACKGROUND:

The State Legislature established the San Gabriel Basin Water Quality Authority (WQA) to develop, finance, and implement groundwater treatment programs in the San Gabriel Basin. The WQA is empowered by the State to address the problem of the migration of contaminated groundwater within the San Gabriel Basin and, in particular, the migration of contaminated water through the Whittier Narrows into the Central Basin.

The WQA also operates the only groundwater cleanup projects in the San Gabriel Valley that are actively intercepting contaminated groundwater flowing toward the Whittier narrows. The WQA is under the direction and leadership of a seven (7) member board. The board is comprised of one member from each of the three overlying municipal water districts, one from a city with prescriptive water pumping rights, and one from a city without prescriptive water pumping rights, and two members representing water producers in the San Gabriel Basin. West Covina is designated as a city without prescriptive water pumping rights.

The WQA is asking each city to cast their vote for one of the nominees designated in Attachment No. 1 to serve as a board member for a four-year term that will represent cities without prescriptive water pumping

rights. The election for this position is to be held on December 20, 2023. The position is currently filled by Valerie Munoz, Mayor Pro Tem of the City of La Puente.

DISCUSSION:

The nomination period for the election of the WQA board member and alternate representing cities without prescriptive water pumping rights was closed on October 19, 2023. As a result of the nomination period, a list of qualified nominees was compiled and provided to cities without prescriptive water pumping rights. Margaret Clark, Mayor Pro Tem of the City of Rosemead, and Valerie Munoz, Mayor Pro Tem of the City of La Puente, have both been nominated for this position (Attachment No. 1).

Each city has one vote for each of 10,000 residents or majority thereof, as determined by the 2020 U.S. Census data. The City of West Covina has a total of 11 votes to cast and must cast all votes for only one candidate by resolution of City Council. Votes cannot be split. The resolution of City Council casting its votes must be submitted no later than December 19, 2023, at 12:00 p.m., or votes may not be counted. A list of cities without pumping rights along with their corresponding number of votes as certified by the San Gabriel Basin Water Quality Authority is provided as Attachment No. 2.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council may choose one of the following:

1. Cast all 11 votes for Mayor Pro Tem Margret Clark from the City of Rosemead to serve for the office of city member representing cities without pumping rights to the board of the San Gabriel Basin Water Quality Authority.

2. Cast all 11 votes for Mayor Pro Tem Valerie Munoz from the City of La Puente to serve for the office of city member representing cities without pumping rights to the board of the San Gabriel Basin Water Quality Authority.

Prepared by: Roxanne Lerma, Assistant City Manager

Attachments

Attachment No. 1 List of Nominations

Attachment No. 2 Cities Without Pumping Rights

Attachment No. 3 - Resolution No. 2023-112

CITY COUNCIL GOALS & OBJECTIVES: A Well-Planned Community
Maintain Good Intergovernmental Relations
Enhance City Image and Effectiveness

San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

ELECTION FOR WQA BOARD MEMBER AND ALTERNATE MEMBER REPRESENTING CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS

LIST OF NOMINATIONS

(In the order in which they were received)

Name	Nominated by
Margaret Clark City of Rosemead	City of Rosemead
Valerie Munoz City of La Puente	City of La Puente

Cities without Pumping Rights
2020 U.S. Census Data

City	2020 Population	# of Votes
Baldwin Park	72,176	7
Bradbury	921	1
Duarte	21,727	2
La Puente	38,062	4
La Verne	31,334	3
Rosemead	51,185	5
San Dimas	34,924	3
San Gabriel	39,568	4
San Marino	12,513	1
Sierra Madre	11,268	1
South El Monte	19,567	2
Temple City	36,494	4
West Covina	109,501	11
	Total votes	**48**

SB 1679, Article 5. Sec. 505 (a)

Each City has one vote for each 10,000 residents or majority fraction thereof, as determined by the most recent U. S. decennial census data.

ATTACHMENT NO. 3

RESOLUTION NO. 2023-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, CASTING ITS VOTES FOR COUNCILMEMBER _____ TO REPRESENT CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Brown authorizing the creation of the San Gabriel Basin Water Quality Authority; and

WHEREAS, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members, with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive water pumping rights, one elected city council person from cities in the San Gabriel Basin without prescriptive water pumping rights, and two appointed members representing water producers; and

WHEREAS, the City of West Covina is one of the cities in the San Gabriel Basin without prescriptive water pumping rights; and

WHEREAS, the City of West Covina is entitled to eleven (11) votes; and

WHEREAS, the City of West Covina may cast its votes for a representative by resolution and delivered to the San Gabriel Basin Water Quality Authority no later than December 19, 2023 at 12:00 PM.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of West Covina casts its full votes for Councilmember _____ as the representative for cities in the San Gabriel Basin without prescriptive pumping rights.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 5th day of December, 2023.

Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

Thomas P. Duarte
City Attorney

ATTEST

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-112 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Sherrick
Assistant City Clerk

AGENDA ITEM NO. 9

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: **CONSIDERATION OF STREET SWEEPING PROGRAM OPTIONS**

RECOMMENDATION:

It is recommended that the City Council provide direction.

BACKGROUND:

The City of West Covina provides street sweeping services for cleaning approximately 463 curb miles of its streets through a contract with a third-party vendor, Nationwide Environmental Services ("Nationwide"). Street sweeping is a public service that cleans our community, focuses on trash and debris, and assists with the compliance of water and air quality regulations.

At the November 7, 2023 City Council meeting, City staff provided a presentation to the City Council regarding its evaluation of the City's street sweeping program and the City's options. Following staff's presentation and discussion by Council, Council continued the item to a future date to enable Nationwide to be present to answer questions from the Council.

DISCUSSION:

The staff report and attachments from the November 7, 2023 City Council meeting are included as Attachment No. 1 to this report. As outlined in the November 7, 2023 staff report, staff has determined that in order to enhance and improve the City's street sweeping program, the City has two options:

1. Implementation of a complete street sweeping parking restriction and enforcement; and/or
2. Increasing frequency of street sweeping operation from bi-weekly to weekly.

Staff is requesting that the City Council provide direction.

LEGAL REVIEW:

The City Attorney's Office has reviewed the staff report.

OPTIONS:

The City Council has the following options:

1. Implement a comprehensive street sweeping parking restriction and enforcement program including installation of new street sweeping parking restriction signs throughout the City and allocation of adequate resources for parking enforcement; and/or
2. Adjust the current bi-weekly street sweeping schedule to a weekly schedule and direct the Acting City Manager to finalize negotiations with Nationwide Environmental Services and present an amendment to the Agreement between the City of West Covina and Nationwide Environmental Services to the City Council for its approval at a future City Council meeting; or
3. Provide alternative direction to staff.

Fiscal Impact

FISCAL IMPACT:

The table below provides the estimated additional costs to a weekly street sweeping program as proposed with the eligible funding source. Should council move forward with either program, a future budget amendment would be brought before Council for consideration.

Program	One-Time	Recurring	First-Year Total	Funding Source
Enforcement		470,000	470,000	Measure M/R
	600,000		600,000	Measure W
Increased Contract		691,040	691,040	Measure M/R
Total	**$600,000**	**$1,161,040**	**$1,761,040**	

Staff has confirmed that Measure M/R may be used for both enforcement and the increased contract. Excluding, one-time capital expenses, Measure M/R have capacity for both the enforcement and increased contract. However, this would reduce funding for other one-time eligible projects. The table below outlines the estimated recurring capacity for the funds. To be conservative, revenue has been held constant and expenditures have been increased by three percent over the forecasted period. For simplicity, numbers have been presented in the $1,000s.

($Thousands)	FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029
Fund 224 - Measure R						
Revenue	1,996	1,996	1,996	1,996	1,996	1,996
Expenditures	1,093	1,126	1,160	1,195	1,231	1,268
Revenue less Expenditures	**903**	**870**	**836**	**801**	**765**	**728**
Fund 235 - Measure M						
Revenue	2,277	2,277	2,277	2,277	2,277	2,277
Expenditures	33	34	35	36	37	38
Revenue less Expenditures	**2,244**	**2,243**	**2,242**	**2,241**	**2,240**	**2,239**
Recurring Capacity	**$3,147**	**$3,113**	**$3,078**	**$3,042**	**$3,005**	**$2,967**

Attachments

Attachment No. 1 - November 7, 2023 Staff Report and Attachments

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Image and Effectiveness

ATTACHMENT NO. 1

AGENDA ITEM NO. 9

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: November 7, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: **CONSIDERATION OF STREET SWEEPING PROGRAM OPTIONS**

RECOMMENDATION:

It is recommended that the City Council provide direction.

BACKGROUND:

The City of West Covina provides street sweeping services for cleaning approximately 463 curb miles of its streets through a contract with a third-party vendor. Street sweeping is a public service that cleans our community, focuses on trash and debris, and assists with the compliance of water and air quality regulations.

The City's current street sweeping routes were last adjusted in 2015 and are shown in Attachment No. 1. Street sweeping hours in the residential neighborhoods are generally between 7AM and 3PM. The majority of the City's arterial streets (with the exception of portions in the "West Covina Downtown "listed below) are swept during the early morning hours, typically between 5AM and 7AM.

Moreover, the designated streets in "West Covina Downtown" are swept twice a week on Mondays and Fridays between 3:30 AM and 7:00 AM.

Except for the streets in West Covina's Downtown area, all other streets are currently on a bi-weekly (twice a month) service as shown in Attachment 1. The City originally contracted for weekly (four times a month) service and has adjusted the frequency of street sweeping over the term of the contract. The last adjustment was in 2015 to change the weekly schedule to bi-weekly service.

Effective street sweeping involves posting of street sweeping parking prohibition signage and parking enforcement. Currently, not all City streets are posted for street sweeping parking restrictions. In fact, only about 7% of City's streets are posted. Furthermore, the City has not allocated resources for the purpose of parking enforcement during the designated street sweeping hours. Parking enforcement is a critical component to ensure the street sweepers can complete their job.

The City of West Covina consistently strives to provide the most efficient and effective services to its residents. This requires comprehensive analysis of service delivery models to ensure that an optimal level of service is achieved. As such, the City has conducted a full analysis of its street sweeping program.

DISCUSSION:

A comprehensive report detailing the City's current street sweeping program, outlining steps to review the City's current street sweeping program, and evaluating alternative service delivery models was presented to the City Council at its meeting of April 18, 2023.

The report recommended a comprehensive review of the City's street sweeping program and evaluation of potential adjustments to the current service delivery model in order to enhance and improve the overall street sweeping operation. The report also highlighted the need for reviewing current sweeping frequency, routes and schedules, existing street sweeping related parking restrictions, and impacts of parked vehicles during designated street sweeping hours.

At the same City Council meeting, the potential for adjusting routes and schedules to enhance service delivery, consideration of enhancing the current bi-weekly street sweeping services to a weekly program including implementation of a comprehensive parking enforcement program to ensure effectiveness of a new and robust street sweeping program were discussed. After deliberation, the City Council directed staff to conduct a series of community meetings to discuss the City's street sweeping program with West Covina residents and garner their input regarding frequency of service, parking enforcement and other relevant issues by conducting surveys. Additionally, the City Council asked staff to work with the current service provider to evaluate new routes and schedules to ensure providing an optimum level of service, particularly in the areas of high-density developments (multi-family residential, condominium and apartments). Furthermore, the City Council directed staff to bring back a report for its review outlining the results of the community meetings, public surveys, and the revised street sweeping routes and schedules.

Over the course of the last months, four (4) community meetings were held on June 12, 2023, June 17, 2023, June 26, 2023 and October 19, 2023. At each meeting, staff presented to the members of public the City's current street sweeping program, some of the challenges which hinder implementation of an efficient program, particularly as related to lack of a comprehensive street sweeping parking prohibition and enforcement; as well as potential opportunities for providing a more effective street sweeping program. At each meeting, residents were provided the opportunity to provide comments and ask questions. At the October 19, 2023 meeting, staff shared the revised routes for weekly street sweeping and obtained feedback from residents. Additionally, surveys were conducted to gather residents' input.

Based on the input received from the residents and the result of the surveys, a comprehensive review of the current bi-weekly street sweeping program, field observation of current conditions with regards to the negative impact of parked vehicles during designated street sweeping hours, it is concluded that in order to enhance and improve the program, there are two options available:

1. Implementation of a complete street sweeping parking restriction and enforcement; and/or
2. Increasing frequency of street sweeping operation from bi-weekly to weekly.

Option 1: Implementation of a complete street sweeping parking restriction and enforcement

Implementation of a successful parking restriction and enforcement program requires revisions to the City's Municipal Code, installation of street sweeping signs throughout the City (currently only 7% of City streets are posted) and allocation of resources including code enforcement officers and equipment. It is estimated that the cost of installing street sweeping signs will be about $600,000. Moreover, the cost of a dedicated parking enforcement program will be $470,000 on an annual basis. This includes 7 vehicles, 12 part-time positions, and equipment. Staff anticipates revenue would be generated from parking citations. However, this would not fully offset the cost. It should be noted that the long-term cost of maintaining street sweeping signs has not been included.

In addition, the City will need to amend necessary provisions of the West Covina Municipal Code, including, but not limited to, Chapters 1 (General Provisions) and 22 (Traffic Regulations) to reflect street sweeping regulations and the City's ability to enforce them.

Implementation costs for parking restriction and enforcement: $1,070,000, $600,000 one-time and $470,000 annually

Option 2: Increasing frequency of street sweeping operation from bi-monthly to weekly

As related to the second option, changing the frequency of street sweeping from bi-weekly to weekly service, as directed by the City Council, over the course of the last few months, staff has worked closely with the City's street sweeping contractor, Nationwide Environmental Services, to iron out details of a weekly schedule and new routes. Results of this effort outlining the new routes and street sweeping schedules are attached (Attachment 2). Nationwide Environmental Services has proposed to provide weekly street sweeping services to the City of West Covina at a cost of $1,382,080 per year. This cost includes purchase of additional sweeping machines, fuel, staff and incidentals to accommodate a weekly schedule. The current cost for providing bi-weekly service is $691,040. It should be emphasized that the positive impact and a higher level of service by increasing the frequency of street sweeping service could only be realized if it is augmented by implementation of a comprehensive parking restriction and enforcement program as described above.

Implementation costs for increasing frequency of street sweeping operation from bi-weekly to weekly: $691,040 annually

LEGAL REVIEW:

The City Attorney's Office has reviewed the staff report.

OPTIONS:

The City Council has the following options:

1. Implement a comprehensive street sweeping parking restriction and enforcement program including installation of new street sweeping parking restriction signs throughout the City and allocation of adequate resources for parking enforcement; and/or
2. Adjust the current bi-weekly street sweeping schedule to a weekly schedule and direct the Acting City Manager to finalize negotiations with Nationwide Environmental Services and present an Amendment to the Agreement between the City of West Covina and Nationwide Environmental Services to the City Council for its approval at a future City Council meeting; or
3. Other option(s) as directed by the City Council.

Fiscal Impact

FISCAL IMPACT:

The table below provides the estimated additional costs to a weekly street sweeping program as proposed with the eligible funding source. Should council move forward with either program, a future budget amendment would be brought before Council for consideration.

