



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**APRIL 7, 2026, 7:00 PM
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Letty Lopez-Viado
Mayor Pro Tem Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez
Councilman Tony Wu**

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

AMERICANS WITH DISABILITIES ACT

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a Council meeting, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8am to 5pm Monday through Thursday. Please call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE

The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS ADDRESSING THE CITY COUNCIL

Any person wishing to address the City Council on any matter listed on the agenda, excluding any matter set for a public hearing, or on any other matter within their jurisdiction must complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk prior to the commencement of Oral Communications. No speaker cards will be accepted after the commencement of Oral Communications, except at the discretion of the Presiding Officer.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. Comments are limited to three (3) minutes per speaker, unless modified by the Presiding Officer or the City Council.

Any testimony or comments regarding a matter set for a public hearing will be heard during the hearing.

While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the meeting, including, but not limited to, speaking off topic, speaking beyond the speaker's allotted time limit, making slanderous or profane remarks or using loud, threatening, or abusive language which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. The City of West Covina will not tolerate harassment based upon a person's race, religious creed, color, national origin, ancestry, disability, medical condition, marital status, gender, sexual orientation, or age.

RULES OF DECORUM

Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA CITY COUNCIL/SUCCESSOR AGENCY

**TUESDAY APRIL 7, 2026, 7:00 PM
REGULAR MEETING**

INVOCATION

Led by Pastor Samuel Martinez from Amazing Love Ministries

PLEDGE OF ALLEGIANCE

Led by Mayor Lopez-Viado

ROLL CALL

REPORTING OUT FROM CLOSED SESSION

PRESENTATIONS

- Taste of West Covina Presentation Recognizing Lola's by MFK
- Taste of West Covina Presentation Recognizing Islands
- Badge Pinning Ceremony for Fire Chief Greg McKeown

CITY MANAGER'S REPORT

City Manager's report on current City projects.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

APPROVAL OF MEETING MINUTES

- 1) **CONSIDERATION OF APPROVAL OF THE MARCH 17, 2026, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES AND THE MARCH 17, 2026, CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES.**

That the Council approve the March 17, 2026, City Council/Successor Agency Regular Session Meeting Minutes and the March 17, 2026, City Council/Successor Agency Closed Session Meeting Minutes.

CITY CLERK'S OFFICE

2) CONSIDERATION OF RESOLUTION APPROVING A NEW DAY AND TIME FOR REGULAR MEETINGS OF THE COMMUNITY AND SENIOR SERVICES COMMISSION

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-31 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING A NEW DAY AND TIME FOR REGULAR MEETINGS OF THE COMMUNITY AND SENIOR SERVICES COMMISSION

3) CONSIDERATION OF APPOINTMENTS TO THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY BOARD OF DIRECTORS

It is recommended that the City Council appoint Mayor Lopez-Viado as Director, and Mayor Pro Tem Cantos and Finance Director Karen Ogawa as alternates to represent the City on the California Joint Powers Insurance Authority (CJPIA) Board of Directors and direct staff to execute and submit the Certification of Director and Alternate(s) to CJPIA.

PUBLIC WORKS

4) EMERGENCY REPAIRS TO FIRE STATION 3 AND APPROVAL OF CONSTRUCTION SERVICES AGREEMENT WITH SUNSHINE PACIFIC GROUP AMERICA, INC.

It is recommended that the City Council:

Adopt the following resolution by a four-fifths (4/5) vote:

RESOLUTION NO. 2026-32 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, FINDING, BY A FOUR-FIFTHS VOTE OF THE CITY COUNCIL, THAT AN EMERGENCY EXISTS AT FIRE STATION 3 WHICH WILL NOT PERMIT THE COMPETITIVE SOLICITATION OF BIDS AND DIRECTING AND AUTHORIZING THE ACTING CITY MANAGER TO CAUSE EMERGENCY REPAIRS TO BE PERFORMED AND TO TAKE ANY DIRECTLY RELATED AND IMMEDIATE ACTION REQUIRED BY THE EMERGENCY

END OF CONSENT CALENDAR

DEPARTMENTAL REGULAR MATTERS

COMMUNITY DEVELOPMENT

5) CONSIDERATION OF UPDATE TO STREET SWEEPING PROGRAM FOR ALTERNATE SIDES ON ALTERNATE DAY SWEEPING

It is recommended that the City Council provide direction.

MAYOR/COUNCILMEMBERS REPORTS

AB 1234 Conference and Meeting Report (verbal, if any)

(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)

CITY COUNCIL COMMENTS

ADJOURNMENT

Next Tentative City Council Meeting

Regular Meeting

April 21, 2026

7:00 PM

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Section 2-47. - Addressing the council.

Pursuant to the California Government Code, any person wishing to address the city council on any matter on the agenda or on any other matter within their jurisdiction, excluding any matter set for a public hearing, may do so upon first securing the recognition of the presiding officer during the time designated as "Oral Communications" on the agenda. The city council may not act on any item unless it is listed on the agenda.

Section 2-48. - Manner of addressing city council; time limit; persons addressing may be sworn.

(a) Each person wishing to address the city council shall submit a speaker card to the city clerk prior to the commencement of the time designated for oral communications. No speaker cards will be accepted after the commencement of oral communications, except at the discretion of the presiding officer.

(b) When called forward by the presiding officer or the city clerk, each person addressing the city council shall step up to the podium and give his or her name and city of residence in an audible tone of voice for the record.

(c) Each person addressing the city council during oral communications shall limit his or her comments to three (3) minutes, unless the time limit is modified by the presiding officer or the city council. In order to provide all speakers the opportunity to participate in oral communications, the presiding officer or the city council may reduce the time limit to allow reasonable time for all speakers to address the city council.

(d) All remarks shall be addressed to the city council as a body and not to any member thereof. No person, other than the city council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the city council, without the permission of the presiding officer. No question shall be asked of a council member except through the presiding officer.

(e) The presiding officer may require any person to be sworn as a witness before addressing the city council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the California Penal Code.

Section 2-50. - Decorum—Required.

- (a) While the city council is in session, council members shall preserve order and decorum, and a council member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any council member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
- (b) Members of the public shall not willfully disrupt the meeting or act in a manner that actually disrupts, disturbs, impedes, impairs, or renders infeasible the orderly conduct of the meeting. For the purposes of this Code, "willfully disrupt" includes, but is not limited to, continuing to do any of the following after being warned by the presiding officer that the behavior is disrupting the meeting and failure to cease the behavior may result in removal from the meeting:
- (1) Addressing the mayor or city council without first being recognized.
 - (2) Persisting in addressing a subject or subjects, other than that before the mayor and city council.
 - (3) Repetitiously addressing the same subject.
 - (4) Failing to relinquish the podium when directed to do so.
 - (5) From the audience, interrupting or attempting to interrupt, a speaker, the presiding officer, a council member, or a staff member, or shouting or attempting to shout over a speaker, the presiding officer, a council member or a staff member.
 - (6) From the audience, engaging in disorderly, disruptive, or boisterous conduct, including, but not limited to, handclapping, stomping of feet, whistling, making noise, use of abusive, threatening or profane language or obscene gestures, yelling, obstructing the view of other audience members, or similar conduct which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting.
 - (7) As a speaker, making slanderous or profane remarks or using loud, threatening, or abusive language which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting; interrupting or attempting to interrupt the presiding officer, a council member, or a staff member; shouting over or attempting to shout over the presiding officer, a council member, or a staff member; or engaging in any other disorderly conduct which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting. Nothing in this section or any rules of the city council shall be construed to prohibit public criticism of the policies, procedures, programs, or services of the city or of the acts or omissions of the city council.
 - (8) Engaging in behavior that constitutes use of force or a true threat of force.
- (c) It shall be unlawful to violate the provisions of this section. A person violating this section may be removed and barred from further participation at the meeting at which the violation occurs.
- (d) If any subsection, sentence, clause, or phrase or word of this section 2-50 is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this section. The city council hereby declares that it would have passed this section and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, phrases or words had been declared invalid or unconstitutional.

Section 2-51. - Enforcement of decorum.

The chief of police or any member or members of the police department or other members of the city staff may be designated by the council to be sergeant-at-arms when, in the opinion of the presiding officer, the services of a sergeant-at-arms is necessary, and the sergeant-at-arms shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum in accordance with section 2-50 at the council meeting, including, but not limited to, removing and barring from further participation at the meeting any person who is willfully disrupting the orderly conduct of the meeting.

Section 2-52. Persons authorized to be within council area.

No person, except city officials, their representatives and members of the news media shall be permitted within the rail in front of the council chamber without the express consent of the council.

The following are excerpts from the Penal Code:

Section 148. Resisting public or peace officers or emergency medical technicians in discharge of their duties; Removal of weapon from person or presence of public or peace officer.

(a) (1) Every person who willfully resists, delays, or obstructs any public officer, peace officer, or an emergency medical technician, as defined in Division 2.5 (commencing with Section 1797) of the Health and Safety Code, in the discharge or attempt to discharge any duty of his or her office or employment, when no other punishment is prescribed, shall be punished by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment in a county jail not to exceed one year, or by both that fine and imprisonment.

Section 403. Disturbance of assembly or meeting other than religious or political.

Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: April 7, 2026

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

SUBJECT: CONSIDERATION OF APPROVAL OF THE MARCH 17, 2026, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES AND THE MARCH 17, 2026, CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES.

RECOMMENDATION:

That the Council approve the March 17, 2026, City Council/Successor Agency Regular Session Meeting Minutes and the March 17, 2026, City Council/Successor Agency Closed Session Meeting Minutes.

DISCUSSION:

That the City Council adopt the attached minutes.

Prepared by: Lisa Sherrick, Assistant City Clerk

Attachments

Attachment No. 1 - 3.17.2026 Draft Closed Session Minutes

Attachment No. 2 - 3.17.2026 Draft Regular Session Minutes

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Image and Effectiveness



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**MARCH 17, 2026, 6:00 PM
REGULAR MEETING - CLOSED SESSION**

**MANAGEMENT RESOURCE CENTER 3RD FLOOR
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Letty Lopez-Viado
Mayor Pro Tem Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez
Councilman Tony Wu**

MINUTES

CALL TO ORDER

A Regular Session Meeting was called to order by Mayor Lopez-Viado on Tuesday, March 17, 2026, at 6:00 p.m., in the Management Resource Center, 1444 West Garvey Avenue South, West Covina, California.

ROLL CALL

Council Members

Present: Council Members, Rosario Diaz, Tony Wu. Mayor Pro Tem Ollie Cantos, Mayor Letty Lopez-Viado

Absent: Councilmember Gutierrez

City Staff: Milan Mrakich, Acting City Manager, Roxanne Lerma, Assistant City Manager, Nilesh Mehta, Assistant City Manager. Thomas Duarte, City Attorney, Thomas O'Connell Buchalter, Roger Scott, Buchalter

PUBLIC COMMENTS ON ITEMS ON THE AGENDA

None

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code § 54956.9(d)(1)

1. John Doe v. City of West Covina (LA Superior Court Case No. 26STCP00957)
2. City of West Covina v. Brian Gutierrez (LA Superior Court Case No 26STCP00678)

2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code § 54957.6

City Negotiators: Mrakich, Duarte

Employee Organizations

- Confidential Employees
- Maintenance & Crafts Employees
- Non-Sworn
- W.C. Police Officers' Association
- W.C. Firefighters' Management Assoc.
- W.C. Firefighters' Association, I.A.F.F., Local 3226
- General Employees
- Mid-Management Employees
- W.C. Police Management Association

Unrepresented Employee Group

- Department Heads

ADJOURNMENT

REPORTING OUT

With regard to item No. 2, the City of West Covina v. Brian Gutierrez, on a motion by Councilwoman Diaz and a second by Mayor Pro Tem Cantos, the City voted 4-0-1 to deny Councilmember Gutierrez's request that the City pay for his legal defense and independent counsel.

