

DRAFT

MINUTES REGULAR MEETING OF THE PLANNING COMMISSION CITY OF WEST COVINA Tuesday, December 13, 2022

The regular meeting of the Planning Commission was called to order at 7:00 p.m. in the West Covina City Council Chambers, 1444 West Garvey Avenue, West Covina, California.

MOMENT OF SILENT PRAYER/MEDITATION

PLEDGE OF ALLEGIANCE

Commissioner Williams led the Pledge of Allegiance.

ROLL CALL

Present: Lewis, Gutierrez, Williams, Heng
Absent: Becerra
City Staff Present: Morales, Miyahira, Machado

APPROVAL OF MINUTES

1. Regular Meeting, October 11, 2022
2. Regular Meeting, November 22, 2022

The minutes of October 11, 2022 and November 22, 2022 were approved as submitted.

ORAL COMMUNICATIONS

This is the time when any member of the public may speak to the Commission on any matter within the scope of duties assigned to the Commission relating to non-agendized or consent calendar items. Other matters included on this agenda may be addressed when that item is under consideration. For all oral communications, the chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. The Ralph M. Brown Act limits the Planning Commission and staff's ability to respond to public comments at this meeting. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may ask questions for clarification, if desired, at this time.

By policy of the Commission, Oral Communications at this time on the agenda is limited to a total of 15 minutes.

None

PUBLIC HEARINGS

3. CONDITIONAL USE PERMIT NO. 22-05

CATEGORICAL EXEMPTION

APPLICANT: David Ly

LOCATION: 993 S Glendora Ave

REQUEST: Application for a Conditional Use Permit No. 22-05 and an Administrative Use Permit No. 22-13 to authorize live entertainment within a defined map for Haven City Market and to authorize the on-sale of beer and wine within a market place.

Associate Planner Machado presented the staff report.

PROPONENT:

Tommy Ly spoke in favor of the application.

OPPONENT:

No one spoke in opposition.

Mr. Ly answered questions by the Commission.

Chairman Lewis closed the public hearing.

Motion by Gutierrez, seconded by Lewis, to adopt Resolution No. 22-6116, approving Conditional Use Permit No. 22-05, as amended.

Motion carried 4-0, (Becerra absent, excused.)

Motion by Gutierrez, seconded by Lewis, to adopt Resolution No. 22-6117, approving Administrative Use Permit No. 22-13, as amended.

Motion carried 4-0, (Becerra absent, excused.)

Chairman Lewis stated this action is final unless appealed to the City Council within ten days.

NON-HEARING ITEMS - None

TEN-DAY APPEAL PERIOD: Actions taken by the Planning Commission that are not recommendations to the City Council will become final after ten (10) calendar days unless a written appeal with the appropriate fee is lodged with the City Clerk's Office before close of business on the tenth day.

COMMISSION REPORTS/COMMENTS AND MISCELLANEOUS ITEMS

This is the time when any member of the Commission may bring a matter to the attention of the full Commission that is within the scope of duties assigned to the Commission. Any item that was considered during the Agenda is not appropriate for discussion in this section of the agenda. **NO COMMISSION DISCUSSION OR ACTION CAN BE CONSIDERED AT THIS TIME.** If the Commission desires to discuss an issue raised by a speaker or take an action, the Commission may vote to agendaize the matter for a future meeting.

None

4. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT:**

Morales wished everyone a Merry Christmas and a Happy New Year.

Congratulated Commissioner Lewis - reelection as City Clerk.

City Council reorganization and Certification of Election - Regular meeting, December 20, 2022

- a. Forthcoming - December 27, 2022

5. **CITY COUNCIL ACTION:**

This is an oral presentation of City Council matters and actions, which are in the Commission's area of interest

December 6, 2022 - Adoption of Ordinance Nos. 2506 and 2507, Mixed Overlay Zone and Development Standards.

Shopping Cart Ordinance - January, 2023

ADJOURNMENT

Chairman Lewis adjourned the meeting at 7:29 p.m.

Respectfully submitted:

Lydia de Zara
Senior Administrative Assistant