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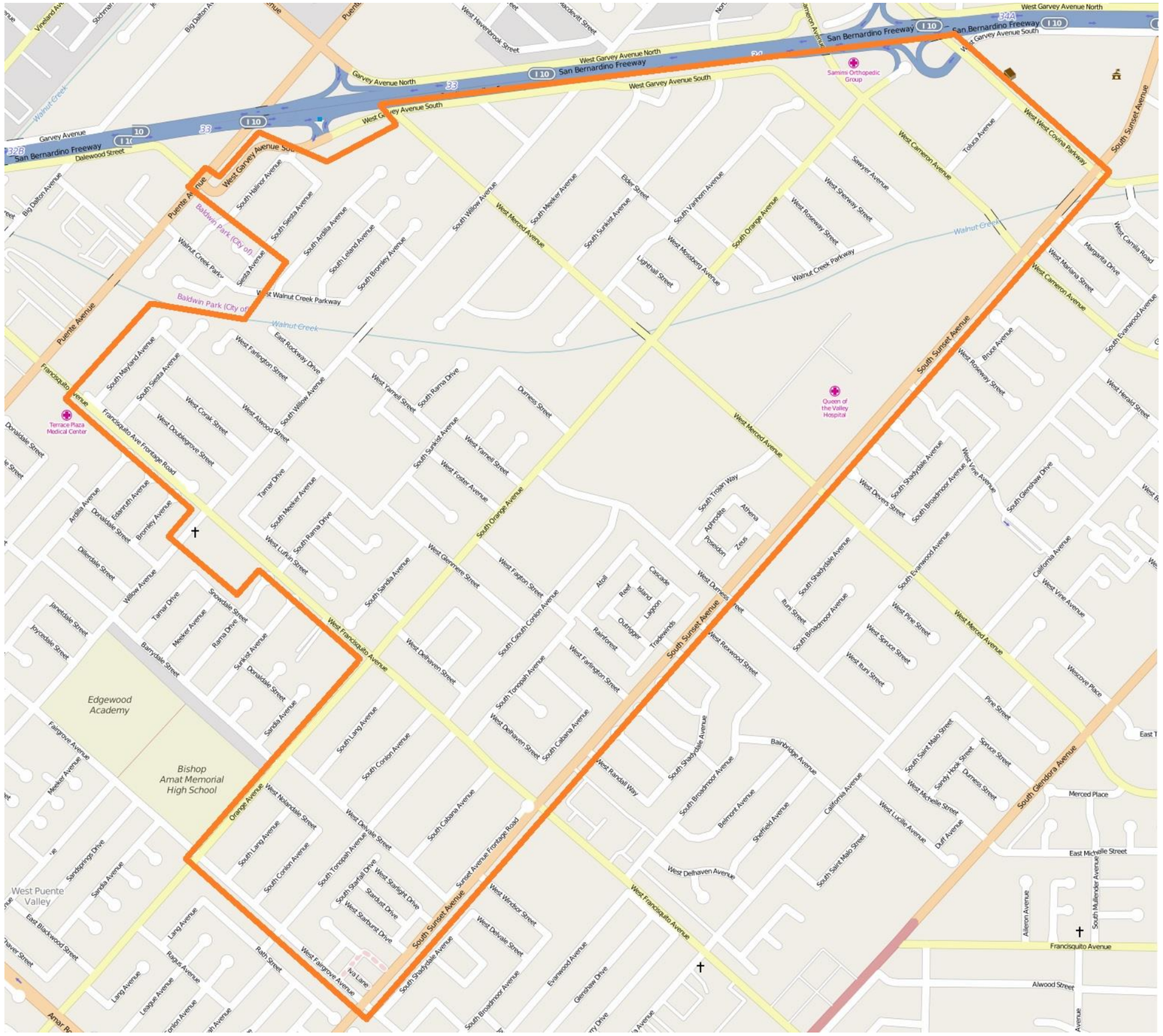
Attachments

