



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY/ WEST COVINA COMMUNITY SERVICES FOUNDATION

**DECEMBER 16, 2025, 7:00 PM
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Letty Lopez-Viado
Mayor Pro Tem Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez
Councilman Tony Wu**

MINUTES

INVOCATION

Led by Rabbi Baumgarten

PLEDGE OF ALLEGIANCE

Led by Councilman Gutierrez

ROLL CALL

Council Members

Present: Council Members, Rosario Diaz, Gutierrez, Wu, Mayor Pro Tem Ollie Cantos,
Mayor Letty Lopez-Viado

REPORTING OUT FROM CLOSED SESSION

None

PRESENTATIONS

None

CITY MANAGER'S REPORT

City Manager's report on current City projects.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Josh Murry
John Shewmaker
Monica Farias
Jerry Potras
Daisy Perez
Matthew Smith
Jenny Phillips
Dennis Phillips
James Moore
Jim Grivich
JD
Steve Bennett
Doug Fore

CONSENT CALENDAR

ACTION: Motion by Councilwoman Diaz and Second by Councilman Wu, 5-0 to:
Approve Consent Calendar Items 4 and 7. (Items No. 1, 2, 3, and 6 were pulled by Councilmember Gutierrez, Item No. 5 was pulled by Councilwoman Diaz and Item No. 8 was pulled by Mayor Pro Tem Cantos).

ACTION: Motion by Mayor Pro Tem Cantos and Second by Councilman Wu, 4-0-1(Abstain: Gutierrez) to:
Approve Consent Calendar Item No. 1. (Item No. 1 was pulled by Councilmember Gutierrez)

ACTION: Motion by Mayor Pro Tem Cantos and a Second by Councilman Wu, 5-0 to:
Approve Consent Calendar Item No. 2. (Item No. 2 was pulled by Councilmember Gutierrez).

ACTION: Motion by Councilmember Gutierrez and a Second by Councilman Wu, 5-0 (Abstain: Gutierrez) to:
Approve Consent Calendar Item No. 3. (Item No. 3 was pulled by Councilmember Gutierrez)

ACTION: Motion by Councilwoman Diaz and a Second by Mayor Pro Tem, 5-0 to:
Approve Consent Calendar Item No. 5. (Item No. 5 was pulled by Councilwoman Diaz).

ACTION: Motion by Councilmember Gutierrez and Second by Councilman Wu, 5-0 to: Approve Consent Calendar Item No. 6. (Item No. 6 was pulled by Councilmember Gutierrez)

ACTION: Motion by Councilman Wu and a Second by Councilwoman Diaz, 4-1 (No: Cantos) to: Approve Consent Calendar Item No. 8. (Item No. 8 was pulled by Mayor Pro Tem Cantos).

CITY MANAGER'S OFFICE

1) CONSIDERATION OF THE WEST COVINA COMMUNITY SERVICES FOUNDATION FISCAL YEAR 2024-2025 ANNUAL REPORT

Carried 4-0-1 (Abstain: Gutierrez) to: recommended that the Board of Directors of the West Covina Community Services Foundation receive and file this report.

2) CONSIDERATION OF AN AMENDMENT TO THE SOLID WASTE AGREEMENT WITH ATHENS SERVICES

Carried 5-0 (Abstain: Gutierrez) to:

1. Approve the proposed Amendment No. 12 to the Amended and Restated Agreement for the Collection of Solid Waste, Recyclables, Yard Waste and Other Compostables with Arakelian Enterprises, Inc. dba Athens Services; and
2. Authorize the Acting City Manager to execute Amendment No. 12, in such final form as approved by the City Attorney.

3) CONSIDERATION OF CITY WASTE CAPACITY AND SUSTAINABILITY AGREEMENT BETWEEN THE CITY AND ATHENS SERVICES

Carried 5-0 to: approve the City Waste Capacity and Sustainability Agreement between the City and Arakelian Enterprises, Inc. dba Athens Services, in such final form as approved by the City Attorney.

4) CONSIDERATION OF CHANGING ORDER OF BUSINESS FOR REGULAR CITY COUNCIL MEETINGS

Carried 5-0 to: adopt the following resolution:

RESOLUTION NO. 2025-103 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, CHANGING THE ORDER OF BUSINESS FOR REGULAR CITY COUNCIL MEETINGS

5) REVIEW OF REQUEST FOR PROPOSAL FOR THE DEL NORTE PARK IMPROVEMENTS & DOG PARK PROJECT - PROJECT NO. 24001

Carried 5-0 to: bring this item back when the Parks Master Plan is complete.

