



Town of Wickenburg

MINUTES

WICKENBURG COMMON COUNCIL REGULAR MEETING

**Tuesday, September 2, 2025 - 5:30 P.M.
155 N. TEGNER - COUNCIL CHAMBERS
WICKENBURG, ARIZONA 85390**

- A. **CALL TO ORDER** – Mayor Bratcher called the meeting to order at 5:31 PM
- B. **PLEDGE OF ALLEGIANCE** - Led by Police Lieutenant Kenny Lutkiewicz
- C. **INVOCATION** - Led by Pastor Duane Middleton, Mt. Hope Assembly of God, with special mention of the 9/11 Ceremony in Wickenburg this year to remember 9/11.

D. ROLL CALL

Present: Mayor BG Bratcher
Vice Mayor Brian Jones
Councilmember Kristy Bedoian
Councilmember Shawn Clark
Councilmember Margaret Nyberg
Councilmember Rebecca Rovey
Councilmember Art Rubash

Staff Present: Troy Smith, Town Manager
Robert Wingo, Town Attorney
Tim Suan, Deputy Town Manager/Economic Development
Steve Boyle, Community Development Director
Amy Brown, Town Clerk
Les Brown, Police Chief
Robert Martinez, Finance Director
Tarah Mayerhofer, Human Resources Director
Ed Temerowski, Fire Chief
Herschel Workman, Public Works Director

E. MAYOR & COUNCILMEMBERS REPORT ON CURRENT EVENTS

- Councilmember Brian Jones stated that he was glad to be back.
- Councilmember Rebecca Rovey attended the Arizona League of Cities and Towns conference with Mayor Bratcher and Councilmember Clark. She thanked staff for the showcase.
- Councilmember Margaret Nyberg thanked staff for all the help in getting the 9/11 ceremony finalized.

- Councilmember Shawn Clark stated that the Arizona League of Cities and Towns conference was a great conference to meet representatives from the 91 or 92 cities and towns in Arizona. The opening speech was outstanding about hope against the odds.
- Mayor BG Bratcher attended the following meetings: Rural Policy Forum, US Congressman Andy Biggs, West Valley Mayors and Managers, WESTMARC water resources, Valley Metro with service transit supervisor, West Valley Mayor's dinner, Valley Metro board meeting, and two BNSF meetings with opposing views.
- Mayor BG Bratcher read the proclamation for September 2025 being Ovarian Cancer Awareness month.

F. TOWN MANAGER'S REPORT

- Town Manager Troy Smith reported that the Council received an advance copy of the updated zoning code today with quotes for the consultant for the public outreach coming in. Constellation Road construction will be August 25 – September 10th and multi-use path maintenance on September 15-18. Waste Management will take over as the town's sanitation service starting on December 1, 2025, with more information coming. The 9/11 ceremony is a bring your own chair event in Stone Park. The town has a photo contest from September 15 until October 10. Oktoberfest will be on October 18th in Stone Park with an LED light bulb give away.

G. FINAL CALL for Request to Speak Cards to be turned into the Town Clerk.

H. CALL TO THE PUBLIC

- Bob Bandera, In-Town Resident, thanked the town for the new signs, potholes filled, and the road edges worked on in the Lewis Addition area. He would like to request the town send a letter to the residents on the final decision.
- Randy Roedl, In-Town Resident, thanked the Council for the work on the Lewis Addition roads. He would like to see the Council address the BNSF project due to the traffic that will impact Wickenburg.
- Jimmy Bradburn, In-Town Resident, stated that his utility bill has increased a lot from May to August.

I. ITEMS OF BUSINESS

1. Action on the Consent Agenda -

MOVED BY Councilmember Kristy Bedoian to approve items a, b, c, d, e, f, and g of the consent agenda

SECONDED BY Councilmember Margaret Nyberg

VOTE: 7 – 0 (Yes – Mayor Bratcher, Vice Mayor Jones, Councilmembers Bedoian, Clark, Nyberg, Rovey, and Rubash)

- a. Consideration and Action to Approve the Minutes of the Regular Meeting of August 4, 2025

By a 7-0 vote under the Consent Agenda, Council moved to approve the minutes of August 4, 2025.

