

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments

☐ TRADE-IN for new assets for the county

☒ SALE at the earliest auction

☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
14	pair Class A pants navy (stained,torn,used)	no id #	no tag #	Non-Working
8	Class B short sleeve shirts (stained,torn,used)	no id #	no tag #	Non-Working
2	Polo shirts (worn,torn,faded,stained)	no id #	no tag #	Non-Working
9	Class A long sleeve shirts (stained,torn,used)	no id #	no tag #	Non-Working
1	Tact shirt long sleeve camo (faded,worn)	no id #	no tag #	Non-Working
2	Winter jackets black (torn,used)	no id #	no tag #	Non-Working
1	Winter jacket navy (very old; outdated)	no id #	no tag #	Non-Working
	all insignias have been removed-not suitable for re-issue			Non-Working

Parties involved:

FROM (Transferor Department): 560 - LAW ENFORCEMENT INVENTORY

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

L.C. Marshall

PATRICIA AMISON

Print Name

Print Name

[Signature]

+1 (512) 943-1349

Signature

Phone Number

Date APRIL 22, 2009

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☐ TRANSFER between county departments ☐ TRADE-IN for new assets for the county
☒ SALE at the earliest auction ☐ DONATION to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
3	Dell Keyboards	OLEU, OAIB & ODIQ	
1	Adesso Keyboard	K8030390	
1 set	Speakers	OAPI	
1	Calculator	Casio-DR-2260- <i>KE</i>	
6	Metal Storage Cabinets 36"x18"x40"		

Parties involved:

FROM (Transferor Department): Williamson County Elections Department #492

Transferor - Elected Official/Department Head/

Authorized Staff:

Kay Eastes

Contact Person:

Kay Eastes

Print Name

Signature

Date

Print Name
x 1632

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Date ____ / ____ / ____

Print Name

Phone Number

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____