

WOODS, DIAZ GROUP, LLC
1142 S. DIAMOND BAR BLVD., 437
DIAMOND BAR, CA 91765

City of West Covina –

Planning Division

Subject: CUP Request – 201 N. Grand Avenue –

Business Operation Statement for ARCO Convenience Store –

1. Operations conducted in the existing convenience store is as follows:

- a). Sales of a variety of amenities such as grocery items, frozen items, health and beauty items, fruit and some deli items.
- b). Sales of a variety of beverages including hot and cold.
- c). Sales of lottery items, cigarettes.
- d). Sales of fuel and automotive products.
- e). General items typical in a full-service convenience store.

2. Materials that are stored.

- a). Amenities to restock areas when needed.
- b). Alcohol will be stored appropriately and in the city's conditions.

3. Hours of operations – 24-hour operations 7 days a week with 2 employees each shift for the convenience store and for the mechanic shop. Alcohol sales are proposed at 7am to 2am, daily.

Items that are stored are shown on the floor plan and general items in the storage area as depicted on plans.

Please contact us at 909-680-1234 or by email at erikadiaz1231@icloud.com should you have questions.

Best regards,

Erika Diaz

(Woods, Diaz Group)

c/o JNK Petroleum & Veer Management.