

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER bet ween county departments   
  TRADE-IN for new assets of similar type for the county   
  DESTRUCTION due to Public Health / Safety  
 SALE at the earliest auction \*   
  DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Johnson 4HP OB MOTOR	E5569863 SIN J4BRHCNR M/D	N/A	Non-Working
1	yellow Luxfer SCUBA TANK	3AL3000-S63	N/A	NEEDS TESTING
1	VOIT BARE SCUBA TANK	72-17659	N/A	NEEDS TESTING
1	GRAY INFLATABLE BOAT w/BAL	N/A	N/A	NEEDS TESTING

**Parties involved:**

**FROM** (Transferor Department): SHERIFF (560)

**Transferor - Elected Official/Department Head/Authorized Staff:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_

*CE MARSHALL*

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Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

*CE Marshall*                      3-24-10

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.) \_\_\_\_\_ **Contact Person:** \_\_\_\_\_

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Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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 SALE at the earliest auction \*   
  DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
6	RCA SURROUND SOUND SPEKS.	RT2600 - GRAY CASE	N/A	NEEDS TESTING <del>Non-Working</del>
1	Bunn RWS 1	RW10023863	N/A	WORKING
2	SHARP STEREO SPEAKERS	MODEL CP-6100	N/A	NEEDS TESTING
2	FISHER STEREO SPEAKERS	MODEL STV-752	N/A	NEEDS TESTING
1	AUDIO & VIDEO CART	GRAY	P00961	WORKING

**Parties involved:**

**FROM** (Transferor Department): SHERIFF (560)

**Transferor - Elected Official/Department Head/Authorized Staff:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_

LC MARSHALL \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

[Signature] \_\_\_\_\_ 3-24-10 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

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**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.) \_\_\_\_\_ **Contact Person:** \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

### Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER bet ween county departments
  TRADE-IN for new assets for the county  
 SALE at the earliest auction
  DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	RCA VHS/DVD Recorder/Player Model - DRC8320N	S/N: N088G254RA253		Working
1	Compaq Keyboard SK-2850	S/N: B23240ACP1873K		Working
1	Dell Monitor Model #D1028L	S/N: 84779C00H3		Working
1	HP Compaq	S/N: 6006CHGNA205	C00705	Working
1	Dell Dimension 4400 DHM	S/N: JZ9DF11	C00704	Working
1	Dell Dimension 4100	S/T: DSBK201	C00701	Working
1	Dell Keyboard SK8100	DP/N: 09C487 DS/N: CN-09C487-38840-23C-0C88		Working
1	Dell Quiet Keyboard SK-8000	Could not locate		Working

**Parties involved:**

**FROM** (Transferor Department): 0564 - TEXAS DEPARTMENT OF PUBLIC SAFETY - GEORGETOWN WEST - HIGHWAY PATROL

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

**Contact Person:**

GEORGE A. DOMINGUEZ, SERGEANT

GEORGE A. DOMINGUEZ, SERGEANT

Print Name

Print Name

Signature

506-2800

Phone Number

Date March 9, 2009

**TO** (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Phone Number

Date

**For assets donated to a non-county entity:**

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

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**The following asset(s) is(are) considered for: (select one)**

**TRANSFER** bet ween county departments                       **TRADE-IN** for new assets for the county  
 **SALE** at the earliest auction     **DONATION** to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell Monitor E772P	DP/N: 04P121 / CN-04P121-47804-375-L16T		Working
1	Dell Monitor E772P	DP/N: 04P121 / CN049121-47804-34N-L175		Working
1	Dell Dimension 4550	S/T: 5LYML21		Working
1	HP Officejet D135	S/N: SG22R312CY		Non-Working
1	HP Officejet 1410	S/N: MY34NB121SW		Non-Working
1	Magnavox DVD Player	U44665917		Non-Working
				Unknown
				Unknown

**Parties involved:**

**FROM** (Transferor Department): 0564 - TEXAS DEPARTMENT OF PUBLIC SAFETY - GEORGETOWN WEST - HIGHWAY PATROL

**Transferor - Elected Official/Department Head/ Authorized Staff:**

GEORGE A. DOMINGUEZ, SERGEANT  
 Print Name

*George A. Dominguez*  
 Signature

March 9, 2009  
 Date

**Contact Person:**

GEORGE A. DOMINGUEZ, SERGEANT  
 Print Name

506-2800  
 Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): \_\_\_\_\_

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Contact Person:**

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Phone Number

**For assets donated to a non-county entity:**  
 The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ \_\_\_\_\_

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



# Williamson County Vehicle Status Change Form

To be completed by department releasing vehicle:

1) Identify Vehicle: <span style="float: right;"><i>on</i></span>				
Vehicle Identification Number	2B3KA43GX7H714585	SO	Department	4710
License Plate Number	370TWF	Year	Make	Color
	2007	DODGE	CHARGER	BLUE

2) Reason for Status Change:

Accident

Attach:      1. A Damage to County Property Incident Report  
                         2. The Official Accident Report  
                         3. A Vehicle Insurance / Litigation Release Form

High Mileage: List actual mileage \_\_\_\_\_

Not mechanically sound WRECK

Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print LC MARSHALL      Signature *LC Marshall*      Date 01-25-10

To be completed by Fleet: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

<input checked="" type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation <input type="checkbox"/> TRADE-IN for new assets of same general type for the county <input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value <input type="checkbox"/> OTHER _____	<input type="checkbox"/> TRANSFER between county departments Comments: _____ Receiving Department: _____ Elected Official/Department Head/Authorized Staff or Donee-Representative: _____ Print Name: _____ Signature and Date: _____ Contact name and Number: _____
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2)  Vehicle Marked for Auction and moved to Auction Yard  
 Forward forms and reports to County Auditor's Office

Print Ronny Rodgers for      Signature *Mike Fox*      Date 3-19-10

