

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See attached			

Parties involved:

FROM (Transferor Department): Purchasing

Transferor - Elected Official/Department Head/
Authorized Staff:

Kerstin Hancock

Print Name

Kerstin Hancock 5/11/10

Signature

Date Phone Number

Contact Person:

Kerstin Hancock

Print Name

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date Phone Number

Contact Person:

Print Name

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

8 Gray plastic wall-mount Mail Dividers

2 Electric Calculators

1 Compact Disk Rewriter

1 Office XP Developer (Software)

1 Weather Radio

1 Box of Electrical Wire, Speakers, and Mouse

4 Computer Monitors, 3 Flat Screen, 1 Older Style

5 Computer Keyboards

1 Keyboard Holder

5 Computer Hard Drive:	Service Tag	30CVJ5C1	County Tag	CO1517
		DR76P31		C00601
		98M7P31		C00605
		40VJ5C1		C01513
		48M7P31		C00599

1 Laptop Computer and Stand	CQZG211	C00600
-----------------------------	---------	--------

1 Projector in case with cords	3M P8625
--------------------------------	----------

Williamson County

Asset Status Change Form

[Print Form](#)
The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell PowerEdge 2800	C34VS81		Working

Parties involved:
FROM (Transferor Department): ITS

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Jay Schade

Rory Tierney

Print Name

Print Name

Signature

May 7, 2010 943-1456

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Opteron 2372HE PowerEdge 2970 server	8G5MTL1		Working

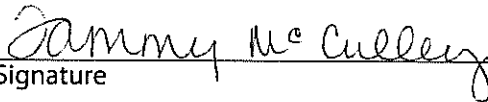
Parties involved:**FROM** (Transferor Department): Technology Services
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Tammy McCulley

Tammy McCulley

Print Name

Print Name



May 6, 2010

+1 (512) 943-1455

Signature

Date

Phone Number


TO (Transferee Department/Auction/Trade-in/Donee): County Clerk
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Nancy Rister

Nancy Rister

Print Name

Print Name



May 6, 2010

943-1520

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county

☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Blue chair	A106925		
1	Computer desk	small - light maple		

Parties involved:

FROM (Transferor Department):

Commissioner Birkman, Pct. One

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Mary Clark

Print Name

Print Name

Mary Clark

244-8610

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Warehouse

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Black Desk	-		
1	Black Desk	-		
1	White Chair	A101899	→	
1	White Chair	A101900	→	
1	White Chair	A101901	→	

Parties involved:

FROM (Transferor Department): Commissioner Birkman / Pct. 1

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Mary Clark

Print Name

Print Name

Mary Clark

5/6/2010

244-8610

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): warehouse

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	White chair	A101902 →		
1	White chair	A101903 →		
1	White chair	A101904 →		
1	White chair	A101905 →		
1	Blue chair	A106930 →		

Parties involved:

FROM (Transferor Department): Commissioner Birkman, Pct. One

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Mary Clark

Print Name

Print Name

Mary Clark

Signature

Date Phone Number

5/6/2010

244-8610

TO (Transferee Department/Auction/Trade-in/Donor): Warehouse

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____