

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Bluetooth wireless keyboard, mouse and USB connector	Dell	N/A	Non-Working

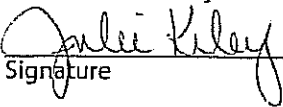
### Parties Involved:

FROM (Transferor Department): AUDITOR'S OFFICE

Transferor - Elected Official/Department Head/  
Authorized Staff:

Julie Kiley

Print Name



Signature

Contact Person:

Stephanie McCandless

Print Name

943-1595

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments☐ TRADE-IN for new assets for the county☒ SALE at the earliest auction☐ DONATION to a non-county entity**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
2	short sleeve clerk shirts(very faded)	no id#	no tag#	Non-Working
1	baseball cap (dirty)	no id#	no tag#	Non-Working
12	Class B short sleeve shirts (stained,torn,used)	no id#	no tag#	Non-Working
9	Class A long sleeve shirts(worn,stained,torn)	no id#	no tag#	Non-Working
8	Tactical tan shirts s/s(worn,stained,faded)	no id#	no tag#	Non-Working
				Non-Working
				Non-Working
				Non-Working

**Parties involved:**

FROM (Transferor Department): 570 - Correction Inventory

Transferor - Elected Official/Department Head/  
Authorized Staff:

Contact Person:

L.C. Marshall

Maria Barraza

Print Name

Print Name

Signature

+1 (512) 943-1324

Phone Number

Date 5-19-09

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

## Forward to County Auditor's Office

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 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
36	BDU Pants (used, faded, torn, stained)	no id#	no tag#	Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

### Parties involved:

FROM (Transferor Department): 570 - Correction Inventory

Transferor - Elected Official/Department Head/  
Authorized Staff:

Contact Person:

L.C. Marshall

Maria Barraza

Print Name

Print Name

Signature

+1 (512) 943-1324

Phone Number

Date May 19, 2009

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

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☐ SALE at the earliest auction \*

☒ DONATION to a non-county entity

☐ DESTRUCTION due to  
Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Power Vision Smart Device w/ box and accessories	Sprint 718FC17218	N/A	Working
1	Power Vision Smart Device w/ power and modem cords	Sprint 718FC20216	N/A	Working

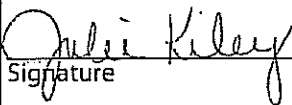
### Parties involved:

**FROM** (Transferor Department): AUDITOR'S OFFICE

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Julie Kiley

Print Name



Signature

**Contact Person:**

Stephanie McCandless

Print Name

943-1595

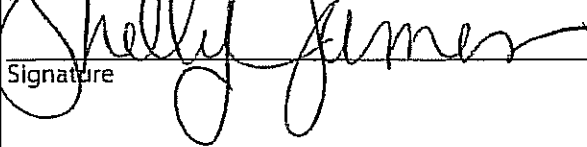
Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Victim's Assistance

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

Shelly James

Print Name



Signature

**Contact Person:**

Shelly James

Print Name

943-1373

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Fax, Sharp, FO-1450	67126868		Unknown
1	Printer, HP , 722C	SG83H13119		Unknown
1	Printer, HP, 6127	MY31L3C2J6	100234	Unknown
1	Keyboard, Dell	DS/N TH-02R400-37171-2B6-0012		Unknown
1	Docking station, Targus, Mold. ACP45US	0610004100		Unknown

**Parties involved:**

FROM (Transferor Department): Building Maintenance

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date

5-27-09 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Monitor, Dell, Mod M1782P	DP/N 01K525		Unknown
1	Monitor, Dell, DP/N 094WRF/C/O MX/REV 400	DS/N MX-094WRF-47741-18S-2081		Unknown
1	Monitor, Dell, DP/N C/O TW/REV AOO	DS/N TW-05320U-47800-07B-21TS		Unknown
1	Computer, Dell Dimension 4550	6FTD21	C00679	Unknown
1	Computer, Dell, Mod MM8	DVW6F	C00675	Unknown

**Parties involved:****FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date

943-1599

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Mouse, P/N 99.Q3188.P4U	47LSB16107		Unknown
1	Mouse, Dell, P/N X06-08477			Unknown
1	Mouse, Logitech	ID DZL211029		Unknown
2	Power Supply, Mod ADP-70EB	TH-09364U-17971-111-00X0, TH(SAME)-073-955X		Unknown
1	Monitor Stand			Working

**Parties involved:**
**FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/**
**Authorized Staff:**
**Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date

