



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1FDWF36P46EB72831		EMS - 0540	ET0606	
Vehicle Identification Number		Department	Door Number	
227-812	2006	Ford	F350	White
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach: 1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input type="checkbox"/> High Mileage: List actual mileage _____				
<input type="checkbox"/> Not mechanically sound _____				
<input checked="" type="checkbox"/> Other: Explain				
Remount of ambulance # 2 for FY'10				
Chassis trade-in value is \$5000.00				
3) Elected Official/Department Head/Authorized Staff				
Print Kenny Schnell		Signature	Date Dec. 30, 2009	

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)		
<input type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments	
<input checked="" type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:	
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:	
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee - Representative:	
	Print Name:	
	Signature and Date:	
	Contact name and Number:	
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard		
<input type="checkbox"/> Forward forms and reports to County Auditor's Office		
Print Mike Fox	Signature	Date 1-12-10



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1VRK15159T1000980

210

UK9701 - 3401

Vehicle Identification Number

Department

Door Number

979218

1996

VERMEER

1230

YELLOW

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. A Damage to County Property Incident Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☐ High Mileage: List actual mileage 1743

☒ Not mechanically sound - DEGRADED PERFORMANCE

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print GREG BERGERON

Signature

Greg Bergeron

Date

1/7/10

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

☐ TRANSFER between county departments

☐ TRADE-IN for new assets of same general type for the county

Comments:

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Receiving Department:

☐ OTHER

Elected Official/Department Head/Authorized Staff or Donee - Representative:

Print Name:

Signature and Date:

Contact name and Number:

2) ☐ Vehicle Marked for Auction and moved to Auction Yard

☐ Forward forms and reports to County Auditor's Office

Print RANDY RODGERS FOR MIKE FOX

Signature

Randy Rodgers

Date

1-7-10

Williamson County

Asset Status Change Form

[Print Form](#)

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county

☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to
Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Office Chair (Magenta)			Non-Working
1	Stackable Hard Plastic Chair (Blue)			Non-Working

Parties involved:

FROM (Transferor Department): Human Resources

Transferor - Elected Official/Department Head/

Authorized Staff:

Lisa Zirkle

Print Name

Lisa R. Zirkle

Signature

January 7, 2010

Date

Contact Person:

Linda Whittenberg

Print Name

+1 (512) 943-1533

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Destruction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dark blue office chair	—		working
1	Light blue office chair	—		working

Parties involved:

FROM (Transferor Department): IT

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill

Print Name

Tony Hill

Signature

1-11-10

Date

Contact Person:

Tony Hill

Print Name

943-3314

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Tony Hill

Signature

1-11-10

Date

Contact Person:

Tony Hill

Print Name

943-3314

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

FrmAudASCF01 rev/jan 8/24/09

Print Form

Williamson County Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets Working; Non-Working
1 set	Dell speakers	CN-0P3431-48220-497-02M2		works
1 set	Dell speakers	CN-0P3431-48220-493-07P7		"
2	mice (Dell)			"

Parties involved:

FROM (Transferor Department): County Court 3Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Don HigginbothamSharon Mc Guper

Print Name

Print Name

Don Higginbotham1-11-2010 943-1160

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AuctionTransferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Lony Hill

Print Name

Print Name

943-3314

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

01/11/2010 12:00

15129433315

RECORDS WAREHOUSE

PAGE 02/03

FrmAudASCF01 revision 6/24/09

Print Form

Williamson County Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
 ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction
 ☐ DONATION to a non-county entity

☐ DESTRUCTION due to
Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell flat panel monitor	CN-0Y4299-71618-4AC-0434		works
1	Dell flat panel monitor	CN-0Y4299-71618-4AC-0834		"
1	Dell Keyboard	CN-07N242-71616-4AB-043L		"
1	Dell Keyboard	CN-07N242-71616-4AB-085B		"

Parties involved:

FROM (Transferor Department): County Court 3

Transferor - Elected Official/Department Head/

Authorized Staff:

Don Higginbotham

Print Name

Don Higginbotham

Signature

Contact Person:

Sharon McGuyer

Print Name

1-11-2010 949-1160

Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donor): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Tony Hill

Print Name

943-3314

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to Warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county

☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to
Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Dell CPU	Serial #: JR2WM21 Model #: DHM	C00564	Working
1	Dell Keyboard	Model #R17D3D TH-02R400-37171-3BC-1853		Working
1	Dell IntelliMouse1.3A	3892A378 P/N-X06-0847 Product ID 06318-OEM-22		Working
1	Dell Monitor	P/N-7737707884-A S/N-08080018022719		Working
8	4 pair of Dell Speakers Model A215	CN-OY9259-69804-55D-5551, CN-OY9259-69804-55		Working

Parties involved:

FROM (Transferor Department): Human Resources

Transferor - Elected Official/Department Head/
Authorized Staff:

Lisa Zirkle

Print Name

Lisa L. Zirkle

Signature

Contact Person:

Linda Whittenberg

Print Name

1/7/10

943-1533

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____