ADJOURNMENT

A motion to adjourn the Regular Closed Meeting was made by Mayor Letty Lopez-Viado, and the meeting was adjourned at 6:55 p.m. The next regularly scheduled Regular Closed City Council Meeting will be held on Tuesday, February 2, 2026, at 6:00 p.m. in the Management Resource Center 3rd Floor, 1444 West Garvey Avenue South, West Covina, California.

Submitted By:

Lisa Sherrick
Assistant City Clerk

Letty Lopez-Viado
Mayor



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**MARCH 17, 2026, 7:00 PM
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Letty Lopez-Viado
Mayor Pro Tem Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez
Councilman Tony Wu**

MINUTES

**CITY OF WEST COVINA
CITY COUNCIL/SUCCESSOR AGENCY**

INVOCATION

Led by Pastor Matt Chavez from One and All Church

PLEDGE OF ALLEGIANCE

Led by West Covina High School Student Allison Liang

ROLL CALL

Council Members

Present: Council Members, Rosario Diaz, Gutierrez (Arrived by 7:07), Wu, Mayor Pro Tem Ollie Cantos, Mayor Letty Lopez-Viado

REPORTING OUT FROM CLOSED SESSION

With regard to item No. 2, the City of West Covina v. Brian Gutierrez, on a motion by Councilwoman Diaz and a second by Mayor Pro Tem Cantos, the City voted 4-0-1 to deny Councilmember Gutierrez's request that the City pay for his legal defense and independent counsel.

PRESENTATIONS

- Certificate of Recognition Celebrating West Covina Bruins Mitey Mite Cheerleaders 1st Place at Nationals
- Certificate of Recognition Applauding Michelle Lee, Academic Decathlon Gold Medal Recipient for Art and Music
- Certificate of Recognition Applauding Allison Liang, Academic Decathlon Gold Medal Recipient for Highest Overall Team Score
- Proclamation Honoring Woman's History Month
- Taste of West Covina Presentation Recognizing Bun Street/Scoop Street
- Fire Department Presentation on Community Connect

CITY MANAGER'S REPORT

City Manager's report on current City projects.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Steve Bennett

John Shewmaker

Jerri Potras

Brian Calderón Tabatabai

Justin Harvey

Josh Murry

Pamela Farley

Eric Leal

Sage Newman

Lorena

Sierra Rothacker

CONSENT CALENDAR

ACTION: Motion by Mayor Pro Tem Cantos and Second by Councilwoman Diaz, 5-0 to: Approve Consent Calendar Items 2, 3, and 6. (Item No. 1 was pulled by Councilmember Gutierrez, Item No. 4 was pulled by Mayor Lopez-Viado, and Item No. 5 was pulled by Councilmember Gutierrez.)

ACTION: Motion by Mayor Pro Tem Cantos and a second by Councilwoman Diaz, 4-1 (No: Gutierrez) to: Approve Consent Calendar Item No. 1. (Item No. 1 was pulled by Councilmember Gutierrez)

ACTION: Motion by Mayor Lopez-Viado and a Second by Councilman Wu, 5-0 to: Approve Consent Calendar Item 4. (Item No. 4 was pulled by Mayor Lopez-Viado)

ACTION: Motion by Councilmember Gutierrez and a Second by Councilman Wu, 5-0 to: Approve Consent Calendar Item 5. (Item No. 5 was pulled by Councilmember Gutierrez)

APPROVAL OF MEETING MINUTES

1) CONSIDERATION OF APPROVAL OF THE MARCH 3, 2026, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.

Carried 4-1 to (No: Gutierrez): approve the March 3, 2026, City Council/Successor Agency Regular Session Meeting Minutes.

ORDINANCES FOR ADOPTION - Procedural Waiver.

2) CONSIDERATION OF ADOPTION OF ORDINANCE AMENDING SECTION 22-131 OF DIVISION 4 OF ARTICLE IV OF CHAPTER 22 OF THE WEST COVINA MUNICIPAL CODE

Carried 5-0 to: adopt the following ordinance:

ORDINANCE NO. 2538 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AMENDING SECTION 22-131 OF DIVISION 4 OF ARTICLE IV OF CHAPTER 22 OF THE WEST COVINA MUNICIPAL CODE TO REVISE SPEED LIMITS AT 69 LOCATIONS BASED UPON THE 2025 ENGINEERING AND TRAFFIC SURVEY

CITY MANAGER'S OFFICE

3) CONSIDERATION OF AN AGREEMENT WITH MICHAEL BAKER INTERNATIONAL FOR LOCAL HAZARD MITIGATION PLAN PREPARATION SERVICES AND ASSOCIATED BUDGET AMENDMENT

Carried 5-0 to: take the following actions:

1. Award the contract for Request for Proposals No. 2026-004 for Local Hazard Mitigation Plan preparation services to Michael Baker International, Inc.;
2. Authorize the Acting City Manager to execute an agreement with Michael Baker International, Inc. in an amount not to exceed \$185,000, for the preparation of a Local Hazard Mitigation Plan and related services, in such final form as approved by the City Attorney;
3. Authorize the Acting City Manager to negotiate and execute any amendments; and
4. Adopt the following Resolution:

RESOLUTION NO. 2026-27 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026 (LOCAL HAZARD MITIGATION GRANT)

4) CONSIDERATION OF APPROVAL OF THE ACTING CITY MANAGER'S PROPOSED APPOINTMENT OF GREG MCKEOWN AS FIRE CHIEF

Carried 5-0 to: approve the following proposed appointment:

1. Greg McKeown to the position of Fire Chief

5) CONSIDERATION OF AGREEMENT FOR BUS SHELTER MAINTENANCE SERVICES

Carried 5-0 to: take the following actions:

1. Find that the City's bidding requirements and procedures are inefficient and not in the best interest of the City for the procurement of bus shelter maintenance services in accordance with Section 2-335(10) of the West Covina Municipal Code;
2. Authorize the Acting City Manager to negotiate and execute an agreement with Valley Light Center for Social Advancement for bus shelter maintenance services, for an initial term of three (3) years, with two (2) optional one (1) year extensions, in an amount not-to-exceed \$1,118,630.00, in a form approved by the City Attorney;
3. Authorize the City Manager to negotiate and execute any amendments to the agreement; and
4. Authorize the City Manager to exercise the extension options.

COMMUNITY DEVELOPMENT

6) CONSIDERATION OF CONSTRUCTION SERVICES AGREEMENT FOR FY 24-25 RESIDENTIAL STREET REHABILITATION PROJECT - PROJECT NO. 25001 AND ASSOCIATED BUDGET AMENDMENT

Carried 5-0 to: take the following actions:

1. Award the Construction Services Agreement for the FY 24-25 Residential Street Rehabilitation Project (Project No. 25001) to Onyx Paving Company, Inc. as the lowest responsible bidder;
2. Authorize the Acting City Manager to execute the Construction Services Agreement with Onyx Paving Company, Inc. for \$4,646,000.00, in such final form as approved by the City Attorney;
3. Authorize the Acting City Manager to negotiate and execute any amendments up to 10% of the awarded agreement amount;
4. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 (Replacement or Reconstruction); and
5. Adopt the following resolution:

RESOLUTION NO. 2026-26 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET

**AMENDMENT FOR THE YEAR COMMENCING JULY 1, 2025 AND ENDING
JUNE 30, 2026 (RESIDENTIAL STREET REHAB FY 2024-25)**

END OF CONSENT CALENDAR

HEARINGS

PUBLIC HEARINGS

**7) PUBLIC HEARING REGARDING THE PROGRAM YEAR (PY) 2026 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN**

SPEAKERS IN APPROVAL:

None

SPEAKERS NEUTRAL:

JD

SPEAKERS IN DENIAL:

None

***ACTION: Motion by Councilman Wu and a Second by Mayor Pro Tem Cantos, 5-0
to:***

1. Conduct a public hearing regarding the PY 2026 CDBG Action Plan; and
2. Direct staff to develop a draft PY 2026 CDBG Action Plan, based on the needs and priorities approved for the PY 2025-2029 Consolidated Plan.

**8) CONSIDERATION OF PROPOSED AMENDMENT TO THE PROGRAM YEAR (PY)
2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN AND
ASSOCIATED BUDGET AMENDMENT**

SPEAKERS IN APPROVAL:

None

SPEAKERS NEUTRAL:

None

SPEAKERS IN DENIAL:

None

ACTION: Motion by Councilman Wu and a Second by Councilwoman Diaz, 5-0 to:

1. Conduct a public hearing regarding the PY 2025 CDBG Action Plan;
2. Approve the proposed amendment to the PY 2025 CDBG Action Plan to increase the funding for Project 25001- FY 24-25 Residential Street Rehabilitation; and

3. Approve the following resolution:

RESOLUTION NO. 2026-22 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026 (CDBG FY 2025 ACTION PLAN AMENDMENT - 25001)

DEPARTMENTAL REGULAR MATTERS

9) FISCAL YEAR 2025-26 CAPITAL IMPROVEMENTS PROGRAM (CIP) UPDATE

It is recommended that the City Council receive and file the Fiscal Year 2025-26 Capital Improvement Program (CIP) project status update.

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

10) CONSIDERATION OF RESOLUTION OF CENSURE CONCERNING COUNCILMEMBER BRIAN GUTIERREZ

ACTION: Motion by Councilwoman Diaz and a Second by Councilman Wu, 3-1-1 (No: Gutierrez, Abstain: Cantos)to:

1. Adopt a Resolution of Censure concerning Councilmember Brian Gutierrez based upon the findings contained in the Confidential Investigation Report prepared by Gemelli Employment Law dated February 26, 2026; and
2. conduct discussion and take any action deemed appropriate in open session.

MAYOR/COUNCILMEMBERS REPORTS

None

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

- Mayor Pro Tem Cantos requested an Environmental Impact Request (EIR) from the data center and battery storage that is in the City of Irwindale, second by Councilmember Gutierrez. No objection

CITY COUNCIL COMMENTS

- Mayor Pro Tem Cantos thanked West Covina Beautiful and the Rotary Club of West Covina
- Mayor also discussed the volunteerism that is taking place in the community.
- Councilmember Gutierrez discussed the evidence related to the censure, and the honor he has in being on the City Council.

ADJOURNMENT

A motion to adjourn the Regular Meeting was made, and the meeting was adjourned at 12:05 a.m. The next regularly scheduled Regular Closed City Council Meeting will be held on Tuesday, April 7, 2026, at 7:00 p.m. in the Council Chamber, 1444 West Garvey Avenue South, West Covina, California.

