

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ **TRANSFER** between county departments
 ☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction
 ☐ **DONATION** to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	DELL 4300 PC	9F8CW01	C616	Unknown
1	DELL 4500 PC	8RPVT11	C850	Unknown
1	DELL i8000 LAPTOP	63LCG01	C1079	Unknown
1	DELL 4300 PC	6F8CW01	C614	Unknown
1	DELL 4300 PC	JKDW411	C357	Unknown
1	DELL 4600 PC	C27YH41		Unknown
1	DELL POWEREDGE 2300 SERVER	0TYJH		Unknown
1	DESKJET 6540 PRINTER			Unknown

Parties involved:

FROM (Transferor Department): INFORMATION TECHNOLOGY SERVICES

**Transferor - Elected Official/Department Head/
Authorized Staff:**

JAY SCHADE

Print Name

Signature

Date February 17, 2009

Contact Person:

TAMMY MCCULLEY

Print Name

943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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1	DESKJET 895Cxi PRINTER			Unknown
1	DESKJET 612C PRINTER			Unknown
1	DESKJET 960C PRINTER			Unknown
1	OKIDATA MICROLINE 320 PRINTER			Unknown
1	OKIDATA MICROLINE 591 PRINTER			Unknown
1	BROTHER INTELLIFAX 1550MC FACSIMILE MACHINE			Unknown
1	APPLE E-MAC A1002 PC			Unknown
1	HP DESIGNJET PRINTER	MY78AF80JC		Unknown

Parties involved:

FROM (Transferor Department): INFORMATION TECHNOLOGY SERVICES

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

JAY SCHADE

TAMMY MCCULLEY

Print Name

Print Name

Signature

943-1455

Phone Number

Date February 17, 2009

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
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5	MONITORS			Unknown
3	UPS BATTERY BACKUPS			Unknown
4	DATA TERMINAL CONCENTRATORS	3529F01684; 3323F00815; 3402F03221; 3529F00815		Unknown
2	HP TAPEDRIVE UNITS	G800108362; HUK0198690		Unknown
1	HP P2015DN PRINTER	CNBJM14516	I396	Unknown
1	DELL 2350 PC	9278921	C649	Unknown
1	VICTOR 1250A CALCULATOR	12558433		Working
1	ASSORTED KEYBOARDS, MICE, SPEAKERS			Unknown

Parties involved:

FROM (Transferor Department): INFORMATION TECHNOLOGY SERVICES

**Transferor - Elected Official/Department Head/
Authorized Staff:**

JAY SCHADE

Print Name

Signature

Date February 17, 2009

Contact Person:

TAMMY MCCULLEY

Print Name

+1 (512) 943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Dell Dimension 4550	H6FNV21	C00025
1	Dell Dimension 4550	3B8PV21	C00050
1	Dell Dimension 4550	7B8PV21	C00021
1	Dell Dimension 4550	9B8PV21	C00019
1	HP Laser Printer 4050	USBD047773	I00009
1	HP Laser Printer 4200N	USDNL17652	I00022
1	HP Laser Printer 4200N	USBNP13866 (this printer is at IT)	I00011
1	HP Laser Printer 2200dn	CNGRG43098	I00205

Parties involved:

FROM (Transferor Department): JP 2

Transferor - Elected Official/Department Head/Authorized Staff: _____ Date 2/12/09

Judge Edna Staudt

Print

Signature

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.) _____ Date ____ / ____ / ____

Print

Signature

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by _____

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11	Adesso USB keyboards			Working
1	Kensington USB keyboard			Working

Parties involved:

FROM (Transferor Department): County Clerk

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Nancy E. Rister

Marilyn Cavender

Print Name

Print Name

Signature *Nancy E. Rister*

+1 (512) 943-1549

Phone Number

Date January 30, 2009

TO (Transferee Department/Auction/Trade-in/Donee): ITS

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name *Jay Schade*

Print Name

Signature *J. Schade*

943-1460

Phone Number

Date 2-17-09

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