

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☒ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	White Couch	none	none	Non-Working
1	White love seat	non	none	Non-Working

Parties involved:

FROM (Transferor Department): 26th District Court

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Billy Ray Stubblefield

Print Name

Billy Ray Stubblefield 4-12-10

Signature

Date

Contact Person:

Brenda Wilburn

Print Name

943-1226

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): American Cancer Society

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Print Name

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Vertical Metal Literature Holder			Working
1	Blue Office Chair	Model # L200166 Serial # WFZWA	A109890	Working

Parties involved:**FROM** (Transferor Department): Human Resources**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Lisa Zirkle

Linda Whittenberg

Print Name

Print Name

Signature

Date

+1 (512) 943-1533

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP5si printer	AAXXY9999 (tags A109888/label 100276)	A109888 1	Working
2	Cornerstone C1000 monitors	FA8360994, FA8360518	n/a	Working
1	Okidata microline 9 pin printer	AE55061209EO	100407	Working
3	Dell A225 speakers		n/a	Working
1	Fujitsu fi-4340C	6005433	n/a	Working

Parties involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/

Authorized Staff:

Nancy E. Rister

Print Name

Nancy E. Rister

Signature

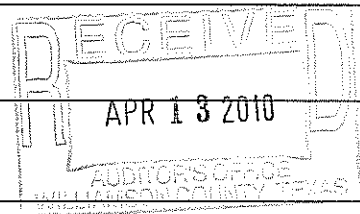
Contact Person:

Marilyn Cavender

Print Name

943-1549

Date Phone Number



TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Fujitsu 3096ex scanner	6511 with card	O00054	Working
1	Fujitsu 3096ex scanner	7320 with card	O00102	Working
1	Fujitsu M4097D	600958 with card	O00104	Working
				Working
				Working

Parties involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/
Authorized Staff:

Nancy E. Rister

Print Name

Nancy E. Rister
Signature

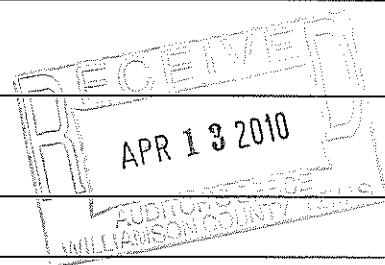
Contact Person:

Marilyn Cavender

Print Name

943-1549

Date Phone Number



TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	GBC Shredmaster 5220S	JF62104	30600	Working

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tammy McCulley

Print Name

Tammy McCulley

Signature

Contact Person:

Tammy McCulley

Print Name

4/6/10

Date

512.943.3314

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): County Attorney - 475

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Jana Duty

Print Name

Jana Duty

Signature

Contact Person:

Vicki Vickers

Print Name

x 1112

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
270	Inmate Uniforms of all colors			Non-Working
29	Inmate Gray blankets			Non-Working
13	Inmate White blankets			Non-Working
27	Inmate White Towels			Non-Working
86	Inmate Mattreses Covers			Non-Working

Parties involved:

FROM (Transferor Department):

(570) County Jail

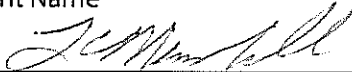
Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

L.C. Marshall

Kathleen Pokluda

Print Name

Print Name



4-5-10

x1407

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	Inmate Suicide Smocks			Non-Working
120	Inmate Brown food trays			Non-Working

Parties involved:FROM (Transferor Department): (510) County Jail

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

L. C. Marshall
 Print Name

Kathleen Pokluda
 Print Name

[Signature]
 Signature

4-5-10
 Date

X 1407
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Duraband T.V Model#BH1304D	SN#DAORUOE0600H254T0378		Non-Working
1	Tan Sentry Safe (no keys for lock)	n/a		Non-Working
1	ViewSonic Monitor(tan in Color)	Graphics Series G773		Non-Working
1	Duraband T.V Model#BH1304D	SN:0600H265K2273		Non-Working
1	Duraband T.V Model#BH1304D	SN:057470924928		Non-Working

Parties involved:

FROM (Transferor Department): 570 Jail — COMMISSARY

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

L. C. Marshall

Kathleen Pakluda

Print Name

Print Name

[Signature]

4-5-10

81407

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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MEMORANDUM

Williamson County Sheriff's Office *Corrections*

TO: Captain K. Pokluda
FROM: Lt. Chris Watts
DATE: 03/24/10
SUBJECT: Asset Destruction or for Auction

The following Assets are for Destruction:

120 Inmate Brown and Tan food trays
270 Inmate Uniforms
42 Inmate Blankets
27 Inmate Towels
86 Inmate Mattresses Covers
3 Inmate Suicide Smocks

The above items have been ripped, torn and are non-repairable. The inmate trays are cracked and do not hold the temperature of the food correctly.

The following Assets are for Auction or Destruction:

3 Televisions
1 Safe
1 Monitor

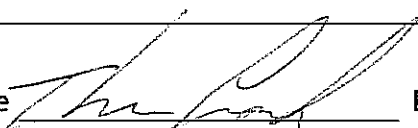
The Televisions work but the buttons have been destroyed. The safe works but it is missing the keys. The monitor does not work at all. The cost of the repair exceeds the value of the above items.



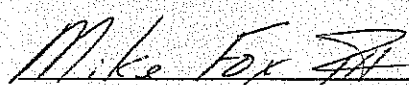
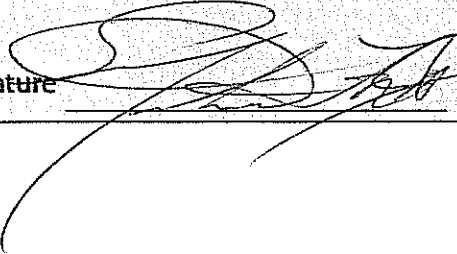
Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1FTRW08L23KB68249		0553	3B0313	
Vehicle Identification Number		Department	Door Number	
58T-FD6	2003	FORD PICKUP	F-150	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage <u>123,837</u>				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain 				
3) Elected Official/Department Head/Authorized Staff				
Print	THERESA LOCK		Signature	
			Date	04/08/2010

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) <u>Method of Status Change: This vehicle is to be considered for: (Select one)</u>	
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____
<input type="radio"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee - Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print	
	Signature 
	Date <u>4-9-2010</u>



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
2G1WS551769369268		SO		SA0617
Vehicle Identification Number		Department		Door Number
335PJY	2006	CHEVY	IMPALA	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input checked="" type="checkbox"/> Accident				
Attach:				
1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input type="checkbox"/> High Mileage: List actual mileage _____				
<input checked="" type="checkbox"/> Not mechanically sound <u>WRECK</u>				
<input type="checkbox"/> Other: Explain _____				
3) Elected Official/Department Head/Authorized Staff				
Print <u>LC MARSHALL</u>		Signature <u>[Signature]</u>		Date <u>01-25-10</u>

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____
<input type="radio"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee - Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print <u>Ronny Rodenas for Mike Fox</u>	Signature <u>[Signature]</u> Date <u>3-16-10</u>