



BWM GROUP

PLANNERS | LANDSCAPE ARCHITECTS

WILLIAMSON COUNTY, PARKS AND
RECREATION DEPARTMENT

Proposed Scope of Services

Berry Springs Trail Extension

Tim A. Bargainer, ASLA, CLARB



December 22, 2009

Mr. Jim Rodgers, Director

Parks and Recreation

Williamson County, Texas

350 Discovery Blvd., #207

Cedar Park, TX 78613-2268

Re: Proposed scope, fee and schedule for professional services for trail extension at Williamson County's Berry Springs Park and Preserve.

EXHIBIT A: LANDSCAPE ARCHITECTS SCOPE OF WORK

General Scope

The Consultant shall provide professional landscape architectural services necessary for the extension of the 10' wide primary trail within Berry Springs Park and Preserve, for Williamson County, Texas

Task 1.0 – Trail Design

The purpose of this task is to adequately design and permit the extension of the primary trail spine within Berry Springs Park and Preserve from the existing western most end point extending to a point to be determined within parks western most property existing west of Interstate 35 to allow for future trail connection by a third party.

Task 1.1 – Kick-Off Meeting

- Consultant shall facilitate a kick off meeting with Client and selected contractor to discuss project goals and objectives, refine schedule of activity, identify roles and chain of command for communication and discuss any outstanding issues or concerns

Task 1.2 – Preliminary Field Alignment of Trail

- The Consultant shall field locate the desired trail alignment with the Clients representative and develop a digital representation of the route.
- The Consultant shall initiate a topographic survey and, with assistance from the Client, acquire any legal boundary, easement documents, as-builts, or studies relevant to the proposed work herein.

Task 1.3 – Construction Documentation

- Consultant shall prepare working drawings necessary to construct and permit the 10' wide concrete trail extension. Consultant shall prepare horizontal and vertical design controls as well as details and specifications necessary to guide implementation and permitting.

Task 1.4 – TDLR Review and Permitting

- Consultant shall submit plans and specifications for Texas Department of Licensing and Regulation plan review prior to construction activity
- During construction activity the Consultant shall coordinate field inspection for final trail accessibility permitting.

Task 1.5 – Texas Department of Transportation Review and Permitting Assistance

- Consultant shall coordinate with and submit drawings to Texas Department of Transportation as necessary to gain approval to construct the trail extension within the



TxDOT right-of-way. Exclusive to this would development of or facilitation of any licensing agreements or any design requirements not addressed herein.

Task 1.6 – Construction Observation

- Consultant shall provide periodic site visits as necessary to facilitate compliance with the intent of the approved construction documents by the general contractor. Consultant shall give recommendation of approval or rejection of any work not deemed in compliance with the drawings and specifications.
- Consultant shall conduct prepare punch list inspection items and,
- Consultant shall conduct final inspection and issuance of letter of final approval for the Client.
- Consultant shall coordinate with Client, as needed, to review pay applications and percent completion of contractor.



EXHIBIT B: FEES FOR SERVICES

Fees for Services

The Consultant shall perform basic services for a lump sum fee plus reimbursable expenses. Fees assume no change in scope and services as defined above.

Task 1.0 – Trail Design - Lump Sum Fee including reimbursable expenses	\$9,300.00
--	------------