

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments      ☐ **TRADE-IN** for new assets for the county  
☐ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

### Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Dell Inspiron 8600	P3TWP-K7374-9X6YN-GK72V-7XWEG	C00031

### Parties involved:

**FROM** (Transferor Department): HUD Grants/ Commissioners Court

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

Dan Gattis  
Print Name

[Signature]  
Signature

Date 09/25/2008

**Contact Person:**

Sally Bardwell  
Print Name

512-260-4249  
Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Cynthia Long  
Print Name

Cynthia Long  
Signature

Date 9/19/08

**Contact Person:**

Kathy Grimes  
Print Name

512-260-4280  
Phone Number

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments      ☐ **TRADE-IN** for new assets for the county  
☐ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

### Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Dell Docking Station	CN-0601643-42940-45B-0275	

### Parties involved:

**FROM** (Transferor Department): HUD Grants / Commissioners Court

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

Don Grattis  
Print Name

[Signature]  
Signature

Date 07/25/2008

**Contact Person:**

Sally Bardwell  
Print Name

512-260-4249  
Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AirCheck Texas / Parks Department

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Jim Rodgers  
Print Name

[Signature]  
Signature

Date 9/23/2008

**Contact Person:**

Lissette Padro-Calderon  
Print Name

512-260-4283  
Phone Number

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

by \_\_\_\_\_