Attachment No. 1- Bi-Monthly Routes Citywide Street Sweeping

Attachment No. 2- Revised Routes Weekly Citywide Street Sweeping

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Image and Effectiveness

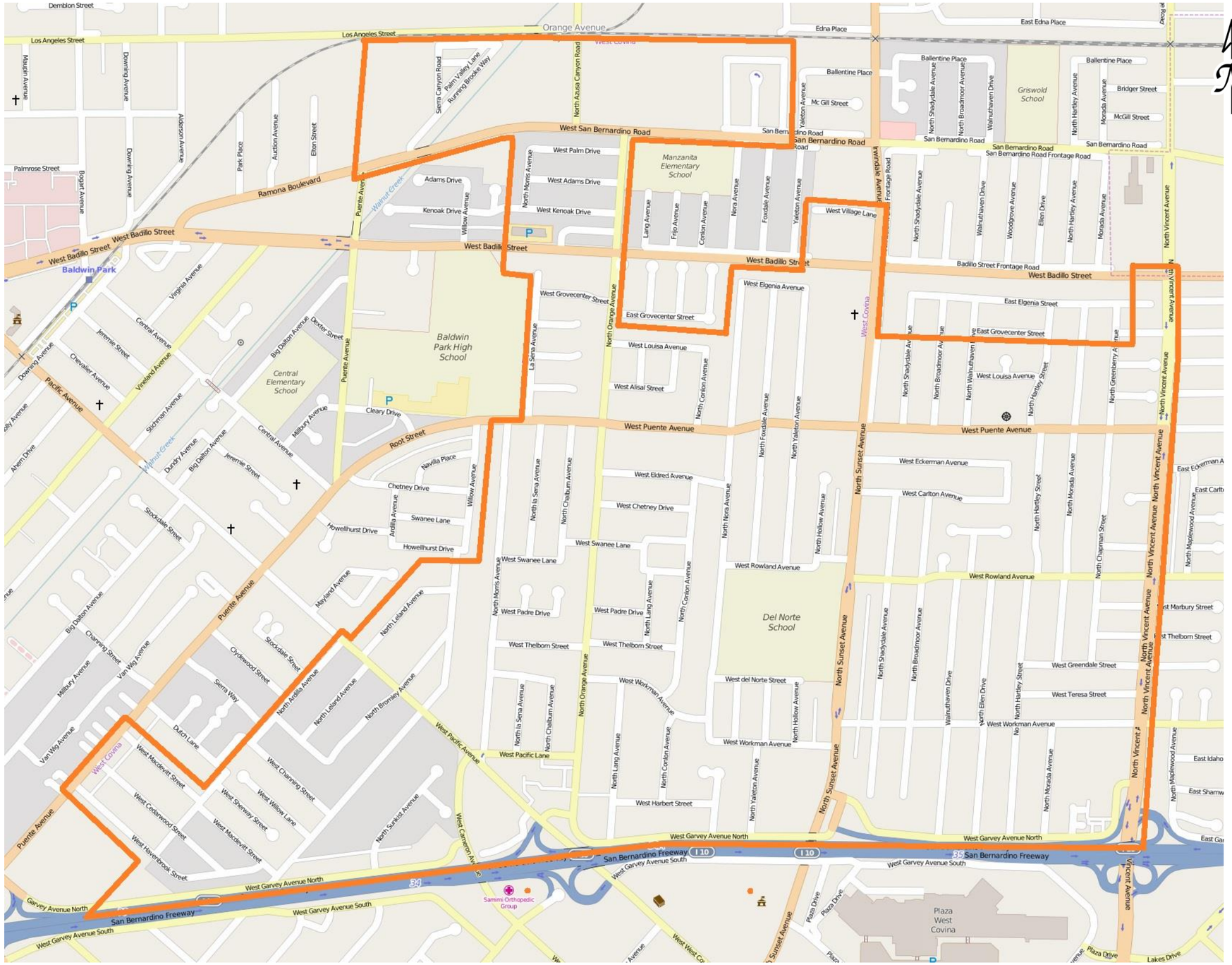
ATTACHMENT NO.1



<u>City of West Covina</u>

Residential Street Sweeping Route

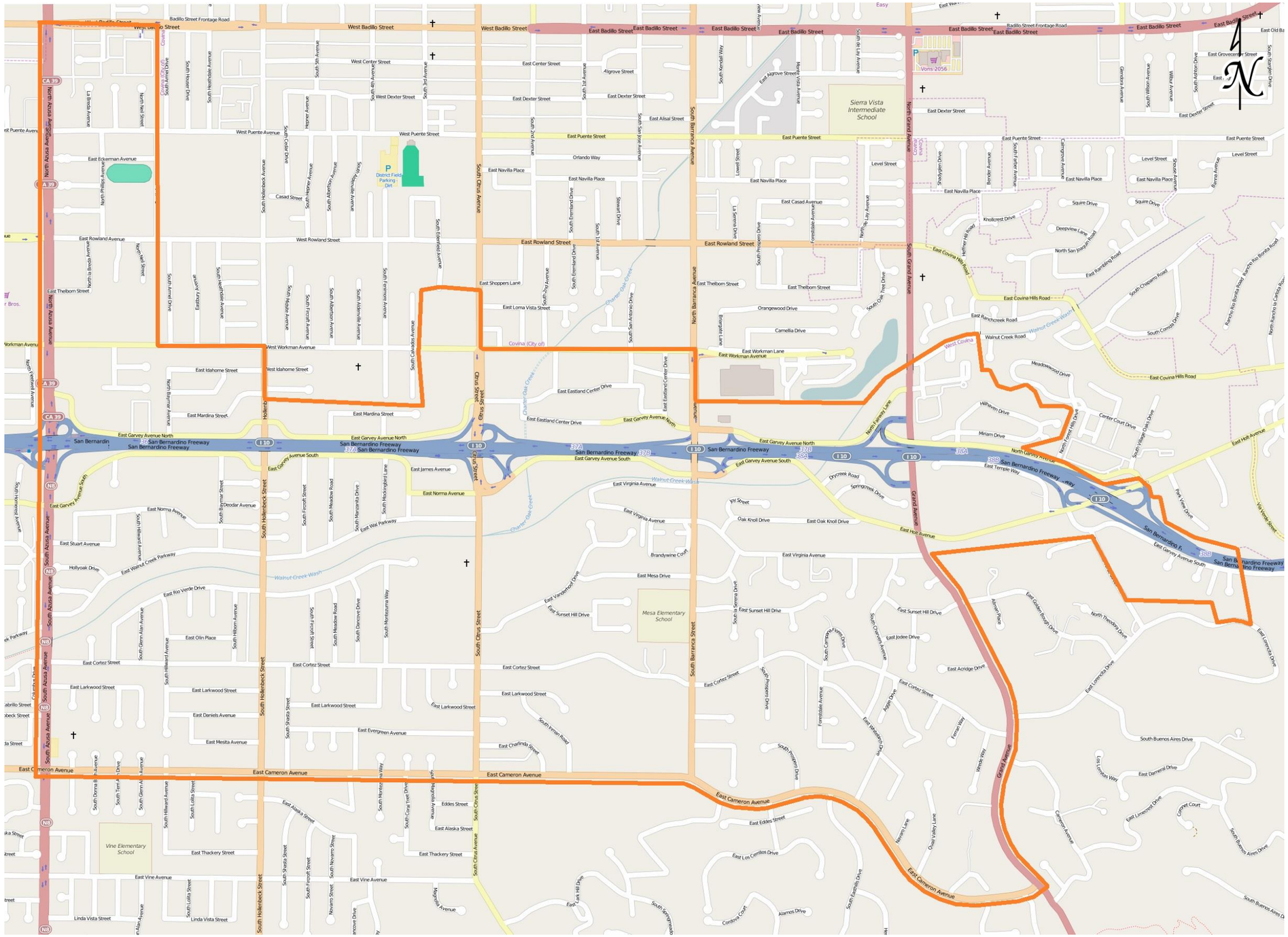
1st & 3rd **Monday**



<u>City of West Covina</u>

Residential Street Sweeping Route

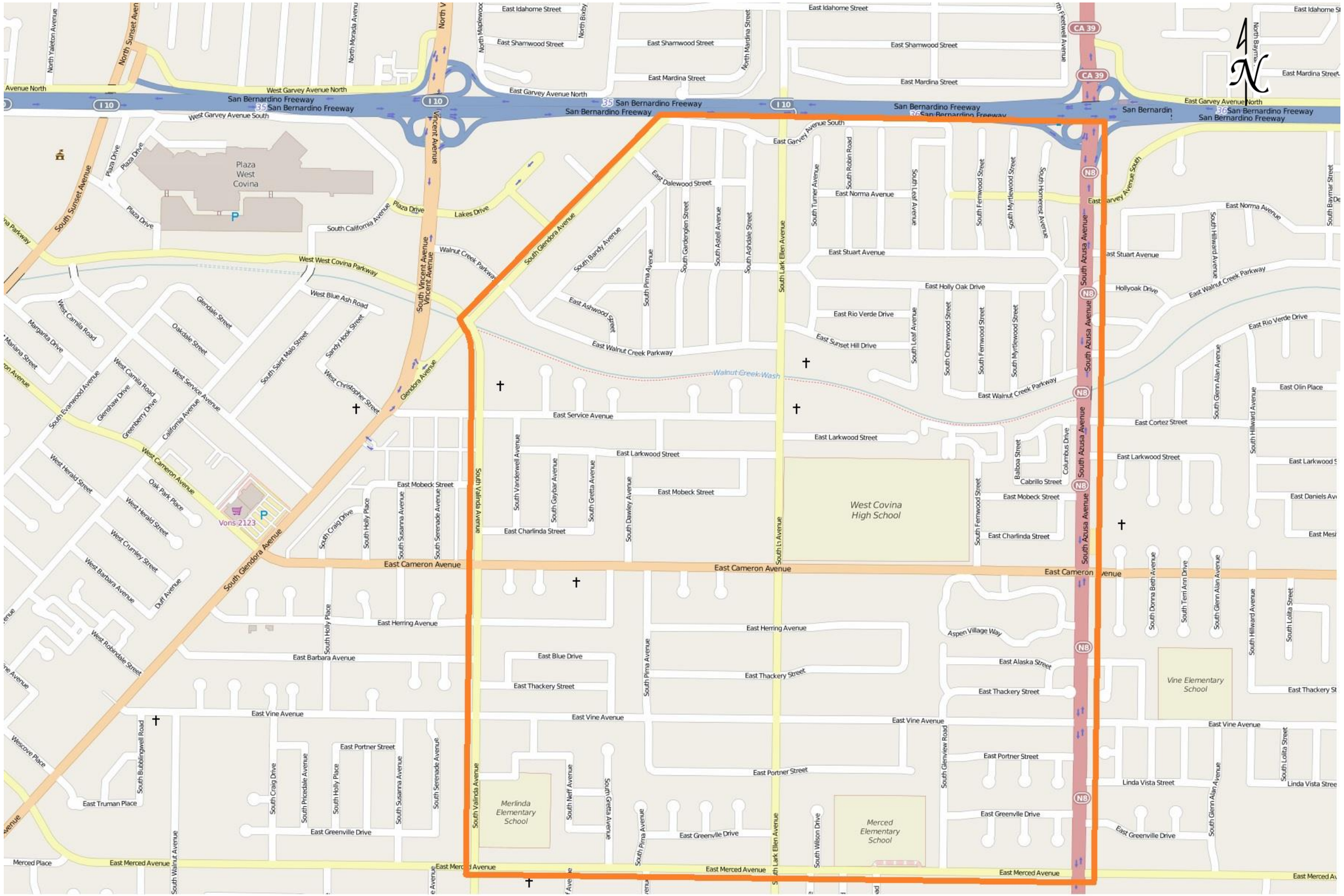
1st & 3rd **Tuesday**



<u>City of West Covina</u>

Residential Street Sweeping Route

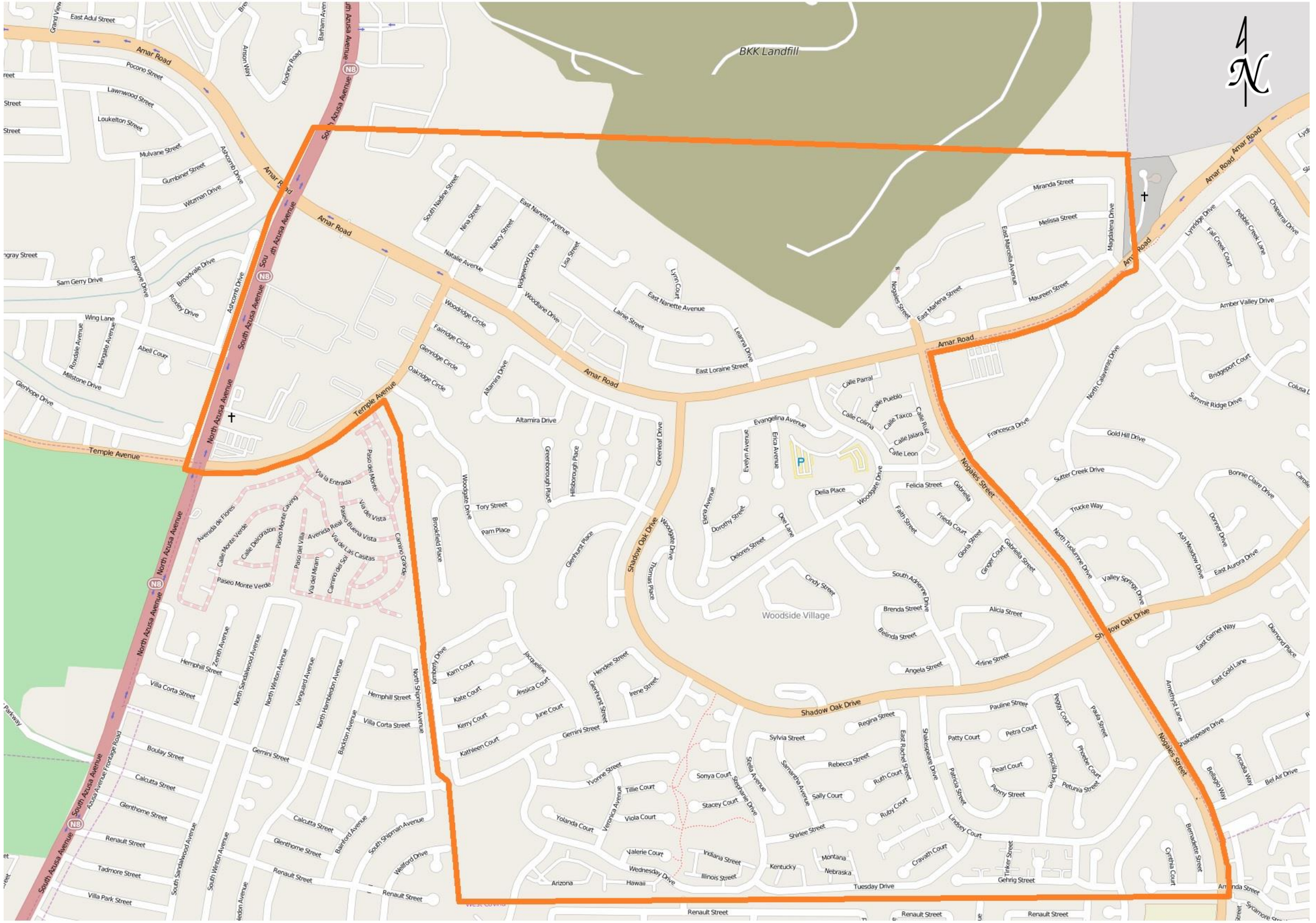
1st & 3rd **Wednesday**



<u>City of West Covina</u>

Residential Street Sweeping Route

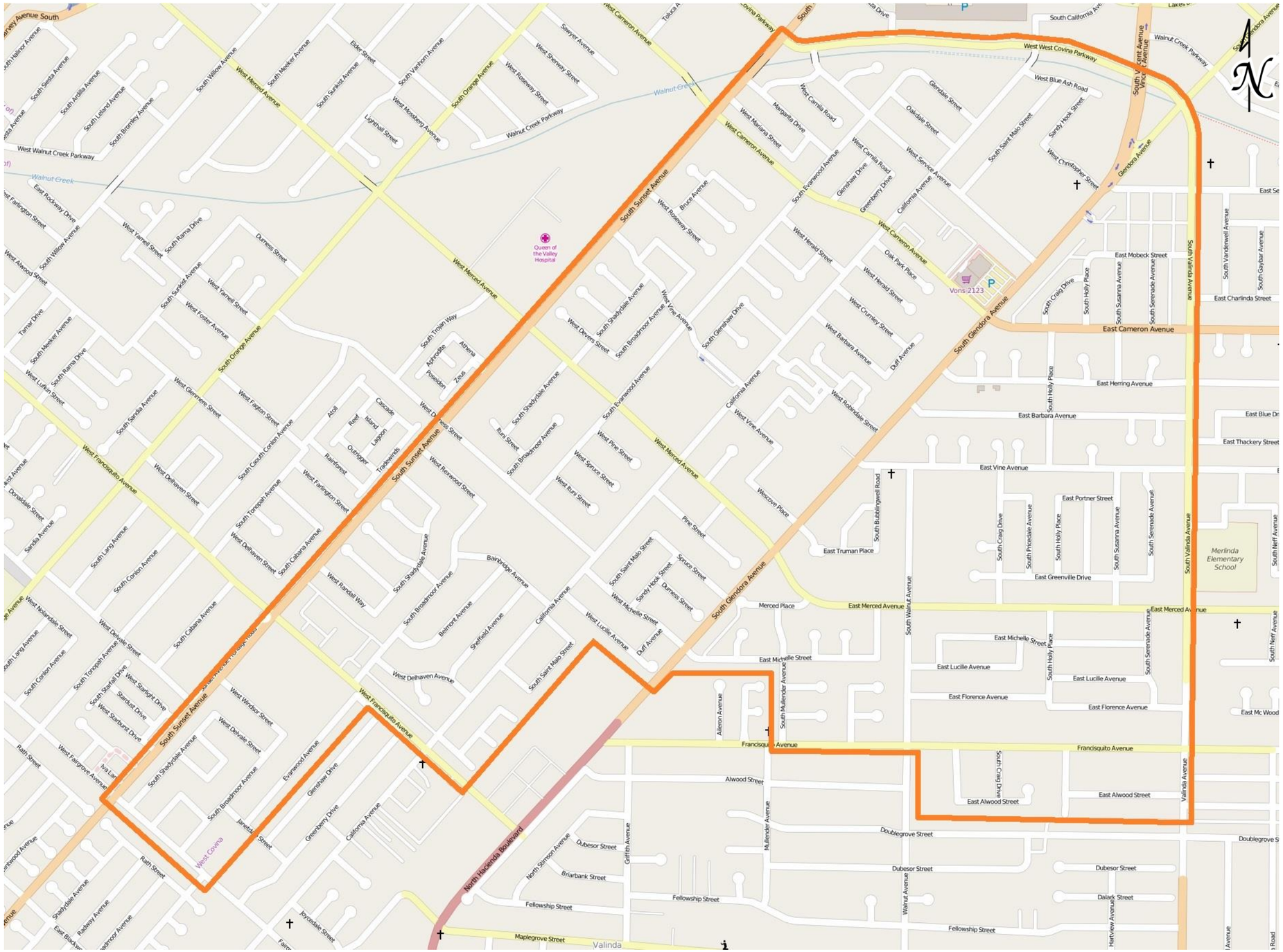
1st & 3rd **Thursday**



<u>City of West Covina</u>

Residential Street Sweeping Route

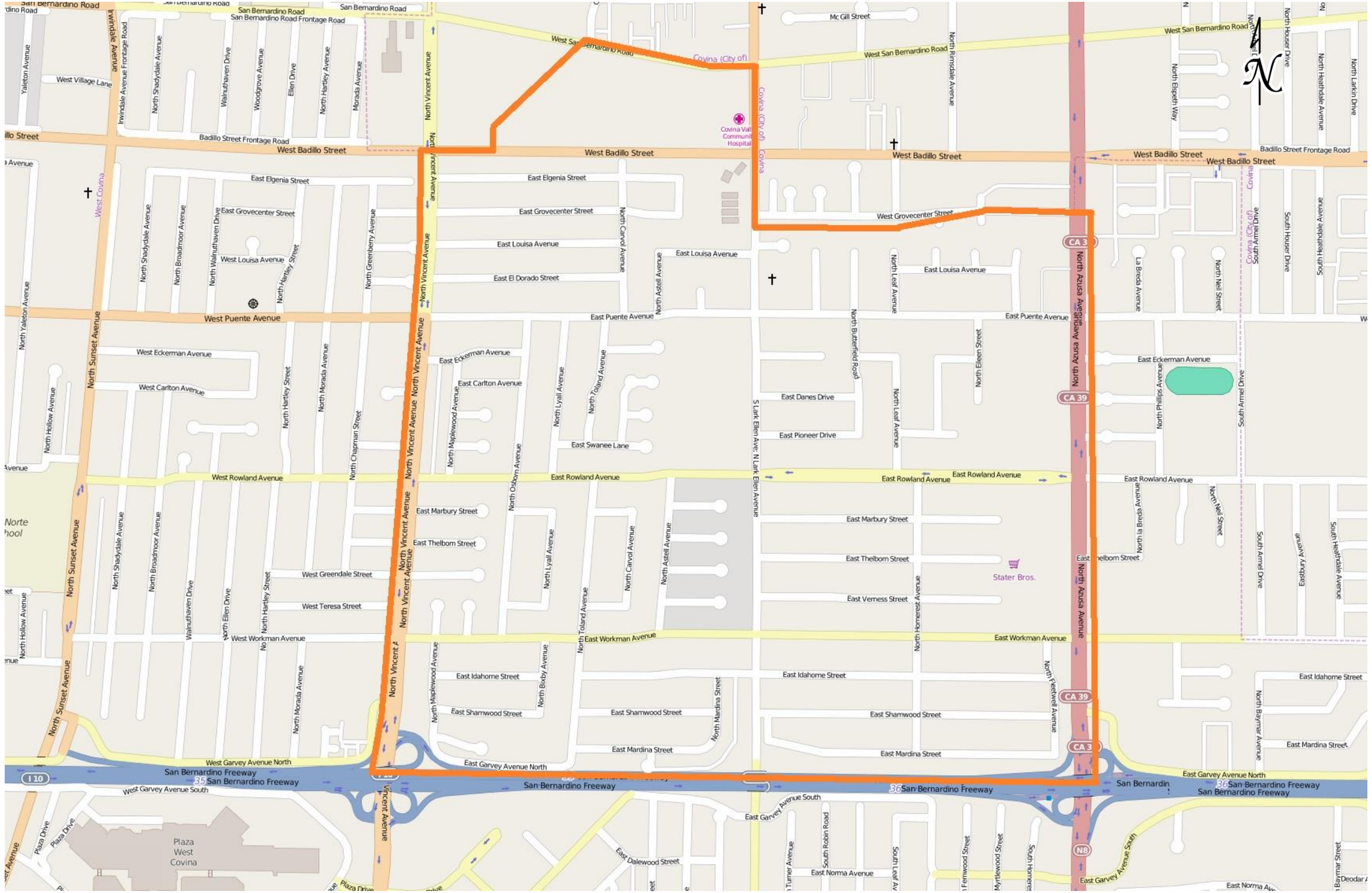
