

# **2009 ANNUAL PLAN**

WILLIAMSON COUNTY, TEXAS

DRAFT  
FOR  
PUBLIC REVIEW & DISPLAY

JULY 1-31, 2009

# WILLIAMSON COUNTY, TEXAS

## 2009 Action Plan

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# **Part 1**

## **2009 ANNUAL PLAN**



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

August 14, 2009	076930049	<b>Type of Submission</b>	
Date Received by state	Not Applicable	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	74-6000978	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Williamson County		TX489491 WILLIAMSON COUNTY	
CDBG Office		076930049	
710 Main Street		Williamson County	
Georgetown	Texas	County Commissioners' Court	
78626	Country U.S.A.	CDBG Office	
<b>Employer Identification Number (EIN):</b>		Williamson County	
<b>74-6000978</b>		10/09	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
County Government		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
Housing & community development activities		Cities of Georgetown, Liberty Hill, Thrall	
CDBG Grant Amount \$1,136,113	Add'l HUD Grants Leveraged \$0	Describe N/A	
Additional Federal Funds Leveraged \$0		Additional State Funds Leveraged \$0	
Locally Leveraged Funds \$8,917,272		Grantee Funds Leveraged \$0	
Anticipated Program Income \$____		Other (Describe) N/A	
Total Funds Leveraged for CDBG-based Project(s) \$8,917,272			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
Not Applicable		Not Applicable	
\$0	\$0	Not Applicable	
\$0		\$0	
\$0		\$0	

\$0		Not Applicable	
Not Applicable			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
Not Applicable		Not Applicable	
\$0	\$0	Not Applicable	
\$0		\$0	
\$0		\$0	
\$0		Not Applicable	
Not Applicable			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
Not Applicable		Not Applicable	
\$0	\$0	Not Applicable	
\$0		\$0	
\$0		\$0	
\$0		Not Applicable	
Not Applicable			
Congressional Districts of: TX 31		Is application subject to review by state Executive Order 12372 Process?	
TX 31	TX 31		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Sally		Bardwell
CDBG Admin.	(512) 943-3757	(512) 943-1662
eMail: <a href="mailto:sbardwell@wilco.org">sbardwell@wilco.org</a>	www.wilco.org	Sally Bardwell, CDBG Admin.
Signature of Authorized Representative		Date Signed



# First Program Year Action Plan

The CPMP First Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 1 Action Plan General Questions response:

#### 1. Description of the Geographic Area

Williamson County will invest its 2009 CDBG funds in areas defined as low and moderate income (LMI) where at least 47% of the persons (for whom LMI status is determined) reside. A detailed description of the LMI areas in Williamson County is included in the Strategic Plan.

In 2009, the county will invest its CDBG funding in:

- Census tract 214.02, block groups 3 and 4 (Scenic Drive in the City of Georgetown) where 80.3% of residents are LMI
- Census tract 209, block group 2 (City of Thrall) where 70.4% of residents are LMI

- Census tract 214.03, block groups 1 and 3, and census tract 214.02, block groups 2, 3, and 4 (in the area of Stone Haven and Old Town) where the LMI percentage is 57.96%.

In addition, the county will fund activities in three areas where program participants will be documented for LMI status. These include:

- Liberty Hill (wastewater connections for LMI households)
- Acquisition of land for new housing construction (for LMI homebuyers)
- First-responder support for persons with mental illness (LMI persons).

Nearly 89% of the county's FY 2009 entitlement grant of \$1,136,113 will be invested in LMI areas, or invested to directly benefit LMI persons or households. The remaining 11% will be dedicated to financing general program administration.

## **2. Basis for Allocating Investments**

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG Program
- Meeting the needs of low and moderate income residents
- Focusing on low and moderate income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs and priorities identified by the county
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

## **3. Obstacles to Meeting Underserved Needs**

The primary obstacle to meeting underserved needs is the limited resources available to address all of the identified priorities across Williamson County. As a result, the county will strongly encourage CDBG applicants to seek other sources of funds from public and private entities.

## **4. Funds Expected to be Available**

In fiscal year 2009, the county anticipates receiving a CDBG entitlement grant in the amount of \$1,136,113. In addition, the county has been awarded federal funds as a result of the American Recovery and Reinvestment Act of 2009 (known as ARRA). Specifically, the county has been allocated additional entitlement grants from the following agencies:

- \$297,718 from HUD in CDBG-Recovery funds, and
- \$611,600 from the Department of Energy in Energy Efficiency and Conservation Block Grant funds.

Together, these new entitlements will enable the county to invest an additional \$909,318 in addition to its CDBG funds.