Submitted By:

Lisa Sherrick
Assistant City Clerk

Letty Lopez Viado
Mayor



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: April 7, 2026

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

SUBJECT: **CONSIDERATION OF RESOLUTION APPROVING A NEW DAY AND TIME FOR REGULAR MEETINGS OF THE COMMUNITY AND SENIOR SERVICES COMMISSION**

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-31 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING A NEW DAY AND TIME FOR REGULAR MEETINGS OF THE COMMUNITY AND SENIOR SERVICES COMMISSION

BACKGROUND:

Section 2-66 of Article III of Chapter 2 of the West Covina Municipal Code ("WCMC") establishes three advisory commissions: the Community and Senior Services Commission, consisting of ten members, the Human Resources Commission, consisting of five members, and the Planning Commission, consisting of five members.

Pursuant to Section 2-71(a) of Article III of Chapter 2 of the WCMC, each commission, except for the Planning Commission, which is required to meet twice per month, is required to meet at least once every other month on a day and at a time determined by the commission and approved by resolution of the City Council.

On June 19, 2012, the City Council adopted Resolution No. 2012-39, providing that, commencing in July 2012, meetings of the Community and Senior Services Commission would be held on the second Tuesday of every other month at 6:00 p.m.

DISCUSSION:

Pursuant to direction provided by the City Council on February 17, 2026 and in order to allow for maximum participation by members of the Community and Senior Services Commission (the "Commission") and reduce the need to cancel meetings due to a lack of quorum, City staff surveyed members of the Commission to determine whether there is a more suitable day for Commission meetings.

A Staff Report titled “*Consideration of a Change in Day and Frequency for the Community and Senior Services Commission Meeting*” was placed on the agenda for the Commission's March 25, 2026 Special Meeting. The report (Attachment No. 2) outlined the following options:

- Change the regular meeting date from the second Tuesday at 6:00 p.m. every other month to Wednesdays every other month at 6:00 p.m.;
- Change the regular meeting date from the second Tuesday at 6:00 p.m. every other month to Wednesdays every month at 6:00 p.m., with no meetings in July and December;
- Retain the current meeting schedule; or
- Provide alternative direction.

After a discussion took place, a motion was made to change the regular meeting schedule from the second Tuesday at 6:00 p.m. every other month to the second Wednesdays of every month at 6:30 p.m., with no meetings in July and December. The motion carried with a 7–3 vote. Based on the input received from the Commission, staff believes approval of the proposed new day and time will allow meetings to proceed with better participation and reduce the likelihood of cancellations due to a lack of quorum.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council has the following options:

1. Approve staff's recommendation and change the meeting date and time of the regularly scheduled meeting from the second Tuesday at 6:00 p.m. of every other month to the second Wednesday of every month at 6:30 p.m., except in the months of July and December;
2. Retain the current meeting time; or
3. Provide alternative direction.

Prepared by: Lisa Sherrick, Assistant City Clerk

Additional Approval: Roxanne E. Lerma, Assistant City Manager

Fiscal Impact

FISCAL IMPACT:

Community and Senior Services Commissioners receive a stipend of \$50 for each meeting attended. Currently, six (6) meetings are held annually with a total of ten (10) commissioners, resulting in an annual stipend allocation of \$3,000. Approval of the proposed change would increase the number of meetings to ten (10) per year, resulting in a revised annual stipend allocation of \$5,000.

Attachments

Attachment No. 1 - Resolution No. 2026-31

Attachment No. 2 Consideration of a Change and Frequency for the Community and Senior Services Commission Meeting

CITY COUNCIL GOALS & OBJECTIVES: A Creative and Active Community
A Well-Planned Community
Enhance City Image and Effectiveness

RESOLUTION NO. 2026-31

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WEST COVINA, CALIFORNIA, APPROVING A NEW DAY
AND TIME FOR REGULAR MEETINGS OF THE
COMMUNITY AND SENIOR SERVICES COMMISSION**

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, Section 2-66 of Article III of Chapter 2 of the West Covina Municipal Code establishes the Community and Senior Services Commission (the "Commission"), consisting of ten members; and

WHEREAS, pursuant to subsection (a) of Section 2-71 of Article III of Chapter 2 of the West Covina Municipal Code, the Commission is required to meet at least once every other month on a day and at a time determined by the Commission and approved by resolution of the City Council; and

WHEREAS, on June 19, 2012, the City Council adopted Resolution No. 2012-39, providing that, commencing in July 2012, meetings of the Commission would be held on the second Tuesday of every other month at 6:00 p.m.; and

WHEREAS, pursuant to direction provided by the City Council on February 17, 2026 and in order to allow for maximum participation by members of the Commission and reduce the need to cancel meetings due to a lack of quorum, City staff surveyed members of the Commission to determine whether there is a more suitable day for Commission meetings; and

WHEREAS, at a special meeting held on March 25, 2026, the Commission voted to change the meeting date for regularly scheduled meetings to the second Wednesday of every month at 6:30 p.m., with no meetings in the months of July and December; and

WHEREAS, the City Council desires to approve the new day and time for regular meetings of the Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Commencing in April 2026, regular meetings of the Community and Senior Services Commission shall be held on the second Wednesday of each month at 6:30 p.m. in the Management Resource Center Room at City Hall, except that no regular meeting shall be held in the months of July and December. If the date of any regular meeting falls on a holiday, such regular meeting shall be held on the Wednesday of the following week.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 7th day of April 2026.

Letty Lopez-Viado
Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick, CMC
Assistant City Clerk

I, LISA SHERRICK, CMC, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2026-31 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 7th day of April 2026, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick, CMC
Assistant City Clerk

AGENDA ITEM NO. 3



AGENDA STAFF REPORT

City of West Covina

DATE: 03/25/2026
TO: Community and Senior Services Commission
FROM: Roxanne Lerma
Assistant City Manager
**SUBJECT: CONSIDERATION OF A CHANGE IN DAY AND FREQUENCY FOR THE COMMUNITY
AND SENIOR SERVICES COMMISSION MEETING**

RECOMMENDATION:

It is recommended that the Community and Senior Services Commission discuss and consider one of the following options:

1. Change the meeting date of the regularly scheduled meeting from the second Tuesday at 6:00P.M. of every other month to Wednesdays of every other month at 6:00P.M.;
2. Change the meeting date of the regularly scheduled meeting from the second Tuesday at 6:00P.M. of every other month to Wednesdays of every month at 6:00P.M. with no meetings in July and December;
3. Retain current meeting time or;
4. Provide alternative direction

BACKGROUND:

City Council adopted Resolution No. 5682 in 1978, establishing that meetings of all City Boards and Commissions created by Ordinance or Resolution shall commence at 7:30P.M. on the regularly scheduled meeting day.

At the October 10, 2006, meeting of the Community Services Commission, the Commission voted unanimously to recommend to the City Council that it approve a modification of the meeting time to 6:30P.M. to accommodate a more convenient meeting time for attendees.

City Council Resolution 2006-90, adopted on November 7, 2006, specified that the Community Services Commission meeting was to be held at 6:30P.M. In March 2012, the Community Services and Senior Citizens Commission were consolidated into the Community and Senior Services Commission.

At the May 8, 2012, meeting of the Community and Senior Services Commission, the Commission voted to recommend to the City Council to approve changing the meeting time frame from 6:30P.M. to 6:00P.M. to accommodate a more convenient meeting time for attendees.

DISCUSSION:

In order to allow for maximum participation by the commissioners of the Community and Senior Services Commission and to reduce the need to cancel meetings due to lack of quorum, City Staff is recommending a change to the current meeting schedule. The City Staff conducted a survey of the Commission and have determined that Wednesdays are more suitable for commission members. City staff is asking the Commission to consider the options that are presented to them in this report in order to provide a recommendation to the City Council at the City Council Meeting of April 7, 2026. The options are as follows:

1. Change the meeting date of the regularly scheduled meeting from the second Tuesday at 6:00P.M. of every other month to Wednesdays of every other month at 6:00P.M.;
2. Change the meeting date of the regularly scheduled meeting from the second Tuesday at 6:00P.M. of every other month to Wednesdays of every month at 6:00P.M. with no meetings in July and December;
3. Retain current meeting time or;
4. Provide alternative direction

Fiscal Impact**FISCAL IMPACT:**

There is no fiscal impact related to the changing of the meeting day for the Community and Senior Services Commission Meeting.



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: April 7, 2026

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

**SUBJECT: CONSIDERATION OF APPOINTMENTS TO THE CALIFORNIA JOINT POWERS
INSURANCE AUTHORITY BOARD OF DIRECTORS**

RECOMMENDATION:

It is recommended that the City Council appoint Mayor Lopez-Viado as Director, and Mayor Pro Tem Cantos and Finance Director Karen Ogawa as alternates to represent the City on the California Joint Powers Insurance Authority (CJPIA) Board of Directors and direct staff to execute and submit the Certification of Director and Alternate(s) to CJPIA.

BACKGROUND:

The City has been a member of the CJPIA risk management pool for the CJPIA's Excess Liability, Excess Workers' Compensation and Property Insurance Programs since May 2020.

In accordance with the Joint Powers Agreement, the CJPIA is governed by a Board of Directors that is composed of one representative Director from each member, who must be selected from the legislative body of that member. The Joint Powers Agreement also requires that each legislative body appoint at least one alternate who must be an officer or employee of the member. The alternate has the authority to attend, participate in, and vote at any meeting of the Board of Directors when the regular Director for whom he or she is an alternate is absent from such meeting. Having a Board of Directors composed of representatives from each member ensures that the interests and needs of all members are represented in its governance.

Each July, the entire Board of Directors attends an annual business meeting. At the annual meeting, the President and Vice President of the CJPIA and other members of the Executive Committee are elected, reports of the affairs of the CJPIA are considered, and any other business may be transacted which is within the powers of the Board of Directors.

Most recently, in April 2025, the City Council appointed Mayor Tony Wu as Director and Councilmember Brian Gutierrez and Assistant Finance Director Maria -Luisa Olea as alternates to represent the City.

DISCUSSION:

Each year, the CJPIA asks members to certify their designated CJPIA Director and Alternate(s) prior to the Annual Board of Directors meeting. Staff recommends the City's appointments be updated to reflect the current City Council organization. As outlined above, the City's appointment of a Director must be a member of the City Council; the alternate may be a City Council member or a staff member.

Staff recommends that the City Council appoint Mayor Lopez-Viado as Director and Mayor Pro Tem Cantos and Finance Director Karen Ogawa as alternates to represent the City, as outlined in the Certification of Director and Alternates(s) (Attachment No. 1).

LEGAL REVIEW:

The City Attorney's Office has reviewed this staff report.

OPTIONS:

The City Council has the following options:

1. Approve staff's recommendation; or
2. Provide alternative direction.

Prepared by: Lisa Sherrick, Assistant City Clerk

Additional Approval: Roxanne E. Lerma, Assistant City Manager

Fiscal Impact**FISCAL IMPACT:**

This is strictly an administrative item, therefore; there is no fiscal impact associated with this action.

Attachments

Attachment No. 1 - Certificate of Director and Alternate(s)

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Maintain Good Intergovernmental Relations
Enhance City Image and Effectiveness



CERTIFICATION OF DIRECTOR AND ALTERNATE(S)

I hereby certify that as of this date, the Official Minutes and Records of the Subcommittee of the City of West Covina confirm that the following persons have been appointed to represent the City Council, in accordance with the provisions of Article 7 of the California Joint Powers Insurance Authority Joint Powers Agreement.