1st & 3rd **Friday**



<u>City of West Covina</u>

Residential Street Sweeping Route

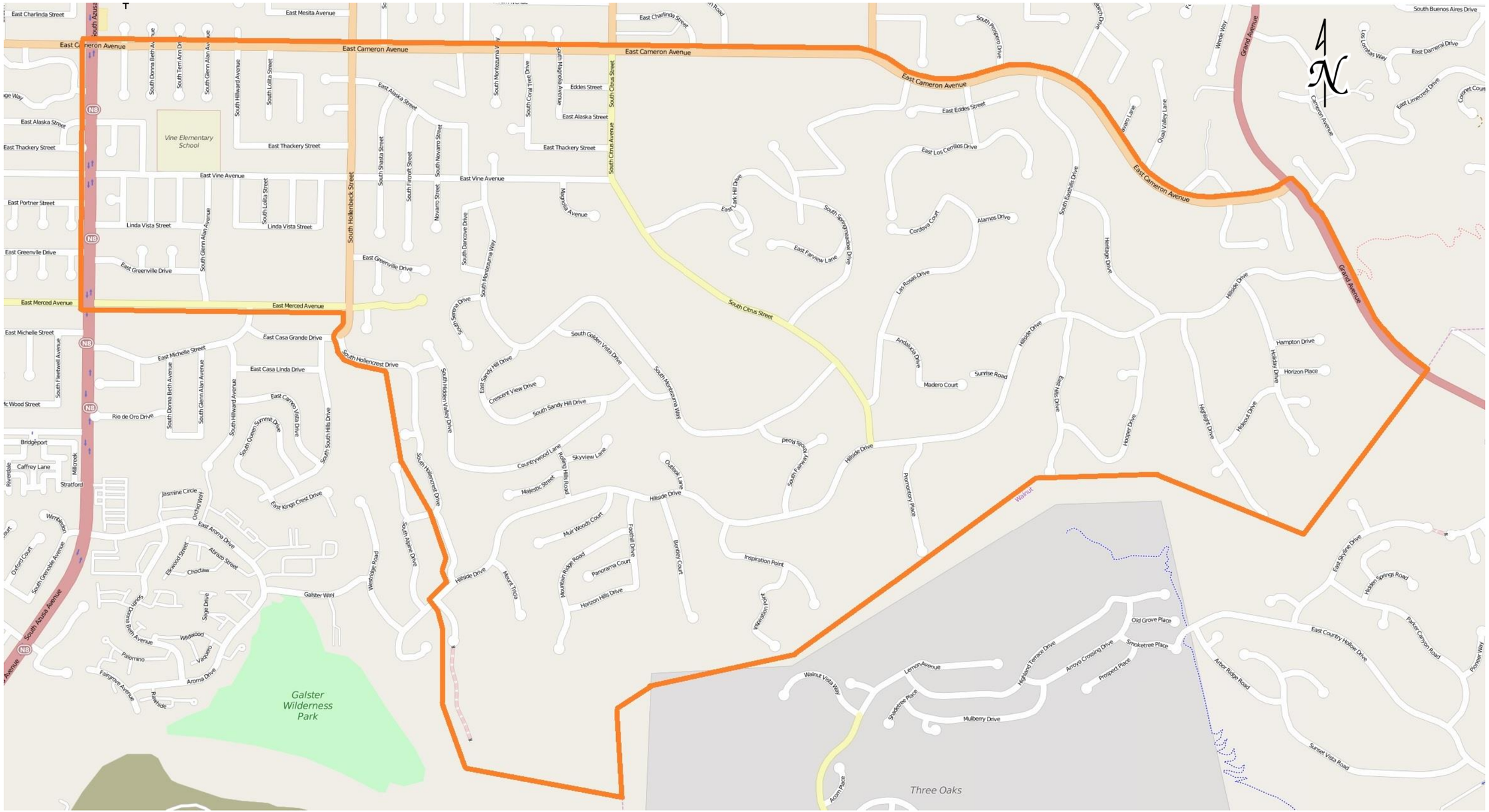
2nd & 4th **Monday**



City of West Covina

Residential Street Sweeping Route

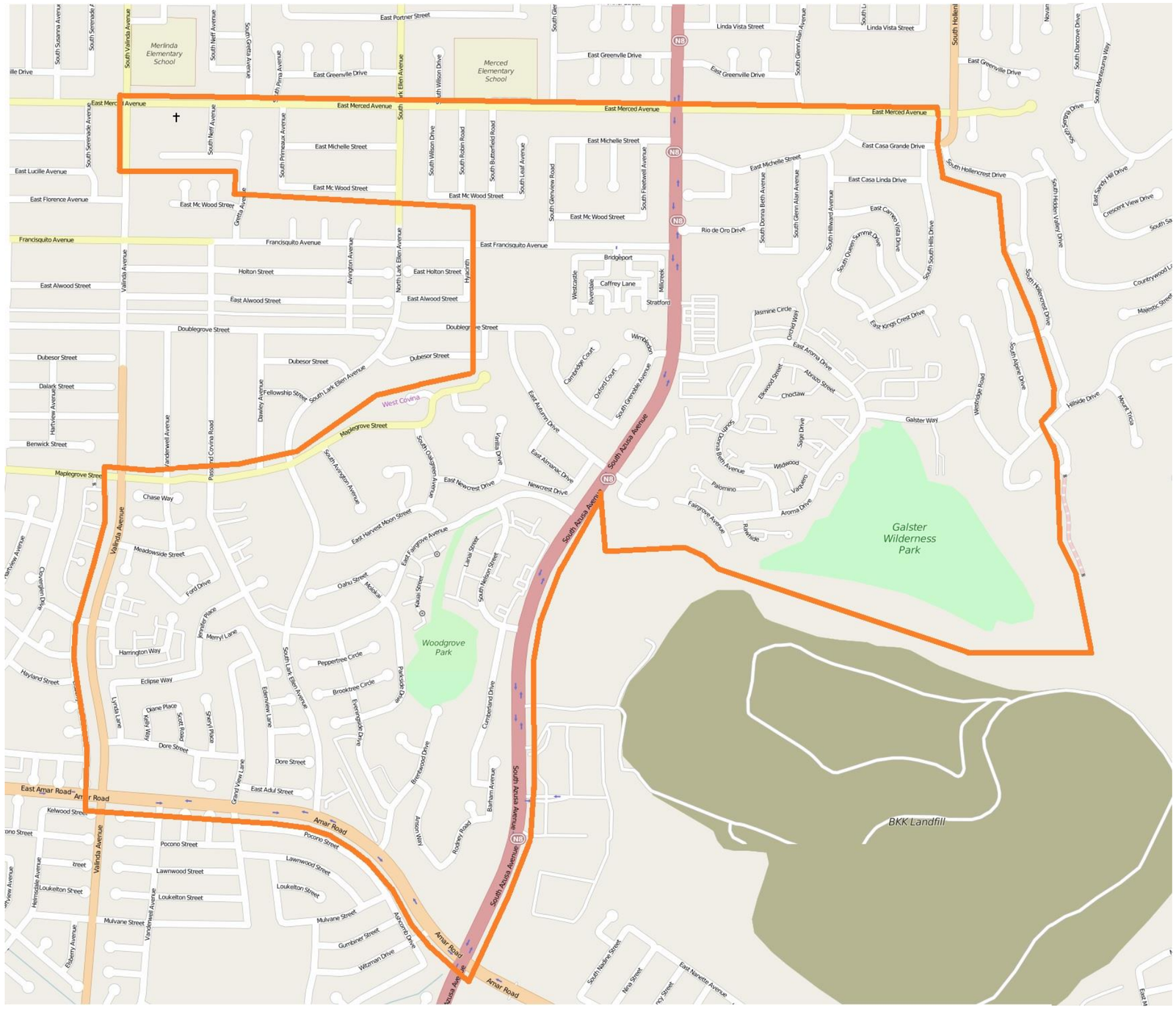
2nd & 4th **Tuesday**



<u>City of West Covina</u>

Residential Street Sweeping Route

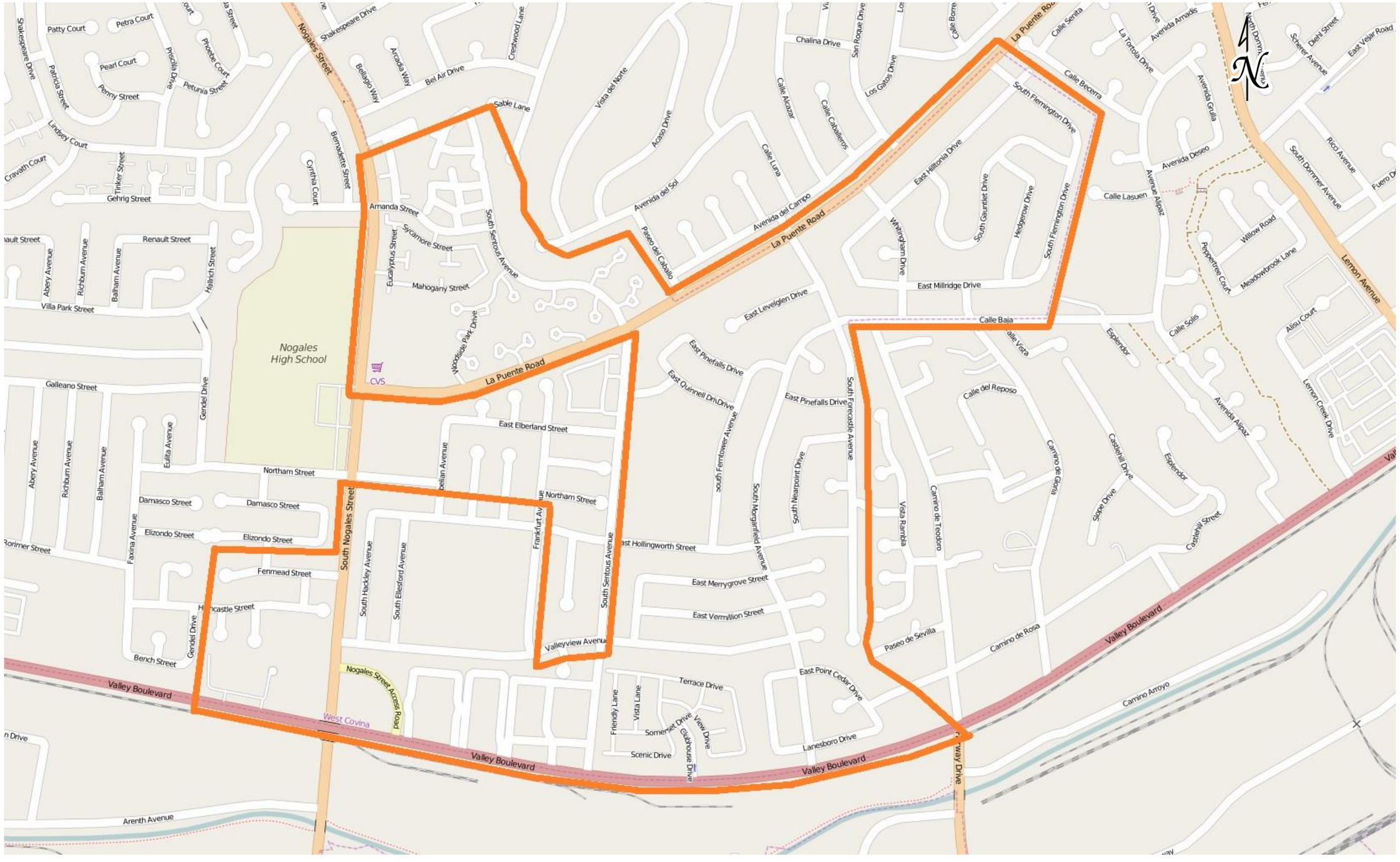
2nd & 4th **Wednesday**



<u>City of West Covina</u>

Residential Street Sweeping Route

2nd & 4th **Thursday**



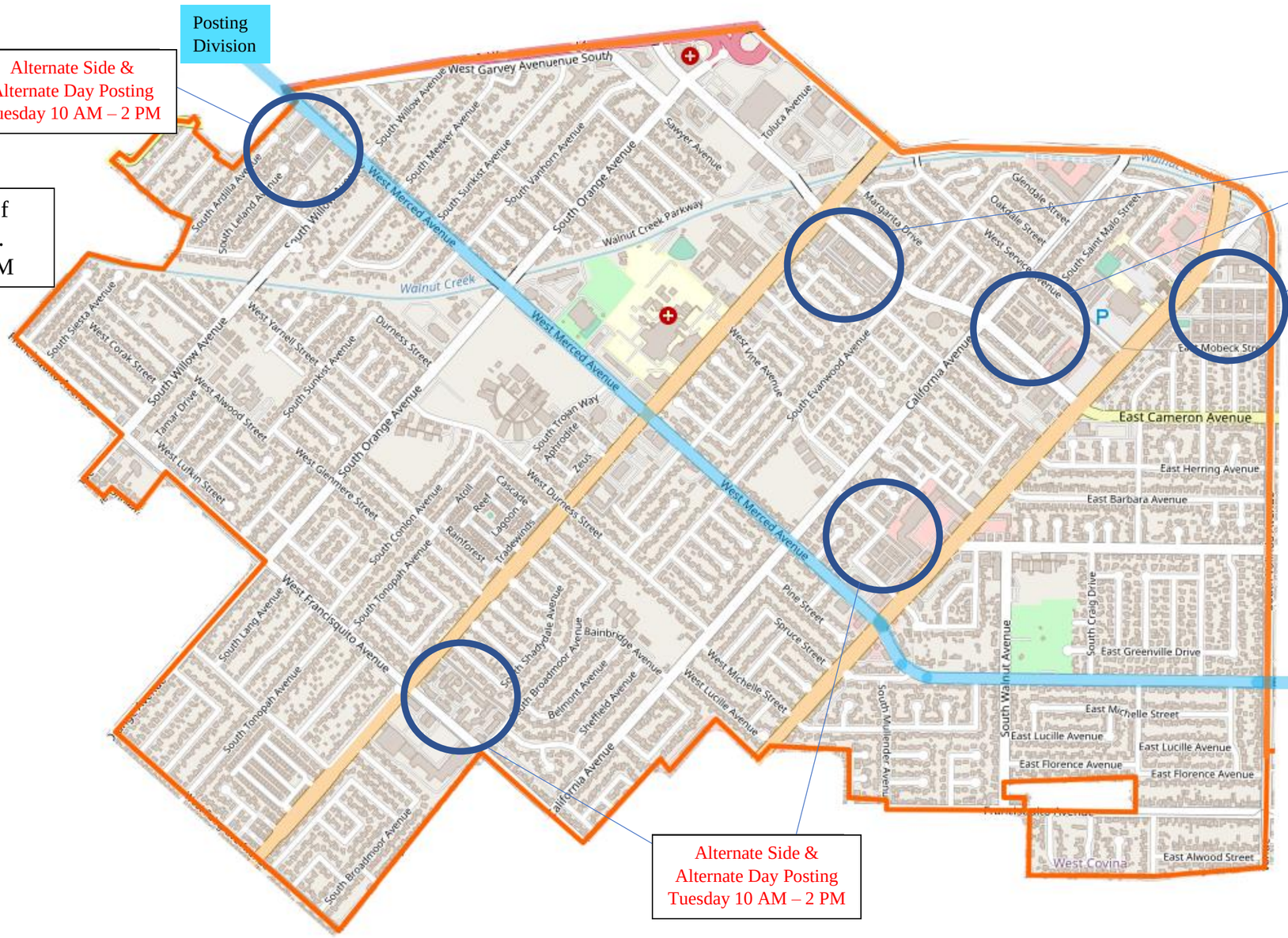
<u>City of West Covina</u>

Residential Street Sweeping Route

2nd & 4th **Friday**

City of West Covina

Nationwide Environmental Services®
Division of Joe's Sweeping, Inc.



Monday

Posting Division

Route Boundary

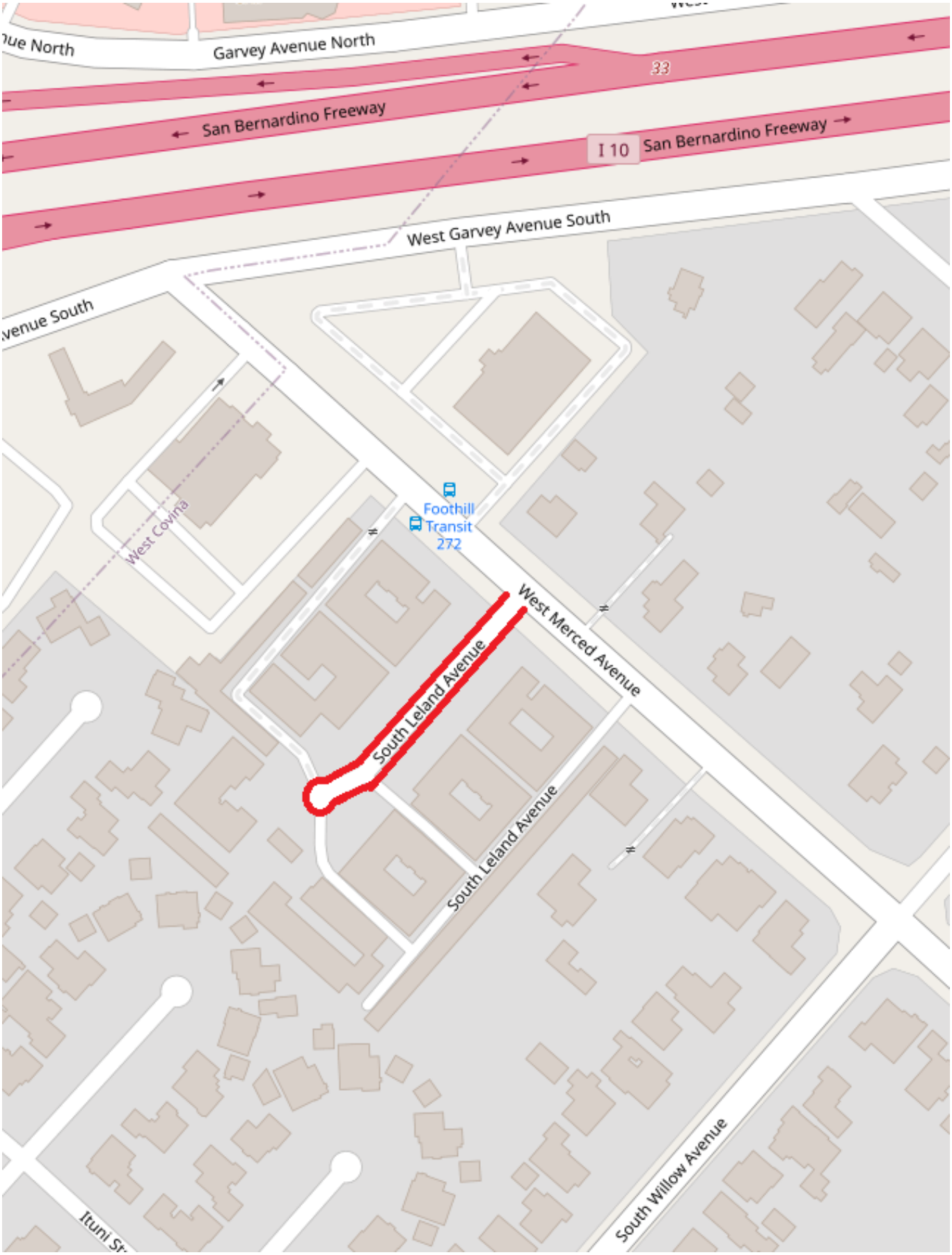
Proposed **Weekly** Sweeping Route Map

Prepared by N.E.S.