Also available for investment in Williamson County will be the funds received by the public housing authorities. These include the following resources:

- Georgetown Housing Authority
  - approximately \$200,000 in Capital Funds to maintain and renovate public housing units
  - approximately \$140,000 anticipated in ARRA funds
- Granger Housing Authority
  - approximately \$42,000 in Capital Funds to maintain and renovate public housing units
  - approximately \$42,000 anticipated in ARRA funds
- Taylor Housing Authority
  - approximately \$130,000 in Capital Funds to maintain and renovate public housing units
  - 144 Section 8 Housing Choice Vouchers for rental assistance.

### Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 1 Action Plan Managing the Process response:

#### **1. Lead Agency**

The lead agency for the Annual Plan is the CDBG Office in Williamson County. The major public agencies responsible for administering programs covered by this Annual Plan include the cities of Georgetown, Thrall, and Liberty Hill. Other public agencies include Georgetown Housing Authority, Granger Housing Authority, Taylor Housing Authority, Round Rock Housing Authority, and Williamson County Mobile Outreach Team (MOT). Private agencies responsible for administering Annual Plan activities include Williamson County Habitat for Humanity and Boys and Girls Club of Georgetown.

#### **2. Significant Aspects of the Process**

The development of the Annual Plan was initiated in conjunction with the Consolidated Plan in March 2009 with the hiring of Mullin & Lonergan Associates, Inc. to serve as the consultant to the project. A project schedule was developed with the goal of submitting the adopted CP to HUD on or before August 15, 2009.

The first task undertaken in the process was the solicitation of citizen participation and agency consultation. A list of stakeholders was developed and included public agencies and private nonprofit organizations whose missions included the provision of affordable housing and human services to lower income households and persons.

A Public Needs Hearing was scheduled and held on March 9, 2009 in the County Court House. One individual attended.



A community online survey was developed and posted on the Williamson County website to encourage residents to offer their opinions on how CDBG funds should be invested and how affordable housing and community development needs should be prioritized in the county.

Public and private agencies identified as stakeholders in the process were asked to complete written questionnaires to provide data on special needs populations such as the elderly, youth, persons with HIV/AIDS, persons with disabilities and the homeless. Detailed written questionnaires were also sent to the four public housing authorities with jurisdiction in Williamson County.

Based on a series of focus group sessions and one-on-one interviews, results from the community online survey, the Public Needs Hearing and a review of the CDBG Program implemented in Williamson County, a set of priorities was established by the Williamson County Court. These priorities were publicized and used as the basis upon which local CDBG applications for funding would be approved for 2009.

By the end of March, a preliminary draft of the Strategic Plan (including the Housing Market Analysis and the Housing and Homeless Need Assessment sections) was prepared. The CDBG Office continued the CP process in mid-April by disseminating local CDBG funding application packets to public and private agencies across Williamson County.

In May, the CDBG Office reviewed and recommended to the County Court a list of proposed CDBG projects that were eligible for funding and met the priorities established by the county. The Annual Plan for 2009 was prepared and placed on public display from July 1 through July 31 along with the Five-Year Consolidated Plan and the proposed Citizen Participation Plan.

### **3. Actions to Enhance Coordination**

Williamson County places emphasis on coordinated action within and between county departments, local units of government in the county, local and regional public agencies and local nonprofit organizations. These initiatives will continue in FY 2009.

#### **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 Action Plan Citizen Participation response:

## **1. Summary of Citizen Participation Process**

Williamson County developed the idea of an online community survey to solicit citizen participation for the CP. The online Housing and Community Development Needs survey was developed and registered at [www.zoomerang.com](http://www.zoomerang.com) for a period of approximately one month. A detailed summary of the online survey is provided in Appendix A of the Consolidated Plan while a brief overview of the survey results is included below.

## **2. Summary of Citizen Comments**

The Williamson County Housing and Community Development Needs Survey was available on the Internet via [www.zoomerang.com](http://www.zoomerang.com). The survey posed a total of 32 questions. The survey was officially launched on March 20, 2009 and closed on April 30, 2009, giving area stakeholders and residents over 5 weeks to complete the survey. The link was advertised on the county's website ([www.wilco.org](http://www.wilco.org)) and was also announced in a press release that was posted on the website.

