

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments 
 ☐ TRADE-IN for new assets of similar type for the county 
 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \* 
 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description	Manufacturer / Model	County	Condition
1	Leather Duty belt w/ accessories	N/A	N/A	Working
1	Leather/Nylon work boots	5.11	N/A	Working
1	Nylon jacket	5.11	N/A	"
1	Ballistic vest - sized to fit	AMERICAN BODY ARMOR	N/A	"
2	Name tag & "NAVY" service pin	N/A	N/A	"

### Parties involved:

FROM (Transferor Department): Pct 2, Constable

Transferor - Elected Official/Department Head/

Authorized Staff:

Randolph Doyer

Print Name

Randolph Doyer 2/3/10

Signature

Date

Contact Person:

Randolph Doyer

Print Name

260-4270

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Pct 1, Constable

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

MICHAEL TURER

Print Name

M. Turer 5101 1/28/2010

Signature

Date

Contact Person:

MICHAEL TURER

Print Name

248-3239

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ In Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
4	Tech 21 Fuel Island Unit	Unreadable		Non-Working
1	Freon Recovery Unit, Wynns, 134A	000509		Non-Working
1	Washer Recycler, Paint Gun, Herkules	N/A		Non-Working
				Non-Working

**Parties involved:****FROM** (Transferor Department): Fleet Services Dept 882
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Mike Fox III

Print Name

Signature

**Contact Person:**

Print Name

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

Mike Fox III

Print Name

Signature

**Contact Person:**

Print Name

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Ass (Working, Non Working)
1	Rectangle, wood table, leg needs to be fixed			Working
2	Gray, file cabinets with 5" drawers			Working

**Parties involved:****FROM** (Transferor Department): Warehouse
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**
 Tony Hill  
 Print Name

 Tony Hill  
 Print Name

 Tammy McCulley  
 Signature

2/3/10

Date

943-3314

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Parks Dept
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**
 Jim Rodgers  
 Print Name

 Benita Bonner  
 Print Name

 Jim Rodgers  
 Signature

2-1-10

Date

+1 (512) 260-4267

Phone Number

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	desk chairs	unknown		broken
1	guest chair	"		broken
1	microwave oven			broken
1	printer	HPLaserjet 4	100402	broken

### Parties involved:

FROM (Transferor Department):

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

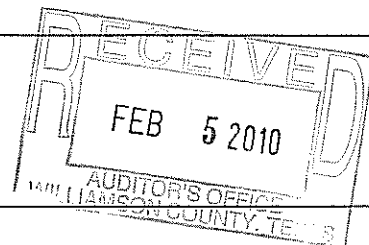
Contact Person:

Print Name

Print Name

Signature

Date Phone Number



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## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
CAT0120HV6YN00267		210	UG0205	
Vehicle Identification Number		Department	Door Number	
000000	2002	CAT	120H	YELLOW
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach: 1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input type="checkbox"/> High Mileage: List actual mileage <u>5596</u>				
<input type="checkbox"/> Not mechanically sound				
<input checked="" type="checkbox"/> Other: Explain <u>Unit has reached its service life</u>				
3) Elected Official/Department Head/Authorized Staff				
Print <u>GREGG BERGERON</u>		Signature <u>[Signature]</u>		Date <u>2/5/10</u>

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="checkbox"/> TRANSFER between county departments
<input type="checkbox"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____
<input type="checkbox"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee - Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print <u>MIKE FOX III</u>	Signature <u>[Signature]</u> Date <u>2-5-10</u>

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	power washer, devilbiss XR2600	2451560998	0053	Non-Working
1	steam cleaner, 110 electrical pump, TUFF	4887	0052	Non-Working
1	Cab, Truck, International, "S" Series 1700, 1988	Missing		Non-Working

**Parties involved:****FROM** (Transferor Department): 210 UNIFIED ROAD SYSTEMS**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

GREG BERGERON

Print Name

Greg Bergeron

Print Name



Signature

2/5/10

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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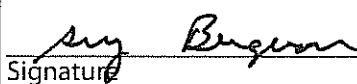
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Sprayer, 50 Gallon, Continental Belton	Unreadable	A104307	Non-Working
1	Auger, 3-point, Continental Belton, HD-68A	Unreadable	A103327	Non-Working
1	Sprayer, Herbicide, 18HP Briggs, Hypro 24gpm 7001psi pump	9208117		Non-Working
1	Pump Multiquip MQ40TDA-4037, Supra, Hatz Diesel, 1999	0731999030629	2618/US9918	Non-Working
1	Engine, Diesel, Dietz, F41 912	7390599		Non-Working

**Parties involved:****FROM** (Transferor Department): 210 UNIFIED ROAD SYSTEMS**Transferor - Elected Official/Department Head/****Authorized Staff:**

GREG BERGERON

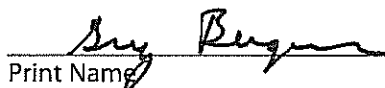
Print Name

**Contact Person:**


Signature

2/5/10

Date Phone Number



Print Name

**TO** (Transferee Department/Auction/Trade-in/Donor):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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