

Williamson County

Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments ☐ **TRADE-IN** for new assets for the county
☐ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	GREY DESK (CORNER, METAL)		

Parties involved:

FROM (Transferor Department): MOBILE OUTREACH

Transferor - Elected Official/Department Head/Authorized Staff: Date 7 / 15 / 08

ANNIE BURWELL
Print

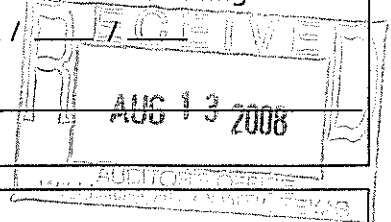
ANNIE BURWELL
Signature

TO (Transferee Department/Auction/Trade-in/Donee): WCSD

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.) Date ____ / ____ / ____

Print

Signature



For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____