- b. Consideration and Action to Enter into the Purdue Pharma L.P. and the Sackler Family Settlement Agreement by Authorizing the Town Manager and Town Attorney to Submit the Participation Form Releasing all Claims Against Purdue and the Sacklers in Exchange for Opioid-Remediation Monies

Trish Stuhan, Town Attorney, reported in her Council routing form that in 2022, every county and 91 cities and towns signed on to the One Arizona Distribution of Opioid Settlement Funds Agreement (the "One Arizona Agreement"), a state subdivision allocation agreement for the distribution of funds from national opioid settlements. The One Arizona Agreement entitles the local governments that sign on to a settlement to directly receive 56% of the funds distributed to Arizona from each national opioid settlement that is finalized. The town's participation helped Arizona to maximize the benefits to be received from the first of several major global settlements finalized. These settlements will bring funding into Arizona for opioid treatment, prevention, and education.

In 2021, the Town of Wickenburg participated in an opioid settlement with the State of Arizona which was part of a national settlement agreement with Johnson & Johnson and Distributors McKesson, Cardinal Health, and AmerisourceBergen (the "2021 National Settlements"). In 2023, the settlements included Teva, Allergan, CVS, Walgreens and Walmart. In 2024, the settlement included Kroger. This agreement adds additional settlement authority to participate in settlements with Purdue Pharma L.P. (and certain of its affiliates) and the Sackler family.

Background.

Purdue and the Sacklers have agreed to enter into national settlement agreements, despite denying any allegations of wrongdoing, to resolve opioid claims. Purdue and the Sacklers will distribute funds to public entities for opioid remediation efforts. The State of Arizona is a participating state in the National Settlements, so the town has the opportunity to "opt in" and benefit from the proceeds of these settlements. In order to participate, the town must execute and submit a participation form before September 30, 2025, for the town to be considered an "Initial Participating Subdivision."

Release of Claims.

In exchange for settlement monies, the agreement requires the town to

release all claims “absolutely, unconditionally, and irrevocably” against the defendants and not to bring, file or claim or to cause, assist or permit to be brought, filed or claimed or otherwise seek to establish liability against the Defendants relating to this matter. Additionally, the town may not separately seek to recover amounts paid under this agreement based on indemnification, contribution or any other theory. By joining the agreement, the town expressly waives, releases and forever discharges any and all provisions, rights, and benefits conferred by any law (i.e., this is a general release), including any claims that may exist, but the town does not know or suspect to exist and if known, would materially affect this settlement agreement.

Settlement Funds.

The amount to be distributed to Arizona under this settlement is currently unknown and depends on the level of participation by eligible states and subdivisions. The settlements require the defendant to make annual payments over a period of years. In the past, funds have been allocated to (1) a state fund (15%); (2) an abatement accounts fund or remediation accounts fund (70%); and (3) a subdivision fund (15%) although these default percentages can be changed by Arizona through a qualifying state-subdivision agreement. Any use of the funds must be reported to the settlement administrator. At this time, the Attorney General’s Office plans to distribute the funds in the same manner as the previous settlements with the counties receiving the regional funds and using those monies in consultation with the participating cities and towns.

Similar to the previous settlements, the abatement funds must be used in connection with future opioid-remediation efforts including care, treatment and other programs and expenditures designed to (1) address the misuse and abuse of opioid products; (2) treat or mitigate opioid use or related disorders, or (3) mitigate other alleged effects of the opioid epidemic.

Subdivision’s Participation Requirements.

By executing and returning a participation form:

1. The town agrees to the terms of the applicable settlement agreement pertaining to subdivisions;
2. The town releases **all claims** within the scope of such settlement;
3. The town agrees to use monies it receives as required under such settlement;
4. The town submits to the jurisdiction of the court where their state’s consent judgment is filed for purposes limited to that court’s role under such settlement; and
5. With respect to subdivisions who have filed lawsuits against any settling defendant, the town commits to promptly dismissing its legal action

against that defendant (in the case at hand, Wickenburg has not filed any lawsuits and will not need to dismiss any legal action filed against the defendant).

By a 7-0 vote under the Consent Agenda, Council moved to approve and authorize the Town Manager and Town Attorney to execute documents for the Opioid Settlement with Purdue Pharma L.P. and the Sackler Family and execute any future documents required for this opioid settlement.