DIRECTOR (Board Member):

Letty Lopez-Viado
Name

Mayor
Title

Llopez-viado@westcovina.org
email address

ALTERNATE(S) (one or more, may be Board Member or staff):

Olegario Cantos Gutierrez
Name

Mayor Pro Tem
Title

ollie.cantos@westcovina.org
email address

Karen Ogawa
Name

Finance Director

Title

KOgawa@westcovina.org
email address

Name _____

Title _____

email address

Name _____

Title

email address

Name _____

Title

email address

Signature _____

City of West Covina
Agency (please print agency name)

Date _____



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: April 7, 2026

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

SUBJECT: EMERGENCY REPAIRS TO FIRE STATION 3 AND APPROVAL OF CONSTRUCTION SERVICES AGREEMENT WITH SUNSHINE PACIFIC GROUP AMERICA, INC.

RECOMMENDATION:

It is recommended that the City Council:
Adopt the following resolution by a four-fifths (4/5) vote:

RESOLUTION NO. 2026-32 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, FINDING, BY A FOUR-FIFTHS VOTE OF THE CITY COUNCIL, THAT AN EMERGENCY EXISTS AT FIRE STATION 3 WHICH WILL NOT PERMIT THE COMPETITIVE SOLICITATION OF BIDS AND DIRECTING AND AUTHORIZING THE ACTING CITY MANAGER TO CAUSE EMERGENCY REPAIRS TO BE PERFORMED AND TO TAKE ANY DIRECTLY RELATED AND IMMEDIATE ACTION REQUIRED BY THE EMERGENCY

BACKGROUND:

Fire Station 3 is an aging facility that has experienced ongoing deterioration due to age and deferred capital improvements. Recently, staff identified a significant rodent and rat infestation within the building. The infestation has resulted in unsanitary and unsafe conditions, including contamination risks, structural intrusion, and degradation of living quarters. These conditions directly impact the habitability of the station and the health and safety of firefighters assigned to the facility.

Public Contract Code section 1102 defines an "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

Pursuant to Public Contract Code section 22050(a)(1), in the case of an emergency, the City pursuant to a four-fifths vote of the City Council, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

Pursuant to Public Contract Code section 22050(a)(2), before the City Council takes any action pursuant to paragraph (1), it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

Pursuant to Public Contract Code section 22050(c), if the City Council orders emergency repairs, the City Council is required to review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, and to terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by a competitive solicitation for bids.

DISCUSSION:

The conditions at Fire Station 3 constitute an emergency because:

- The rodent infestation poses immediate health and sanitation risks
- The building conditions are unsafe and unsuitable for occupancy
- Firefighters are being exposed to hazardous living and working conditions
- Delay caused by competitive bidding would prolong exposure to unsafe conditions and increase damage and cost

Due to the severity of the infestation and the deteriorating condition of the building, immediate corrective action is required to restore safe and habitable conditions.

The emergency work includes, but is not limited to:

- Rodent and pest abatement and exclusion
- Removal of contaminated materials
- Removal of dilapidated ceiling tiles, kitchen cabinetry and flooring
- Sanitation and decontamination
- Repair of structural and building system damage
- Restoration of living and operational areas
- Mitigation work to prevent future inhabitability issues

Sunshine Pacific Group America Inc. has been identified as a qualified contractor with the appropriate licenses and certifications and has provided a quote in the amount of \$121,132.94.

The emergency conditions at Fire Station 3 require immediate action to protect the health, safety, and welfare of City personnel. Additional mitigation efforts are part of the work as the removal and restoration of the living quarters require replacement of material and bringing the facility up to current standards. This will prevent future occurrences of contamination.

Staff is recommending that the City Council determine that the rodent infestation at Fire Station 3 constitutes an emergency as defined by Public Contract Code section 1102, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that immediate action is necessary to respond to the emergency. Staff is also recommending that the Council direct and authorize the City Manager to cause emergency repairs to be performed at Fire Station 3 and take any directly related and immediate action required by the emergency, including, but not limited to, executing any agreements for the emergency repairs and any necessary amendments to such agreements, in a form approved by the City Attorney.

Approval of the resolution will allow the City to promptly address these conditions and restore safe operations.

Staff will return to the City Council as required to continue authorization of the emergency work until completion.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council has the following options:

1. Approve staff's recommendation; or
2. Provide alternative direction.

ENVIRONMENTAL REVIEW:

Prepared by: Renee M. G. Chavez, Management Analyst I

Additional Approval: Roxanne E. Lerma, Assistant City Manager

Fiscal Impact

FISCAL IMPACT:

Funding for the repairs is available in approved Capital Improvement CIP Project C21034 Account Number 160.503.80.81.00.00.75.75000.

Attachments

Attachment No.1 Resolution No. 2026-32

CITY COUNCIL GOALS & OBJECTIVES: Protect Public Safety
Achieve Fiscal Sustainability and Financial Stability
A Well-Planned Community
Enhance City Image and Effectiveness

RESOLUTION NO. 2026-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, FINDING, BY A FOUR-FIFTHS VOTE OF THE CITY COUNCIL, THAT AN EMERGENCY EXISTS AT FIRE STATION 3 WHICH WILL NOT PERMIT THE COMPETITIVE SOLICITATION OF BIDS AND DIRECTING AND AUTHORIZING THE ACTING CITY MANAGER TO CAUSE EMERGENCY REPAIRS TO BE PERFORMED AND TO TAKE ANY DIRECTLY RELATED AND IMMEDIATE ACTION REQUIRED BY THE EMERGENCY

The City Council of the City of West Covina hereby finds and declares as follows:

WHEREAS, Public Contract Code section 1102 defines an “emergency” as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services”; and

WHEREAS, pursuant to Public Contract Code section 22050(a)(1), in the case of an emergency, the City, pursuant to a four-fifths vote of the City Council, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts; and

WHEREAS, pursuant to Public Contract Code section 22050(a)(2), before the City Council takes any action pursuant to paragraph (1), it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

WHEREAS, pursuant to Section 2-357(a) of the West Covina Municipal Code, in cases of an emergency, the City Council, after making a finding, based on substantial evidence set forth in the minutes of the meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency, may, by a four-fifths ($\frac{4}{5}$) vote of the City Council, repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts; and

WHEREAS, City staff recently identified a significant rodent and rat infestation within Fire Station 3; and

WHEREAS, the infestation poses a clear and imminent danger requiring

immediate action to avoid health and safety issues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Based upon the information provided in the staff report accompanying this resolution, the City Council makes the following findings:

- A. That the infestation at Fire Station 3 constitutes an emergency as defined in Public Contract Code section 1102.
- B. That the emergency will not permit a delay resulting from a competitive solicitation for bids, and immediate action is necessary to respond to the emergency.

SECTION 2. The City Council directs and authorizes the Acting City Manager to cause emergency repairs to be performed at Fire Station 3 and take any directly related and immediate action required by the emergency, including, but not limited to, executing any agreements for the emergency repairs and any necessary amendments to such agreements, in a form approved by the City Attorney.

SECTION 3. The City Manager shall report to the City Council at the next regularly scheduled meeting and at every regularly scheduled meeting thereafter until this emergency action is terminated the reasons justifying why the emergency continues to exist and whether there is a need to continue the emergency action.

SECTION 4. In accordance with Public Contract Code section 22050(c)(3), the City Council will terminate the emergency action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by a competitive solicitation for bids.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 7th day of April, 2026.

Letty Lopez-Viado
Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick, CMC
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2026-32 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 7th day of April, 2026, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick, CMC
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: April 7, 2026

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

**SUBJECT: CONSIDERATION OF UPDATE TO STREET SWEEPING PROGRAM FOR
ALTERNATE SIDES ON ALTERNATE DAY SWEEPING**

RECOMMENDATION:

It is recommended that the City Council provide direction.

BACKGROUND:

The City of West Covina provides street sweeping services for approximately 463 curb miles of roadway through a contract with a third-party vendor, Nationwide Environmental Services. Street sweeping is an essential public service that removes trash and debris, maintains the cleanliness and appearance of the community, and supports compliance with regional water and air quality regulations.

Community meetings were held on June 12, 17, and 26, 2023, as well as on October 19, 2023, to discuss potential changes to the City's existing street sweeping program.

On November 7, 2023, staff presented an update on the program to the City Council for consideration. Due to additional information requested, the item was tabled and later brought back to Council on December 5, 2023. At that meeting, the City Council directed staff to transition from a bi-weekly street sweeping schedule to a weekly schedule. The Council also directed staff to update the Municipal Code, install signage restricting parking during designated four-hour street sweeping windows, and expand the responsibilities of Public Safety (formerly Code Enforcement) to include street sweeping enforcement. This enforcement ensures that streets and curbs remain accessible to sweepers so that the program can operate effectively.

On October 15, 2024, the City Council awarded a contract to a third-party vendor for the installation of new street sweeping signs in the amount of \$351,095.00, with a 15% contingency (\$52,664.25), for a total project budget of \$403,759.25. The Council also authorized staff to purchase additional signage and mounting equipment in the amount of \$734,992.87. The project scope included all materials, equipment, labor, and incidentals necessary to install street sweeping restriction signage throughout the City. Signs were installed on existing streetlights, existing signposts, or new Unistrut signposts placed in concrete or dirt, depending on site conditions.

On February 4, 2025, the City Council adopted Ordinance No. 2526, amending Chapter 22 (Traffic Regulations) to update street sweeping regulations and enforcement provisions. At the same meeting, the City Council adopted Resolution No. 2025-10, identifying when and where the "No Parking on Street Sweeping Days" regulations would be implemented.

On February 19, 2025, staff issued a Notice to Proceed to the awarded contractor for installation of the Citywide street sweeping signage. Signs restricting parking during the designated four-hour sweeping windows were subsequently installed across all applicable areas.

On July 15, 2025, the City Council authorized the purchase of enforcement vehicles to support the updated program. This included four 2025 Ford F-150 trucks and two 2025 Ford Police Interceptors to be utilized by Public Safety as part of the enforcement fleet.

On August 19, 2025, the City Council directed staff to revise the program to an alternate-side, alternate-day street sweeping schedule. Council directed the Acting City Manager to negotiate an amendment to the agreement with Nationwide Environmental Services and return with the amendment for Council approval. Council also authorized the purchase of stickers to revise existing signage and directed staff to prepare a resolution updating parking restrictions associated with the modified program.

Finally, on November 18, 2025, the City Council accepted the completed work and authorized staff to file the Notice of Completion for the Street Sweeping Signage Installation Project (Project No. 25015).

DISCUSSION:

Staff met with the City's street sweeping vendor, Nationwide Environmental Services, to evaluate potential alternate-side street sweeping routes throughout the City. These discussions focused on operational considerations such as City size, the number of sweepers required, coordination with existing trash collection schedules, staffing needs, and implementation logistics. Based on these factors, the maps included in Attachment No. 1 – Alternate Side Street Sweeping Maps were developed. The alternative route options presented in Tables 2 through 4 outline Citywide approaches intended to provide effective street sweeping coverage while accommodating residents' daytime parking needs. Under the proposed schedules, residents would move vehicles between sides of the street on designated days, allowing sweepers access to the gutter line while maintaining parking availability.

