

# Williamson County Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☐ **TRANSFER** between county departments      ☐ **TRADE-IN** for new assets for the county  
☒ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

## Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	APC Surge Protector (Broken)	NB9822054464	

## Parties involved:

**FROM** (Transferor Department): AUDITOR'S OFFICE

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

Julie Kiley

Print Name

Signature

Date 8 / 19 / 08

**Contact Person:**

Stephanie McCandless

Print Name

943-1595

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Contact Person:**

Print Name

Phone Number

**For assets donated to a non-county entity:**

The Donor accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

by \_\_\_\_\_

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☒ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

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Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Panasonic Fax & Copier - Model # KX-FP101	9CAFA036578	
	This machine does not work.		

## Parties involved:

**FROM** (Transferor Department): LAW ENFORCEMENT - 560

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

L. C. Marshall

**Contact Person:**

Emma Payne

Print Name



Signature

Print Name

(512) 943-1349

Phone Number

Date 08 / 14 / 08

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Phone Number

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

by \_\_\_\_\_

# Williamson County

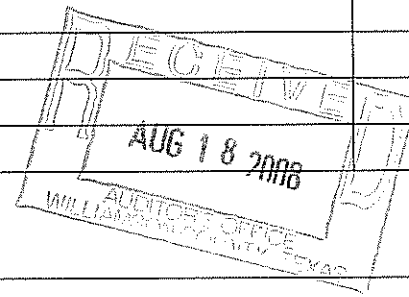
## Asset Status Change Form

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 ☐ TRADE-IN for new assets for the county  
☒ SALE at the earliest auction
 ☐ DONATION to a non-county entity

### Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Fellowes Powershred Console Shredder	320/320CC	N/A



### Parties involved:

FROM (Transferor Department): District Attorney

Transferor - Elected Official/Department Head/  
Authorized Staff:

Sandi Andrews

Print Name

Signature

Date 08 / 18 / 08

### Contact Person:

Sandi Andrews

Print Name  
943-1234

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Contact Person:

Print Name

Phone Number

### For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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by \_\_\_\_\_