

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments      ☐ **TRADE-IN** for new assets for the county  
☐ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

### Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	FELLOWES POWERSHRED 220	200062791	N/A

### Parties involved:

**FROM** (Transferor Department): WILLIAMSON COUNTY TREASURER

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

VIVIAN L WOOD

Print Name

*Vivian L. Wood*  
Signature

Date 08 / 15 / 08

**Contact Person:**

CELIA VILLARREAL

Print Name

943.1583

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): ITS

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

*Jay Schade*  
Print Name

*J Schade*  
Signature

Date 8 / 18 / 08

**Contact Person:**

ALISON WHETSON

Print Name

943-1680

Phone Number

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

by \_\_\_\_\_