



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**JUNE 17, 2025, 7:00 PM
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Tony Wu
Mayor Pro Tem Letty Lopez-Viado
Councilman Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez**

MINUTES

INVOCATION

Led by Pastor Mason Okubo from Immanuel First Lutheran

PLEDGE OF ALLEGIANCE

Led by Councilmember Gutierrez

ROLL CALL

Council Members

Present: Council Members Ollie Cantos, Rosario Diaz, Gutierrez, Mayor Pro Tem Letty Lopez-Viado, Mayor Tony Wu

REPORTING OUT FROM CLOSED SESSION

None

PRESENTATIONS

- Certificates Recognizing the Girl Scouts Gold Award Recipients
- Certificates Recognizing the South Hills School Medical Care Program
- Certificates Recognizing West Covina Police Department Offices for Life-Saving Heroics
- Presentation Highlighting the Palmview Center Open House

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Doug Fore

John Shewmaker

Mathew Prysionsky

Jim Grivich

Valerie Munoz

Brian Amialfitano

Ernesto Garcia

Christina Larios

Brian Calderon Tabatabai

Josh Guerrero

Shahrzad

Marie Thomas

Michael Fortanasce

Adela Harris

Glenn Kennedy

Natale (not sure of the correct name)

Trever Jackson

CITY MANAGER'S REPORT

City Manager's report on current City projects.

CONSENT CALENDAR

ACTION: Motion by Mayor Pro Tem Lopez-Viado and Second by Councilmember Gutierrez, 5-0 to: Approve Consent Calendar Items 1,2, 4,5,7,8,and 9. (Item No. 3 and 10 were pulled by Councilmember Gutierrez and Councilwoman Diaz pulled Item No. 6)

ACTION: Motion by Councilmember Cantos and Second by Councilmember Gutierrez, 5-0 to: Approve Consent Calendar Item No. 3. (Item No. 3 was pulled by Councilmember Gutierrez)

ACTION: Motion by Councilwoman Diaz and Second by Councilmember Diaz, 5-0 to: Approve Consent Calendar Item NO. 6. (Item No. 6 was pulled by Councilwoman Diaz).

ACTION: Motion by Councilmember Gutierrez and Second by Councilman Cantos, 5-0 to: Approve Consent Calendar Item 10. (Item No. 10 was pulled by Councilmember Gutierrez)

APPROVAL OF MEETING MINUTES

1) CONSIDERATION OF APPROVAL OF THE JUNE 3, 2025 CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES AND THE JUNE 3, 2025, CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES.

Carried 5-0 to: approve the June 3, 2025, City Council/Successor Agency Regular Session Meeting Minutes and the June 3, 2025, City Council/Successor Agency Closed Session Meeting Minutes.

ORDINANCES FOR ADOPTION - Procedural Waiver. *Waive full reading of each ordinance on the agenda and authorize the approval of each ordinance by title only.*

2) CONSIDERATION OF INTRODUCTION OF ORDINANCE NO. 2531 TO AMEND CHAPTER 22 OF THE WEST COVINA MUNICIPAL CODE TO MAKE CHANGES TO THE TRAFFIC COMMITTEE RULES AND ITS DUTIES

Carried 5-0 to: introduce the following ordinance:

ORDINANCE NO. 2531 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING PROVISIONS OF CHAPTER 22 OF THE WEST COVINA MUNICIPAL CODE TO MAKE CHANGES TO THE TRAFFIC COMMITTEE AND ITS DUTIES

CITY MANAGER'S OFFICE

3) CONSIDERATION OF AGREEMENT FOR BUS SHELTER CLEANING SERVICES

Carried 5-0 to: take the following actions:

1. Find that the City's bidding requirements and procedures are inefficient and not in the best interest of the City for the procurement of bus shelter cleaning services in accordance with Section 2-335(10) of the West Covina Municipal Code.
2. Authorize the Acting City Manager to negotiate and execute an agreement with Valley Light Center for Social Advancement for bus shelter cleaning services, for a term of month to month; and
3. Authorize the City Manager to exercise the extension options.

4) CONSIDERATION OF ANNUAL REPORT AND RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR THE AUTO PLAZA BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2025-26

Carried 5-0 to:

1. Approve the Annual Report for Fiscal Year 2025-26 for the West Covina Auto Plaza Business Improvement District.
2. Adopt the following resolution:

RESOLUTION NO. 2025-37 - A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AN ASSESSMENT WITHIN THE BUSINESS IMPROVEMENT AREA KNOWN AS THE WEST COVINA AUTO PLAZA BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2025-26 AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON

COMMUNITY DEVELOPMENT

5) CONSIDERATION OF AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR TRAFFIC SIGNAL DESIGN SERVICES FOR THE CITRUS STREET AND CAMERON AVENUE TRAFFIC SIGNAL DESIGN PROJECT - PROJECT NO. 23010

Carried 5-0 to: take the following actions:

1. Award Request for Proposals (RFP) No. 2025-03 for Traffic Signal Design Services for the Citrus Street and Cameron Avenue Traffic Signal Design Project to Kimley-Horn and Associates, Inc.; and
2. Authorize the City Manager to negotiate and execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$122,343.00, in such final form as approved by the City Attorney.