- c. Consideration and Action to Enter into the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus Settlement Agreements by Authorizing the Town Manager and Town Attorney to Submit the Participation Forms Releasing all Claims Against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus in Exchange for Opioid-Remediation Monies

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Background.

Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus have agreed to enter into national settlement agreements, despite denying any allegations of wrongdoing, to resolve opioid claims. Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus will distribute funds to public entities for opioid remediation efforts. The State of Arizona is a participating state in the National Settlements, so the town has the opportunity to "opt in" and benefit from the proceeds of these settlements. In order to participate, the town must execute and submit a participation form before October 8, 2025,

for the town to be considered an “Initial Participating Subdivision.”

Release of Claims.

In exchange for settlement monies, the agreement requires the town to release all claims “absolutely, unconditionally, and irrevocably” against the defendants and not to bring, file or claim or to cause, assist or permit to be brought, filed or claimed or otherwise seek to establish liability against the Defendants relating to this matter. Additionally, the town may not separately seek to recover amounts paid under this agreement based on indemnification, contribution or any other theory. By joining the agreement, the town expressly waives, releases and forever discharges any and all provisions, rights, and benefits conferred by any law (i.e., this is a general release), including any claims that may exist, but the town does not know or suspect to exist and if known, would materially affect this settlement agreement.

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5. With respect to subdivisions who have filed lawsuits against any settling defendant, the town commits to promptly dismissing its legal action against that defendant (in the case at hand, Wickenburg has not filed any claims and will not need to dismiss any legal action files against the defendant).

By a 7-0 vote under the Consent Agenda, Council moved to approve and authorize the Town Manager and Town Attorney to execute documents for the Opioid Settlements with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus and execute any future documents required for these opioid settlements.

- d. Consideration and Action to Approve an Intergovernmental Agreement for Continued Participation in the Arizona Child Abduction Response Team (CART)

Les Brown, Police Chief, reported in his Council routing form that this is a renewal of an IGA that has been in place for the last 10 years. This IGA was created in an effort to maximize resources in the event of a child abduction. It allows participating Law Enforcement Agencies to draw upon resources throughout Arizona to act as a force multiplier in an effort to solve child abduction cases.

By participating, it allows the Wickenburg Police Department to request assistance from other participating Law Enforcement Agencies in the event of a case of child abduction. By participating in this IGA, it will also allow for reimbursement of expenses incurred while working an abduction case. This is dependent upon funds being available for reimbursement.

This is another way of maximizing our resources in our service to the Wickenburg Community by partnering with other Arizona Law Enforcement Agencies. This IGA has been in place for the last 10 years. This is a renewal of the current IGA that expired in June of 2025.

By a 7-0 vote under the Consent Agenda, Council moved to approve the IGA to participate in the Arizona Child Abduction Response Team.

- e. Consideration and Action to Approve a Final Re-plat of Parcel S Phase 2A for Lot 42 at Wickenburg Ranch

Steve Boyle, Community Development Director, reported in his Council routing form that David Solomon of Van Tuyl Companies, is proposing a replat of a tract of land located within the approved subdivision of Wickenburg

Ranch, specifically designated as Parcel S, Phase 2A. This property has previously served as an open space pedestrian access point to the Ranch House (Sales Office) within the Wickenburg Ranch model home complex. The developer now intends to reconfigure the parcel to create an additional buildable lot suitable for residential construction. In order for construction to take place, the Council is required to approve the proposed re-plat of the subdivision. All required public infrastructure is at the property and the lot conforms to the zoning standards.

By a 7-0 vote under the Consent Agenda, Council moved to approve the requested Re-Plat of Tract D of Wickenburg Ranch Parcel S- Phase 2A.

- f. Consideration and Action to Approve a Final Re-Plat of Parcel S Phase 1 for Lot 41 at Wickenburg Ranch

Steve Boyle, Community Development Director, reported in his Council routing form that David Solomon of Van Tuyl Companies, is proposing a replat of a tract of land located within the approved subdivision of Wickenburg Ranch, specifically designated as Parcel S, Phase 1. This property currently serves as the Ranch House within the Wickenburg Ranch model home complex. The developer intends to remodel the building in the future to create a home suitable for residential living. In order for construction to take place, the Council is required to approve the proposed re-plat of the subdivision. All the required public infrastructure is on the property and the lot conforms to the zoning standards.

