

Form ASCFD1 revision 2/24/09

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

☒ TRANSFER between county departments ☐ TRADE-IN for new assets of similar type for the county☐ SALE at the earliest auction *☐ DONATION to a non-county entity☐ DESTRUCTION due to
Public Health / Safety**Asset List:**

Asset #	Asset Description	Asset ID	Asset Status	Disposition of Asset
1	Del KEYBOARD MODEL RT7D10	DS-N TH-05690W-37171-2A7-1820		Working

Parties Involved:**FROM** (Transferor Department): AUCTION

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tammy McCuller
 Print Name

Tammy McCuller
 Print Name

Tammy McCuller
 Signature

1/12/10
 Date

943-3314
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): 560 - LAW ENFORCEMENT INVENTORY

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

L.C. Marshall

PATRICIA AMISON 1.12.10

Print Name

Print Name

LC Marshall
 Signature

1-19-10
 Date

+1 (512) 943-1349
 Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Fax 943-1393

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Sharp FO-DC500 , Document Communication System	Ser. # 37103823		Working
1	Hewlett Packard, Laser Jet 4000	Ser. # USEF098095	100200	Non-Working

Parties involved:**FROM** (Transferor Department): Building Maintenance**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date

943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	1997 Sanyo Television Model # DS13630	SN#B7390219245269	no tag#	Non-Working

Parties involved:

FROM (Transferor Department): 570- Corrections/Inmate Trust Fund

Transferor - Elected Official/Department Head/

Authorized Staff:

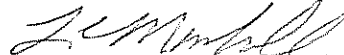
Contact Person:

L.C.Marshall

Maria Barraza 01-11-10

Print Name

Print Name



Signature

Date

+1 (512) 943-1324

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	1994 Sanyo Television Model # DS13430	SN# B4220292202348	no tag#	Non-Working

Parties involved:

FROM (Transferor Department): 570- Corrections- Inmate Trust Fund

* COMMISSARY FUND *

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

L.C. Marshall

Maria Barraza 01-14-10

Print Name

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Printer Stand			working

Parties involved:FROM (Transferor Department): IT Warehouse ---Auction**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Tony Hill

Tony Hill

Print Name

Print Name

Signature

Date Phone Number

+1 (512) 943-3314

TO (Transferee Department/Auction/Trade-in/Donee): Extension Services**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Donna Colburn

Donna Colburn

Print Name

Print Name

Signature

Date Phone Number

+1 (512) 943-3300

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Brown desk			working

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Signature

Date

Print Name

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Adult Probation

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Date

Print Name

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Brown desk w/return			working

Parties involved:

FROM (Transferor Department): Adult Probation

Transferor - Elected Official/Department Head/

Authorized Staff:

Kathy Blankenship
Print Name

Contact Person:

Same
Print Name

K Blankenship
Signature

Date _____ Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill
Print Name

Contact Person:

Same
Print Name

T Hill
Signature

1-26-10

Date _____ Phone Number _____

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

[Print Form](#)
The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	Please see attached list			

Parties involved:
FROM (Transferor Department): County Treasurer

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Vivian Wood

Rose Nemec

Print Name

Print Name



+1 (512) 943-1589

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

	ASSET STATUS CHANGE FORM			
1	Fax Machine - Canon Super G3		working	
	Serial # - JLR24177			
2	15" - 3 Drawer Wood File Cabinets		working	
	497-045 and 497-046			
1	Laptop - Dell - Inspiron - 8200		unknown	
	Serial # - 5VDZK11			
	County Tag # - 36718			
1	PC - Dell Dimension 4550 (497-103)		unknown	
	Serial # - BQ8KP21			
	County Tag #37056			
1	Typewriter - Brother - ML500		unknown	
	Serial # - F1D321545			
1	PC - Dell Dimension 4600 (497-099)		unknown	
	Serial # - 7M9YF31			
	County Tag #37536			
1	PC - Dell Optiplex GX520 (497-102)		unknown	
	Serial # - 46H47B1			
	County Tag #C1197			
1	HP 4100N Laser Printer		unknown	
	Serial # - USBDF06951			
	County Tag #1259			
1	Fellowed Shredder PS70-2CD (497-014)		unknown	
1	Olympia Shredder - (497 - 020)		unknown	
5	Keyboards		unknown	

5	Mice			unknown	
2	Sets of Speakers			unknown	
2	Calculators			unknown	
2	Monitors			unknown	
1	Keyboard Drawer			unknown	