COMMUNITY DEVELOPMENT

6) CONSIDERATION OF CONSTRUCTION AGREEMENT AND BUDGET AMENDMENT FOR SOUTHSIDE SEWER REPLACEMENT - PROJECT NO. C24005

Carried 5-0 to: It is recommended that the City Council take the following actions:

1. Waive the minor irregularities in the bid submitted by We R Builders and award the construction agreement for the Southside Sewer Replacement (Project No. C24005) to We R Builders as the lowest responsible bidder.
2. Authorize the Acting City Manager to execute an agreement with We R Builders for \$2,921,000.00, in such final form as approved by the City Attorney.
3. Authorize 15% of the awarded contract amount as contingency allowance to be used, if necessary, with the City Manager's approval, for unforeseen conditions.
4. Authorize the City Manager to negotiate and execute any amendments and/or change orders to the agreement within the approved contingency amount.
5. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 (Replacement or Reconstruction).
6. Adopt the following resolution:

RESOLUTION NO. 2025-100 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026 (SOUTHSIDE SEWER REPLACEMENT)

7) CONSIDERATION OF CONSTRUCTION AGREEMENT FOR CITYWIDE SIDEWALK, CURB & GUTTER REPAIR FY 25-26 - PROJECT NO. 26010/26013

Carried 5-0 to: It is recommended that the City Council take the following actions:

1. Award the construction agreement for the Citywide Sidewalk, Curb & Gutter Repair FY 25-26 Project (Project No. 26010/26013) to F.S. Contractors, Inc. as the lowest responsible bidder.
2. Authorize the Acting City Manager to execute an agreement with F.S. Contractors, Inc. for \$311,886.00, in such final form as approved by the City Attorney.
3. Authorize 15% of the awarded contract amount as contingency allowance to be used, if necessary, with the City Manager's approval, for unforeseen conditions.
4. Authorize the City Manager to negotiate and execute any amendments and/or change orders to the agreement within the approved contingency amount.
5. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 (Replacement or Reconstruction).

FINANCE DEPARTMENT

8) CONSIDERATION OF ADOPTING BUDGET AMENDMENT

4-1 (No: Cantos) to: adopt the following resolution:

RESOLUTION NO. 2025-92 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026 (BA 2026-13)

PUBLIC WORKS

9) REVIEW OF THE REQUEST FOR PROPOSALS (RFP) FOR THE LANDSCAPE MAINTENANCE OF CITYWIDE MEDIANS, ARTERIALS, RIGHT OF WAYS, COMMERCIAL ZONES, SIDEWALKS, TREE WELLS AND OTHER AREAS

Carried 5-0 to: authorize the Public Works Department to issue a formal Request for Proposals (RFP) for Medians Landscape Maintenance Services to obtain competitive proposals for landscape maintenance of citywide medians, arterials, rights-of-way, commercial zones, sidewalks, tree wells, and other areas to include routine maintenance, irrigation management, and beautification of medians throughout the City.

END OF CONSENT CALENDAR

DEPARTMENTAL REGULAR MATTERS

COMMUNITY DEVELOPMENT

10) FISCAL YEAR 2025-26 CAPITAL IMPROVEMENTS PROGRAM (CIP) UPDATE

Recommendation is to receive and file the Fiscal Year 2025-26 Capital Improvement Program (CIP) project status update. No vote needed.

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

11) REVIEW OF STANDING RULES AND RULES OF DECORUM

ACTION: Motion by Councilman Wu and a Second by Mayor Lopez-Viado, 5-0 to: set policies including but not limited to Council should be here for City purposes, using copy machines, set office hours for Council Members (badge limited hours), representation on social media, procedures for removing Council Members from the dais, decorum, capture ADA general policies, add confidentiality, add previous Mother May I's, and add consequences for not following the standing rules and decorum.

MAYOR/COUNCILMEMBERS REPORTS

None

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

- Councilwoman Diaz – Change the City Manager purchasing authority to \$150,000. Second by Councilman Wu, no objection.

CITY COUNCIL COMMENTS

- Councilwoman Diaz wished everyone a Merry Christmas and Happy New Year.
- Councilman Wu thanked staff for the Christmas tree lighting ceremony and the Let it Snow event.
- Mayor Pro Trem Cantos praised the community and all the non-profit organizations that are in West Covina. Wished the community a Merry Christmas, and the 3rd candle of Hanukkah.
- Councilmember Gutierrez thanked all residents for believing in him.
- Mayor Lopez-Viado thanked colleagues for a smooth meeting and hopes the new year will focus on business and getting it done.

ADJOURNMENT

A motion to adjourn the Regular Meeting was made by Mayor Letty Lopez-Viado, and the meeting was adjourned at 10:03 p.m. The next regularly scheduled Regular Closed City Council Meeting will be held on Tuesday, January 6, 2026, at 7:00 p.m. in the Council Chamber, 1444 West Garvey Avenue South, West Covina, California.

Submitted By:

Lisa Sherrick
Assistant City Clerk

Letty Lopez Viado
Mayor