By a 7-0 vote under the Consent Agenda, Council moved to approve the requested Re-Plat of Tract D of Parcel S Phase 1 at Wickenburg Ranch.

- g. Consideration and Action to Approve a Final Re-Plat of Parcel S North at Wickenburg Ranch

Steve Boyle, Community Development Director, reported in his Council routing form that David Solomon of Van Tuyl Companies, is proposing a replat of a tract of land located within the approved subdivision of Wickenburg Ranch, specifically designated as Parcel S North. This property currently serves as the parking lot for the Ranch House and associated model homes within the Wickenburg Ranch model home complex. The developer intends to remove the parking area in the future to create two home sites suitable for residential construction. The parking area will be unnecessary when the entire neighborhood is converted to residential homes. In order for construction to take place, the Council is required to approve the proposed re-plat of the subdivision. All the required public infrastructure is on the property and the lots conform to the zoning standards.

By a 7-0 vote under the Consent Agenda, Council moved to approve the Final Re-Plat of Parcel S North for Lots 43 and 44 at Wickenburg Ranch.

2. Public Hearing on a New Liquor License Application, Series #10 to Maverik, 860 E. Wickenburg Way, Applicant Lauren Kay Merrett, and Forward a Recommendation to the Arizona Department of Liquor Licenses and Control

Amy Brown, Town Clerk, reported that Lauren Kay Merrett has applied for a new liquor license, Series #10, for Maverik, located at 860 E. Wickenburg Way. The application was appropriately posted for twenty days. The Town Clerk's Office did not receive any comments from the public. Additionally, the application was forwarded to the Police Department and the Community Development and Neighborhood Services Department for their review with no issues noted.

Public Hearing Opened at 5:58 PM by Mayor Bratcher.

Public Hearing Closed at 5:58 PM with no input.

MOVED BY Councilmember Rebecca Rovey to forward a recommendation to the Arizona Department of Liquor Licenses & Control to approve Lauren Kay Merrett's application for a new liquor license, Series #10, for Maverik at 860 E. Wickenburg Way

SECONDED BY Councilmember Margaret Nyberg

VOTE: 7 – 0 (Yes – Mayor Bratcher, Vice Mayor Jones, Councilmembers Bedoian, Clark, Nyberg, Rovey, and Rubash)

3. Presentation Regarding a Quarterly Capital Improvement Plan (CIP) Update

Town Manager Troy Smith stated that this is expected to be a quarterly update to the Council on the CIP projects to keep the Council and public informed on the timing and plans.

Herschel Workman, Public Works Director, started with the Tegner Street paving project that has been closed out. It included 1,500 cubic yards of asphalt, 1,600 linear feet, 10 stamped crosswalks and 10 refurbished American with Disabilities Act (ADA) ramps that finished one day early and under budget. He thanked the business owners for their patience as this will enhance downtown.

Constellation Road started on August 25th and is planned to be complete by September 10th with one mile of repaved roadway.

Coffinger Park has primarily been focused on the gophers for the past month. This past fiscal year the town improved the sidewalks and put in ADA benches and picnic tables. Next fiscal year there is a budget of \$125,000 with several planned ball field upgrades that will either be completed in-house or through separate projects:

- Add covered dugouts and expand backstop fencing
- Enhance/Replace field lighting
- Irrigation updates and gopher mitigation
- Purchase and install scoreboard – possibly paid by a grant
- Add infield mix and new base pegs
- Add bleachers & possibly shade

This past fiscal year the town resurfaced the swimming pool, replaced most of the pool equipment that was twenty years old and refurbished and polished the slide and mushroom. This next fiscal year the budget is \$142,000 for a pool heater and pool cover. Currently the town is working with Southwest Gas to extend the natural gas to the pool. This will extend the swimming pool season, but it will depend on when lifeguards are available. The plan is to open in March or April and continue being open until October or November. In addition, the town will eliminate the grass area to expand the deck and install shade cover.

