

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☒ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Wooden brown desk			Working

**Parties involved:****FROM** (Transferor Department): Auction**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Tony Hill

Tony Hill

Print Name

Print Name

Signature

May 17, 2010

Date

+1 (512) 943-3314

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Sheriff's Department**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

May 17, 2010

Date

943-1326

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

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- ☒ TRANSFER bet ween county departments   
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 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Metal Detector Wands			
<del>2</del>	<del>Rolling Chairs</del> 2 red chairs			
2	Rolling Chairs			
15	Chairs			
1	Table			

**Parties involved:**

 FROM (Transferor Department): Auction
**Transferor - Elected Official/Department Head/**
**Authorized Staff:**
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

 TO (Transferee Department/Auction/Trade-in/Donor): Lot Training (Sheriff)
**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
<u>1FMPU16L11L804289</u>		<u>540</u>	<u>EB0103</u>	
Vehicle Identification Number		Department	Door Number	
<u>1082321</u>	<u>2001</u>	<u>Ford</u>	<u>Expedition</u>	<u>White</u>
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach: 1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage <u>202368</u>				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain <span style="border: 1px solid black; display: inline-block; width: 200px; height: 30px; vertical-align: middle;"></span>				
3) Elected Official/Department Head/Authorized Staff				
Print <u>Kenneth Schnell</u>		Signature <u>[Signature]</u>	Date <u>06/16/2010</u>	

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="checkbox"/> TRANSFER between county departments
<input type="checkbox"/> TRADE-IN for new assets of same general type for the county	Comments: _____
<input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____
<input type="checkbox"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee Representative: _____
	Print Name: _____
	Signature and Date: _____
	Contact name and Number: _____
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print <u>Mike Fox Jr</u>	Signature <u>[Signature]</u> Date <u>6-17-10</u>



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

W006X4D037829	#510 Parks & Recreation	PE0420
Vehicle Identification Number	Department	Door Number
N/A	2004 John Deere	Gator
License Plate Number	Year Make	Model Color

2) Reason for Status Change:

☐ Accident

Attach:

1. A Damage to County Property Incident Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☒ High Mileage: List actual mileage 2094 hours

☐ Not mechanically sound

☒ Other: Explain Replacement unit has been received and put into service this unit ready for auction.

3) Elected Official/Department Head/Authorized Staff

Print Jim Rodgers

Signature

*Jim Rodgers*

Date

6-15-2010

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ OTHER
- ☐ TRANSFER between county departments

Comments:

Receiving Department:

Elected Official/Department Head/Authorized Staff or Donee-Representative:

Print Name:

Signature and Date:

Contact name and Number:

- 2) ☐ Vehicle Marked for Auction and moved to Auction Yard
- ☐ Forward forms and reports to County Auditor's Office

Print Mike Fox III

Signature

*Mike Fox*

Date

6-17-10



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

W006X4D038058

#510 Parks & Recreation

PE0421

Vehicle Identification Number

Department

Door Number

N/A

2004

John Deere

Gator

Green

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. A Damage to County Property Incident Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☒ High Mileage: List actual mileage 2213 hours

☐ Not mechanically sound

☒ Other: Explain Replacement unit has been received and put into service this unit ready for auction.

3) Elected Official/Department Head/Authorized Staff

Print Jim Rodgers

Signature

Date

6-15-2010

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ OTHER
- ☐ TRANSFER between county departments

Comments:

Receiving Department:

Elected Official/Department Head/Authorized Staff or Donee - Representative:

Print Name:

Signature and Date:

Contact name and Number:

2) ☐ Vehicle Marked for Auction and moved to Auction Yard

☐ Forward forms and reports to County Auditor's Office

Print Mike Fox III

Signature

Date

6-17-10