Table 1: Option 1 Current Route Schedule

Current Route	Both sides of the street are swept one day after trash collection.		
Waste Collection Day	Street Sweeping Restrictions		
Friday	Monday 7 AM-11 AM	Monday 10 AM-2 PM	Monday 1 PM-4 PM
Monday	Tuesday 7 AM-11 AM	Tuesday 10 AM-2 PM	Tuesday 1 PM-4 PM
Tuesday	Wednesday 7 AM-11 AM	Wednesday 10 AM- 2 PM	Wednesday 1 PM-4 PM
Wednesday	Thursday 7 AM-11 AM	Thursday 10 AM-2 PM	Thursday 1 PM-4 PM
Thursday	Friday 7 AM-11 AM	Friday 10 AM-2 PM	Friday 1 PM-4 PM

Table 2: Alternative Route Option 2

Option 2	Side 1 is swept one day after trash collection; Side 2 is swept two days after trash collection.	
Waste Collection Day	Street Sweeping Restrictions	
Monday	Tuesday 7:30 AM-12:30 PM	Wednesday 11:30 AM-4:30 PM
Tuesday	Wednesday 7:30 AM-12:30 PM	Thursday 11:30 AM-4:30 PM
Wednesday	Thursday 7:30 AM-12:30 PM	Friday 11:30 AM-4:30 PM
Thursday	Friday 7:30 AM-12:30 PM	Monday 11:30 AM-4:30 PM
Friday	Monday 7:30 AM-12:30 PM	Tuesday 11:30 AM-4:30 PM

Table 3: Alternative Route Option 3

Option 3	Side 1 is swept two days after trash collection; Side 2 is swept three days after trash collection.	
Waste Collection Day	Street Sweeping Restrictions	
Monday	Wednesday 7:30 AM-12:30 PM	Thursday 11:30 AM-4:30 PM
Tuesday	Thursday 7:30 AM-12:30 PM	Friday 11:30 AM-4:30 PM
Wednesday	Friday 7:30 AM-12:30 PM	Monday 11:30 AM-4:30 PM
Thursday	Monday 7:30 AM-12:30 PM	Tuesday 11:30 AM-4:30 PM
Friday	Tuesday 7:30 AM-12:30 PM	Wednesday 11:30 AM-4:30 PM

Table 4: Alternative Route Option 4

Option 4	Four sweeping day program instead of five. Sweeping frequency varies by location, ranging from the day after trash collection up to three days after.	
Waste Collection Day	Street Sweeping Restrictions	
Monday	Wednesday 7:30 AM-12:30 PM	Thursday 11:30 AM-4:30 PM
Tuesday	Thursday 7:30 AM-12:30 PM	Friday 11:30 AM-4:30 PM
Wednesday	Friday 7:30 AM-12:30 PM	Tuesday 11:30 AM-4:30 PM
Thursday	Friday 7:30 AM-12:30 PM	Tuesday 11:30 AM-4:30 PM
Friday	Tuesday 7:30 AM-12:30 PM	Wednesday 11:30 AM-4:30 PM

With the proposed routes, additional street sweepers would be required to complete each sweeping zone. Due to the increase in street miles being serviced, transitioning from the current schedule to an alternate side street sweeping program would necessitate the purchase of additional street sweepers. Table 5 identifies the number of sweepers required for each proposed option.

Table 5: Number of Street Sweepers for Route Options

Route Option	Additional Sweepers Required	Additional Costs
Current Route	4 sweepers	
Option 1	7 sweepers	\$1,650,000
Option 2	7 sweepers	\$1,650,000
Option 3	7 sweepers	\$1,650,000

The addition of new equipment would result in increased costs related to the purchase of street sweepers, as well as the staffing, training, and ongoing operation of the additional equipment. Expanded service levels would also require the hiring of additional Street Sweeping Enforcement Officers to ensure compliance with parking restrictions. This would include the procurement of additional parking enforcement vehicles and associated equipment.

For the program to operate effectively, it is recommended that at least one enforcement officer accompany each street sweeper for the duration of its assigned route. Each enforcement officer would be equipped with a handheld radio and uniform. In addition, each route would require a dedicated enforcement vehicle to follow the street sweeper, outfitted with City decals, emergency light bars, and in-car police radios.

A detailed breakdown of the associated enforcement costs for each option is provided in Table 6.

Table 6: Street Sweeping Enforcement Costs

Enforcement Costs	Option 1	Option 2	Option 3	Option 4
Number of Full Time Enforcement Staff	5	8	8	8
Total Full Time Enforcement Staff Costs (fully burdened annual rate)	\$370,000	\$592,000	\$592,000	\$592,000
Full Time Enforcement Staff Equipment (uniforms and handheld radios)	\$60,000	\$96,000	\$96,000	\$96,000
Enforcement Staff Supervisor	1	1	1	1
Enforcement Staff Supervisor Costs (fully burdened annual rate)	\$85,000	\$85,000	\$85,000	\$85,000
Enforcement Staff Supervisor Equipment (uniforms and handheld radios)	\$12,000	\$12,000	\$12,000	\$12,000
Number of vehicles needed to be purchased	1	5	5	5
Street Sweeping Enforcement Vehicles Costs	\$50,000	\$250,000	\$250,000	\$250,000
Vehicle Equipment (light bar, decals, police radio)	\$15,000	\$75,000	\$75,000	\$75,000
Total one-time cost	\$137,000	\$433,000	\$433,000	\$433,000
Total Reoccurring Annual cost	\$455,000	\$677,000	\$677,000	\$677,000

Beyond increased annual operating costs, several one-time capital expenses would be required to successfully implement an alternating-side street sweeping program. These include the purchase and installation of additional signage and mounting hardware, stickers to update existing signage, and the acquisition of additional parking enforcement vehicles. During the initial rollout of the program, the City installed approximately 4,585 signs. Due to limited access points in some neighborhoods, not all streets were posted during the first phase. Under the updated program, these locations would require individual posting, which staff estimates would require approximately 350 additional signs at an estimated cost of \$15,750.

In addition, existing signage would need to be updated using specially produced adhesive decals designed to adhere to the current signs. During the initial evaluation of the alternate-side street sweeping program, decals were quoted at \$16.60 per sign. Updating the 4,585 existing signs would result in an estimated procurement cost of \$76,111, excluding installation labor. When combined with the procurement of approximately 350 new signs, staff estimates the total signage and decal procurement cost would be approximately \$91,861.

In addition to material procurement, costs would be incurred for installation of new signs and application

of decals to existing signage to reflect updated street sweeping days and times. Based on the initial street sweeping restriction installation, staff estimates installation costs of approximately \$66.45 per new sign and \$6.24 per sign for decal application. Installation of 350 new signs is estimated at \$23,257.50, and application of decals to 4,585 existing signs is estimated at \$28,610.4, for a combined installation cost of approximately \$51,867.90.

Should the City Council choose to maintain the existing street sweeping routes or switch to an alternating side sweeping schedule, staff anticipates proceeding with a Phase 2 effort to reassess original sign locations. This effort would include relocating, consolidating, and installing additional signage along current routes to improve clarity and consistency. At this time, staff has not identified all locations requiring updates, and a cost estimate for this potential effort is not yet available.

In addition to signage and equipment costs, all three options would require a significant overall financial investment by the City. The Initial Capital Investment required to implement a program of this scale would also include the hiring and training of new parking enforcement staff, expanded resident outreach efforts such as mailers and community meetings, and potential temporary reductions in parking enforcement revenue during the transition period. On the operational side, implementation would require the purchase of two to three additional street sweepers, the onboarding and training of new operators, and the associated long-term costs related to employee benefits, vehicle depreciation, and increased consumption of fuel, tires, oil, and other consumables. Increased sweeping activity would also require additional 40-yard debris bins at the City Yard and more frequent use of roll-off hauling services for materials.

Staffing and equipment availability would also impact the program timeline. New street sweeper operators typically require approximately two to six months to become fully trained and operational. Once ordered, new street sweepers are estimated to take between 12 and 18 months for delivery. Similar onboarding and training considerations would apply to parking enforcement officers, further extending the overall implementation schedule.

Environmental impacts were also identified as a key consideration. An alternate-side or alternate-day sweeping program would require sweepers to travel the same streets multiple times per week, increasing vehicle miles traveled, fuel usage, emissions, and equipment wear. While street sweepers are regulated to capture particulate matter 10 microns or larger, more frequent sweeping would disturb smaller particles more often, increasing the potential for airborne dust. Additional emissions would also be generated by increased use of City vehicles for parking enforcement.

Increased sweeping frequency would contribute to greater wear on City streets due to the weight of the sweepers and the additional miles driven. More frequent dumping of debris would increase congestion and operational demands at the City Yard and result in more frequent roll-off truck activity. Debris that falls from refuse containers during waste collection may also remain on streets for longer periods, depending on the option selected.

Compliance with existing AQMD and NPDES regulations must be considered, and consultation with the appropriate regulatory agencies may be necessary to further evaluate these impacts. Visual and noise impacts are also anticipated to increase, as additional signage would be installed throughout the City and sweepers would operate more frequently in residential neighborhoods.

Finally, staff anticipates that transitioning to an alternate-side street sweeping program would require substantial public outreach to address resident confusion. Currently, both sides of each street have been swept on the same day. Moving to an alternate-side or alternate-day schedule would require ongoing education to ensure compliance. Despite outreach efforts, staff expects an increase in resident inquiries, complaints, and public feedback during and following implementation. While holiday scheduling impacts exist, they are anticipated to be less significant when compared to the financial, operational, environmental, and public communication challenges associated with the proposed change.

LEGAL REVIEW:

The City Attorney's Office has reviewed the staff report.

OPTIONS:

The City Council has the following options:

1. Maintain the existing street sweeping schedule and routes, and direct staff to review current signage for potential citywide posting improvements; or
2. Direct staff to begin implementation of an alternate-side street sweeping schedule from options 2 through 4, including updating street sweeping signage and posting locations citywide; or
3. Provide an alternative direction.

Prepared by: Robert Ortega, CIP Project Manager

Fiscal Impact**FISCAL IMPACT:**

The table below summarizes the estimated one-time and recurring fiscal impacts associated with each street sweeping option in comparison to maintaining the current routes. Certain costs are applicable to all options, while others are dependent on Council selection, including the option to maintain the existing street sweeping program with no service expansion. It should be noted that should the current routes be maintained, or routes be switched to alternative sides sweeping, there will be costs associated with revising the current signage posting to remove excess signs, consolidate signage, and install additional signage to address resident concerns that have not been captured in the table below. Additionally, staff anticipates purchasing new handheld ticket radars, which are estimated to be approximately \$6,000 per radar. This purchase is still being reviewed by staff and is anticipated to be purchased at a future time.