The Community Center has a budget of \$1.8 million for FY26 and \$3.5 million for FY27. The plans from Caliente Construction and Arrington Watkins Architects show an estimated cost for tier 1 at \$763,212 which includes the boilers, chillers, fire sprinklers, ADA restrooms and the structural issues with the room. Tier 2 is to renovate the interior spaces to enhance functionality and Tier 3 is to improve and expand the outdoor spaces. The town will probably have to have a work session to talk about the timing of the projects. Tier one can be completed from April 2026 until October 2026. Then the town can wait to do tier 2 and 3 starting the next April or the town can just complete it all at one time, which will save money.

Airport Development request for proposals (RFP) was created with the attorney's assistance with two proposals received by the July 31st deadline. Those proposals will be reviewed at the Economic Development and Transportation Advisory Committee (EDTAC) meeting on September 10th at 4:00. If the public is interested in hearing about the projects, this would be the meeting to attend. It is then expected to come to the Council for discussion and direction at the September 15th meeting with the thought that the town would then work on a development agreement and ground lease for the development of the airport.

The rodeo grounds parking and road upgrades, have a budget of only \$48,000. The Community Rodeo Association of Wickenburg (CRAW) has been helping to build a new access road and has added an additional 70,000 square feet of parking. They would like to put in a barn and stall area, but that will require a new waterline to cover the fire sprinklers. If the waterline is extended to this area, then it can also service the campground across the street. The rodeo grounds lighting is also budgeted for \$25,000 for the arena and parking lot to be better lit with possibly changing to LED lights.

The Adams/Santa Cruz waterline project will replace approximately 1,100 feet of waterline and repave the road from Washington Street to Adams Street on Santa

Cruz Street and from Santa Cruz Street to Apache Street on Adams Street. This project is budgeted at \$1.73 million to include sidewalk, curb repair, and upgrading of 7 ADA ramps. This is funded by CDBG, WIFA and town water 1 budget. This is expected to start in late fall as it is at the county currently being reviewed.

The South Wastewater Treatment Plant has several projects with the clarifier just being completed so there are three clarifiers working now. There are also several other projects that will be worked on this next fiscal year including the following:

- Intensification \$2.9 M Project
 - \$1.4 M WIFA, \$900,000 ARPA and Wastewater 1 \$600K
 - Increases capacity from 800,000 to 1.2 million gallons per day
 - Adds organics to break down the sewage
 - October Start Date
- UV Disinfection
 - 90% Design
 - \$800K Wastewater 1
 - Spring Start Date
- Grit Chamber/Headworks
 - 60% Design
 - \$2.4M WIFA
 - Late Spring/Early Fall Start

At Sunset Park, the town is working on plans to design a new baseball field, parking, ramada and picnic area in the place of the dog park. The new park across from Sunset Park has been rethought to now have the dog park and three multi-purpose fields. It was also reduced to one entrance off Hwy-60 with the ability for future expansion. The soccer/football fields cost less to design and build than baseball fields.

Vice Mayor Jones asked what was being put on the walking path. Director Workman stated that it is called liquid road that lasts longer and will cover the entire patch from Sunset Park to Randy's Auto. The large cracks will have that section cut out with new hot mix installed.

4. Discussion and Comprehensive Update of the Property Maintenance Code and Recommendation to Forward the Review to the Planning & Zoning Commission

Steve Boyle, Community Development Director, stated that this item is to update the property maintenance code to make it more effective for code enforcement. The Council put a priority on code enforcement in the town by approving the hiring of an additional code enforcement person. He introduced JT Stone to review the proposed new property maintenance code.

JT Stone, Community Development Specialist, stated that he retired from the Albuquerque Police Department after twenty years and was able to move to

beautiful, clean, and safe Wickenburg. His goal is to keep the community that way which is how he sees property maintenance and code enforcement working. It's how we keep Wickenburg looking good and living safe—one yard, one building, one block at a time. It's about fixing what's broken, cleaning what's messy, and taking pride in where we live—"The Wickenburg Way." Because Wickenburg's character depends on it. When properties are clean, safe and cared for: neighbors feel pride, visitors see our values, hazards are prevented, and our western charm stays alive. Property Maintenance isn't just code—it's community. The purpose of this code is to accomplish the following:

- Preserve public health, safety, and neighborhood integrity
- Promote voluntary compliance with basic maintenance standards
- It's local, aligns with "The Wickenburg Way": Responsibility, Respect, and Community
- Fulfills commitment to the Strategic Plan of the Town Council

Property maintenance is dealing with weeds, overgrown vegetation, inoperable vehicles, unsafe structures, unsecured structures, accumulation of debris, manure, or garbage and green or hazardous pools. Property maintenance is not lighting issues such as the Western Skies, signs, banners, grading land, construction issues or setbacks. Those issues are dealt with in other areas of the Town Code.