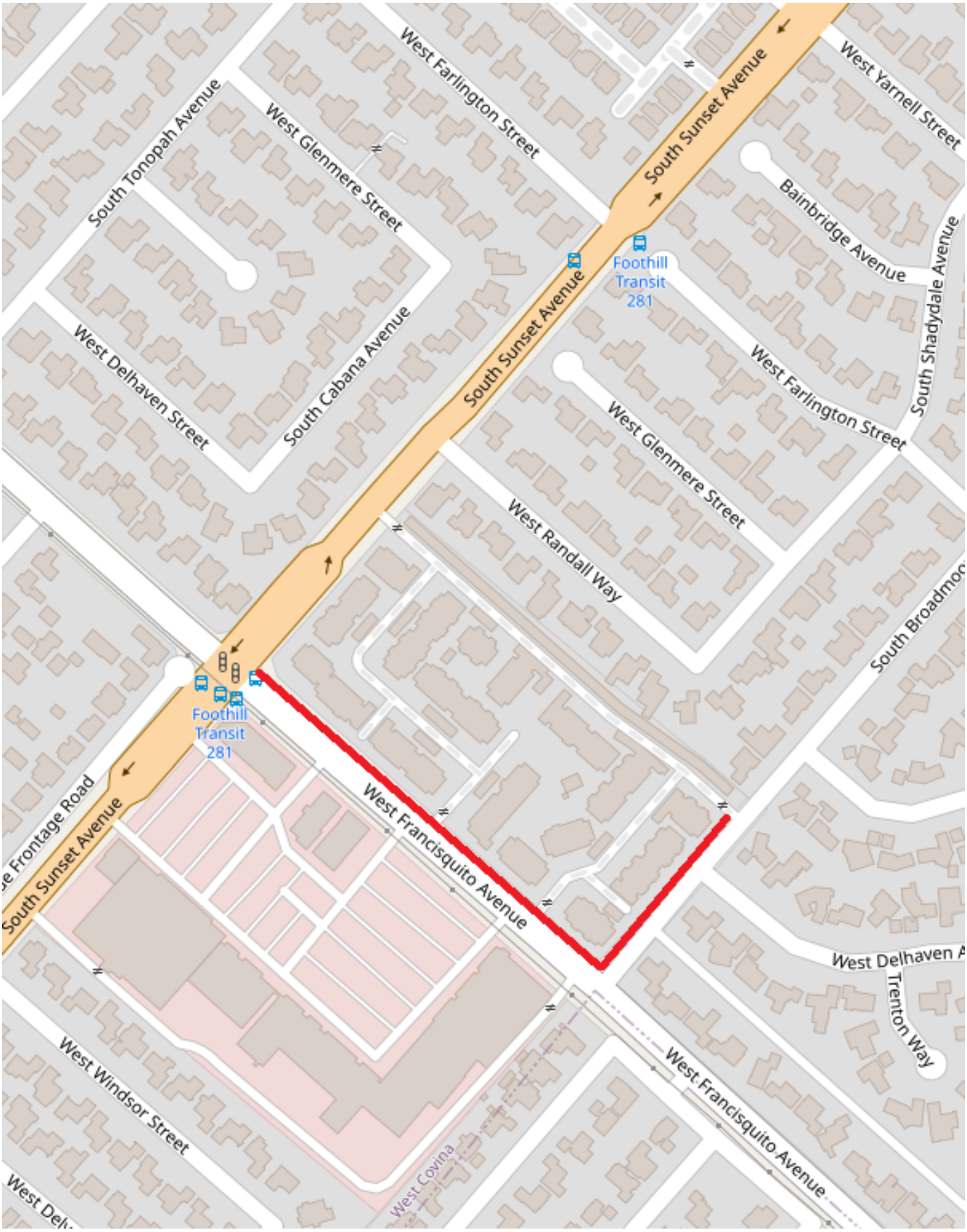
Monday Route

Tuesday 10 AM – 2 PM



Monday Route

Tuesday 10 AM – 2 PM



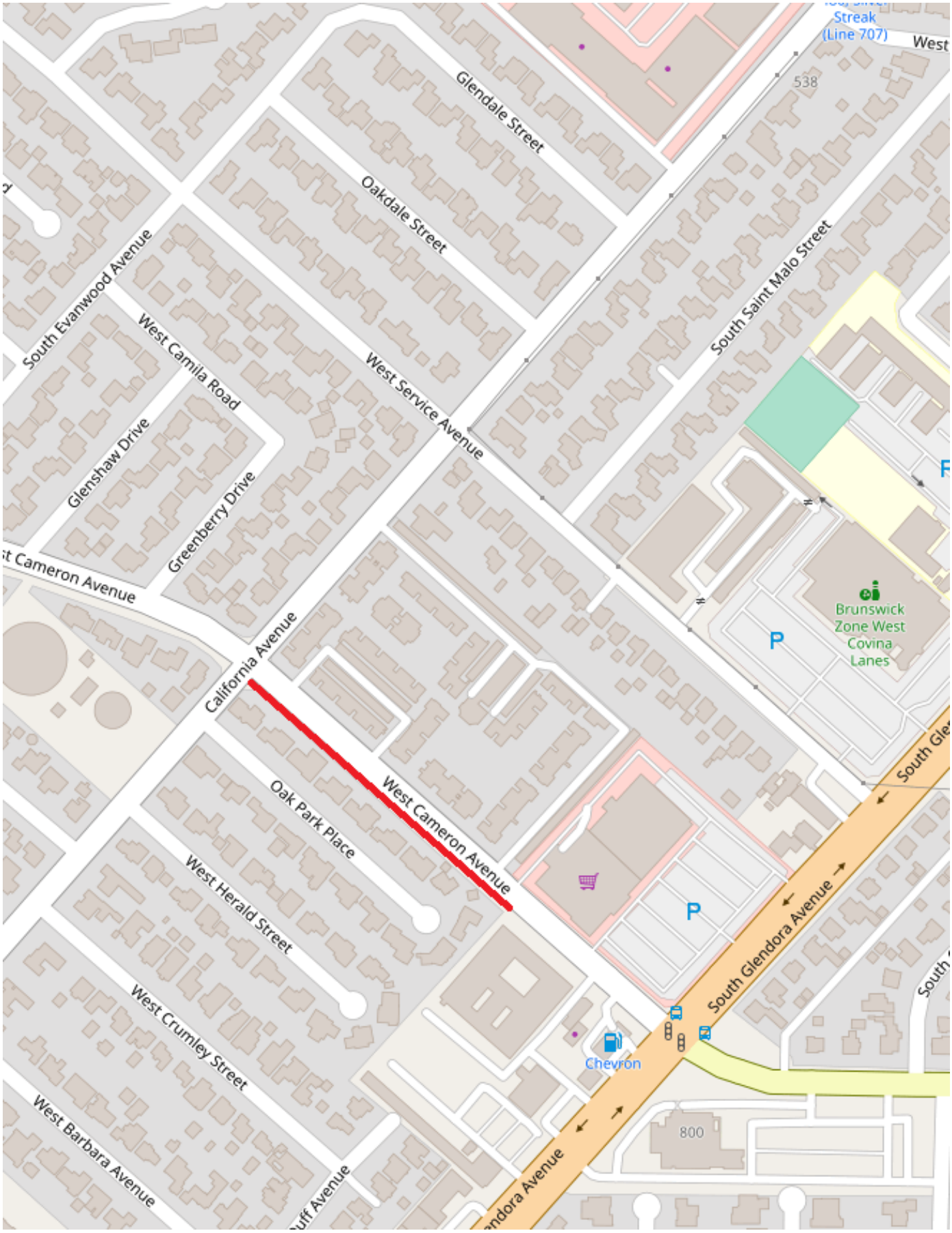
Monday Route

Tuesday 10 AM – 2 PM



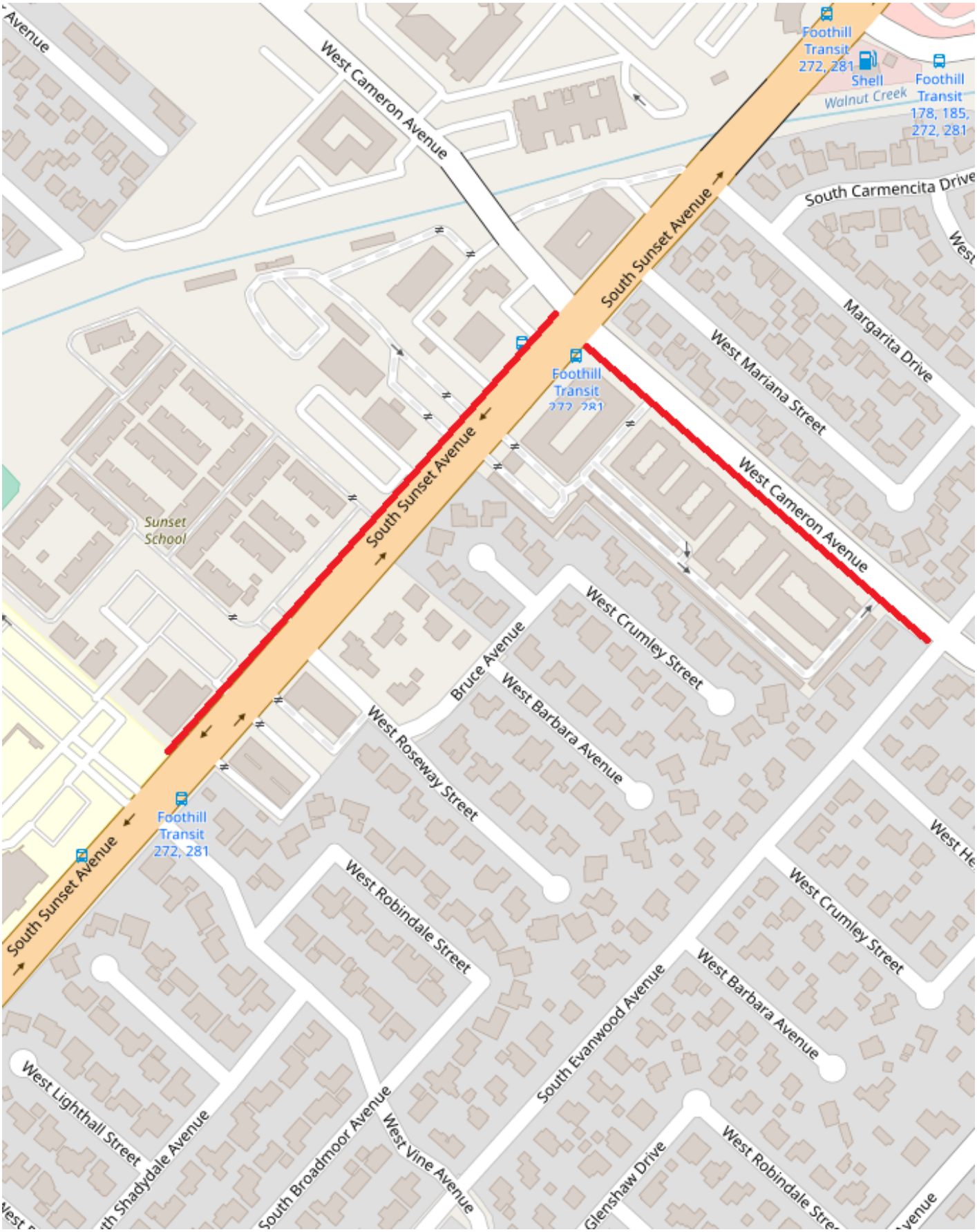
Monday Route

Tuesday 10 AM – 2 PM



Monday Route

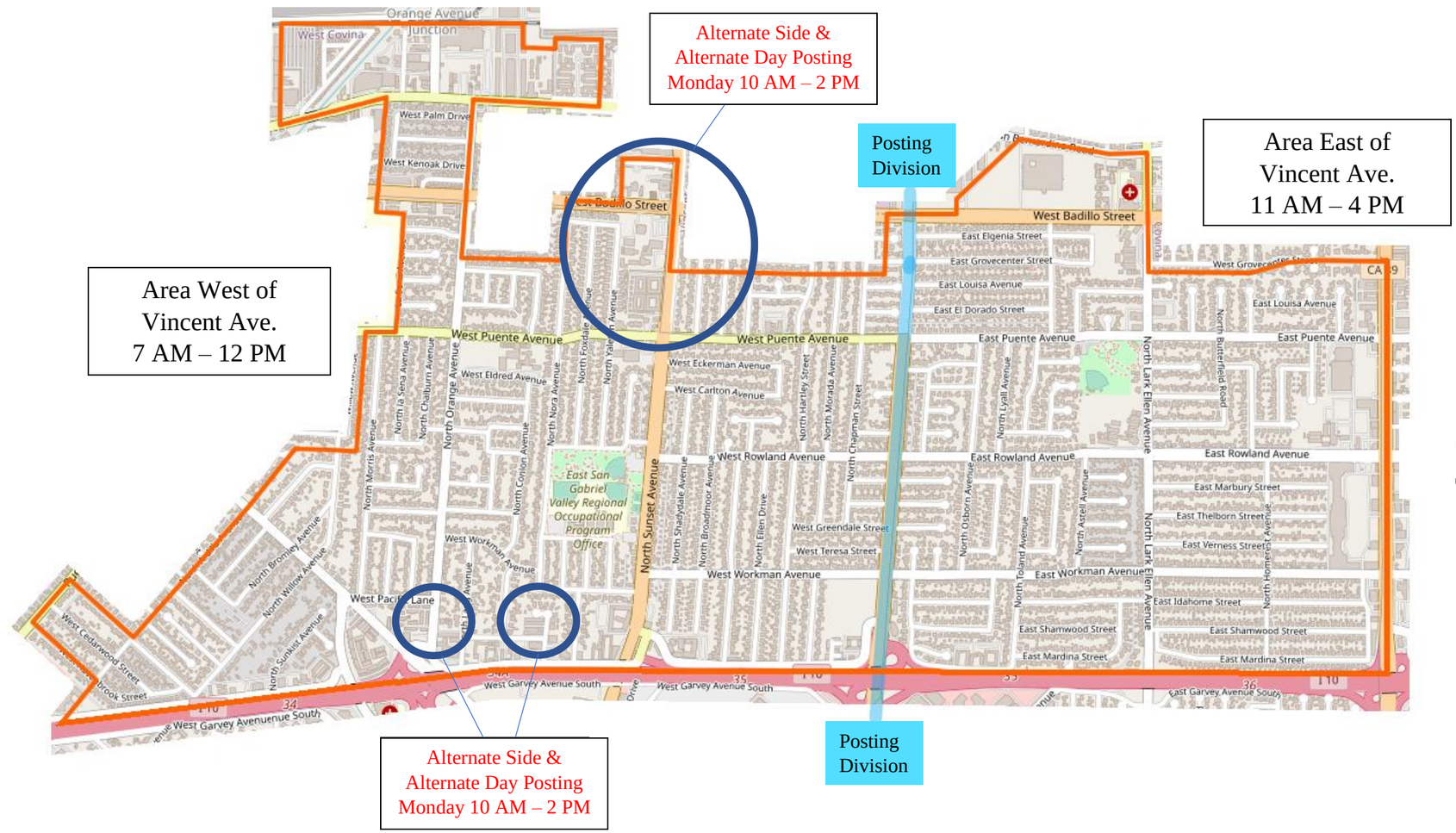
Tuesday 10 AM – 2 PM



Monday Route

Tuesday 10 AM – 2 PM

City of West Covina



Tuesday

Posting Division

Route Boundary

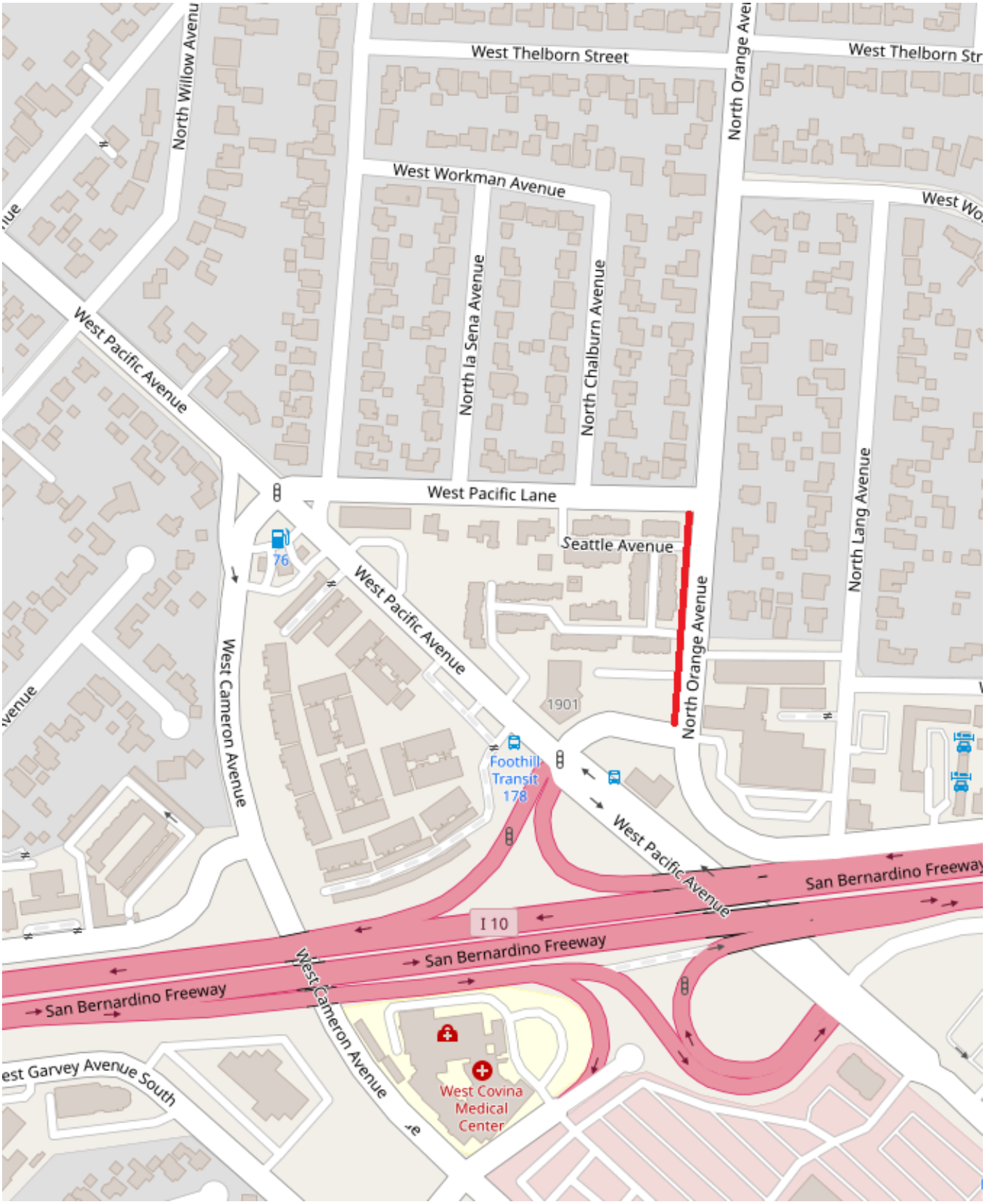
Proposed **Weekly** Sweeping Route Map

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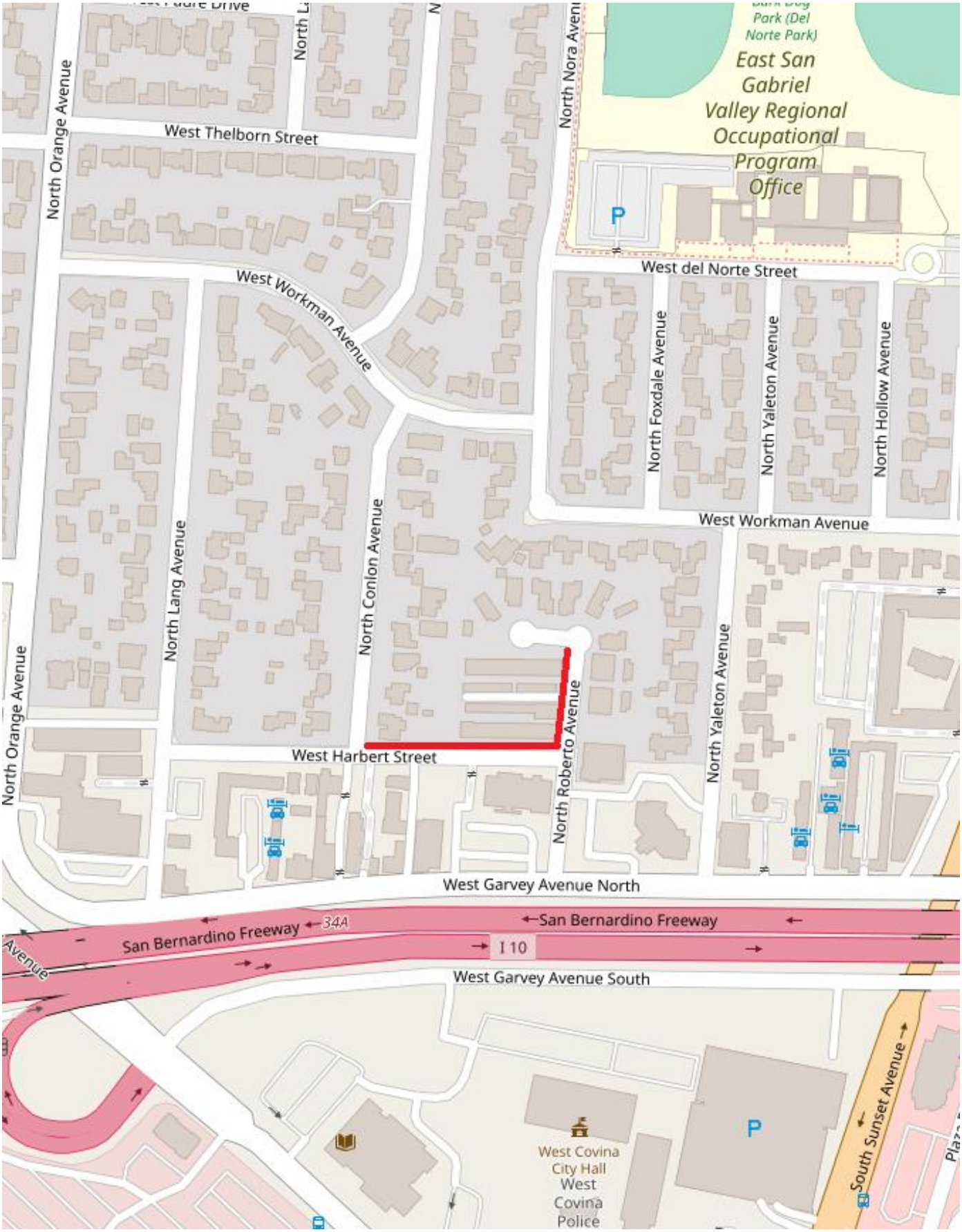