The Williamson County Housing and Community Development Needs survey was developed to gather feedback from area residents, business owners, and service providers on the most critical housing and community development needs facing the county. A total of 237 responses were received as of April 30, 2009. Based on the analysis of survey responses, the following conclusions can be made regarding the level of support for specific programs and services:

### *Housing Needs*

- There is a strong level of support for homeless prevention programs and programs aimed at helping the homeless become more self-sufficient. However, there is an overall lack of support for rental assistance or expanding the supply of affordable rental housing for lower income households, which are primary strategies for assisting homeless persons and households to become self-sufficient.
- There is strong support for more accessible housing for persons with disabilities.
- There is moderate support for programs to help homeowners repair their homes.
- There is an overall lack of support for programs aimed at overcoming housing discrimination and providing homebuyer assistance.

### *Recreation and Public Infrastructure Needs*

- There is a strong level of support for improvements to parks and recreation facilities, street improvements, sidewalk improvements, and water and sewer expansion and improvement projects.

### *Human Service Needs*

- There is a high level of support for more programs for seniors, additional programs to improve health and wellness, more programs for youth, and more transportation programs.
- There is a moderate level of support for more community centers and for additional day care services and facilities.

### *Economic Development Needs*

- There is a high level of support for employment training programs.

- There is an overall lack of support for providing financial assistance to upgrade existing commercial buildings and to help businesses purchase machinery and equipment.

#### *Neighborhood Needs*

- There is significant support for the demolition of vacant and deteriorated structures and for crime awareness and prevention programs.
- There is a high level of support for targeted neighborhood revitalization activities and for providing a higher level of code enforcement.
- There is moderate support for historic preservation activities.

In addition to the online community survey, the required Public Needs Hearing was held on March 9. One individual attended and requested information on how to access CDBG funds for a nonprofit affordable housing organization that would also provide construction training to young adults. (The nonprofit organization is not in existence.) The CDBG Administrator and the consulting team provided information on the eligibility of activities.

A second public hearing will be held on July 28, 2009. Comments received at the second public hearing will be included in the final draft.

### **3. Summary of Efforts to Broaden Public Participation**

Williamson County developed a resident online survey to assist in identifying housing and community development priorities. The survey was accessible via the county's website. The county also attempted to identify all affordable housing providers and advocacy groups that provide supportive services to LMI persons as well as persons with special needs. Written questionnaires were sent to these stakeholders and the responses received were incorporated into the Annual Plan.

### **4. Explanation of Comments Not Accepted**

Any comments received on the Annual Plan and not accepted by the county will be provided and explained in the final draft.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 1 Action Plan Institutional Structure response:

### **1. Institutional Structure**

The Williamson County CDBG Office is the lead agency in implementing the Consolidated Plan and Annual Plan. The CDBG Administrator works closely with local social service agencies and other county agencies and committees to meet the needs of LMI residents. These efforts will continue in 2009.

## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 1 Action Plan Monitoring response:

### 1. Monitoring of Activities

The CDBG Office will be responsible for all performance measurement activities. The office will incorporate objective standards and methods into the process of awarding funds, allocating resources to programs and agencies, and obtaining progress and completion reports from those programs and agencies. The monitoring requirements and procedures will build upon existing monitoring systems and experience in administering federal and state programs and funds.

The office's standards and procedures for monitoring are designed to ensure that:

- 1) The objectives of the National Affordable Housing Act are met
- 2) The program activities are progressing in compliance with the specifications and schedule for each program, and
- 3) The recipients are in compliance with other applicable laws, regulations, and the requirements to affirmatively further fair housing and minimize displacement of low income households.

The CDBG Office reviews all proposed activities for eligibility under statutory and regulatory requirements, and for meeting identified needs in this plan. Activities will be monitored through the use of checklists and forms to facilitate uniform monitoring of program activities. The office has identified performance measures in advance of allocating funds. Each description of projects and activities contains the specific measures by which the project will be evaluated.

Fiscal monitoring will include review and approval of budgets, compliance with executed grant agreements, review and approval of vouchers, review of fiscal reports on a monthly basis, and a review of municipal and nonprofit audits on an annual basis.

Monitoring will occur through on-site monitoring visits. These visits will occur as necessary, but will be conducted at least once a year. There are monitoring responsibilities that go beyond the time of completion of various activities. For community development, public facilities and housing projects, site visits will be conducted at least every other year to assure benefit to low-income residents.

All subrecipients must identify the personnel working on the project, keep accurate records and filing systems to document program benefits and compliance, maintain an appropriate financial management system, submit to an audit, and submit a final report as a closeout procedure.

Annually, in the preparation of the Consolidated Annual Performance and Evaluation Report (CAPER), the county will review whether the specific objectives outlined in this strategic plan are being met. Further, this review will be an opportunity to assess if the strategic

plan goals continue to address community priorities and if adequate resources are available to meet the objectives. Community input will be sought in this analysis.

