

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments    ☒ TRADE-IN for new assets of similar type for the county  
☐ SALE at the earliest auction \*    ☒ DONATION to a non-county entity    ☐ DESTRUCTION due to Public Health / Safety

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
(1)	Defense Technology 37 mm single Launcher	D 22045	00953	working

**Parties involved:**

FROM (Transferor Department):

Sheriff

Transferor - Elected Official/Department Head/

Authorized Staff:

Sheriff James R. Wilson

Print Name

James R. Wilson  
Signature

Contact Person:

Lt. Mike Gleason

Print Name

512 818-1922

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Lt. Greg Minton

Print Name

Signature

Contact Person:

Lt. Greg Minton

Print Name

512-528 2800 X 2818

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



## **MEMORANDUM**

### **Williamson County Sheriff's Office** *Patrol Division*

**TO:** Captain S. Newsom  
**FROM:** Lieutenant M. Gleason  
**DATE:** August 10, 2009  
**SUBJECT:** Donation

Captain, The Williamson County Sheriff's Office Special Missions Team recently assisted The Leander Police Department in a Tactical Mission. We made an observation that Leander was limited in some essential Tactical Resources. After the mission their Team Leader requested any assistance in the future would be greatly appreciated.

The Sheriff's Office currently possess' six 37mm launchers, these launchers have been retired since 2005. The launchers are in working order, we just do not utilize that millimeter and use a multi launcher today.

The Leander Police Department has requested the use of one of these launchers for their team. Attached is a Williamson County Asset Status Change Form. With approval of The Chain of Command I am requesting that we donate one of these launchers to them.

- (1) Defense Technology 37 mm Launcher  
Serial # D22045  
Bar Code # 00953

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☒ SALE at the earliest auction \*

☐ DONATION to a non-county entity

☐ DESTRUCTION due to  
Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
4	Green Ping Pong Tables	Model#T-8186 - commissary funds		Non-working
1	14 Inch television	DAORUOE0600H265F2373 - commissary funds		Non-Working

### Parties involved:

FROM (Transferor Department): SO Jail

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Chief L.C. Marshall

Asst. Chief Richard Elliott

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department Auction Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	5.11 Navy Blue Short Sleeve Polo Shirt	none		Non-Working

### Parties involved:

FROM (Transferor Department): MOBILE OUTREACH

Transferor - Elected Official/Department Head/

Authorized Staff:

ANNIE BURWELL

Print Name

*Annie Burwell*

Signature

Contact Person:

JEANNE WILLIBY

Print Name

943-3588

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): DESTRUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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☐ DONATION to a non-county entity

☐ DESTRUCTION due to  
Public Health / Safety
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Sony DVD-VHS Player	0609372	NA	unknown
1	Sony DVD-VHS Player	0577177	NA	unknown

**Parties involved:**FROM (Transferor Department): Human Resources

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Amy Norton  
 Print Name

Amy Norton  
 Print Name

Amy Norton  
 Signature

8-10-09  
 Date

943-1536  
 Phone Number

TO (Transferee Department/Auction/Trade-In/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
20	24 hour chairs used by officers	No I.D.'s or tags on items		Non-Working
5	Metal desks	DAORUOE0600H265F2373		Non-Working

### Parties involved:

FROM (Transferor Department): SO Jail

Transferor - Elected Official/Department Head/

Authorized Staff:

Chief LC. Marshall

Print Name

Signature

Contact Person:

Asst. Chief Richard Elliott

Print Name

ext. 1343

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

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