

Williamson County

Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☐ **TRANSFER** between county departments ☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
3	1998 Executive style upholstered chairs	HON 7000 series	n/a

Parties involved:

FROM (Transferor Department): Tax Assessor/Collector

Transferor - Elected Official/Department Head/

Authorized Staff:

Deborah M. Hunt

Contact Person:

Kathryn L. Morehouse

Print Name

Deborah M. Hunt

Signature

Print Name

943-1601 X 7015

Phone Number

Date 8 / 06 / 08

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Stephanie McCandless

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date ____ / ____ / ____

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
20	navy BDU pants - various sizes	none	
3	Class A pants - various sizes	none	
2	khaki polo shirts - various sizes	none	
5	Class B shirts - various sizes	none	
9	khaki tactical shirts - various sizes	none	
	worn, torn or stained/can not be re-issued	*ALL INSIGNIAS HAVE BEEN REMOVED*	

Parties involved:

FROM (Transferor Department): 570 -Corrections

Transferor - Elected Official/Department Head/

Authorized Staff:

L.C. Marshall

Print Name

L.C. Marshall

Signature

Date 08 / 08 / 08

Contact Person:

Theresa Goldade

Print Name

512-943-1324

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date ____ / ____ / ____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	shelving unit (7 shelves) NO LONGER NEEDED	NONE	
1	executive chair UPHOLSTERY TORN	NONE	
1	armchair WORN	NONE	
1	chair UPHOLSTERY TORN	NONE	
1	2 drawer filing cabinet BROKEN	NONE	
1	computer monitor REPLACED WITH NEW	S/N MX-0688EN-47605	

Parties involved:

FROM (Transferor Department): 560 - Narcotics

Transferor - Elected Official/Department Head/

Authorized Staff:

LC Marshall

Contact Person:

Theresa Goldade

Print Name

Signature

Print Name

512-943-1324

Phone Number

Date 08 / 07 / 08

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Date ____ / ____ / ____

Print Name

Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
28	nylon radio holders (broken & worn)	none	
19	nylon glove pouches (broken & worn)	none	
7	nylon key holders (broken & worn)	none	
16	nylon flashlight holders - small (broken & worn)	none	
7	mini MagLite flashlights (inoperable-beyond repair)	none	

Parties involved:

FROM (Transferor Department): 570 - Corrections

Transferor - Elected Official/Department Head/

Authorized Staff:

L.C. Marshall

Print Name

[Signature]

Signature

Date 08 / 08 / 08

Contact Person:

Theresa Goldade

Print Name

512-943-1324

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date ____ / ____ / ____

Contact Person:

Print Name

Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	OFFICE CHAIR, BLACK BROKEN		

Parties involved:

FROM (Transferor Department):

MOBILE OUTREACH

Transferor - Elected Official/Department Head/Authorized Staff:

Date 7/15/08

ANNIE BURWELL

Print

ANNIE BURWELL

Signature

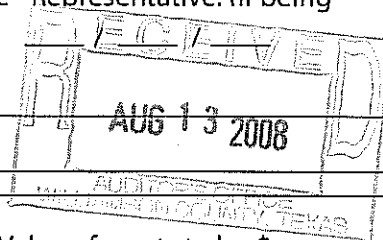
TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Date

Print

Signature



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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	BROWN DESK		

Parties involved:

FROM (Transferor Department): MOBILE OUTREACH

Transferor - Elected Official/Department Head/Authorized Staff: _____ Date 7/20/08

ANNIE BURWELL
Print

ANNE BURWELL
Signature

TO (Transferee Department/Auction/Trade-in/Donee): _____

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

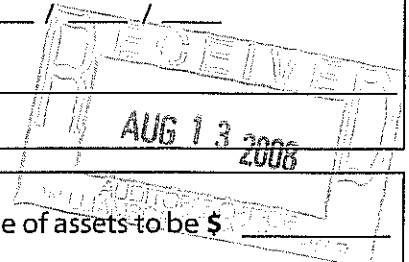
Date _____ / _____ / _____

Print

Signature

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