Subrecipient agreements established during the initial contracting period provide the following oversight controls: a clear scope of services, a project schedule, a project budget, an objective and outcome statement, project indicators, an outline of compensation and method of payment, terms and conditions, performance and reporting, an outline of other reports, audits and inspections, and financial and administrative requirements.

In order to ensure long-term compliance with program and comprehensive planning requirements, Williamson County will annually prepare a Consolidated Annual Performance and Evaluation Report (CAPER) that will include a review process to determine whether the specific objectives stated in the Annual Plan are being met. Further, this review will be an opportunity to assess if the strategic plan goals continue to address community priorities for housing and community development and if adequate resources are available to meet the objectives.

### **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 1 Action Plan Lead-based Paint response:

#### **1. Actions to Evaluate and Reduce Lead-Based Paint Hazards**

To the greatest extent practicable, Williamson County will work with the Williamson County and Cities Health District to help eliminate the hazard of lead poisoning due to the presence of lead based paint. The county will also disseminate information on lead based paint hazards to CDBG subrecipients who receive entitlement funds for housing activities where lead based paint may be an issue.

## **HOUSING**

### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

## 1. Specific Priorities and Objectives

Williamson County expects to focus its CDBG entitlement funds toward improving the quality of life in local municipalities for extremely low, very low and low income households, and to retain and increase the stock of affordable owner and renter housing units. With this in mind, the following housing priorities and objectives have been established:

- **Development/provision of affordable housing:** Utilize local CHDOs and nonprofit organizations to provide financial and technical assistance in developing housing for extremely low, very low and low income renters and homebuyers.
  - **Objective:** Acquisition of land for the development of 10 new single family housing units by Habitat for Humanity throughout Williamson County.
  - **Objective:** Continuation of the Section 8 Housing Choice Voucher Program at participating public housing authorities.
  - **Objective:** Continuation of the provision of public housing by participating public housing authorities to income-eligible households.

## 2. Resources Expected to be Available

In 2009, Williamson County will grant Habitat for Humanity \$150,000 in CDBG funding to acquire lots for the construction of 10 new single family housing units. In addition, the public housing authorities will continue to receive Capital Funds and Section 8 Housing Choice Voucher Program funds from HUD for their respective programs.

### Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 1 Action Plan Public Housing Strategy response:

### 1. Public Housing Activities

Georgetown Housing Authority has a homeownership initiative through the Family Self-Sufficiency (FSS) program. The program, in its third year, currently has 12 participants with a goal of 25 by the end of the fifth year. The authority plans to apply for additional funds through the upcoming SuperNOFA to be issued by HUD. The authority is also exploring a partnership with Habitat to provide additional homeownership opportunities.

Taylor Housing Authority will continue its Section 8 Homeownership Program in a new housing subdivision in Taylor.

## **2. Troubled Public Housing Agency**

None of the public housing authorities with jurisdiction Williamson County have been designated as a troubled agency by HUD.

### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 1 Action Plan Barriers to Affordable Housing response:

#### **1. Proposed Actions to Remove Barriers to Affordable Housing**

According to Habitat for Humanity, which builds affordable housing in most of Williamson County, land acquisition for new home construction is a major need for additional affordable housing. In addition, about a third of their clients have poor credit, as well as spotty work histories. Still, demand for their services is on the rise in the county. Williamson County will assist Habitat's efforts by providing funds that will enable Habitat to acquire 10 parcels of land for the development of new single family housing units. By providing financing for land acquisition, the county is helping to make homeownership for LMI homebuyers more affordable.

### **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 1 Action Plan HOME/ADDI response:

**NOT APPLICABLE.** Williamson County is not a HOME entitlement community.



## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 1 Action Plan Homeless Needs response:

#### 1. Source of Funds

In 2009, Williamson County will provide CDBG funding to the County Mobile Outreach Team to assist emergency first responders who work to identify persons with mental illness in situations where incarceration and/or hospital emergency room visits would typically be required. By assisting these individuals, the trained first responders can intervene to prevent incarceration, hospitalization and potentially, homelessness.

Williamson County does not receive Emergency Shelter Grant (ESG) funds to assist with homeless needs. Furthermore, the county will not receive any Homeless Prevention and Rapid Re-Housing (HPRP) funds from HUD.

#### 2. Homeless Needs

The Georgetown Project (TGP) addresses the needs of homeless teenagers and youth with assistance from GISD to track homeless students. Also, TGP has partnered with Georgetown Housing Authority to help combat against problems stemming from homelessness. Many local organizations have begun discussions aimed at addressing this problem, such as

municipal, county, religious, and service organizations. TGP is committed to helping coordinate community efforts toward alleviating the problems associated with homelessness. As a critical starting point, TGP will host a community summit that is aimed at illuminating the problem itself and help create a Community Action Plan.