The current International Property Maintenance Code has a criminal pathway, is less tailored for rural needs, isn't adapted to local values, lacks citation authority and is lenient on repeat offenders. The proposed new property maintenance code has a civil citation pathway with the goal of educating before enforcement, is adapted for the rural lifestyle, is built for "The Wickenburg Way", gives the code official citation authority, and includes a provision that recidivists may face criminal charges. There will also be a recognition or thank you aspect to recognize residents or businesses who are doing a great job keeping the town looking good.

There are some key definitions to help understand this code including:

- Blight – Neglect, decay, visual property disorder
- Debris – Junk, trash, discarded unsafe materials
- Unsafe Structure – Hazardous, damaged, unsecured building condition
- Recidivist – Repeat violator within two years
- Abandoned Vehicle – Inoperable, unregistered, unmoved vehicle present
- Code Official – Town enforcement lead, designated authority
- Abate- Reduce, remove, or fix the violation

The enforcement tools are as follows:

- Generally, it starts with notice, (verbal or written) educate before citing
- Offer solutions in "The Wickenburg Way"
- Fix-it period before citation is issued, in most cases

- Civil citation if problem not resolved or if the violation is health & safety related
- Due process in court
- Code Official leads respectful enforcement effort
- Code Official can obtain “Inspection Warrants”

Penalties can include the following:

- Civil Fine – Starts at \$250
- Repeat Violation – \$500
- Recidivist – Repeat within two-year window
- Misdemeanor – Class 1 for chronic violations
- Abatement – Town may remove hazard after notice
- Lien – Town costs recovered from property owner

One of the main changes is that they are civil citations and enforcement, instead of criminal citations.

- Generally, a civil citation is issued if voluntary compliance fails
- Issued by Code Officials, and/or Police
- Citation details: violation date, location, ordinance reference, court appearance date
- Penalties: \$250 for 1st violation, \$500 for 2nd in 12 months + abatement orders
- We are changing from criminal to civil penalties

In summary, this new code is to help maintain safety, pride, and the rural charm by encouraging voluntary action generally before citation. There is support for the property owners to achieve compliance and prioritize dialogue, fairness, and mutual respect. This is meant to strengthen community trust and responsibility and reflect the values of “The Wickenburg Way.”

The next steps will be to bring to the Planning and Zoning Commission for public engagement and a recommendation to the Council. Then it will come back to the Council for final review and adoption.

Councilmember Clark wanted to make sure that trust and respect is kept with the town and to make sure to recognize that there are a lot of snowbirds.

Councilmember Rubash wanted to see the town work with the residents and to find help if it is an elderly lady.

Councilmember Jones wanted to know how to answer residents when they say that the town is just looking to charge money, how this is different from the current system, and how to keep the town away from being heavy handed. Mr. Stone stated that they meet with the people in person and try to work with them to educate. There is also the need for empathy if it is an elderly lady. The difference is that now it is the International Property Maintenance Code from 2012, so it is outdated with a stern, criminal pathway for offenders. The new code

will restructure the system to provide a civil process to start. It also streamlines the process so that the code enforcement person can start the process while they are onsite by educating and giving them a warning to comply within a certain amount of time, considering the circumstances. There are some people who will not comply, so this will speed up that process.

Councilmember Bedoian didn't like the vehicle section because she knew a 14-year-old whose grandfather gave him a vehicle to fix up for when he turned 16. The vehicle wasn't registered because it was on private property and was being worked on to make it operable. She would also like to see the number be more than three to be able to sell. She sees this as the bad guys getting away with it and the good guys being punished. It isn't right to have a mess for your neighbors to look at, but the town also needs to not be heavy handed.

Councilmember Nyberg thanked staff for working on this and has heard good comments from the public regarding the code enforcement.

5. Consideration and Action Approving a Cooperative Purchasing Contract with Global Market Innovators, Inc. for Help Desk and Security Managed Services as well as a Contract with Advanced Network Management, Inc. for Network Administration

Matt Rupp, Information Technology Program Manager, stated that the town staff reviewed all the technology needs for the town.