Program	Option 1	Option 2	Option 3	Option 4
Signage and Sticker Procurement	\$0	\$91,861	\$91,861	\$91,861
Signage and Sticker Installation	\$0	\$51,868	\$51,868	\$51,868
Street Sweeping Enforcement Vehicles	\$50,000	\$250,000	\$250,000	\$250,000
Street Sweeping Enforcement Staff Equipment	\$87,000	\$183,000	\$183,000	\$183,000
Additional Street Sweepers	\$0	\$1,650,000	\$1,650,000	\$1,650,000
Subtotal One-Time Costs	\$137,000	\$2,226,729	\$2,226,729	\$2,226,729

Annual Street Sweeping Enforcement Staff (fully burdened annual rate)	\$455,000	\$677,000	\$677,000	\$677,000
Annual Street Sweeping Contract	\$1,335,981	\$2,204,369 (65% increase)	\$2,204,369 (65% increase)	\$2,070,771 (55% increase)
Subtotal Reoccurring Costs	\$1,790,981	\$2,881,369	\$2,881,369	\$2,747,771
First Year Total	\$1,927,981	\$5,108,098	\$5,108,098	\$5,108,098
Ongoing Annual Cost (After Year 1)	\$1,790,981	\$2,881,369	\$2,881,369	\$2,747,771

Attachments

Attachment No.1 - Alternating Sides

Attachment No.2 - Street Sweeping Powerpoint

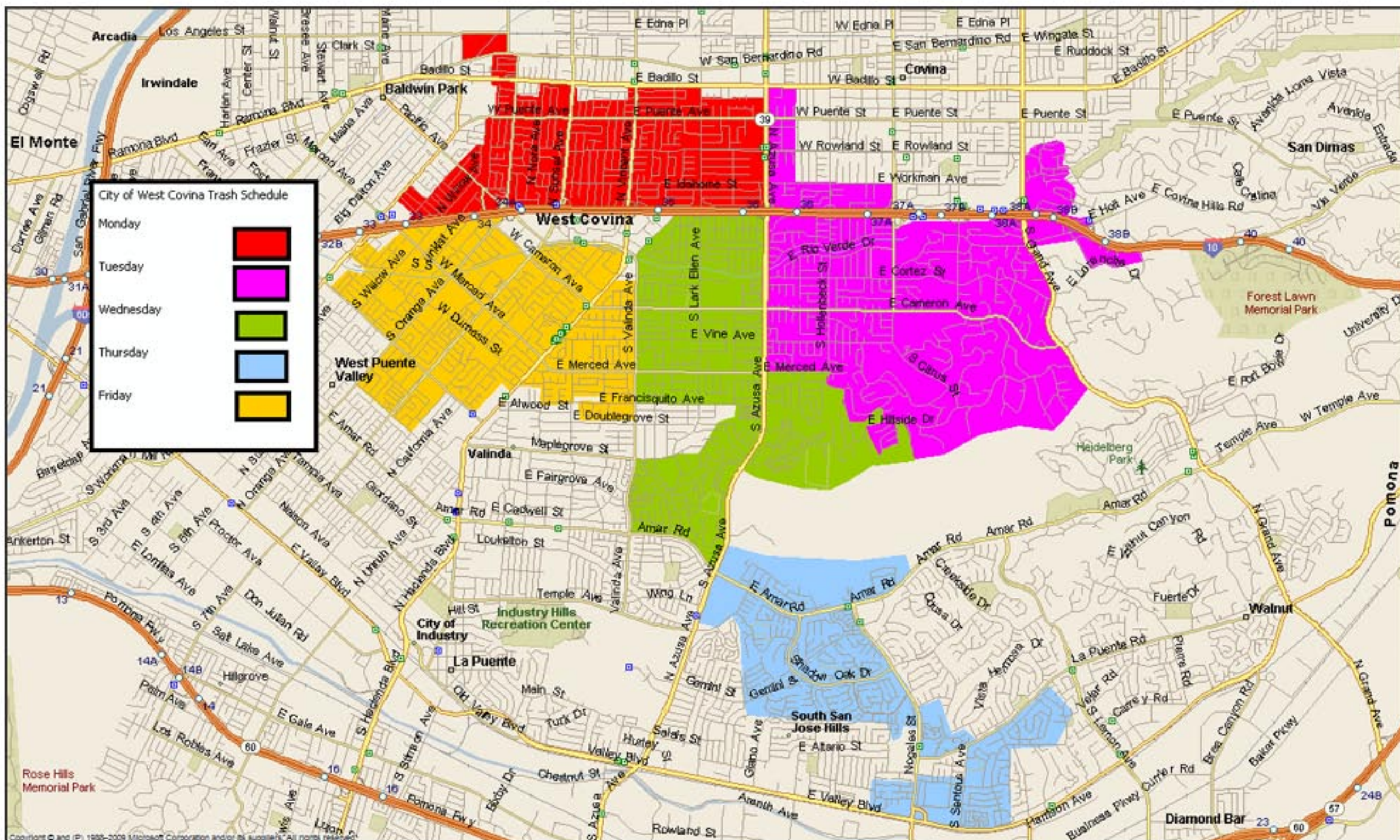
CITY COUNCIL GOALS & OBJECTIVES: A Well-Planned Community
Enhance City Image and Effectiveness

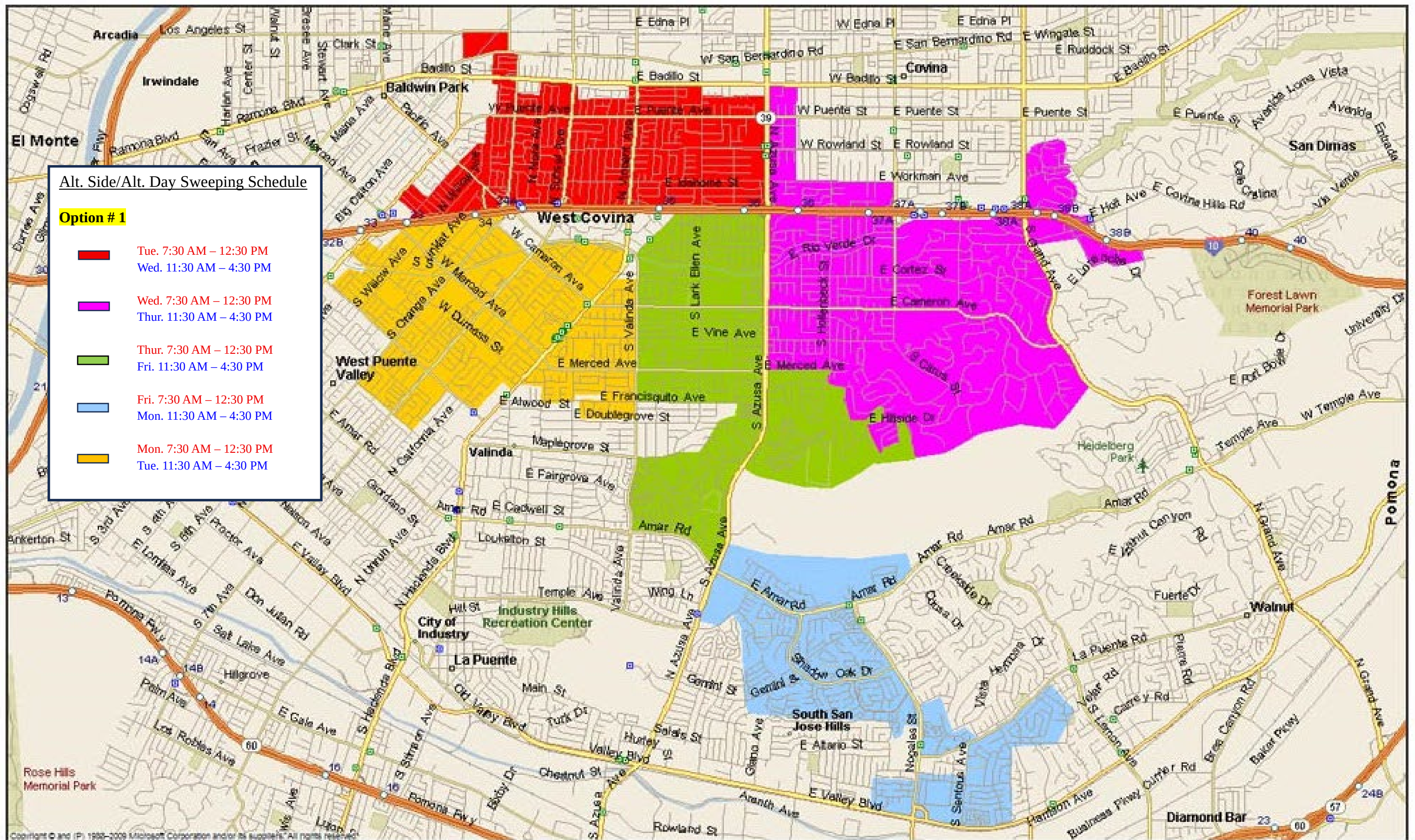
Alternate Side Alternate Day
Street Sweeping Options

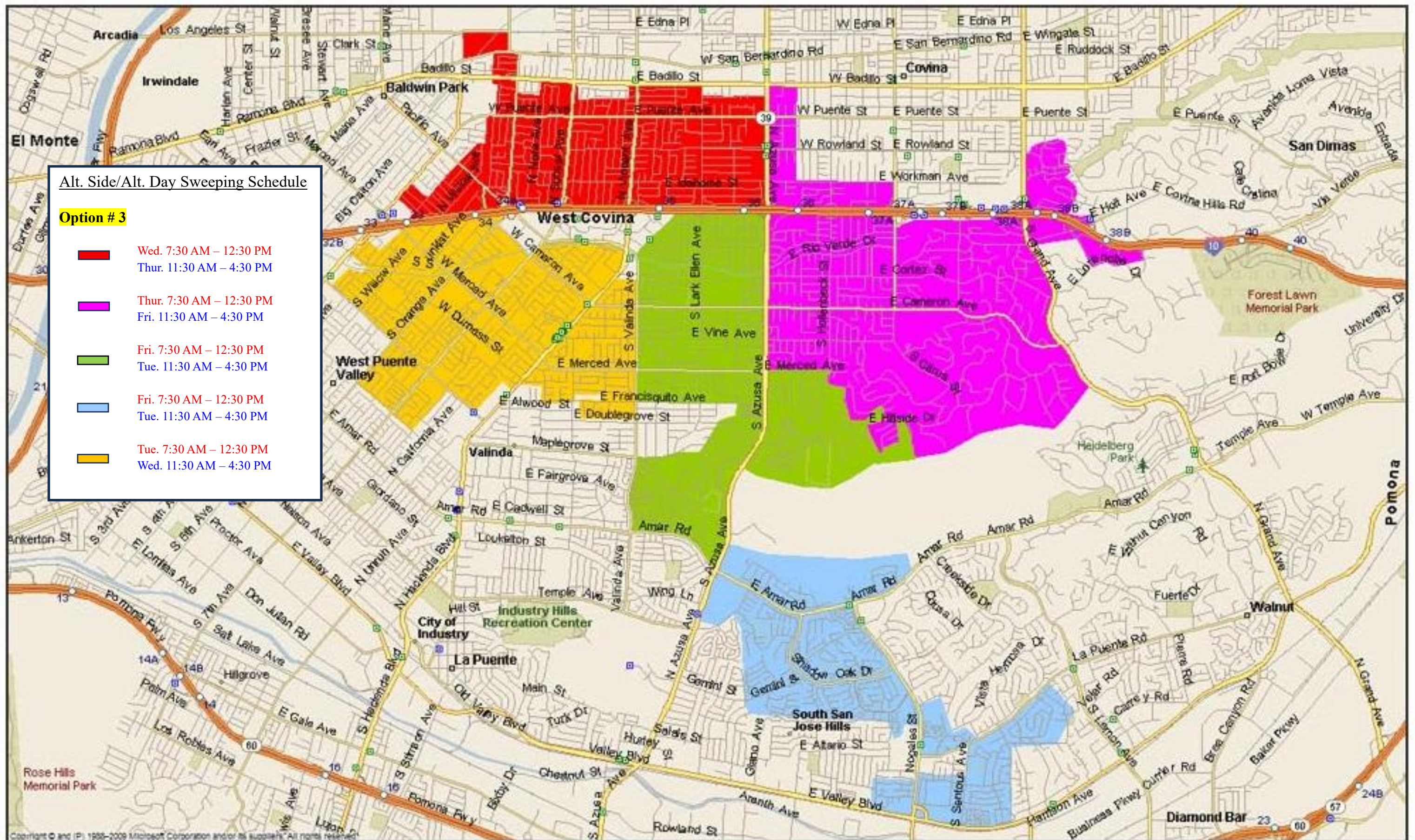
Waste Collection	Street Sweeping	
Option 1 (+ 65%)		
Monday	Tue. 7:30 AM - 12:30 PM	Wed. 11:30 AM - 4:30 PM
Tuesday	Wed. 7:30 AM - 12:30 PM	Thur. 11:30 AM - 4:30 PM
Wednesday	Thur. 7:30 AM - 12:30 PM	Fri. 11:30 AM - 4:30 PM
Thursday	Fri. 7:30 AM - 12:30 PM	Mon. 11:30 AM - 4:30 PM
Friday	Mon. 7:30 AM - 12:30 PM	Tue. 11:30 AM - 4:30 PM
Option 2 (+ 65%)		
Monday	Wed. 7:30 AM - 12:30 PM	Thur. 11:30 AM - 4:30 PM
Tuesday	Thur. 7:30 AM - 12:30 PM	Fri. 11:30 AM - 4:30 PM
Wednesday	Fri. 7:30 AM - 12:30 PM	Mon. 11:30 AM - 4:30 PM
Thursday	Mon. 7:30 AM - 12:30 PM	Tue. 11:30 AM - 4:30 PM
Friday	Tue. 7:30 AM - 12:30 PM	Wed. 11:30 AM - 4:30 PM
Option 3 (+ 55%)		
Monday	Wed. 7:30 AM - 12:30 PM	Thur. 11:30 AM - 4:30 PM
Tuesday	Thur. 7:30 AM - 12:30 PM	Fri. 11:30 AM - 4:30 PM
Wednesday	Fri. 7:30 AM - 12:30 PM	Tue. 11:30 AM - 4:30 PM
Thursday	Fri. 7:30 AM - 12:30 PM	Tue. 11:30 AM - 4:30 PM
Friday	Tue. 7:30 AM - 12:30 PM	Wed. 11:30 AM - 4:30 PM

