

# Williamson County Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- TRANSFER** between county departments       **TRADE-IN** for new assets for the county  
 **SALE** at the earliest auction                       **DONATION** to a non-county entity

**Asset list:** Reason for transfer - *not has a shortage of computers and needs these two computers.*

Quantity	Description (year, make, model, & etc)	Manufacturer ID (serial, service tag, or VIN)	County Tag#
1	Dell Dimension 4100 CPU	6569801	C00108
1	Keyboard - Dell	Model SK8000	
1	Monitor - Dell	Model# D1028L	
1	Dell Dimension 4100 CPU	BYBLD01	C00838
1	Keyboard - Dell	Model# SK1000REW	
1	Monitor - Dell	Model# M7015	

**Parties involved:**

**FROM** (Transferor Department): COUNTY SHERIFF (560)

**Transferor - Elected Official/Department Head/Authorized Staff:**

**Contact Person:**

LC MARSHALL  
Print Name

Linda Wipff  
Print Name

*[Signature]*  
Signature

943-1650  
Phone Number

Date 05, 22, 08

**TO** (Transferee Department/Auction/Trade-in/Donee): M.O.T. (341)

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

**Contact Person:**

ANNIE BURWELL  
Print Name

Linda Wipff / Camille Lamb  
Print Name

*[Signature]*  
Signature

943-1650 / 943-3545  
Phone Number

Date 5, 19, 08

**For assets donated to a non-county entity:**  
The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 by \_\_\_\_\_