



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
2FAFP71W11X159443	581	0584		
Vehicle Identification Number	Department	Door Number		
803742	2001	FORD	CROWN VIC	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage 135569				
<input type="checkbox"/> Not mechanically sound				
<input checked="" type="checkbox"/> Other: Explain UNIT IS REPLACED BY S.O. TURN IN 4344				
3) Elected Official/Department Head/Authorized Staff				
Print Gene Smith		Signature [Signature]		Date 10-13-09

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)		
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments	
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:	
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:	
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee - Representative:	
	Print Name:	
	Signature and Date:	
	Contact name and Number:	
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard		
<input checked="" type="checkbox"/> Forward forms and reports to County Auditor's Office		
Print Mike Fox III	Signature [Signature]	Date 10-14-09

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ **TRANSFER** bet ween county departments
☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction
☐ **DONATION** to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell Computer Screen	AA4M CN-0K0789-71618-718	—	Working
1	Dell Computer Keyboard	TH-02R400-37171-39M-1419	—	Working
1	APC Surge Arrest	PROSTAMP12B 120209R13404	—	Working
1	Dell Computer Mouse	OW1668-12B34015298	—	Working
1	Dell Speaker	CN-0P0614-48220-39F085	—	Working
1	Dell Speaker	CN-0P0614-48220-39F085	—	Working
1	Dell Monitor Window ^{S#49CQV31}	11B2RV-T2J47841312977	0012	Working
1	T.V.	255102-00DD	129370	Unknown

Parties involved:

FROM (Transferor Department): Commissioner Office Rt 4 - Ron Morrison

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Pete Correa

Pete Correa

Print Name

Print Name

Pete Correa

512-846-1134

Signature

Phone Number

Date 10-14-09

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____