

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☐ SALE at the earliest auction * ☐ DONATION to a non-county entity ☒ DESTRUCTION due to Public Health / Safety

Asset List:

| Quantity | Description (year, make, model, etc.) | Manufacturer ID# (serial, service tag, or VIN) | County Tag# | Condition of Assets (Working, Non-Working, Unknown) |
|----------|--|---|----------------|--|
| 1 | Grey 5.11 Polo Shirt Short Sleeve | | | Unknown |
| 1 | Black 5.11 Polo Shirt Short Sleeve | | | Unknown |
| | | | | |
| | | | | |
| | | | | |

Parties involved:**FROM** (Transferor Department): MOBILE OUTREACH**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

ANNIE BURWELL

JEANNE WILLIBY

Print Name

Print Name



7.31.09

943-3588

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): FOR DISPOSAL**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

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The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

| Quantity | Description (year, make, model, etc.) | Manufacturer ID# (serial, service tag, or VIN) | County Tag# | Condition of Assets (Working, Non-Working, Unknown) |
|----------|--|---|----------------|--|
| 1 | Dell laptop computer w/Windows XP Professional | CN-0D8006-12961-551-3395 | none | Non-Working |
| 1 | Dell desktop connector | DP/N MCK-0544Ke-41011-11R-01HV | none | Unknown |
| | | | | |
| | | | | |
| | | | | |

Parties involved:

FROM (Transferor Department): 0212 Precinct Two Commissioner

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Kathy Grimes

Kathy Grimes

Print Name

Print Name

Signature

Date

260-6514

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

943-3553

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

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|----------|--|---|----------------|--|
| 51 | white, 3 ring binders | N/A | N/A | Working |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Parties involved:

FROM (Transferor Department): auction

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Tony Hill
Print Name

Tony Hill
Print Name

Signature

August 3, 2009 +1 (512) 943-3314
Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): EMS

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Butch Dennis
Print Name

Butch Dennis
Print Name

Signature

August 3, 2009 +1 (512) 563-0812
Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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