

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments☐ TRADE-IN for new assets for the county☒ SALE at the earliest auction☐ DONATION to a non-county entity**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	GBC Shred Master	model: CC185-1 s/n: UE03202H	no tag #	not working Unknown PL1
1	Hewlett-Packard Scan Jet 5100C	model: C5190 s/n: 3872H401	no tag #	not working Unknown PL1
1	Supercircuits Monitor	SN: 24708021007145 model: MT12A	no tag #	not working Unknown PL1
			no tag #	Unknown
			no tag #	Non-Working
				Non-Working
				Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): 560 - LAW ENFORCEMENT INVENTORY

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

L.C. Marshall

Patricia Amison 6.2.09

Print Name

Print Name

Signature

+1 (512) 943-1349

Phone Number

Date

TO (Transferee Department/Auction/Trade-in/Donor): Auction - If the above assets are listed for sale

Transferee - Elected Official/Department Head/ at auction and no bids are made, the Purchasing
 Authorized Staff OR Donor - Representative: (If being Director may dispose of or donate these assets.
 approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Hewlett-Packard fax machine / B01SB-0307-00	s/n:CNBM338336 prod:Q2669A	no tag #	Not working Unknown
1	Sony-Dictator/Transcriber Multi-Function Duplication System	s/n:0100514 model:BM-850	no tag #	Unknown ✓
1	Ativa Shredder model:BM-850	no serial #	no tag #	Not working Unknown
1	GBC Shredder model:2250X-2	s/n:QX16438	no tag #	Not working Unknown
			no tag #	Non-Working
				Non-Working
				Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): 560 - LAW ENFORCEMENT INVENTORY

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

L.C. Marshall

Patricia Amison 5.26.09

Print Name

Print Name

Signature

+1 (512) 943-1349

Phone Number

Date

TO (Transferee Department/Auction/Trade-in/Donor): Auction - If the above assets are listed for sale

Transferee - Elected Official/Department Head/ at auction and no bids are made, the Purchasing
Authorized Staff OR Donor - Representative: (If being Director may dispose of or donate these assets.
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donor accepts the above assets and has determined the Fair Market Value of assets to be \$

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Brother Intellifax model:1270e	s.n.:U60302B3K859240	no tag # no tag #	not working Unknown
1	Hewlett-Packard Officejet 7410 wireless All-in-one	s/n:MY58AN74GG model:Q3462A	no tag # no tag #	not working Unknown
			no tag #	Unknown-
			no tag #	Unknown-
			no tag #	Non-Working-
				Non-Working
				Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): 560 - LAW ENFORCEMENT INVENTORY

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

L.C. Marshall

Patricia Amison 5.26.09

Print Name

Print Name

Signature

+1 (512) 943-1349

Phone Number

Date

TO (Transferee Department/Auction/Trade-in/Donee): Auction - If the above assets are listed for sale

Transferee - Elected Official/Department Head/ at auction and no bids are made, the Purchasing
Authorized Staff OR Donee - Representative: (If being Director may dispose of or donate these assets.
 approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

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☒ SALE at the earliest auction

☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell Dimension 4100	6YBLDØ1	C00861	Working
1	Dell Dimension 4100	JXNGDØ1	C00862	Working
1	Dell Dimension 4100	3YBLDØ1	C00864	Working
1	Dell Dimension 4100	9XBLDØ1	C00865	Working
1	Dell Dimension XPS T800r	42JS2ØB	C01586	Working
1	Dell Dimension XPS T500	94TG7	C01585	Working

Parties involved:

FROM (Transferor Department): WCEMS

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Kenny Schnell

Terri King

Print Name

Print Name

Signature

Phone Number

Date

06/01/2009

512-943-1475

TO (Transferee Department/Auction/Trade-in/Donee):

Auction - If the above assets are listed

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

for sale at auction and no bids are made, the Purchasing Director may dispose of or donate these assets.

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

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☐ TRANSFER bet ween county departments

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	View Sonic A72f VCDTS21756-1R	22TØ136Ø1872	N/A	Working
1	Dell M780	5322DE3NEE59	N/A	Working
1	eMachines 786N	MPF375ØØ18617	N/A	Working
1	Pixie PBC-1764	y1Ø29ØØ	N/A	Working
1	KDS KD-1511M	Ø591ØØØ537	N/A	Working
1	View Sonic A72f VCDTS21756-1R	22TØ136Ø1861	N/A	Working

Parties involved:

FROM (Transferor Department): EMS

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Kenny Schnell

Terri King

Print Name

Print Name

Signature

Phone Number

Date 06/01/2009

512-943-1475

TO (Transferee Department/Auction/Trade-in/Donor):

Auction - If the above assets are listed for

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

for sale at auction and no bids are made, the
Purchasing Director may dispose of or donate these
assets.