### **3. Chronic Homelessness**

Williamson County is not a Continuum of Care funding recipient, and therefore, was not required to participate in the Point-in-Time survey count of homeless persons and families.

### **4. Homelessness Prevention and Outreach**

Williamson County will provide funding to the County Mobile Outreach Team as described in #1 above.

### **5. Discharge Coordination Policy**

Williamson County is not a Continuum of Care funding recipient, and therefore, is not required to develop discharge coordination policies.

## **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 1 Action Plan ESG response:

**NOT APPLICABLE.**

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 1 Action Plan Community Development response:

#### 1. Priority Non-Housing Community Development Needs

The following non-housing community development priorities and objectives were established by Williamson County:

- **Infrastructure improvements:** Work with local communities to provide financial assistance in the construction and replacement of infrastructure elements necessary to preserve existing affordable residential areas.
  - **Objective:** Assist with infrastructure improvements (Scenic Drive sidewalks) in the City of Georgetown to benefit 1,908 LMI residents.
  - **Objective:** Assist with infrastructure improvements (wastewater connections) in the City of Liberty Hill to benefit 29 LMI households.
  - **Objective:** Assist with infrastructure improvements (water storage tank improvements) in the City of Thrall to benefit 710 LMI persons.
- **Public facility improvements:** Work with local communities and nonprofit organizations to provide financial assistance in the construction, expansion and repair of valuable community facilities necessary to preserve and enhance the quality of life for LMI households.
  - **Objective:** Assist with a public facility expansion (Boys and Girls Club of Georgetown) in the vicinity of Stone Haven and Old Town in the City of Georgetown to benefit LMI neighborhood residents.

## Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 1 Action Plan Antipoverty Strategy response:

### 1. Actions to Reduce the Number of Poverty Level Families

In Williamson County, organizations such as Round Rock Area Serving Center provide assistance to low-income county residents by offering food vouchers, Fresh Food for Families program, coordinate the Coats for Kids program and provide financial assistance for utilities, rents, prescriptions, temporary lodging and gasoline. Capital Idea provides services to ensure that county residents succeed in training so that they may move out of poverty and enter the high-skill workforce. The Literacy Council of Williamson County provides services such as tutoring in English as a second language, basic literacy and GED preparation to adults throughout the County. These projects have received financial allocations (non-CDBG) from Williamson County in recent years.

Williamson County also will continue to support the economic development initiatives of entities such as the Georgetown Chamber of Commerce, the cities of Georgetown and Taylor and other organizations which promote job creation and job training for county residents.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

### 1. Priorities and Objectives

The following non-homeless special needs priorities and objectives were established by Williamson County:

- **Public service activities:** Collaborate with local nonprofit organizations and social service agencies to provide for the supportive service needs of LMI residents.
  - **Objective:** Assist 150 LMI persons with mental illness (Williamson County Mobile Outreach Team).

## 2. Resources Expected to be Available

In 2009, Williamson County will grant the County Mobile Outreach Team (MOT) \$67,000 in CDBG funding to assist emergency first responders to provide crisis intervention to LMI persons with mental illness. Such intervention is expected to eliminate the need for incarceration and/or emergency hospitalization.

### Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 1 Action Plan HOPWA response:

**NOT APPLICABLE.** Williamson County is not an entitlement community under the HOPWA Program.

### Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 1 Specific HOPWA Objectives response:

**NOT APPLICABLE.** Williamson County is not an entitlement community under the HOPWA Program.

### Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

**NOT APPLICABLE.**

# **Part 2**

## **Certifications**



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.



**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official

Date

Dan A. Gattis

Name

Williamson County Judge

Title

710 Main Street

Address

Georgetown, TX 78626

City/State/Zip

(512)943-1550

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2010, 2\_\_\_\_, 2\_\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws --** It will comply with applicable laws.

---

Signature/Authorized Official

Date

Dan A. Gattis

Name

Williamson County Judge

Title

710 Main Street

Address

Georgetown, TX 78626

City/State/Zip

(512) 943-1550

Telephone Number

- ☒ This certification does not apply.  
☐ This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ This certification does not apply.  
☐ This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance --** If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs --** it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance --** before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ This certification does not apply.  
☐ This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities --** Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building --** Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- |   |
|---|
| <input checked="checked" type="checkbox"/> This certification does not apply.<br><input type="checkbox"/> This certification is applicable. |
|---|

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number



- ☐ This certification does not apply.  
☒ This certification is applicable.