Tuesday Route

Monday 10 AM – 2 PM



Tuesday Route

Monday 10 AM – 2 PM



Tuesday Route

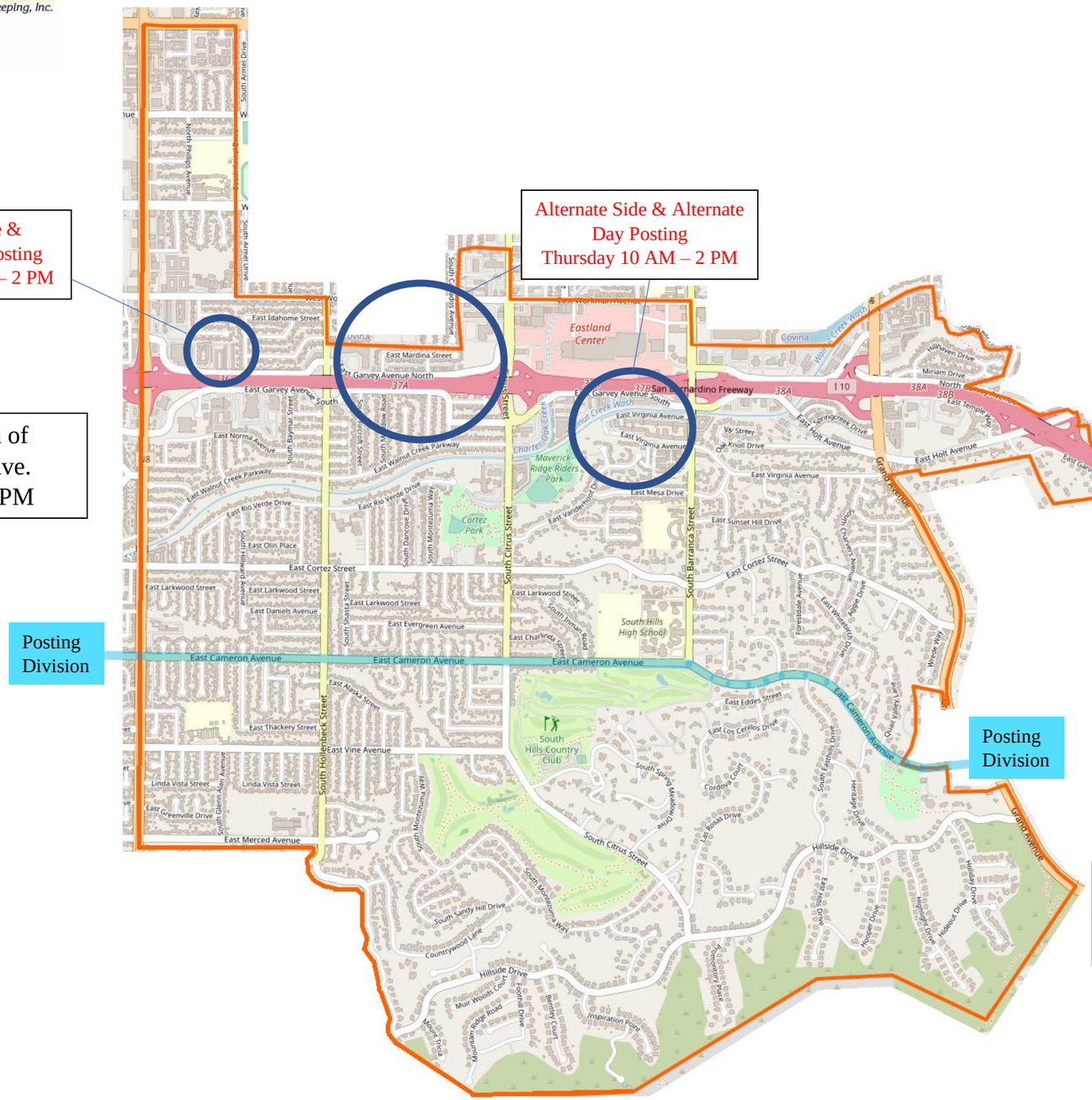
Monday 10 AM – 2 PM

City of West Covina

Alternate Side & Alternate Day Posting Thursday 10 AM – 2 PM

Alternate Side & Alternate Day Posting Thursday 10 AM – 2 PM

Area North of Cameron Ave. 7 AM – 12 PM



Posting Division

Posting Division

Area South of Cameron Ave. 11 AM – 4 PM

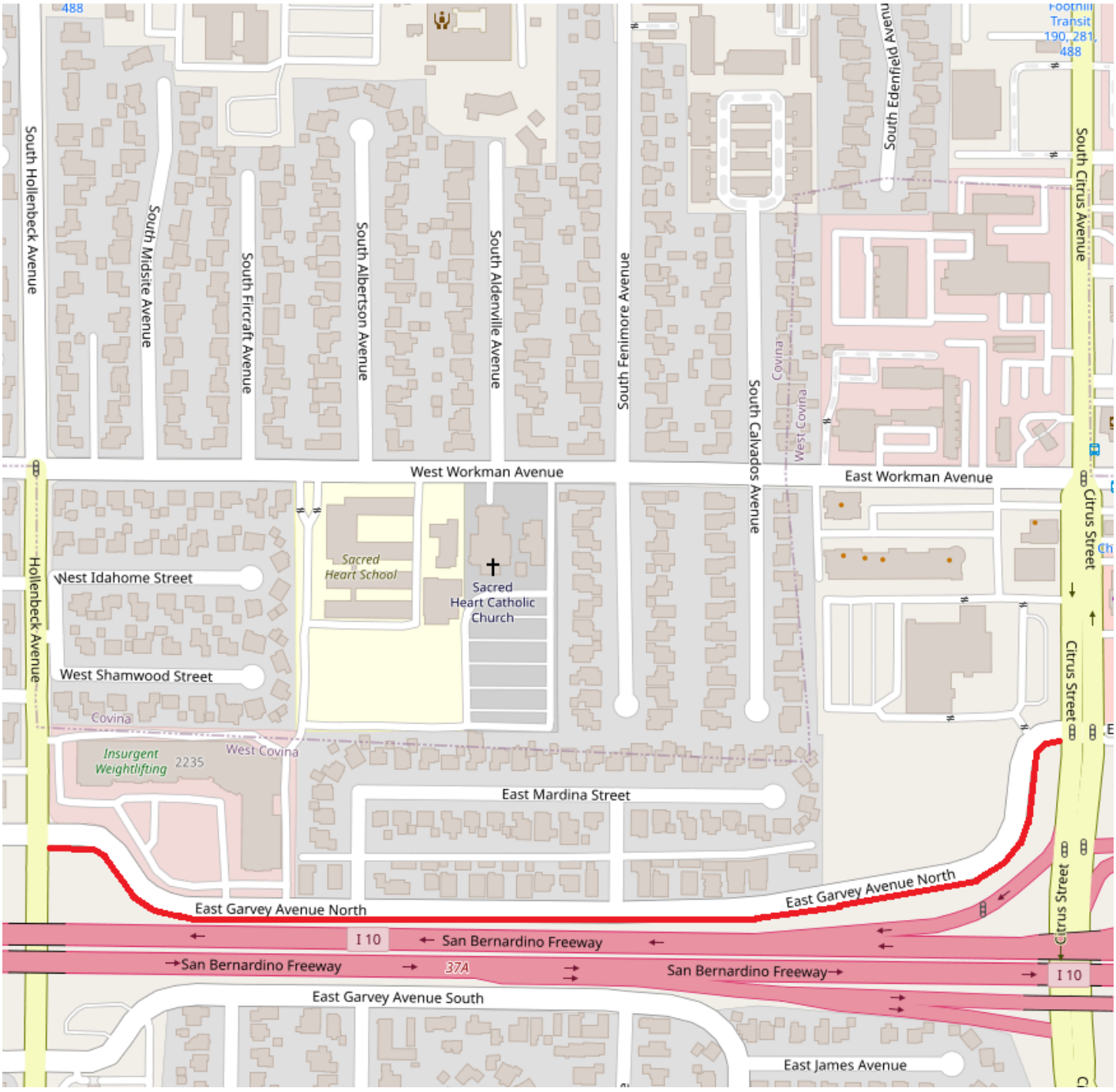
Wednesday

Posting Division

Route Boundary

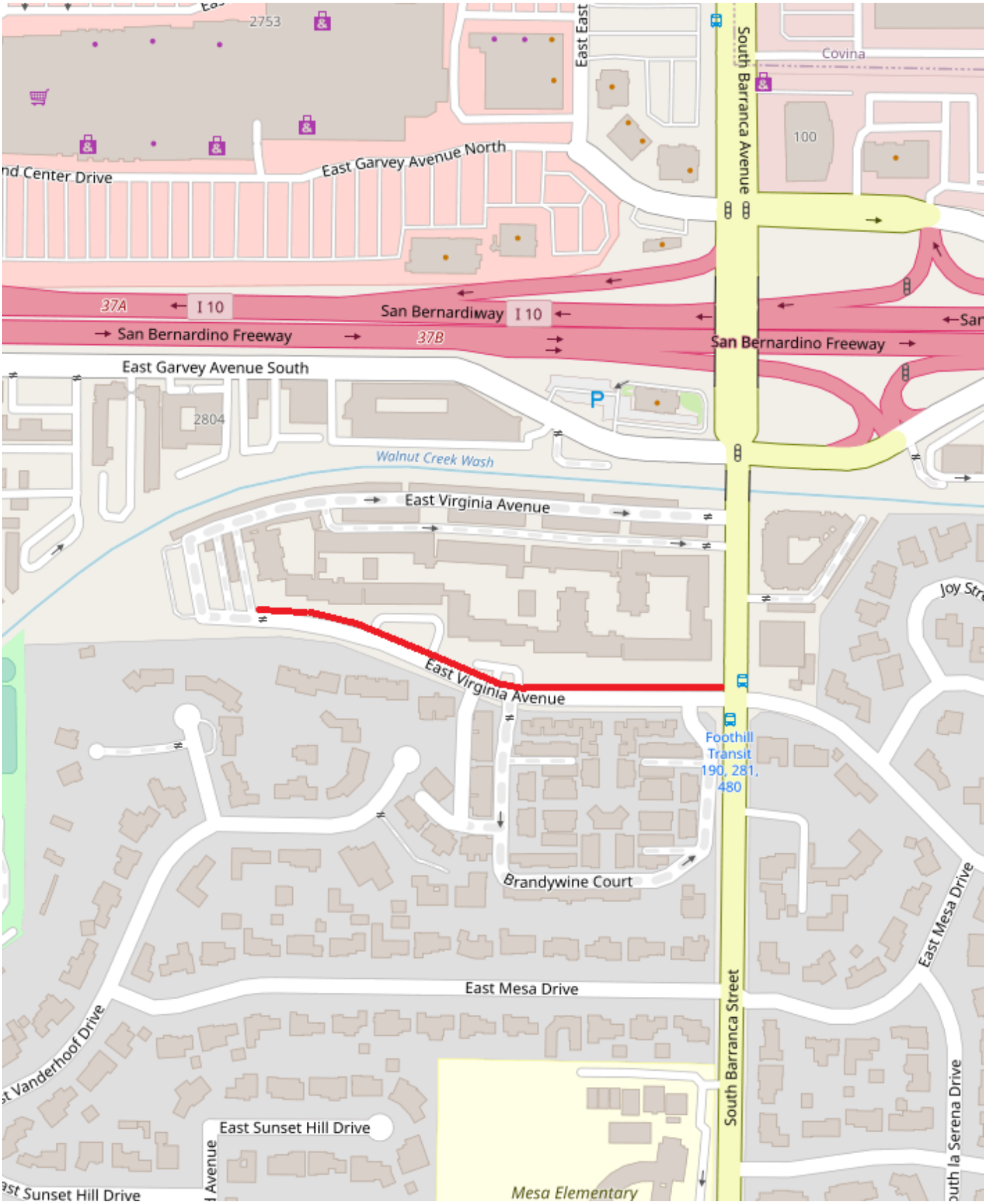
Proposed **Weekly** Sweeping Route Map

Prepared by N.E.S.



