

**Williamson County  
and Texas Health Institute  
Subcontractor Agreement**

Objectives / Strategies	Timeline / Target Completion Date	Performance Measures	Cost Explanation	Budget	Local Contribution	Status
<b>Mental Health Conference</b> <i>to increase collaboration and knowledge base among local mental health providers</i>						
to increase collaboration and knowledge base among local mental health providers	7/31/2009	completion of conference; number of attendees	facility use fees	to be determined	collaboration with Health District	
to increase collaboration and knowledge base among local mental health providers	7/31/2009	completion of conference; number of attendees	food / catering	to be determined	collaboration with Health District	
to increase collaboration and knowledge base among local mental health providers	7/31/2009	completion of conference; number of attendees	supplies	to be determined	collaboration with Health District	
to increase collaboration and knowledge base among local mental health providers	7/31/2009	completion of conference; number of attendees	handouts / materials	to be determined	collaboration with Health District	
to increase collaboration and knowledge base among local mental health providers	7/31/2009	completion of conference; number of attendees	CEU fees	to be determined	collaboration with Health District	
<b>Conference Total</b>				<b>\$ 7,000.00</b>		
<b>Project Emerson</b> <i>to develop and maintain electronic emergency health records</i>						
create general e-mail account for faxing	4/30/2009	create general e-mail account for faxing	IT internal	\$ -	Williamson County IT department - creating and hosting additional e-mail accounts	
Emerson Phase II	4/30/2009	HarrisLogic will revise and improve data entry system	software development costs	\$ 9,000.00	Williamson County employee time	
increase number of Emerson users	5/31/2009	Open system to 11 CIT officers in a view only format	password/user fees for Crisis Intervention Team	\$ 1,320.00	Williamson County employee time	
increase billing efficiency for mobile units	5/31/2009	Generate HUD and Bluebonnet MHMR reports from Emerson	to be determined	\$ -	Williamson County employee time	
increase number of Emerson users	6/30/2009	Open system to Bluebonnet MHMR select staff in a view only format	password/user fees; to be billed to Bluebonnet Trails MHMR	\$ -	Williamson County employee time	
add one desktop computer to facilitate mobile mental health unit dispatching and record keeping	8/31/2009	received and installed	desktop computer purchase	\$ 1,300.00	Williamson County employee time	
add two laptops with a docking stations for mobile mental health units	8/31/2009	received and installed	purchase of two laptop computers and docking stations	\$ 13,000.00	installation costs	
increase ability to communicate with community partners from mobile units in the field	8/31/2009	mobile units are able to fax from vehicles	monthly internet fax service fees	\$ 3,550.00		
continue Emerson use for Mobile Outreach Team	8/31/2009	monthly service fees	password/user fees for Mobile Outreach Team	\$ 5,680.00		
<b>Emerson Total</b>				<b>\$ 33,850.00</b>		

**Williamson County  
and Texas Health Institute  
Subcontractor Agreement**

Objectives / Strategies	Timeline / Target Completion Date	Performance Measures	Cost Explanation	Budget	Local Contribution	Status
<b>Website</b> <i>project partners will design and launch a user-friendly website for mental health consumers, family members, and providers</i>						
monthly committee meeting	4/6/2009	meeting held; list of attendees	will not be billed to grant	\$ -	Williamson County employee time	meeting held as planned; attendees = Kathy Grimes, Connie Watson, Annie Burwell, Commissioner Birkman, and David Luna; name chosen: WilcoMentalHealth.org
select website name	4/30/2009	name selected	will not be billed to grant	\$ -	Williamson County employee time	complete: WilcoMentalHealth.org
create general e-mail account for website	4/30/2009	create general e-mail account for website	will not be billed to grant		Williamson County employee time	
initial content	5/25/2009	content given to IT department	intern stipend	\$ 2,000.00	MOT intern stipend	
monthly committee meeting	5/31/2009	meeting held	will not be billed to grant	\$ -	Williamson County employee time	
basic design of website	5/31/2009	the IT department will create general mock up of site	staff time devoted to project	\$ 3,500.00	Williamson County employee time	
gather feedback from Mental Health Task Force	6/30/2009	demonstrate site for Mental Health Task Force and gather feedback; make necessary adjustments	will not be billed to grant	\$ -	personnel time - partner agencies	
monthly committee meeting	6/30/2009	meeting held	will not be billed to grant	\$ -	Williamson County employee time	
monthly committee meeting	7/30/2009	meeting held	will not be billed to grant	\$ -	Williamson County employee time	
create consumer friendly website with helpful content	7/31/2009	focus group meeting held and adjustments made according to feedback	food / catering	\$ 100.00	Williamson County employee and intern time; food for meeting	
consumer testing	8/15/2009	consumer testing complete	intern stipend	see above	Williamson County intern and personnel time	
monthly committee meeting	8/30/2009	meeting held	will not be billed to grant	\$ -	Williamson County employee time	
advertising and promotions for site launch	8/30/2009	advertisements in local newspapers; promotional items	advertising costs	\$ 3,500.00	Williamson County Public Information Officer time	
<b>Website Total</b>				<b>\$ 9,100.00</b>		

**Williamson County  
and Texas Health Institute  
Subcontractor Agreement**

Objectives / Strategies	Timeline / Target Completion Date	Performance Measures	Cost Explanation	Budget	Local Contribution	Status
<b>Mental Health Task Force Meetings</b> <i>to maintain, continue, and expand local collaboration and partnership activities</i>						
monthly Mental Health Task Force Meeting	4/30/2009	Monthly meeting held; number of attendees	will not billed to grant	\$ -	personnel time - approximately \$3000	
monthly Mental Health Task Force Meeting	5/30/2009	Monthly meeting held; number of attendees	will not billed to grant	\$ -	personnel time - approximately \$3000	
monthly Mental Health Task Force Meeting	6/30/2009	Monthly meeting held; number of attendees	will not billed to grant	\$ -	personnel time - approximately \$3000	
monthly Mental Health Task Force Meeting	7/30/2009	Monthly meeting held; number of attendees	will not billed to grant	\$ -	personnel time - approximately \$3000	
monthly Mental Health Task Force Meeting	8/30/2009	Monthly meeting held; number of attendees	will not billed to grant	\$ -	personnel time - approximately \$3000	
<b>Regional Networking</b> <i>to facilitate the exchange of information with regional partners (successes and challenges)</i>						
collaboration with other organizations and counties	4/30/2009	collaboration with Lakes Regional MHMR	will not billed to grant	\$ -	personnel time; copies and printed materials	
collaboration with other organizations and counties	4/30/2009	collaboration with Brazoria County	will not billed to grant	\$ -	personnel time; copies and printed materials	
collaboration with other organizations and counties	4/30/2009	collaboration with Fort Bend County	will not billed to grant	\$ -	personnel time; copies and printed materials	
participate in Williamson County School Nurse Conference	8/30/2009	conference participation	copies / handouts	\$ 50.00	personnel time; copies and printed materials	
<b>Networking</b>				<b>\$ 50.00</b>		
<b>Grand Total</b>				<b>\$50,000.00</b>		