## APPENDIX TO CERTIFICATIONS

### Instructions Concerning Lobbying and Drug-Free Workplace Requirements

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Williamson County Courthouse	710 Main Street	Georgetown	Williamson	TX	78626

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

---

Signature/Authorized Official

Date

Dan A. Gattis

Name

Williamson County Judge

Title

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# **Part 3**

## **Appendices**

# **Appendix A**

## **DESCRIPTION OF ACTIVITIES TO BE UNDERTAKEN**

**(Project Activity Sheets)**

<b>Project Name:</b>		City of Georgetown Scenic Drive Sidewalks						
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b>		TX489491 WILLIAMSON COUNTY		
To construct a sidewalk along Scenic Drive in order to provide an adequate pedestrian route								
<b>Location:</b>		<b>Priority Need Category</b>						
Scenic Drive, City of Georgetown, TX		<b>Select one:</b>		Infrastructure ▼				
<b>Expected Completion Date:</b>		<b>Explanation:</b>						
9/30/2010		This project will serve census tract 214.02, block groups 3 and 4. There are approximately 1,908 residents in this area, which is 80.3% LMI.						
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>						
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1		Improve quality / increase quantity of public improvements for lower income persons ▼				
		2		▼				
		3		▼				
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	1908		Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
	Infrastructure more available/accessible to LMI		Number of persons assisted					
	03L Sidewalks 570.201(c) ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼						
Matrix Codes ▼		Matrix Codes ▼						
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	64590		Fund Source: ▼	Proposed Amt.		
		Actual Amount				Actual Amount		
	Other ▼	Proposed Amt.	15000			Proposed Amt.		
		Actual Amount				Actual Amount		
	Accompl. Type: ▼	Proposed Units				Proposed Units		
		Actual Units				Actual Units		
	Accompl. Type: ▼	Proposed Units			Proposed Units			
		Actual Units			Actual Units			

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

<b>Project Name:</b> Liberty Hill Sewer Project							
<b>Description:</b>	<b>IDIS Project #:</b> 2 <b>UOG Code:</b> TX489491 WILLIAMSON COUNTY This is a continuation project from FY 2004. It will provide 29 first-time wastewater connections to identified income-eligible residents.						
<b>Location:</b>	<b>Priority Need Category</b> City of Liberty Hill, TX. Street addresses TBD.						
	<b>Select one:</b> Infrastructure ▼						
<b>Expected Completion Date:</b>	<b>Explanation:</b>						
9/30/2010	Income-eligible Liberty Hill residents will benefit from CDBG-funded sewer connections.						
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity							
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<b>Specific Objectives</b> 1, Improve quality / increase quantity of public improvements for lower income persons ▼ 2, ▼ 3, ▼						
<b>Project-level Accomplishments</b>	04 Households ▼	Proposed	29		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
Provision of affordable infrastructure connections		Number of households					
03J Water/Sewer Improvements 570.201(c) ▼		Matrix Codes ▼					
14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	253000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Other ▼	Proposed Amt.	8130000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	



<b>Project Name:</b> City of Thrall Water Storage Rehab							
<b>Description:</b>	<b>IDIS Project #:</b> 3 <b>UOG Code:</b> TX489491 WILLIAMSON COUNTY Rehabilitation of city's 100,000-gallon elevated water storage tank by replacing the protective surface coatings						
<b>Location:</b>	<b>Priority Need Category</b> Highway 79, Thrall, TX Select one: Infrastructure ▼ Explanation:						
<b>Expected Completion Date:</b>	Project will benefit all residents in the city of Thrall, which is encompassed in census tract 209, block group 2 and is 70.4% LMI.						
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. Improve quality / increase quantity of public improvements for lower income persons ▼ 2. ▼ 3. ▼						
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability							
Project-level Accomplishments	01 People ▼	Proposed	710		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
	Help make a community/neighborhood		Number of persons who benefit				
	03J Water/Sewer Improvements 570.201(c) ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
Program Year 1	CDBG ▼	Proposed Amt.	250000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

