

Williamson County Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- TRANSFER between county departments TRADE-IN for new assets for the county
 SALE at the earliest auction DONATION to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	APC Surge Protector (Broken)	NB9822054464	

Parties involved:

FROM (Transferor Department): AUDITOR'S OFFICE

Transferor - Elected Official/Department Head/

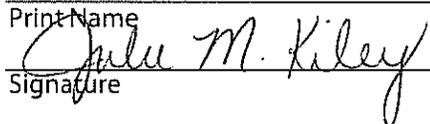
Authorized Staff:

Julie Kiley

Print Name

Signature

Date 8 / 19 / 08



Contact Person:

Stephanie McCandless

Print Name
943-1595

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date ____ / ____ / ____

Contact Person:

Print Name

Phone Number

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____

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1	Panasonic Fax & Copier - Model # KX-FP101	9CAFA036578	
	This machine does not work.		

Parties involved:

FROM (Transferor Department): LAW ENFORCEMENT - 560

Transferor - Elected Official/Department Head/

Authorized Staff:

L. C. Marshall

Contact Person:

Emma Payne

Print Name

L. C. Marshall

Print Name

(512) 943-1349

Signature

Phone Number

Date 08 / 14 / 08

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date ____ / ____ / ____

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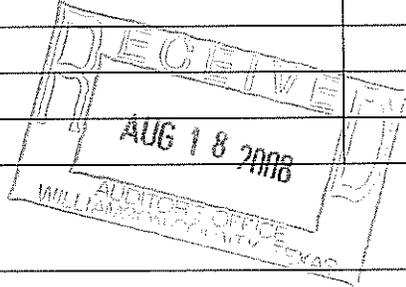
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1	Fellowes Powershred Console Shredder	320/320CC	N/A



Parties involved:

FROM (Transferor Department): District Attorney

Transferor - Elected Official/Department Head/

Authorized Staff:

Sandi Andrews

Print Name

Sandi Andrews
Signature

Signature

Date 08 / 18 / 08

Contact Person:

Sandi Andrews

Print Name

943-1234

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date ____ / ____ / ____

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