

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county☒ SALE at the earliest auction *☐ DONATION to a non-county entity☐ DESTRUCTION due to Public Health / Safety**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Dimension 4700PC	H4V5V61	2	working
2	monitors			
1	Box monitor dust covers			
1	Dell Dimension V4100	1HH9G		working

Parties involved:FROM (Transferor Department): Juvenile

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office


This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

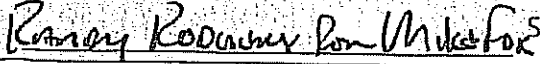
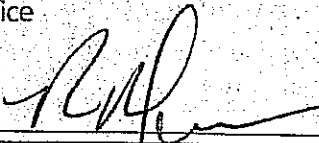


Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
15GCB0910K1082966		541	GT8990	
Vehicle Identification Number		Department	Door Number	
871169	1989	GILLIG	35/102TB/6V92T	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach: 1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input type="checkbox"/> High Mileage: List actual mileage _____				
<input checked="" type="checkbox"/> Not mechanically sound UNIT HAS EXCEEDED ITS USEFUL LIFE EXPECTANCY				
<input checked="" type="checkbox"/> Other: Explain REPLACEMENT UNIT HAS BEEN RECIEVED				
3) Elected Official/Department Head/Authorized Staff				
Print JARRED THOMAS		Signature 	Date 03-12-10	

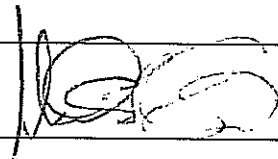
To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input checked="" type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value Sale to Bastrop County for \$1,500.00	Receiving Department: _____
<input type="radio"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee-Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print  Randy Rodaway for Mike Fox	Signature  Date 3-18-10

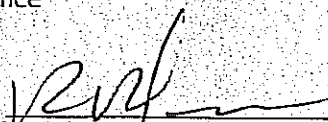


Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1GNEC13Z12J256035		554-Constable Pct 4		5408
Vehicle Identification Number		Department		Door Number
1082309	2002	Chevrolet	Tahoe	Blue
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage <u>127,000</u>				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain 				
3) Elected Official/Department Head/Authorized Staff				
Print <u>Mark Birchard</u>		Signature 		Date <u>03/15/2010</u>

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="checkbox"/> TRANSFER between county departments
<input type="checkbox"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____
<input type="checkbox"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee-Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print <u>Randy Robbins for Mike Fox</u>	Signature  Date <u>3-16-10</u>

RECEIVED
MAR 19 2010
AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ **TRANSFER** bet ween county departments ☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	printer	HP deskjet 6127 NY 47E3B ANQ		Working
1	printer	HP 4634 570C SG 87K1 H1DO		Working
1	flat bed scanner	HP 3634 5570 C12 418US AOFD		Working

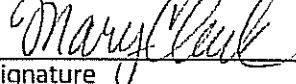
Parties involved:

FROM (Transferor Department): Commissioner Pct. One

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Mary Clark

Print Name

Signature 

Date February 1, 2010

Contact Person:

Mary Clark

Print Name

+1 (512) 733-5380

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tammy McCulley

Print Name

Signature

Date February 1, 2010

Tammy McCulley

Print Name

+1 (512) 943-1455

Phone Number

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

✂ **Forward to County Auditor's Office**

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

[Print Form](#)

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Green formica-topped metal desk		unknown	Working

Parties involved:

FROM (Transferor Department): Veteran Services

Transferor - Elected Official/Department Head/Authorized Staff:

Contact Person:

Donna Harrell, Director

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Warehouse

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tony Hill

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell 8200 PC	798 D711	C37	Working
1	Dell 4550 PC	999 B821	C160	Working
1	Dell 4550 PC	979 B821	C56	Working
1	Dell 4550 PC	B69 B821	C159	Working
1	Dell 4550 PC	J59 B821	C262	Working

Parties Involved:

FROM (Transferor Department): Juvenile

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Dimension 4550 PC	649 B821	C33	working
1	Dell 4550 PC	D79 B821	C183	working
1	Dell 4550 PC	499 B821	C155	working
1	Dell 4550 PC	379 B821	C163	working
1	Dell 4550 PC	1B9 B821	C168	working

Parties involved:

FROM (Transferor Department): Juvenile

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Dimension V400 PC	1G3UQ	C153	working
1	Dell Optiplex GX 520 PC	JDC1K91	C1088	working
17	CRT Monitors			working
2	BOXES assorted speakers, mice, +keyboards			working
1	Box of assorted software			

Parties Involved:

FROM (Transferor Department): Juvenile

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

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 ☐ DONATION to a non-county entity
 ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell XFR D630 Laptop	J8R4HH1		Working

Parties involved:

FROM (Transferor Department): Mobile Outreach Team

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Annie Burwell

Jeanne Williby

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Emergency management

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Jarred Thomas

Jarred Thomas

Print Name

Print Name

Signature

Date Phone Number

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