

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ **TRANSFER** between county departments
 ☐ **TRADE-IN** for new assets for the county  
☒ **SALE** at the earliest auction
 ☐ **DONATION** to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Brother IntelliFax 2920 Fax-2920/July 2006	S/N U61326G6J318706	none	Non-Working
	*unit is no longer functioning correctly*			

### Parties involved:

**FROM** (Transferor Department): 570 Corrections

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

L.C. Marshall

Print Name

Signature

Date \_\_\_\_\_

**Contact Person:**

Crystal White

Print Name

+1 (512) 943-1324

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Phone Number

Date \_\_\_\_\_

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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☒ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	model television	DA0RUDE0600H265U2131	none	Non-Working
	*does not work*			

### Parties involved:

**FROM** (Transferor Department): 570 Corrections - Inmate Trust Fund

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

L.C. Marshall

Print Name

Signature

Date September 30, 2008

**Contact Person:**

Crystal White

Print Name

+1 (512) 943-1324

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Phone Number

Date

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

## Forward to County Auditor's Office

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☒ **SALE** at the earliest auction      ☐ **DONATION** to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	pair navy blue bdu	none	none	Non-Working
6	polo shirts	none	none	Non-Working
1	rain coat	none	none	Non-Working
1	black and blue wet suit	none	none	Non-Working
1	long sleeve duty shirt	none	none	Non-Working
22	khaki short sleeved duty shirts	none	none	Non-Working
27	navy pants	none	none	Non-Working
	*ALL INSIGNAS REMOVED--WORN, TORN, STAINED	NOT ACCEPTABLE FOR RE-ISSUE**		

### Parties involved:

**FROM** (Transferor Department): 560 Law Enforcement

**Transferor - Elected Official/Department Head/Authorized Staff:**

L.C. Marshall

Print Name

*L.C. Marshall*

Signature

Date \_\_\_\_\_

**Contact Person:**

Emma Payne

Print Name

+1 (512) 943-1349

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Phone Number

Date \_\_\_\_\_

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

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