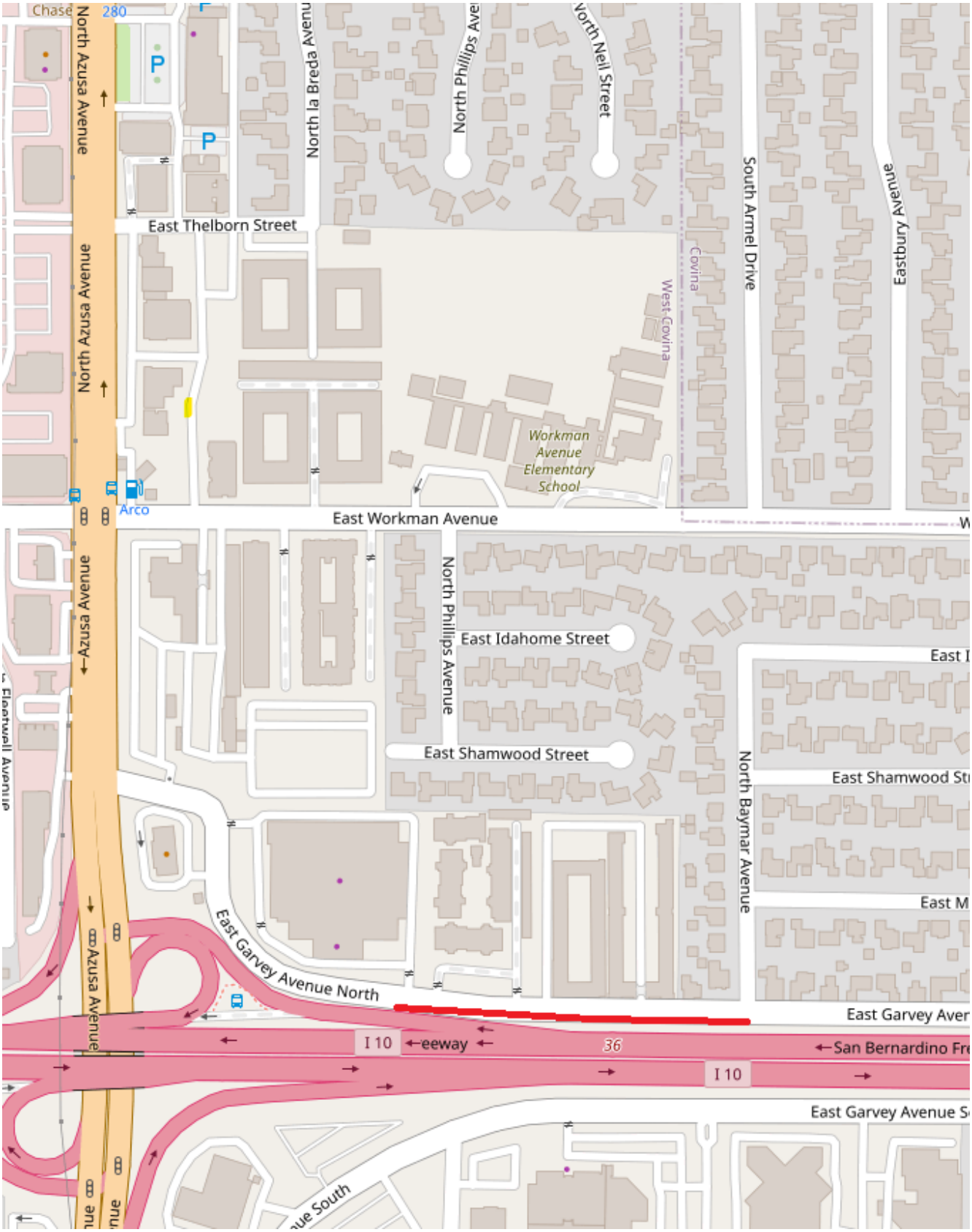
Wednesday Route

Thursday 10 AM – 2 PM



Wednesday Route

Thursday 10 AM – 2 PM



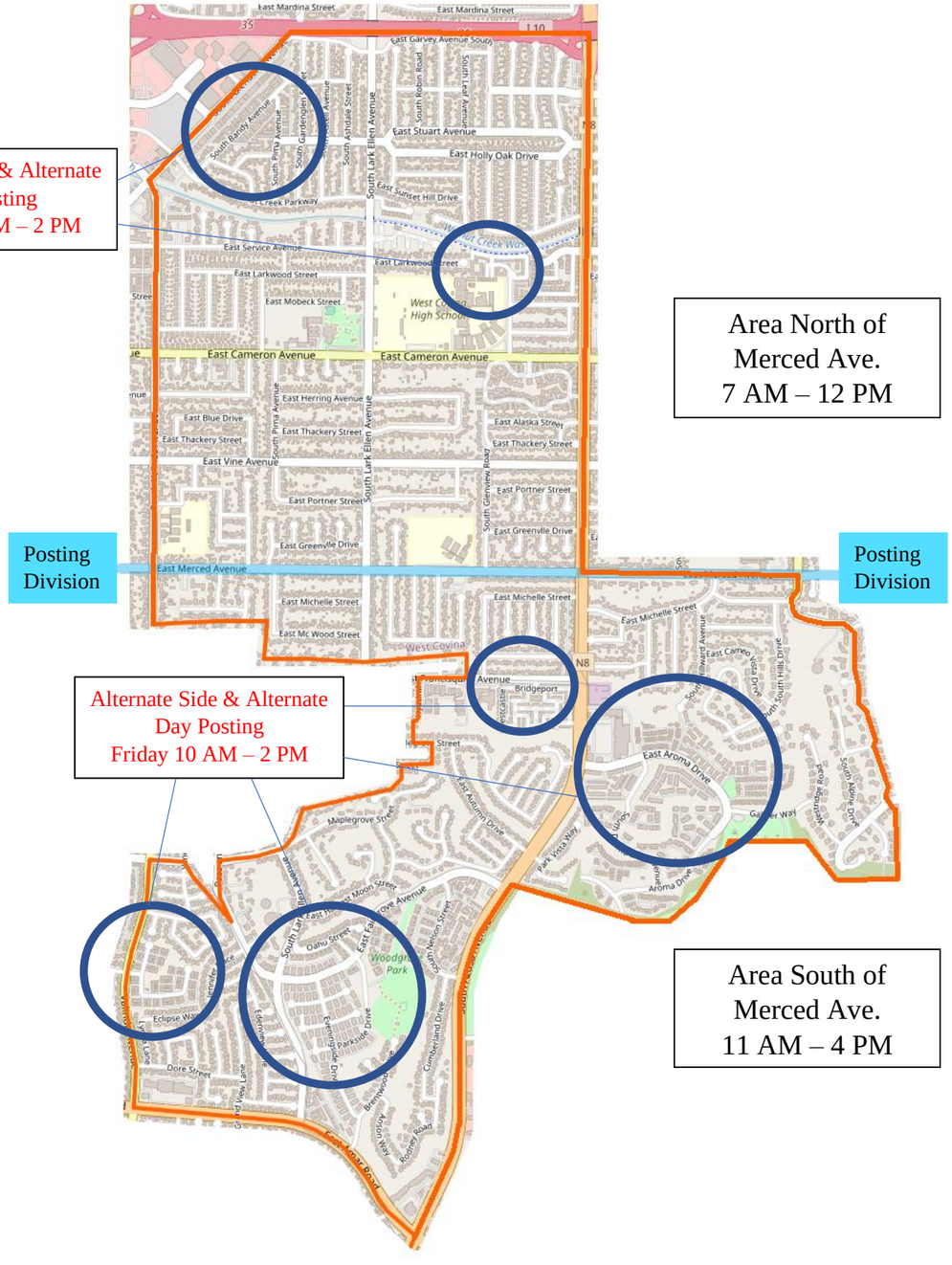
Wednesday Route

Thursday 10 AM – 2 PM

City of West Covina

Nationwide Environmental Services®
Division of Joe's Sweeping, Inc.





Alternate Side & Alternate Day Posting
Friday 10 AM – 2 PM

Area North of Merced Ave.
7 AM – 12 PM

Posting Division

Posting Division

Alternate Side & Alternate Day Posting
Friday 10 AM – 2 PM

Area South of Merced Ave.
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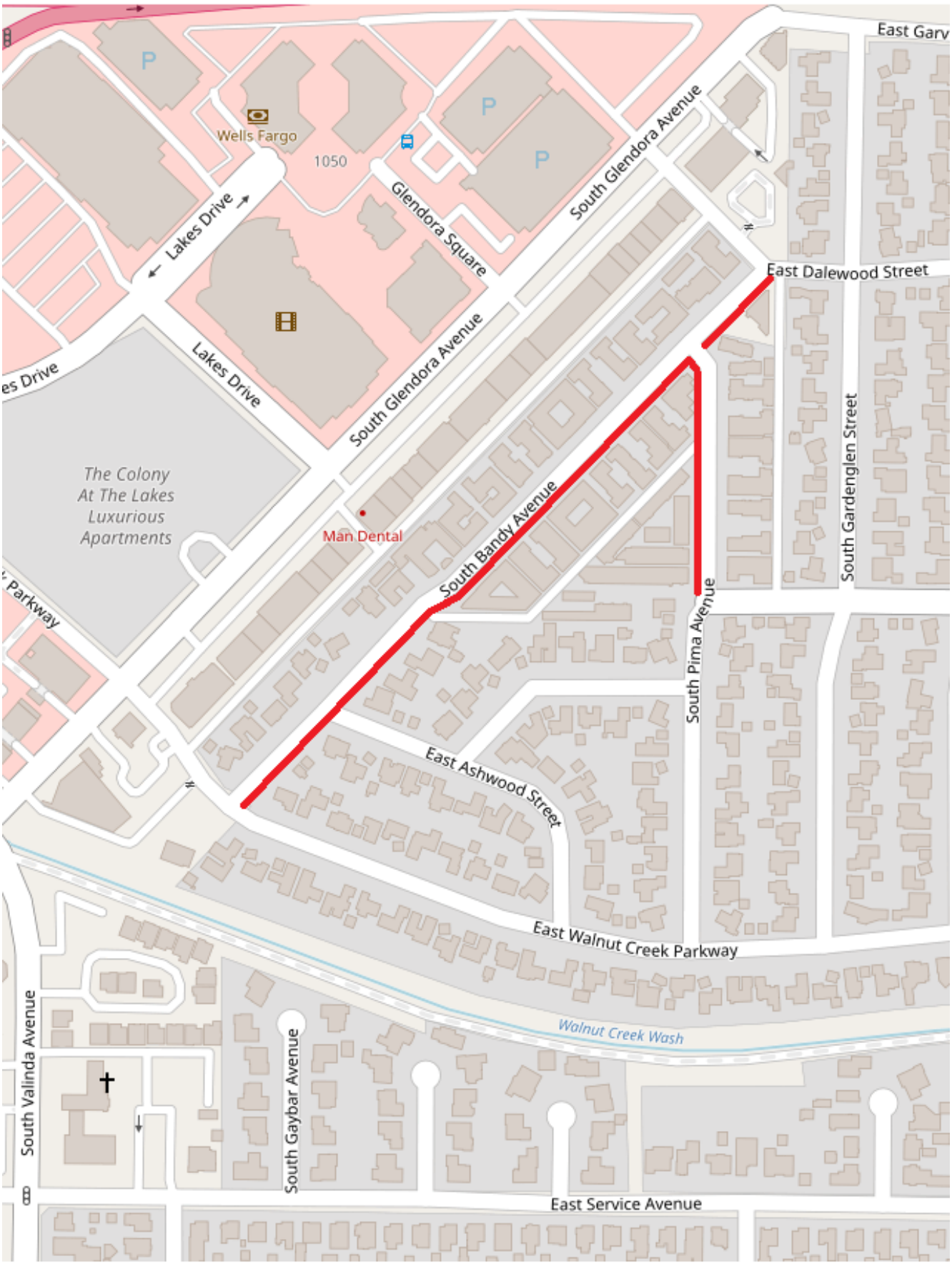
Thursday

Posting Division

Route Boundary

Proposed **Weekly** Sweeping Route Map

Prepared by N.E.S.



Thursday Route

Friday 10 AM – 2 PM



Thursday Route

Friday 10 AM – 2 PM



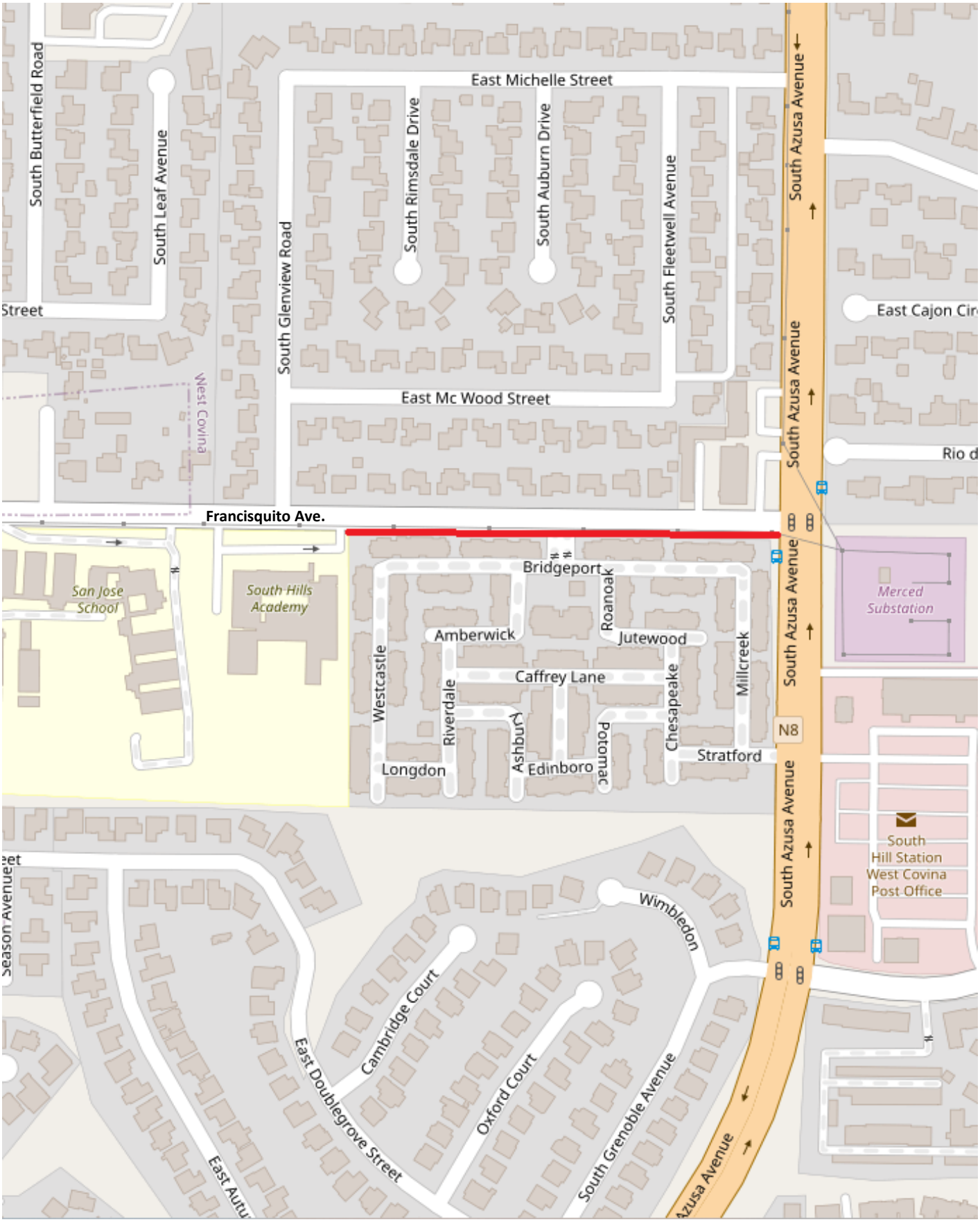
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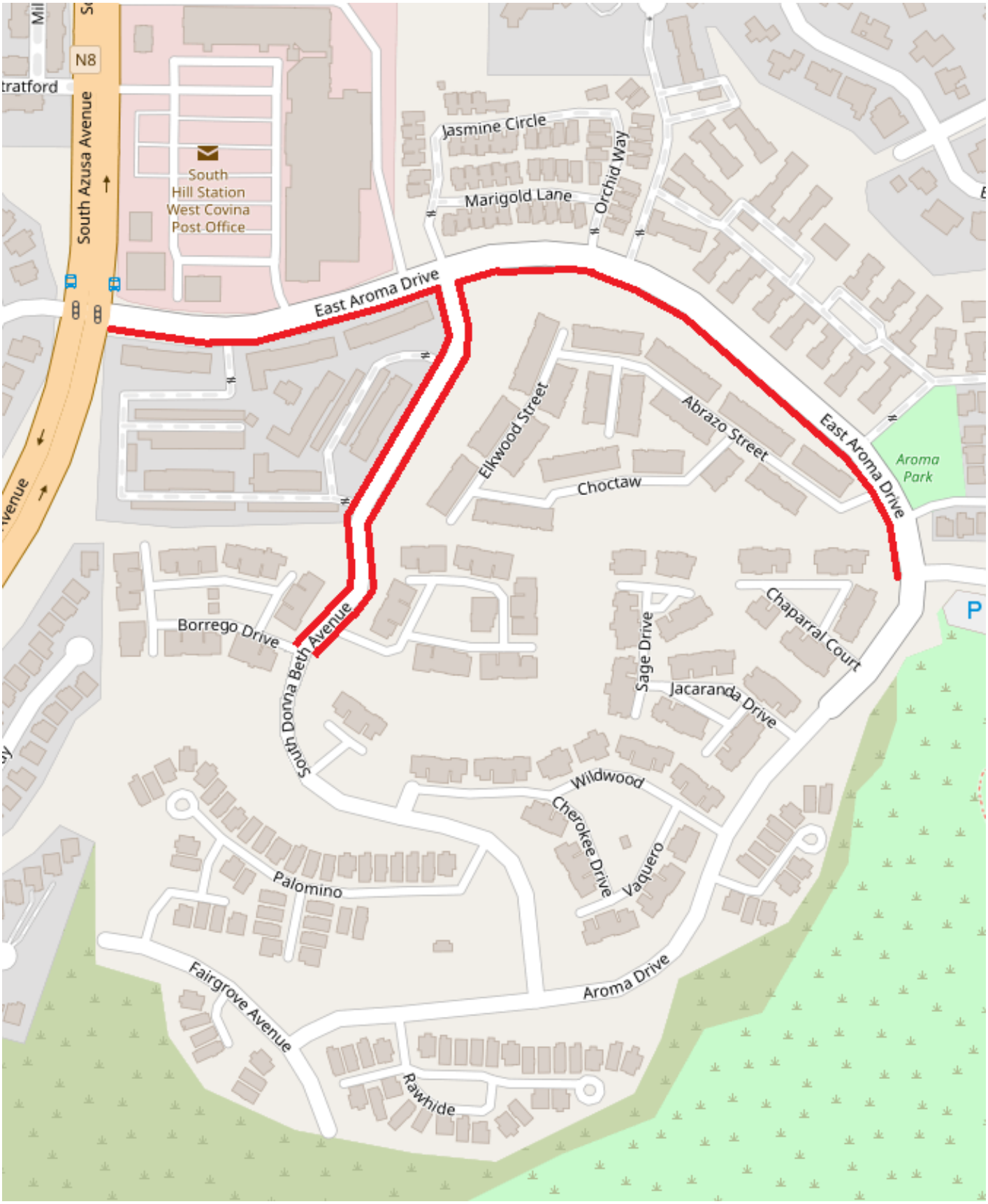
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City of West Covina

