FrmAudASCF01 revision 8/24/09

Print Form

Williamson County

Asset Status Change Form

| | owing asset(s) is(are) considered for: (select one) FER bet ween county departments TRADE-IN for new | | DECTI | RIJCTION due to | |
|----------------------|---|---|--|--|--|
| SALE a | t the earliest auction * CONATION to a ne | on-county entity | DESTRUCTION due to Public Health / Safety | | |
| | | | | | |
| Asset Li | ist: | | | • | |
| Quantity | Description (year, make, model, etc.) | Manufacturer ID# (serial, service tag, or VIN) | County Tag# | Condition of Asset (Working, Non- Working) | |
| 1 | TABLE MOUNT KEYBOARD SWIVEL TRAY | | N/A | Working | |
| 1 | COMPACT FLASH CORD - LPT1 PORT | | N/A | Working | |
| 1 | | | | Working | |
| | | | | Working | |
| <u>uun</u> | | | | Working | |
| Parties | involved: | | | | |
| FROM (T | ransferor Department): CONSTABLE PCT. 3 | | | | |
| | or - Elected Official/Department Head/ | | | | |
| Authoriz | zed Staff: | Contact Person: | | | |
| THERESA Print Nai | | THERESA LOCK Print Name | | | |
| 4 | 1 4 // | | | | |
| Signatur | | 10 +1 (512) 943-1436 te Phone Number | · · · · · · · · · · · · · · · · · · · | , | |
| | | | | | |
| TO (Tran. | sferee Department/Auction/Trade-in/Donee): AUCTION | | | | |
| fransfer | ree - Elected Official/Department Head/ | | | | |
| | zed Staff OR Donee - Representative: (If being If or Sale or Trade-in, no signature is necessary.) | Contact Person: | | | |
| эрргочеа | To suc of Frace Hyrio significant is nationally | | | | |
| Print Name | | Print Name | | | |
| Signatur | re Dat | Phone Number | | | |
| | | | | W | |
| | ove asset(s) is (are) listed for sale at auction and no bids a A list of the (these) asset(s) to be donated or disposed of v | | | | |
| | Forward to Cour | nty Auditor's Off | ice | National Action Control of Contro | |
| | | mmissioner's Court on | | | |

If for Sale, the asset(s) was(were) delivered to warehouse on ______ by

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Williamson County

Print Form

Asset Status Change Form

| The following asset(s) is(are) considered for: (select one) | | | | | | | |
|---|--------------------------------------|--|------------------------|--|--|--|--|
| ١ | TRANSFER bet ween county departments | C TRADE-IN for new assets of similar type for the county | _ DESTRUCTION due to | | | | |
| | SALE at the earliest auction * | C DONATION to a non-county entity | Public Health / Safety | | | | |

Asset List:

| Quantity | Description (year, make, model, etc.) | Manufacturer ID# (serial, service tag, or VIN) | County Tag# | Condition of Assets (Working, Non- Working) |
|----------|--|---|----------------|---|
| 1 | PRINTER ATTACHMENT - MODEL # C8955A | MY2611N197 | N/A | Working |
| 1 | PRINTER ATTACHMENT - MODEL # C8955A | MY48I1N1WB | N/A | Working |
| 1 | PRINTER ATTACHMENT - MODEL # C8955A | MY48I1N1XK | N/A | Working |
| 3 | FILE CABINET BRACKETS | N/A | NVA | Working |
| 1 | DESK TOP ROLLING TOWNER HOLDER | N/A | N/A | Working |

| Parties involved: | | | | | |
|---|----------------------|--|--|--|--|
| FROM (Transferor Department): CONSTABLE PCT. 3 | | | | | |
| Transferor - Elected Official/Department Head/ | | | | | |
| Authorized Staff: | Contact Person: | | | | |
| THERESA LOCK | THERESA LOCK | | | | |
| Print Name | Print Name | | | | |
| January 13, 2010 | +1 (512) 943-1436 | | | | |
| Signature Date | Phone Number | | | | |
| TO (Transferee Department/Auction/Trade-in/Donee): AUCTION | | | | | |
| Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being | | | | | |
| approved for Sale or Trade-in, no signature is necessary.) | Contact Person: | | | | |
| Print Name | Print Name | | | | |
| Signature Date | Phone Number | | | | |
| * If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal. | | | | | |
| Forward to County Auditor's Office | | | | | |
| This Change Status was approved as agenda item # in Com | missioner's Court on | | | | |

If for Sale, the asset(s) was(were) delivered to warehouse on