

Williamson County

Asset Disposal Form

Department: # 562 DPS/ABC

Elected Official/Department Head/Authorized Staff:

Print Name Sgt. Michael Smith

Signature



Date 02 / 25 / 09

Contact Person:

Print Name Sgt. Smith or Vickie Leggitt

Phone Number 512 930-3984

Asset List:

Description (year, make, model & etc)	Identification Number (Serial#, VIN#, Tag#)	Method of disposal (to whom & where)
PC, Dell V350, (3/1999)	OBN6E, County IT# C00692	Surplus / County Storage
PC, Dell Dimension 4400, (3/2002)	6X7XD11, County IT# C00690	Surplus / County Storage
Printer, HP Desklet 5650	C6X490A	Surplus / County Storage
Printer HP Desklet 690C	C8932A	Surplus / County Storage

Reason for Disposal:

very old equipment, not being utilized due to lack of memory required to adequately run most current software.

printers are no longer necessary, since they were attached to the PC's.

For County Auditor's Office Use Only:

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets for the county
☒ SALE at the earliest auction
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
20	DRESS PANTS	no id #	no tag #	Non-Working
8	BLUE BDU PANTS	no id #	no tag #	Non-Working
8	TAN 511 TACT PANTS	no id #	no tag #	Non-Working
12	BLACK BDU PANTS	no id #	no tag #	Non-Working
2	BLACK 511 TACT PANTS	no id #	no tag #	Non-Working
				Unknown
	ALL INSIGNAS REMOVED-WORN, TORN, STAINED, FADED	NOT ACCEPTABLE FOR RE-ISSUE		

Parties involved:

FROM (Transferor Department): 560 Law Enforcement Inventory

Transferor - Elected Official/Department Head/

Authorized Staff:

L.C. Marshall

Print Name



Signature

Date February 20, 2009

Contact Person:

Patricia Amison

Print Name

+1 (512) 943-1349

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

TRANSFER of FIXED ASSET

Date: February 10, 2009

The following fixed asset(s) should be (check one):

- ☐ Transferred to another department
- ☒ Sold At Auction

[illegible]

The transferor requests that this fixed asset be removed from the inventory for their office and either placed in the Transferee's office as of the date shown above, *OR* sold at auction as indicated by the choice above.

From:

Lisa Tamil

Transferor department head or elected official

District Clerk

Department Name

To:

Transferee department head or elected official
(not needed if being sold at auction)

Auction

Department Name

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets for the county
☒ SALE at the earliest auction
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	PING PONG TABLE T8176 M.N.#2L-6872-02	no serial #	no tag #	Non-Working
1	PING PONG TABLE T8176 M.N.#2L-6872-02	SERIAL # 0804813	no tag #	Non-Working

Parties involved:

FROM (Transferor Department): 570 - Correction Inventory (COMMISSARY FUND)

**Transferor - Elected Official/Department Head/
Authorized Staff:**

L.C. Marshall

Print Name

Signature

Date February 27, 2009

Contact Person:

Patricia Amison

Print Name

+1 (512) 943-1349

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

<u>1GCEC19V42Z282532</u>				<u>4211</u>
VEHICLE IDENTIFICATION NUMBER				DOOR NUMBER
<u>7FKS80</u>	<u>2002</u>	<u>CHEVY</u>	<u>1500 PU</u>	<u>WHITE</u>
LICENSE PLATE NUMBER	YEAR	MAKE	MODEL	COLOR
<u>BACKUP</u>				<u>SO</u>
DRIVER ASSIGNED TO VEHICLE				DEPARTMENT

Reason for Retirement:

☐ Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

☒ High Mileage: List actual mileage 101135

☐ Not mechanically sound

☐ Other: Explain

Method of Retirement: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRADE-IN for new assets for the county

☐ DONATION to a non-county entity

☐ SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-10-09

Print

Tony Marshall

Signature

T Marshall

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

☐ Authorized Litigation & Insurance Release Form obtained

☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print

Mike Fox

Signature

Date 3-3-09

[Signature]

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

<u>2FAFP71W73X111660</u>				<u>4324</u>
VEHICLE IDENTIFICATION NUMBER				DOOR NUMBER
<u>837254</u>	<u>2003</u>	<u>F</u>	<u>CV</u>	<u>B/W</u>
LICENSE PLATE NUMBER	YEAR	MAKE	MODEL	COLOR
<u>Gonzalo Vivas</u>				<u>50</u>
DRIVER ASSIGNED TO VEHICLE				DEPARTMENT

Reason for Retirement:

☐ Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

☒ High Mileage: List actual mileage 107,573

☒ Not mechanically sound Transmission seal bad, rear axle seal bad, rear axle damaged

☐ Other: Explain _____

Method of Retirement: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRADE-IN for new assets for the county

☐ DONATION to a non-county entity

☐ SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-10-09

Print

Tony Marshall

Signature

T Marshall

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

☐ Authorized Litigation & Insurance Release Form obtained

☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print

Mike Fox

Signature

Date 3-3-09
[Signature]

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

1GCEC19VX3Z271164 4341
VEHICLE IDENTIFICATION NUMBER DOOR NUMBER

870421 2003 CHEVY 1500 PU WHITE
LICENSE PLATE NUMBER YEAR MAKE MODEL COLOR

BACKUP SO
DRIVER ASSIGNED TO VEHICLE DEPARTMENT

Reason for Retirement:

 Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

X High Mileage: List actual mileage 164984

 Not mechanically sound

 Other: Explain

Method of Retirement: This vehicle is to be considered for: (Select one)

X SALE at the earliest auction

 TRADE-IN for new assets for the county

 DONATION to a non-county entity

 SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-10-09

Print Tony Marshall

Signature T Marshall

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

 Authorized Litigation & Insurance Release Form obtained

 Vehicle Marked for Auction and moved to Auction Yard

X Forward forms and reports to County Auditor's Office

Print Mike Fox III

Signature [Signature]

Date 3-3-09

WILLIAMSON COUNTY

VEHICLE RETIREMENT FORM

Identify Vehicle:

<u>2FAHP71W93X182044</u>				<u>4357</u>
VEHICLE IDENTIFICATION NUMBER				DOOR NUMBER
<u>853705</u>	<u>2003</u>	<u>F</u>	<u>CV</u>	<u>BLKWHT</u>
LICENSE PLATE NUMBER	YEAR	MAKE	MODEL	COLOR
<u>BACKUP</u>				<u>SO</u>
DRIVER ASSIGNED TO VEHICLE				DEPARTMENT

Reason for Retirement:

☐ Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

☒ High Mileage: List actual mileage 121453

☒ Not mechanically sound Transmission inop, spotlight inop

☐ Other: Explain _____

Method of Retirement: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRADE-IN for new assets for the county

☐ DONATION to a non-county entity

☐ SALVAGE for parts

Elected Official/Department Head/authorized staff

Print Tony Marshall Signature T Marshall Date 2-18-09

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

☐ Authorized Litigation & Insurance Release Form obtained

☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print Mike Fox SA Signature [Signature] Date 3-3-09

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

<u>2FACP71W13X158361</u>				<u>4374</u>
VEHICLE IDENTIFICATION NUMBER				DOOR NUMBER
<u>817KGL</u>	<u>2003</u>	<u>F</u>	<u>CV</u>	<u>WHT</u>
LICENSE PLATE NUMBER	YEAR	MAKE	MODEL	COLOR
<u>BACKUP</u>				<u>SO</u>
DRIVER ASSIGNED TO VEHICLE				DEPARTMENT

Reason for Retirement:

☐ Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

☒ High Mileage: List actual mileage 140064

☐ Not mechanically sound _____

☐ Other: Explain _____

Method of Retirement: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRADE-IN for new assets for the county

☐ DONATION to a non-county entity

☐ SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-18-09

Print Tony Marshall

Signature Tony Marshall

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

☐ Authorized Litigation & Insurance Release Form obtained

☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print Mike Fox III

Date 3-3-09

Signature [Signature]

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

2FACP71W6YX115688 4007
VEHICLE IDENTIFICATION NUMBER DOOR NUMBER

829347 2000 FORD CR VIC WHITE
LICENSE PLATE NUMBER YEAR MAKE MODEL COLOR

BACKUP SO
DRIVER ASSIGNED TO VEHICLE DEPARTMENT

Reason for Retirement:

 Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

X High Mileage: List actual mileage 108633

 Not mechanically sound

 Other: Explain

Method of Retirement: This vehicle is to be considered for: (Select one)

X SALE at the earliest auction

 TRADE-IN for new assets for the county

 DONATION to a non-county entity

 SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-10-09

Print Tony Marshall

Signature T Marshall

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

 Authorized Litigation & Insurance Release Form obtained

 Vehicle Marked for Auction and moved to Auction Yard

X Forward forms and reports to County Auditor's Office

Print Mike Fox

Signature [Signature]

Date 3-3-09

Identify Vehicle:

4369

DOOR NUMBER

2003

F

CV

BLKWHIT

YEAR

MAKE

MODEL

COLOR

so

DEPARTMENT

Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

X High Mileage: List actual mileage 136260

_____ Not mechanically sound

Other: Explain

Method of Retirement: This vehicle is to be considered for: (Select one)

X SALE at the earliest auction

TRADE-IN for new assets for the county

DONATION to a non-county entity

 SALVAGE for parts

Elected Official/Department Head/authorized staff

Date 2-10-09

Print

Signature

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

Authorized Litigation & Insurance Release Form obtained

Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print

Signature

Date _____

**WILLIAMSON COUNTY
VEHICLE RETIREMENT FORM**

Identify Vehicle:

<u>2FAHP71W13X182037</u>				<u>4361</u>
VEHICLE IDENTIFICATION NUMBER				DOOR NUMBER
<u>856078</u>	<u>2003</u>	<u>F</u>	<u>CV</u>	<u>BLKWHT</u>
LICENSE PLATE NUMBER	YEAR	MAKE	MODEL	COLOR
<u>BACKUP</u>				<u>SO</u>
DRIVER ASSIGNED TO VEHICLE				DEPARTMENT

Reason for Retirement:

☐ Accident: Attach a Damage to County Property Incident Report or the Official Accident Report

☒ High Mileage: List actual mileage 125633

☐ Not mechanically sound

☐ Other: Explain

Method of Retirement: This vehicle is to be considered for: (Select one)

☒ SALE at the earliest auction

☐ TRADE-IN for new assets for the county

☐ DONATION to a non-county entity

☐ SALVAGE for parts

Elected Official/Department Head/authorized staff

Print Tony Marshall Signature T Marshall Date 2-10-09

FORWARD TO FLEET MANAGER - MIKE FOX

FOR FLEET SERVICES USE ONLY

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☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print Mike Fox Signature [Signature] Date 3-3-09