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Friday

Posting Division

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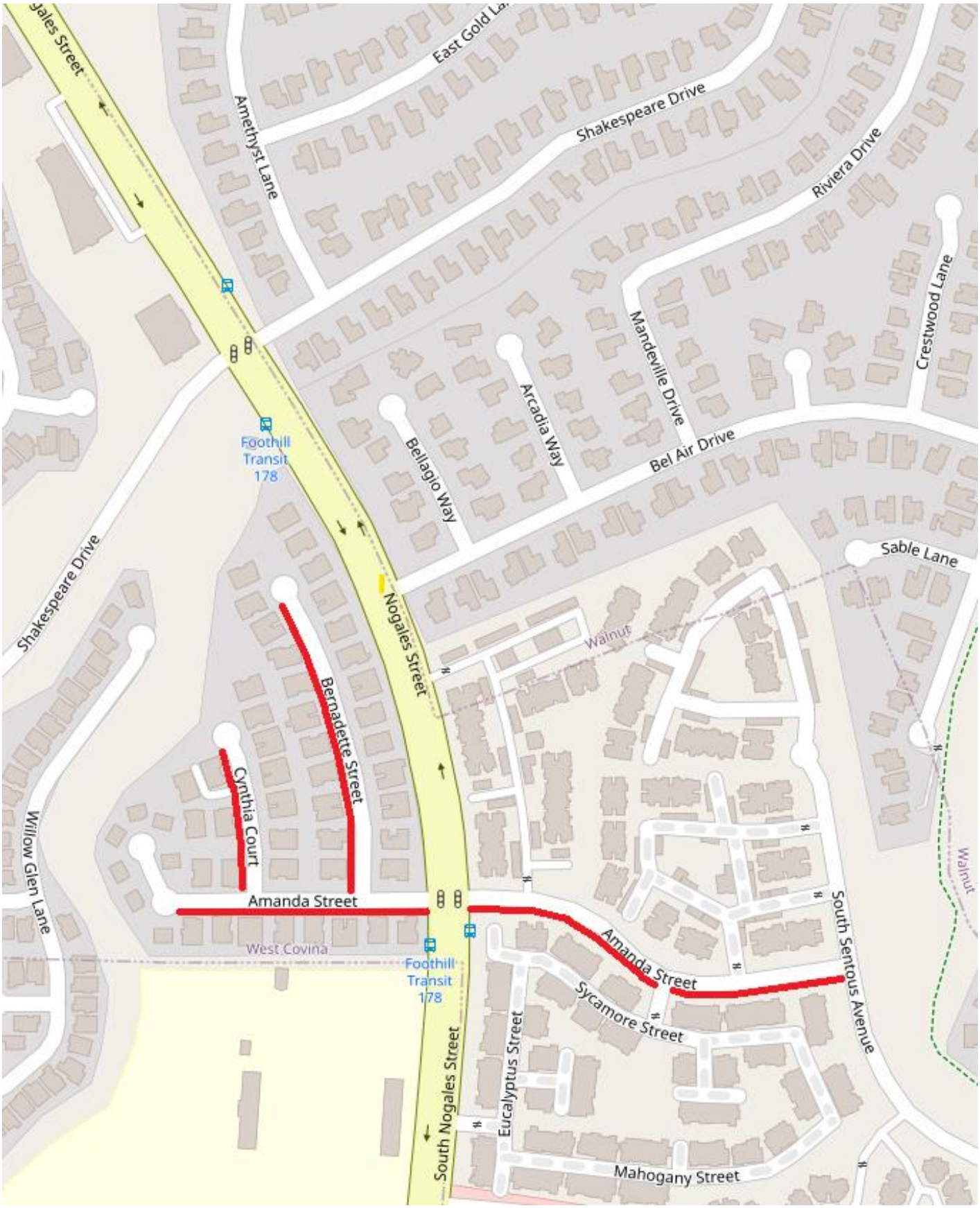
Proposed **Weekly** Sweeping Route Map

Prepared by N.E.S.



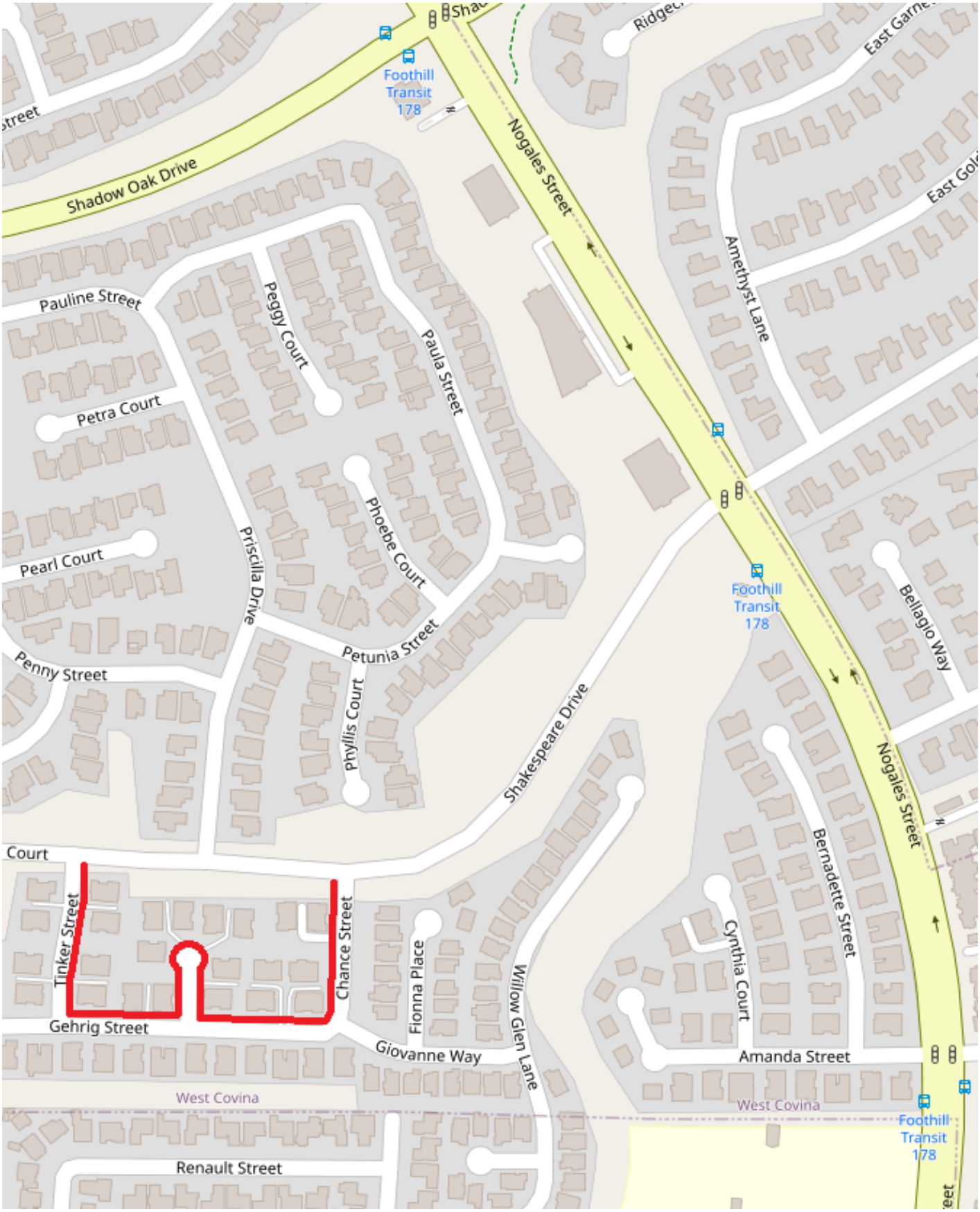
Friday Route

Thursday 10 AM – 2 PM



Friday Route

Thursday 10 AM – 2 PM



Friday Route

Thursday 10 AM – 2 PM

AGENDA ITEM NO. 10

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: December 5, 2023

TO: Mayor and City Council

FROM: Paulina Morales
Acting City Manager

SUBJECT: CONSIDERATION OF RESOLUTION NO. 2023-93 APPROVING THE CALPERS EXCEPTION TO THE 180-DAY WAIT PERIOD

RECOMMENDATION:

Staff recommends that the City Council adopt the following resolution:

RESOLUTION NO. 2023-93 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, MAKING THE REQUIRED CERTIFICATIONS AND APPROVING THE APPOINTMENT OF ANNETTE CARLOS AS A PART-TIME RETIRED ANNUITANT POLICE RECORDS SPECIALIST II IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7522.56 AND 21224

BACKGROUND:

The Records Bureau of the West Covina Police Department is the primary public safety contact for other criminal justice agencies that coordinate with Police, and also for residents needing in-person assistance at the Police Station. West Covina Police Department Records staff are directly responsible for the timely production of records to meet local, state, and federal laws and mandates, as well as meeting the Police records needs of the public-these are critical public safety duties.

The West Covina Police Department Records Division is currently experiencing a staffing shortage with five vacancies. The Department has been actively recruiting to fill these vacancies; however, staff does not anticipate being able to fill these positions with properly trained staff for months. These vacancies will make it extremely difficult for our existing Records Personnel to keep up with workload demands of the Records Division and to stay in compliance with state and federal requirements. This shortage of personnel will also make training of newly hired personnel to fill current vacancies extremely challenging while managing the workload of day-to-day records functions.

Ms. Annette Carlos, Records Specialist II, retirement from the City and with CalPERS will be effective December 4, 2023, and is one of the five Records vacancies. Due to the workload demands and staffing needed to train newly hired records staff, Ms. Carlos has graciously offered to help the Department by returning to work as a part-time Retired Annuitant. Ms. Carlos is the most tenured Records staff member the Department has, and her experience will be a crucial part of helping to ensure our newly hired personnel are properly trained and that the standards in Records continue to be met. As a Retired Annuitant employee, Ms. Carlos would provide records services, mentor and train Records Specialist II's

as they move into new roles, and help train newly hired Records staff to ensure the future integrity of the Records Division.

Staff is seeking City Council certification that the nature of Ms. Carlos' employment and the appointment is necessary to fill a critically needed position in accordance with California Government Code section 7522.56.

DISCUSSION:

Pursuant to Section 7522.56(b) of the California Government Code, "[a] retired person shall not serve, be employed by, or be employed through a contract directly by, a public employer in the same public retirement system from which the retiree receives the benefit without reinstatement from retirement, except as permitted by this section." Section 7522.56(c) of the California Government Code provides the following exception: "[a] person who retires from a public employer may serve without reinstatement from retirement or loss or interruption of benefits provided by the retirement system upon appointment by the appointing power of a public employer either during an emergency to prevent stoppage of public business or because the retired person has skills needed to perform work of limited duration."

Pursuant to Section 7522.56(f)(1) of the California Government Code, "A retired person shall not be eligible to be employed pursuant to this section for a period of 180 days following the date of retirement unless...[t]he employer certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have passed and the appointment has been approved by the governing body of the employer in a public meeting. The appointment may not be placed on a consent calendar."

Pursuant to California Government Code section 21224(a), "[a] retired person may serve without reinstatement from retirement or loss or interruption of benefits provided by this system upon appointment by the appointing power of a state agency or public agency employer either during an emergency to prevent stoppage of public business or because the retired person has specialized skills needed in performing work of limited duration."

In this case, Ms. Carlos has the specific skills and knowledge required to perform duties related to the Records Bureau, to support the Police Department’s efforts to provide public safety service in a timely manner, and ensure report processing complies with local, state and federal laws. Ms. Carlos, as our Senior Records Specialist with over 22 years of experience, also possesses a special skill set and a high level of expertise related to producing and processing records in response to time-sensitive court requests and Public Records Act requests. Ms. Carlos also has the skills and the tenure necessary to mentor our newly promoted trainers and help provide training to our future newly hired staff members.

As outlined above, the Police Department Records Division is at critical staffing levels with five vacancies. Although the Department has been actively recruiting to fill these vacancies, staff does not anticipate being able to fill these positions for months. The vacancies combined with Ms. Carlos' retirement creates a critical need to fill the position before 180 days have passed.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

Prepared by: Erika De La Cueva, Records Manager

Fiscal Impact

FISCAL IMPACT:

This is strictly as administrative item, therefore, there is no fiscal impact associated with this action.

Attachments

Attachment No. 1 - Resolution No. 2023-93

CITY COUNCIL GOALS & OBJECTIVES: Protect Public Safety

ATTACHMENT NO. 1

RESOLUTION NO. 2023-93

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, MAKING THE REQUIRED CERTIFICATIONS AND APPROVING THE APPOINTMENT OF ANNETTE CARLOS AS A PART-TIME RETIRED ANNUITANT POLICE RECORDS SPECIALIST II IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7522.56 AND 21224

WHEREAS, in compliance with California Government Code section 7522.56, the City Council of the City of West Covina must provide the California Public Employees Retirement System (CalPERS) this certification resolution when hiring a retiree before 180 have passed since his or her retirement date; and

WHEREAS, Annette Carlos (SSN XXX-XX-5024) retired from the City of West Covina in the position of Police Records Specialist II, effective December 4, 2023; and

WHEREAS, California Government Code section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is June 2, 2024 without this certification resolution; and

WHEREAS, California Government Code section 7522.56 provides that this exception to the 180-day wait period shall not apply if the retiree accepts any retirement-related incentive; and

WHEREAS, the City Council, the City of West Covina and Annette Carlos certify that Annette Carlos has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, the City Council of the City of West Covina hereby approves the appointment of Annette Carlos as an extra help retired annuitant to perform the duties of Police Records Specialist II for the City of West Covina under California Government Code section 21224, effective December 9, 2023; and

WHEREAS, the form of the appointment document between Annette Carlos and the City of West Covina is attached hereto as Exhibit A and has been reviewed and approved by the City Council; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on the consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year for all CalPERS employers; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the monthly maximum base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum base salary for this position is $4,224 and the hourly equivalent is $24.37, and the minimum base salary for this position is $3,475 and the hourly equivalent is $20.05; and

WHEREAS, the hourly rate paid to Annette Carlos will be $24.37; and

WHEREAS, Annette Carlos has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby certifies the nature of the appointment of Annette Carlos as described herein and that this appointment is necessary to fill the critically needed position of Police Records Specialist II for the City of West Covina by December 9, 2023 to perform critically needed records-related functions and other duties as needed.

SECTION 2. The City Council hereby certifies that Annette Carlos has specialized skills needed to perform these duties, and the duties cannot be performed by current staff, as described in more detail in the staff report accompanying this resolution.

SECTION 3. The City Council hereby approves the appointment and authorizes the Acting City Manager to appoint Annette Carlos to provide services to the City of West Covina as a Police Records Specialist II, subject to the following terms: Annette Carlos shall be limited to working no more than 960 hours per fiscal year; the City shall pay Annette Carlos at a rate of $24.37 per hour; and Annette Carlos shall not receive any compensation in addition to this hourly rate.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 5th day of December, 2023.

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Brian Calderón Tabatabai
Mayor

APPROVED AS TO FORM

Thomas P. Duarte
City Attorney

ATTEST

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2023-93 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 5th day of December, 2023, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Sherrick
Assistant City Clerk

ATTACHMENT NO. 1

EXHIBIT A

FORM OF APPOINTMENT DOCUMENT