<b>Project Name:</b>		Boys and Girls Club Georgetown Youth Center					
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b>		TX489491 WILLIAMSON COUNTY	
Expansion of existing Boys and Girls Club by adding 2,585 square feet, allowing the facility to double its service capacity and provide for separate age programming.							
<b>Location:</b>		<b>Priority Need Category</b>					
210 W. 8th St, Georgetown, TX		<b>Select one:</b>		Public Facilities ▼			
<b>Expected Completion Date:</b>		<b>Explanation:</b>					
9/20/2010		The majority of the youth served are from the nearby public housing property, Stonehaven, and Old Town. This area includes census tract 214.03, block groups 1 and 2, and census tract 214.02, block groups 2, 3 and 4. Average LMI for the two tracts is 57.96%					
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability		1		Improve quality / increase quantity of neighborhood facilities for low-income persons ▼			
		2		▼			
		3		▼			
<b>Project-level Accomplishments</b>	11 Public Facilities ▼	Proposed	1		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>			<b>Actual Outcome</b>		
Improve the quality of a community/neighborhood		Completion of facility					
03D Youth Centers 570.201(c) ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	232825		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Other ▼	Proposed Amt.	177175		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

<b>Project Name:</b>		Habitat for Humanity Land Acquisition							
<b>Description:</b>		<b>IDIS Project #:</b>		5		<b>UOG Code:</b>		TX489491 WILLIAMSON COUNTY	
To purchase land throughout Williamson County that will serve as sites where affordable homes will be built for 10 LMI families. Specifically, locations are in Georgetown, Cedar Park, Hutto, Jarrell, Leander and Liberty Hill.									
<b>Location:</b>		<b>Priority Need Category</b>							
TBD		<b>Select one:</b>		Owner Occupied Housing ▼					
<b>Expected Completion Date:</b>		<b>Explanation:</b>							
4/20/2010		Habitat will explore land available for acquisition and development in the above stated communities. Acquiring land in these areas will expand the service areas of Habitat in Williamson County. The project is designed to purchase and develop sites/lots for affordable home construction.							
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>							
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1		Increase the availability of affordable owner housing ▼					
		2		▼					
		3		▼					
<b>Project-level Accomplishments</b>	10 Housing Units ▼	Proposed	10		Accompl. Type: ▼	Proposed			
		Underway				Underway			
		Complete				Complete			
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed			
		Underway				Underway			
		Complete				Complete			
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed			
		Underway				Underway			
		Complete				Complete			
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>				
	Make housing more available/accessible to LMI		Number of homeownership units constructed						
	01 Acquisition of Real Property 570.201(a) ▼		Matrix Codes ▼		▼				
Matrix Codes ▼		Matrix Codes ▼		▼					
Matrix Codes ▼		Matrix Codes ▼		▼					
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	150000		Fund Source: ▼	Proposed Amt.			
		Actual Amount				Actual Amount			
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.			
		Actual Amount				Actual Amount			
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units			
		Actual Units				Actual Units			
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units			
		Actual Units				Actual Units			

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

<b>Project Name:</b>		Williamson County Mobile Outreach Team						
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b>		TX489491 WILLIAMSON COUNTY		
To support first responders in assisting identified LMI persons in situations where mental illness is present, so as to avoid incarceration and/or unnecessary emergency room visits. Clients using CDBG funds are identified as LMI through income documentation.								
<b>Location:</b>		<b>Priority Need Category</b>						
301 SE Inner Loop, Georgetown, TX		<b>Select one:</b>		Public Services ▼				
<b>Expected Completion Date:</b>		<b>Explanation:</b>						
9/30/2010		Persons who are identified as LMI via income documentation and live in either a locality participating in Williamson County's CDBG program or in the county's unincorporated area are assisted using CDBG funds. This is a countywide service.						
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>						
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1		Improve the services for low/mod income persons		▼		
		2				▼		
		3				▼		
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	150		Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed		
		Underway				Underway		
		Complete				Complete		
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
	Make public services more available/accessible to LMI		Number of persons assisted					
	050 Mental Health Services 570.201(e) ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼						
Matrix Codes ▼		Matrix Codes ▼						
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	67000		Fund Source: ▼	Proposed Amt.		
		Actual Amount				Actual Amount		
	Other ▼	Proposed Amt.	595097		Fund Source: ▼	Proposed Amt.		
		Actual Amount				Actual Amount		
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units		
		Actual Units				Actual Units		
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units		
		Actual Units				Actual Units		