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

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→ Please call to pick up

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- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets for the county
☒ SALE at the earliest auction ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Comerstone P1400 Monitor	G8LG07905		Non-Working

Parties Involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/
Authorized Staff:

NANCY E. RISTER

Print Name

Signature

Date 4/17/2009

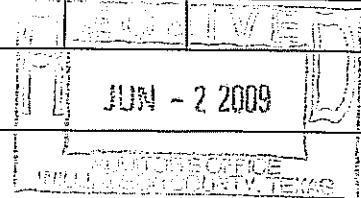
Contact Person:

Marilyn Cavender

Print Name

+1 (512) 943-1549

Phone Number



TO (Transferee Department/Auction/Trade-in/Donor):

AUCTION -If the above assets are listed for sale

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
approved for Sale or Trade-In, no signature is necessary.)

at auction and no bids are made, the Purchasing
Director may dispose of or donate these assets.

Contact Person:

Auction

Print Name

Print Name

Signature

Phone Number

Date

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 ☐ TRADE-IN for new assets for the county
☒ SALE at the earliest auction
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
15	pair BROWN duty pants (worn, outdated)	no id #	no tag #	Non-Working
2	pair BROWN jeans (worn, outdated)	no id #	no tag #	Non-Working
2	BROWN ties (worn, outdated)	no id #	no tag #	Non-Working
8	Class A long sleeve shirts BROWN (worn, outdated)	no id #	no tag #	Non-Working
12	Class B short sleeve shirts BROWN (worn, outdated)	no id #	no tag #	Non-Working
				Non-Working
				Non-Working
	*insignias have been removed-unsuitable for re-issue			Non-Working

Parties involved:

FROM (Transferor Department): 560 - LAW ENFORCEMENT INVENTORY

**Transferor - Elected Official/Department Head/
Authorized Staff:**

L.C. Marshall

Print Name



Signature

Date May 21, 2009

Contact Person:

Patricia Amison

Print Name

+1 (512) 943-1349

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction - If the above assets are listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate these assets.

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

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☐ TRANSFER bet ween county departments

☐ TRADE-IN for new assets for the county

☒ SALE at the earliest auction

☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	2002 PREMIER LETTER FOLDER MODEL P7200	S/N 58746	NA	Working
1	MARTIN DALE LETTER FOLDER MODEL 160110	S/N 4206	NA	Working

Parties involved:

FROM (Transferor Department): GEORGETOWN TAX OFFICE

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

JEFF THIEL

JEFF THIEL

Print Name

Print Name

Signature

943-3528

Phone Number

Date May 29, 2009

TO (Transferee Department/Auction/Trade-in/Donor):

Auction - If the above assets are listed for

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

sale at auction and no bids are made, the
Purchasing Director may dispose of or donate these
assets.

Contact Person:

Tammy McCulley

Tammy McCulley

Print Name

Print Name

Tammy McCulley

Signature

512-943-1455

Phone Number

Date 6/1/09

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

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Asset Status Change Form

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The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Laptop Computer, HP Inspiron 1100, w/ Case and charger	C/N: 09U782-12961-356-4949	CD1565	Working
2	Printer, HP Laser Jet 4050N	USBC08954B	100157	Working
3	Printer, HP Photosmart D5160	MY69L123BF		Working

Parties involved:

FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/Authorized Staff:

Joseph Latteo

Print Name

Signature

Contact Person:

James Whetston

Print Name

June 1, 2009 943-1599

Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): Auction - If the above assets are listed for sale

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.) at auction and no bids are made, the Purchasing Director may dispose of or donate these assets.

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Laptop Computer, HP Inspiron 1100, w/ Case and charger	C/N: 09U782-12961-356-4949	C01565	Working
2	Printer, HP Laser Jet 4050N	USBC089548	100157	Working
3	Printer, HP Photosmart D5160	MY69L123BF		Working

Parties involved:

FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

June 1, 2009

943-1599

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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