CITY OF WEST COVINA

SERVICE DAY FOR TRASH COLLECTION







CITY COUNCIL MEETING

APRIL 7, 2026

CONSIDERATION OF UPDATE TO STREET SWEEPING PROGRAM FOR ALTERNATE SIDES ON ALTERNATE DAY SWEEPING

Engineering

DESIGN STANDARDS

Street Sweeping Background

Route Options

Street Sweeping Costs

Enforcement Costs

Signage Costs

Additional Considerations

Total Costs

STREET SWEEPING BACKGROUND

June 12, June 17, June 26, and October 2023 Community Meetings to discuss street sweeping

November 7, 2023 Staff brought consideration for a new street sweeping before the City Council

December 5, 2023 City Council directed staff to transition from a bi-weekly to a weekly schedule

October 15, 2024 the City Council awarded a contract for the installation of street sweeping signage

February 4, 2025 the City Council adopted Ordinance No. 2526 amending the Municipal Code to update street sweeping restrictions

STREET SWEEPING BACKGROUND CONTINUED

February 19, 2025 staff issued a Notice to Proceed for the installation of citywide street sweeping restriction signage

July 15, 2025 the City Council approved the purchase of four F-150 trucks and two 2025 Ford Police Interceptors to be utilized by Public Safety

August 19, 2025 The City Council directed staff to revise the program to an alternate-side alternate-day street sweeping schedule

November 18, 2025 the City Council accepted the completed work and authorized recordation of a Notice of Completion for the Street Sweeping Signage Installation Project

ROUTE OPTIONS

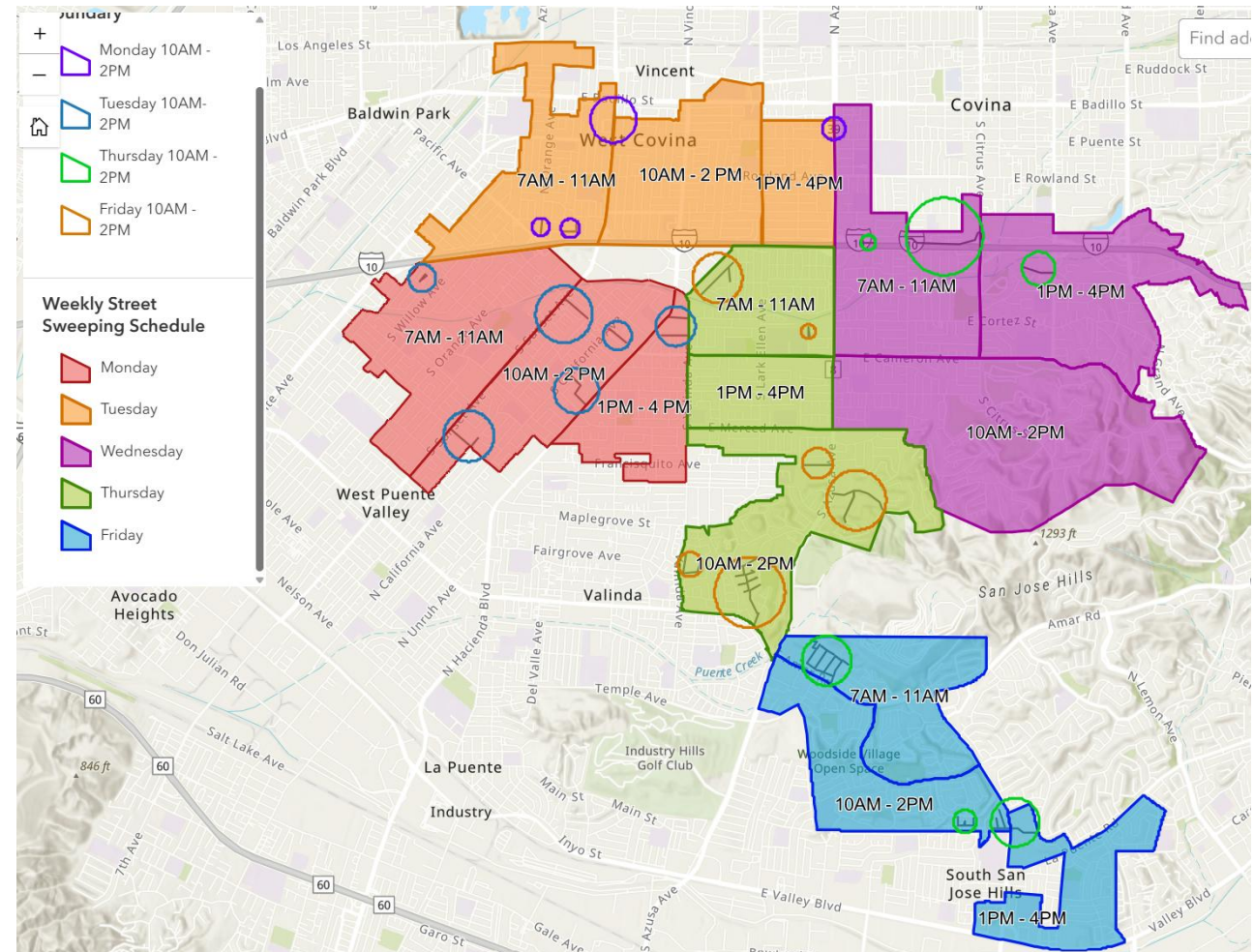
Option 1 – Current same side street sweeping routes.

Each street is swept the day after trash collection on both sides

Alternate side parking for identified high density neighborhoods

3 4-hour time zones for each day where parking is restricted

4 sweepers required



ROUTE OPTIONS

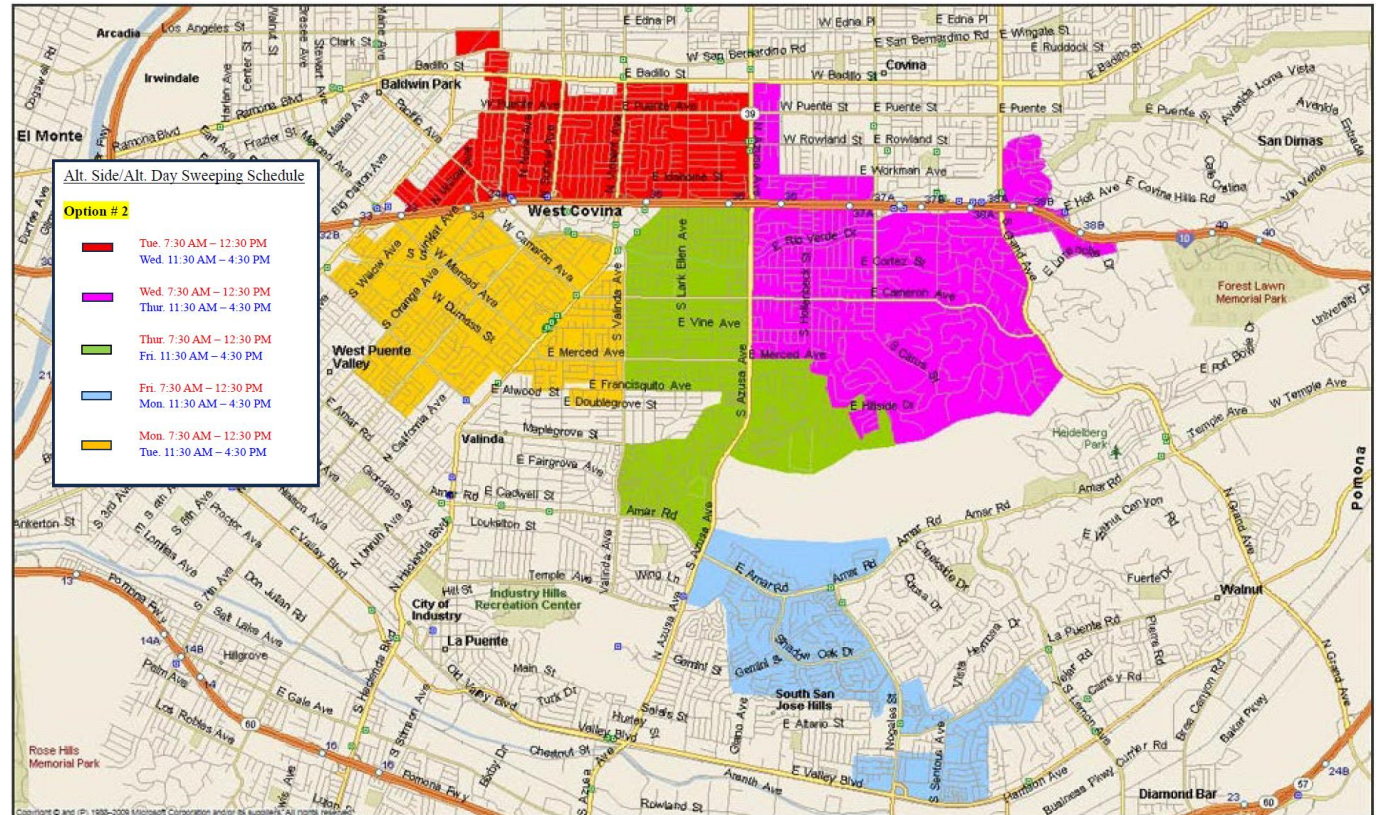
Option 2 – alternate-side
alternate-day street sweeping
routes.