- 150 supported users
- Over 400 managed devices
- 3,900 support tickets resolved annually
- 13 physical and virtual servers managed
- 30 Wi-Fi access points managed
- Critical software supported (Computer Aided Dispatch, Graphical Information Systems, Water/Wastewater systems, and Financial Software)
- 85 additional applications supported

There was an IT work group created with representatives from all departments. The IT work group has completed a comprehensive review of the town's technology needs across all systems and departments and we broke it down to support in 6 core areas.

- Cybersecurity
- Network Administration
- Core Infrastructure Management
- Help Desk
- Ticketing System
- Enterprise Software Systems

On the network side, the town is seeking support from vendors with deeper experience and a stronger understanding of municipal systems, especially with

public safety. There is also a clear need for more reliable and detailed performance metrics to help guide future decision-making. Additionally, we recognized the need for improved communication between the IT department, internal departments, and external vendors. With these priorities in mind, the work group interviewed several companies. Based on those discussions and a shared consensus, the following is the recommendation that reflects the IT work group's findings.

- Vendors
 - Global Market Innovators, Inc. – Help Desk and Security Operations
 - Advanced Network Management, Inc. – Network Administration
- Reasoning
 - Tailored solutions
 - Technical capability
 - Long-term value
 - Vendor Redundancy

Staff recommends continuing our partnership with the current managed service provider, Global Market Innovators (GMI), for Help Desk Support and Security Operations Center (SOC) Services. To improve coordination between internal IT staff, network and technology vendors, and town departments, we also plan to implement an enhanced ticketing system. This system will improve tracking, transparency, and response times for IT support requests. The group also recommended Advanced Network Management (ANM) for network administration. The work group conducted an interview with ANM, and I also contacted other communities currently using their services. Based on those conversations, we are confident in ANM's extensive experience with municipalities and their ability to effectively support Wickenburg's network infrastructure.

The costs associated with this recommendation show an overall decrease in costs, driven by better integration with in-house staff, along with an anticipated improvement in service quality.

Vendor	FY25 Annual Cost	FY26 Annual Cost
Global Market Innovators, Inc. (GMI)	\$203,435	\$123,777
Advanced Network Management, Inc. (ANM)	N/A	\$73,416 (Includes on-boarding fee)
Total	\$203,435	\$197,193

MOVED BY Councilmember Kristy Bedoian to approve a Cooperative Purchasing Contract with Global Market Innovators, Inc. in an amount not to

exceed \$123,776.76 for help desk and security managed services as well as a State Contract with Advanced Network Management, Inc. in an amount not to exceed \$65,915.88 with an on-boarding fee of \$7,500.00 for network administration

SECONDED BY Councilmember Rebecca Rovey

VOTE: 7 – 0 (Yes – Mayor Bratcher, Vice Mayor Jones, Councilmembers Bedoian, Clark, Nyberg, Rovey, and Rubash)

J. **EXECUTIVE SESSION** - (Council May Vote to Go Into Executive Session Pursuant to A.R.S §38-431.03(A)(3) to Receive Legal Advice from the Town Attorney on Any of the Above Agenda Items.)

K. **SCHEDULING OF FUTURE COUNCIL AGENDA ITEMS**

- Mayor Bratcher requested a study session to review the end-of-year reports from the non-profit organizations. This was seconded by Councilmember Bedoian.
- Councilmember Nyberg stated that she has heard from residents that they are not receiving a response when entering a complaint in the new town system.

L. **ADJOURNMENT**

MOVED BY Councilmember Margaret Nyberg to adjourn at approximately 6:55 PM

SECONDED BY Councilmember Rebecca Rovey

VOTE: 7 – 0 (Yes – Mayor Bratcher, Vice Mayor Jones, Councilmembers Bedoian, Clark, Nyberg, Rovey, and Rubash)

BG Bratcher, Mayor

ATTEST:

Amy Brown, Town Clerk

CERTIFICATION

I, Amy Brown, the duly appointed and qualified Town Clerk of the Town of Wickenburg, do hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Wickenburg, Arizona held on September 2, 2025. I further certify the meeting was duly called and held and that a quorum was present.

Amy Brown, MMC
Town Clerk