6) CONSIDERATION OF AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR PRELIMINARY ENGINEERING PHASE SERVICES FOR SAFE ROUTES TO SCHOOL & PEDESTRIAN SAFETY PROJECT - PROJECT NO. ATPL05259(032)

Carried 5-0 to: take the following actions:

1. Award Request for Proposals (RFP) No. 2025-04 for Preliminary Engineering Phase Services for the Safe Routes to School & Pedestrian Safety Project to Kimley-Horn and Associates, Inc.; and
2. Authorize the Acting City Manager to negotiate and execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$183,611.37, in such final form as approved by the City Attorney.

7) CONSIDERATION OF LIST OF FISCAL YEAR 2025-2026 PROJECTS FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Carried 5-0 to: adopt the following resolution:

RESOLUTION NO. 2025-41 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING A LIST OF FISCAL YEAR 2025-2026 PROJECTS FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

8) CONSIDERATION OF APPROVAL OF TRAFFIC RECOMMENDATIONS FROM THE TRAFFIC COMMITTEE MEETINGS BETWEEN FEBRUARY 2025 THROUGH MAY 2025

Carried 5-0 to: approve the Traffic Committee recommendations detailed in the staff report for traffic engineering improvements citywide from the meetings held between February 2025 through May 2025.

FINANCE DEPARTMENT

9) CONSIDERATION OF ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26

Carried 5-0 to: adopt the following resolution:

RESOLUTION NO. 2025-39 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DETERMINING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026

PUBLIC WORKS

10) CONSIDERATION OF SIXTH AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC.

Carried 5-0 to: authorize the Acting City Manager to execute the Sixth Amendment to the Maintenance Services Agreement with West Coast Arborists, Inc. providing for a month-to-month extension of the agreement, in such final form as approved by the City Attorney.

END OF CONSENT CALENDAR

HEARINGS

PUBLIC HEARINGS

11) REPORT ON JOB VACANCIES AND RECRUITMENT AND RETENTION EFFORTS PURSUANT TO ASSEMBLY BILL 2561

Those in Favor:

None

Those in Opposition:

None

Those Neutral:

JD

ACTION: It is recommended that the City Council receive and file this report.

DEPARTMENTAL REGULAR MATTERS

CITY MANAGER'S OFFICE

12) PRESENTATION ON THE WEST COVINA HEALTH DEPARTMENT

It is recommended that the City Council receive and file the presentation.

FINANCE DEPARTMENT

13) CONSIDERATION OF FISCAL YEAR 2025-26 OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET

ACTION: *Motion by Councilmember Gutierrez and Second by Councilman Cantos Diaz, 5-0 to:* Approve the Fiscal Year 2025-26 Operating and Capital Improvement Plan Budget by adopting the following resolution:

RESOLUTION NO. 2025-40 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT PLAN BUDGET FOR THE CITY OF WEST COVINA, WEST COVINA PUBLIC FINANCING AUTHORITY, WEST COVINA HOUSING AUTHORITY, AND THE SUCCESSOR AGENCY TO THE FORMER WEST COVINA REDEVELOPMENT AGENCY FOR FISCAL YEAR 2025-26

MAYOR/COUNCILMEMBERS REPORTS

None

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

- *Councilman Cantos – As Council to approve a study by the City Attorney and staff; what are the benefits, pitfalls, and to look at the issue more in depth for a public safety tax. 4-1 (Tony: No)*
- *Councilman Cantos – Start the process to bring aboard an independent entity to recruit a City Manager. – No objection*
- *Councilmember Cantos – Direct HR to establish the principle of progressive discipline/improvement with regard to the evaluation, retention and possible discipline of the City Manager position and other staff.(establish a policy) - 4-1 (Tony: No)*
- *Councilman Cantos – Direct staff to a revisit the Code to allowing for spot zoning (drive through restaurants). – No objection.*
- *Councilmember Gutierrez – Direct staff to provide monthly reports on contracts under the City Managers authority. No objection*
- *Councilmember Gutierrez – Direct the City Manager present on the revenues and expenditures for the Mega Moon Festival as well as Kiwanis and other events held in the City. – No objection.*
- *Mayor Pro Tem Lopez-Viado – what system is in place to address the scope of work on contracts and indemnifications are there.*

CITY COUNCIL COMMENTS

- *Mayor Pro Tem Lopez-Viado – Would like to improve the current system in place to address the scope of work on contracts and RFP's..*

ADJOURNMENT

A motion to adjourn the Regular Meeting was made by Mayor Tony Wu, and the meeting was adjourned at 10:20 p.m. The next regularly scheduled Regular Closed City Council Meeting will be held on Tuesday, July 1, 2025, at 7:00 p.m. in the Council Chamber, 1444 West Garvey Avenue South, West Covina, California.

Submitted By:

Lisa Sherrick
Assistant City Clerk

Tony Wu
Mayor