Side 1 is swept 1 day after trash collection, side 2 is swept 2 days after trash collection

Alternate side parking allowed throughout the City

2 5-hour time zones for each day where parking is restricted

7 sweepers required



ROUTE OPTIONS

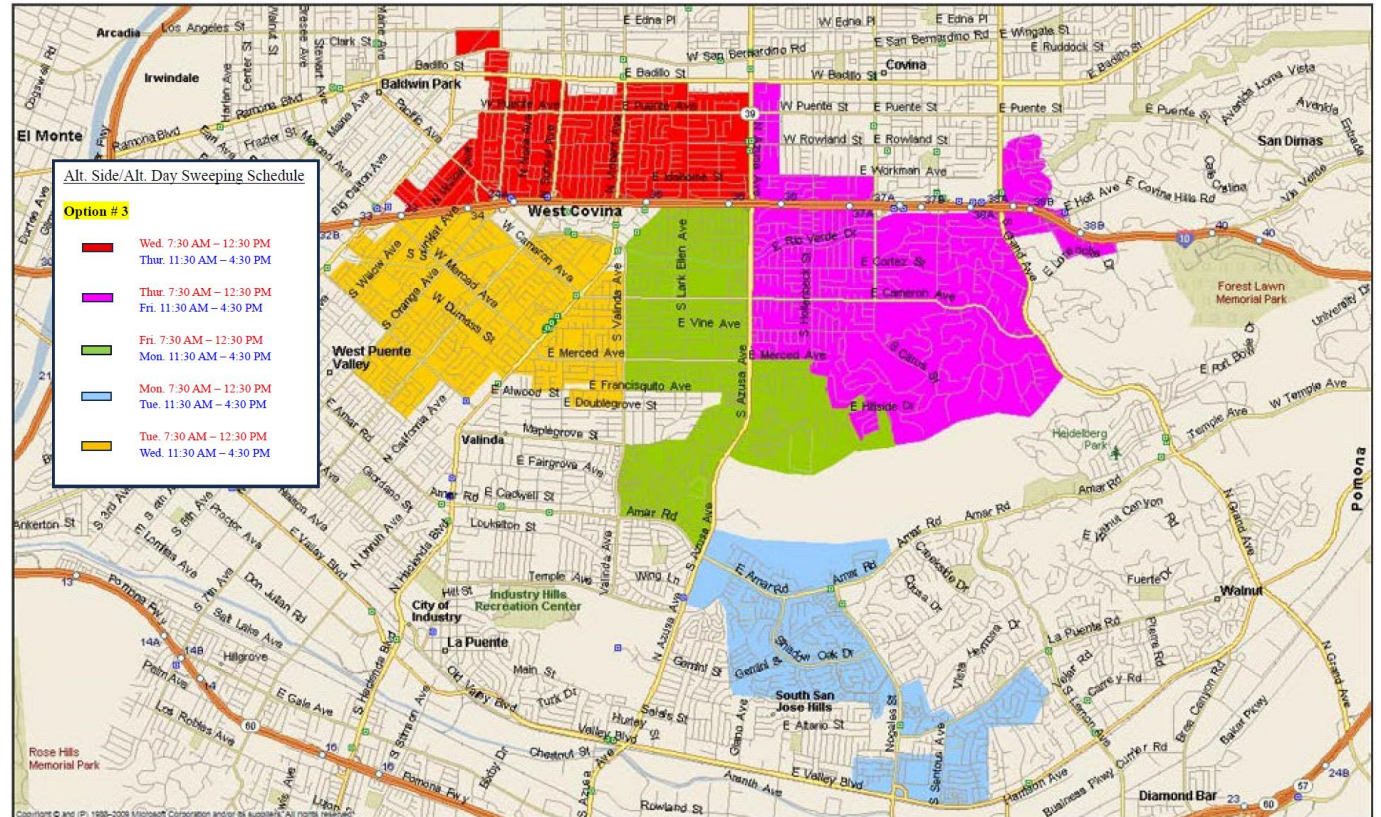
Option 3 – alternate-side alternate-day street sweeping routes.

Side 1 is swept 2 days after trash collection; side 2 is swept 3 days after trash collection.

Alternate side parking allowed throughout the City

2 5-hour time zones for each day where parking is restricted

7 sweepers required



ROUTE OPTIONS

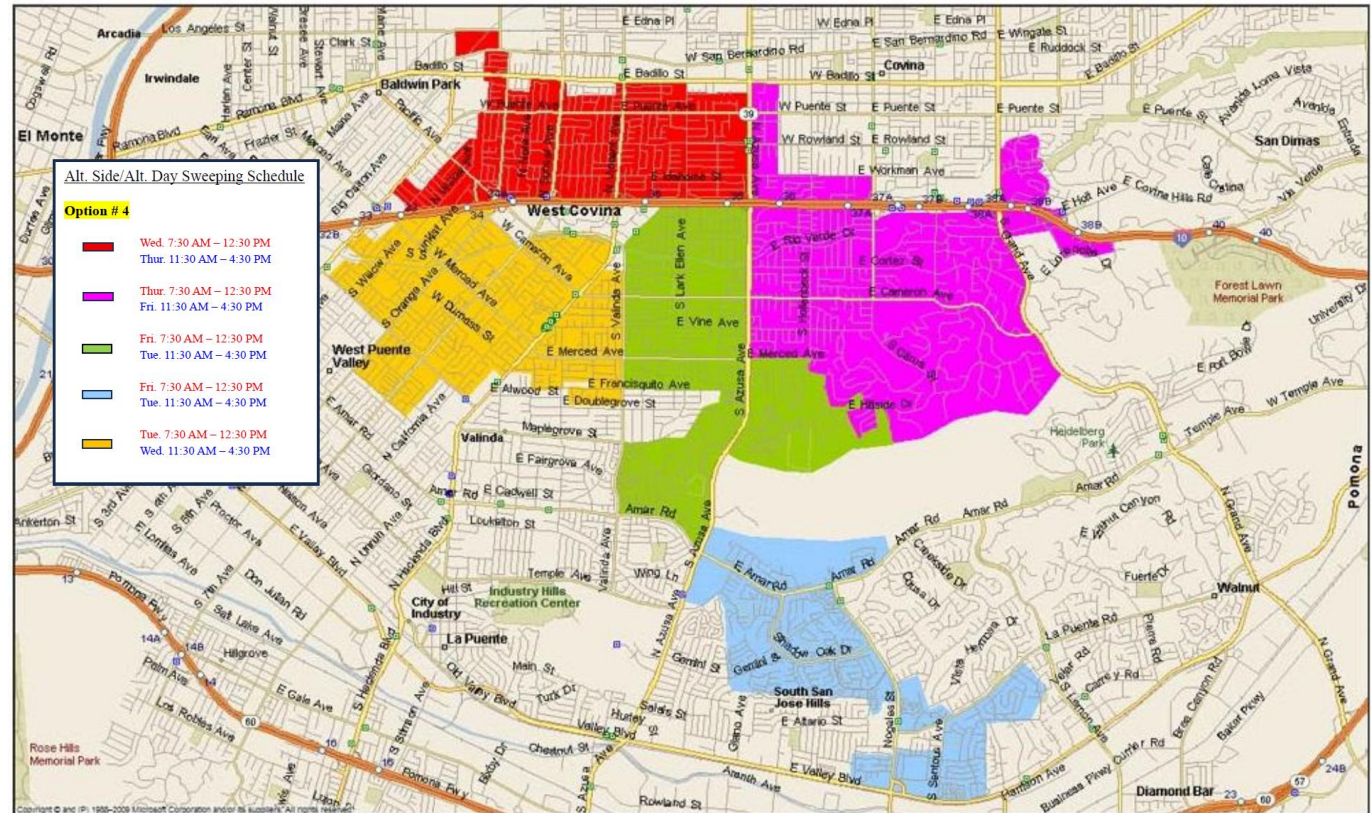
Option 4 – alternate-side alternate-day street sweeping routes.

4 day sweeping program instead of 5. Frequency varies by location from 1 day after trash day to up to 3 days after trash day.

Alternate side parking allowed throughout the City

2 5-hour time zones for each day where parking is restricted

7 sweepers required



STREET SWEEPING COSTS

	Option 1	Option 2	Option 3	Option 4
Street Sweepers	\$0*	\$1,650,000	\$1,650,000	\$1,650,000
Street Sweeping Contract	\$1,335,981	\$2,204,368.65 (65% increase annually)	\$2,204,368.65 (65% increase annually)	\$2,070,770.55 (55% increase annually)

*NO ADDITIONAL SWEEPER IS NEEDED TO BE PURCHASED FOR OPTION 1

STREET SWEEPING ENFORCEMENT COSTS - STAFFING

	Option 1	Option 2	Option 3	Option 4
Number of full-time enforcement officers	5	8	8	8
Full time enforcement officer's costs (fully burdened annual rate)	\$455,000	\$677,000	\$677,000	\$677,000
Number of enforcement staff supervisors	1	1	1	1
Enforcement staff supervisors cost (fully burdened annual rate)	\$85,000	\$85,000	\$85,000	\$85,000

STREET SWEEPING ENFORCEMENT COSTS - EQUIPMENT

	Option 1	Option 2	Option 3	Option 4
Full time enforcement officer's equipment costs	\$60,000	\$96,000	\$96,000	\$96,000
Enforcement staff supervisors' equipment costs	\$12,000	\$12,000	\$12,000	\$12,000
Number of vehicles to be purchased	1	5	5	5
Street Sweeping Vehicle Costs	\$50,000	\$250,000	\$250,000	\$250,000
Vehicle Equipment	\$15,000	\$75,000	\$75,000	\$75,000

SIGNAGE COSTS

	Option 1	Option 2	Option 3	Option 4
Signage and sticker procurement	\$0	\$91,861	\$91,861	\$91,861
Signage and sticker installation	\$0	\$51,867.90	\$51,867.90	\$51,867.90

ADDITIONAL CONSIDERATIONS

Environmental:

- Increased fuel consumption with each street being swept twice
- Increased noise pollution
- Potential increase of airborne dust
- Increased emissions

Equipment Wear:

- Increased wear on street sweepers and enforcement vehicles
- Increased wear on streets

TOTAL COSTS

	Option 1	Option 2	Option 3	Option 4
One-time costs	\$1,927,981	\$5,108,098	\$5,108,098	\$5,108,098
Annual costs (After Year 1)	\$1,790,981	\$2,881,369	\$2,881,369	\$2,747,771

Cities of similar
size performing
the same level of
street sweeping

Rosemead

Cerritos

Chino

La Mirada

Monrovia

Montebello

Monterey Park

Thank you
&
Questions