5-27-09

943-1599

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County Vehicle Retirement Form

**Identify Vehicle:**

2FAFP71W63X156265 5312  
Vehicle Identification Number Door Number

844743 2003 FORD CROWN VIC WHITE  
License Plate Number Year Make Model Color

Driver Assigned to Vehicle 553  
Department

**Reason for Retirement:**

- ☐ Accident: Attach a Damage to County Property Incident Property Incident Report or the Official Accident Report
- ☒ High Mileage: List actual mileage 99407
- ☐ Not mechanically sound
- ☐ Other: Explain

**Method of Retirement:** This vehicle is to be considered for: (Select one)

- ☒ SALE at the earliest auction
- ☐ TRADE-IN for new assets for the county
- ☐ DONATION to a non-county entity
- ☐ SALVAGE for parts

**Elected Official/Department Head/Authorized Staff**

Date 5/15/09

Print Theresa Lock

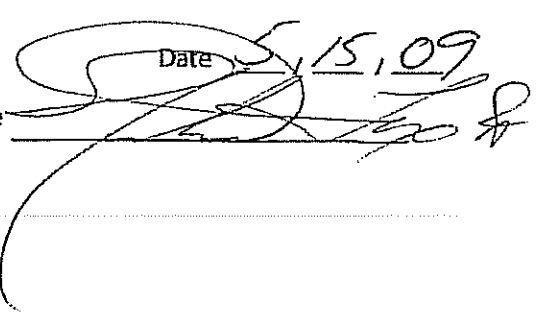
Signature 

## Forward to Fleet Services Manager - Mike Fox

**For Fleet Services Use Only**

- ☐ Authorized Litigation & Insurance Release Form obtained
- ☐ Vehicle Marked for Auction and moved to Auction Yard
- ☒ Forward forms and reports to County Auditor's Office

Print Mike Fox

Signature 

Date 5/15/09



# Williamson County Vehicle Retirement Form

## Identify Vehicle:

2FAFP71W03X156262  
Vehicle Identification Number

5311  
Door Number

582VNB 2003 FORD CROWN VIC WHITE  
License Plate Number Year Make Model Color

553  
Driver Assigned to Vehicle Department

## Reason for Retirement:

- ☐ Accident: Attach a Damage to County Property Incident Property Incident Report or the Official Accident Report
- ☒ High Mileage: List actual mileage 112913
- ☐ Not mechanically sound
- ☐ Other: Explain

**Method of Retirement:** This vehicle is to be considered for: (Select one)

- ☒ **SALE** at the earliest auction
- ☐ **TRADE-IN** for new assets for the county
- ☐ **DONATION** to a non-county entity
- ☐ **SALVAGE** for parts

Elected Official/Department Head/Authorized Staff

Date 5/15/09

Print Theresa Lock

Signature Theresa Lock

## Forward to Fleet Services Manager - Mike Fox

### For Fleet Services Use Only

- ☐ Authorized Litigation & Insurance Release Form obtained
- ☐ Vehicle Marked for Auction and moved to Auction Yard
- ☒ Forward forms and reports to County Auditor's Office

Print

Mike Fox

Signature

Date

5/16/09

# Williamson County Vehicle Retirement Form

## Identify Vehicle:

2FAFP71W61X193104

Vehicle Identification Number

5304

Door Number

559PJY

License Plate Number

2001

Year

FORD

Make

CROWN VIC

Model

WHITE

Color

Driver Assigned to Vehicle

553

Department

## Reason for Retirement:

- ☐ Accident: Attach a Damage to County Property Incident Property Incident Report or the Official Accident Report
- ☒ High Mileage: List actual mileage 98411
- ☐ Not mechanically sound
- ☐ Other: Explain

**Method of Retirement:** This vehicle is to be considered for: (Select one)

- ☒ **SALE** at the earliest auction
- ☐ **TRADE-IN** for new assets for the county
- ☐ **DONATION** to a non-county entity
- ☐ **SALVAGE** for parts

**Elected Official/Department Head/Authorized Staff**

Date 5, 15, 09

Print Theresa Lock

Signature [Signature]

## Forward to Fleet Services Manager - Mike Fox

### For Fleet Services Use Only

- ☐ Authorized Litigation & Insurance Release Form obtained
- ☐ Vehicle Marked for Auction and moved to Auction Yard
- ☒ Forward forms and reports to County Auditor's Office

Print

Mike Fox

Signature

[Signature]

Date

5, 15, 09