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	



<b>Project Name:</b>		Program Administration										
<b>Description:</b>		<b>IDIS Project #:</b>		7		<b>UOG Code:</b>		TX489491 WILLIAMSON COUNTY				
Williamson County CDBG program administration												
<b>Location:</b>		<b>Priority Need Category</b>										
710 Main St., Georgetown, TX		<b>Select one:</b>		Planning/Administration ▼								
<b>Expected Completion Date:</b>		<b>Explanation:</b>										
9/30/2010												
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity												
<b>Outcome Categories</b>		<b>Specific Objectives</b>										
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1		▼								
		2		▼								
		3		▼								
<b>Project-level Accomplishments</b>	Accompl. Type: ▼		Proposed				Accompl. Type: ▼		Proposed			
			Underway						Underway			
			Complete						Complete			
	Accompl. Type: ▼		Proposed				Accompl. Type: ▼		Proposed			
			Underway						Underway			
			Complete						Complete			
	Accompl. Type: ▼		Proposed				Accompl. Type: ▼		Proposed			
			Underway						Underway			
			Complete						Complete			
	Accompl. Type: ▼		Proposed				Accompl. Type: ▼		Proposed			
			Underway						Underway			
			Complete						Complete			
<b>Proposed Outcome</b>			<b>Performance Measure</b>			<b>Actual Outcome</b>						
21A General Program Administration 570.206 ▼			Matrix Codes ▼									
Matrix Codes ▼			Matrix Codes ▼									
Matrix Codes ▼			Matrix Codes ▼									
<b>Program Year 1</b>	CDBG ▼		<b>Proposed Amt.</b>		130000		Fund Source: ▼		<b>Proposed Amt.</b>			
			<b>Actual Amount</b>						<b>Actual Amount</b>			
	Fund Source: ▼		<b>Proposed Amt.</b>				Fund Source: ▼		<b>Proposed Amt.</b>			
			<b>Actual Amount</b>						<b>Actual Amount</b>			
	Accompl. Type: ▼		<b>Proposed Units</b>				Accompl. Type: ▼		<b>Proposed Units</b>			
			<b>Actual Units</b>						<b>Actual Units</b>			
	Accompl. Type: ▼		<b>Proposed Units</b>				Accompl. Type: ▼		<b>Proposed Units</b>			
			<b>Actual Units</b>						<b>Actual Units</b>			

Program Year 2	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

# **Appendix B**

## **HUD TABLES**

- **Summary of Specific Annual Objectives**
- **Annual Housing Completion Goals**

**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-1 Availability/Accessibility of Decent Housing							
DH-1 (1)	Increase the availability of affordable owner housing	CDBG	Number of homeownership units constructed	2009	10		0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL			10	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%
	Habitat for Humanity will purchase land throughout Williamson County that will serve as sites where affordable homes will be built for LMI families.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%

**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1 (1)	Improve quality/increase quantity of public improvements for LMI persons	CDBG	Number of persons assisted	2009	1,908		0%
				2010			0%
		Other (local match)		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL			1,908	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%
	Construct a sidewalk along Scenic Drive in the City of Georgetown in order to provide an adequate pedestrian route, thereby assisting 1,908 LMI residents.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%

**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Accessibility of Suitable Living Environment							
SL-1 (2)	Improve the services for LMI persons	CDBG	Number of persons assisted	2009	150		0%
				2010			0%
		Other (local match)		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL			150	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%
	Support first responders in assisting identified LMI persons in situations where mental illness is present in an effort to avoid incarceration and/or unnecessary emergency room visits.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%

**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-2 AvailabAffordability of Suitable Living Environment							
SL-2 (1)	Improve quality/increase quantity of public improvements for LMI persons	CDBG	Number of households	2009	29		0%
				2010			0%
		Other (local match)		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL			29	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%
	Continue CDBG project from FY 2004 to provide wastewater connections to LMI households in Liberty Hill.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%

**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-3 Sustainability of Suitable Living Environment							
SL-3 (1)	Improve quality/increase quantity of public improvements for LMI persons	CDBG	Number of persons who benefit	2009	710		0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL			710	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%
	Rehabilitation of the City of Thrall's 100,000-gallon elevated water storage tank by replacing the protective surface coatings.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
		MULTI-YEAR GOAL				0	0%



**New Specific  
Objective**

### Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective  Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-3 Sustainability of Suitable Living Environment							
SL-3 (2)	Improve quality/increase quantity of public improvements for LMI persons	CDBG funds	Completion of facility	2009	1		0%
				2010			0%
				2011			0%
				2012			0%
				2013			0%
		MULTI-YEAR GOAL			1	0	0%
		Source of Funds #1	Performance Indicator #2	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
			MULTI-YEAR GOAL				0
	Expansion of the existing Boys and Girls Club by adding 2,585 square feet, thereby allowing the facility to double its service capacity and provide separate age programming.	Source of Funds #1	Performance Indicator #3	2009			0%
				2010			0%
		Source of Funds #2		2011			0%
				2012			0%
		Source of Funds #3		2013			0%
			MULTI-YEAR GOAL				0

**TABLE 3B ANNUAL HOUSING COMPLETION GOALS**

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Rental Goals</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Owner Goals</b>	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.