

Williamson County

Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☐ **TRANSFER** between county departments ☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Dell Computer	FCL4G31	C593
1	Dell Computer	CR76P31	C591

Parties involved:

FROM (Transferor Department): County Auditor

Transferor - Elected Official/Department Head/Authorized Staff:

Julie M. Kiley
 Print Name
Julie M. Kiley
 Signature
 Date 5, 6, 08

Contact Person:

Kevin Marek
 Print Name
943-1563
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name _____
 Signature _____
 Date ____ / ____ / ____

Contact Person:

Print Name _____
 Phone Number _____

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	HP C2037A 1995	USFC27854	N/A

Parties involved:

FROM (Transferor Department): Juvenile Detention Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Sal Lopez

Contact Person:

Cheryl Wright

Print Name

Print Name

Signature

943-3252

Phone Number

Date

4 / 9 / 08

TO (Transferee Department/Auction/Trade-in/Donor): Disposal/Surplus

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

___ / ___ / ___

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
2	Wooden chairs from old courthouse	N/A	N/A
2	Red Stained office chairs	N/A	N/A

Parties involved:

FROM (Transferor Department): Juvenile Detention Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Sal Lopez

Contact Person:

Cheryl Wright

Print Name

Print Name

Signature

943-3252

Phone Number

Date 4 / 9 / 08

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Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

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Date ____ / ____ / ____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	2 Drawer filing cabinet - beige	N/A	N/A

Parties involved:

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Authorized Staff:

Sal Lopez

Contact Person:

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	APC	Model # SU700NET	N/A
	Smart UPS 700	Serial # W59750421792	N/A
1	APC	Model # BK650MC	N/A
	Back Ups 650	Serial # AB0241363736	N/A
1	Context	Model # CNB900	N/A
	Battery Backup 900	Serial # QC0235143257	

Parties involved:

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Authorized Staff:

Sal Lopez

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Date 4 / 9 / 08

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	2003 Toshiba SD-V290 DVD/VHS Video Player	ED13209569	N/A
1	2003 Toshiba SD-V290 DVD/VHS Video Player	ED13208490	N/A
1	Sanyo Mini-Fridge	SR 25704/020614407	N/A

Parties involved:

FROM (Transferor Department): Juvenile Services - Secure Detention

Transferor - Elected Official/Department Head/

Authorized Staff:

Sal Lopez

Contact Person:

Cheryl Wright

Print Name

Signature

Date

Sal Lopez 4.10.08
[Signature]

Print Name
943-3252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

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Date

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
110ea	Tan Detention pants (old and worn out)	Various Sizes- 4 or 4 boxes	N/A
94ea	Tan Detention V-Neck shirts (old and worn out)	Various Sizes- 4 of 4 boxes	N/A
160ea	White T-shirts (old and worn out)	Various Sizes - 5 of 5 boxes	N/A
40pr	Socks (old and worn out)	Various Sizes - 1 of 1 box	N/A
2ea	Blankets (old and worn out)	1 of 1 box	N/A
17ea	Sheets (old and worn out)	1 of 1 box	N/A
1ea	Pillowcase (old and worn out)	1 of 1 box	N/A

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Sal Lopez

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4 / 9 / 08

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Phone Number

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Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Print Name

Signature

Date ____ / ____ / ____

Print Name

Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
292 pr	Sneakers (old and damaged)	Various Sizes 5-15	N/A
43 pr	Shower shoe (old and damaged)	Various Sizes 6-16	N/A
	24 of 24 boxes		

Parties involved:

FROM (Transferor Department): Juvenile Detention Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Sal Lopez

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Cheryl Wright

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