

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	2nd page lists items for auction....			

**Parties involved:****FROM** (Transferor Department): 560 - LAW ENFORCEMENT**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

LC MARSHALL

PATRICIA AMISON 6.18.10

Print Name

Print Name

Signature

Date +1 (512) 943-1349

2 boxes

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

[illegible]

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	6 ft folding table		A100459	
1	Cradenza		A106890	
17	Stackable chain			
1	Desk, metal Gray			

**Parties involved:**FROM (Transferor Department): Facilities

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

James Whetston

Print Name

Print Name

James Whetston    6-23-10

Signature

Date    Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tony Hill

Print Name

Print Name

943-3314

Signature

Date    Phone Number

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☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Tulco; 7.50 x 18	532118		
8	Tulco; TU1400R24/25	MTU1400R2425		
1	Tulco; 13.6 x 28	520837		
1	Tulco; 1300-1400-24	13140024		
1	Tulco; 16.9/18.4-38	16918438		

### Parties involved:

FROM (Transferor Department): #882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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Print Name

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Tulsa; 13.4-38	197433008		
2	Tulsa; 16.9/18.4-24	16918424		
1	Tulsa; 20.5 x 25	TTUNK38264		
1	Tulsa; 7.50 x 20	197442131		
2	Tulsa; 9.00 x 10	197613310		

### Parties involved:

FROM (Transferor Department): #882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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☐ DESTRUCTION due to Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	Tulsa; 9.50 R16.5	197485003		
13	Tulsa; 9/10/1100/R15	552629		
3	Tulsa; 9/10/1100/R15	520780		
1	Tulsa; 10.00-16	521086		
3	Tulsa; 10.00 R22	1000R22		

### Parties involved:

FROM (Transferor Department): #882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Tulw; 750-15 Short	11001		
2	Tulw; 750-15 Long	11002		
1	Tulw; 8.25 R15	11007		
1	Tulw; 7.50/8.00 R14	551783		
3	Tulw; 750-15 Long	75015LRS		

### Parties involved:

FROM (Transferor Department): #882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

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☐ DESTRUCTION due to Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Tire; MT 8.25-20	ZMT POWER KING		
3	Tire; MT 900-15LPT	ZMT TRAS		
2	Tire; P235/70R15	069868		
4	Tire; P205/70R14	736211012		
3	Tire; P195/75R14	187645026		

### Parties involved:

FROM (Transferor Department):

#882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Tire: P205/65R15	067857		
1	Tire: 17.5 / R25	175R25		
2	Tire: 15.5 - 25	123894463		
2	Tire: 25 x 12.9	40D3T7		
1	Tire: 13.6 - 28	345296		

**Parties involved:**

**FROM** (Transferor Department): #882 Fleet Services

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

**Contact Person:**

Mike Fox III

Print Name

Print Name

[Signature]

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Tire; 11L X 16	401232400		
1	Tire; 7.50X18 3Rib	750X18		
1	Tire; MT1100-20 CL928	ZMTUS100110020		

### Parties involved:

FROM (Transferor Department):

#882 Fleet Services

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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☐ DESTRUCTION due to  
Public Health / Safety
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	AMPROBE, Multimeter m/n AM-15	s/n 96101905		Non-Working
1	FLUKE 30, Clamp Meter	s/n 72251512		Non-Working
1	FLUKE 21, multimeter	s/n 66630249		Non-Working

**Parties involved:****FROM** (Transferor Department): Building Maintenance**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date Phone Number

6-22-10

943-1599

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	INTEL PRO/Wireless LAN Access Point 2011B	S/N 0002BAEE730		Working
1	Transformenr for INTEL PRO/Wireless M/N SNP-T039	S/N 21843853		Working
1	Duplexer for HP print C8955A	S/N MY29G1NB25		Working
1	Mouse, Logitech M/N M-UV55a	S/N LNA41000504		Unknown
2	CD storage boxes 10 - 18 Disc	None		Working

**Parties involved:****FROM** (Transferor Department): Buildining Maintenance
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Joseph Latteo

James Whetston

Print Name

Print Name

Signature

Date Phone Number

6-22-10

943-1599

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Brown desk w/ return			
2	Brown, narrow desks			
4	wooden chairs w/ arms			
1	<del>green, metal desk table</del>			
1	red wood book shelf			

**Parties involved:**FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill  
 Print Name  
Tony Hill  
 Signature

Tony Hill  
 Print Name  
943-3314  
 Date Phone Number

Signature

Date

James Whitson 6-22-10  
 Signature Date

TO (Transferee Department/Auction/Trade-in/Donor): facilities

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

James Whitson  
 Print Name

Print Name

James Whitson 6-22-10  
 Signature Date

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	brown small bookcase			
15	stack chairs, black			
1	black + brown table			

**Parties involved:**FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Facilities

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
27	binders, assorted			
1	legal size file cabinet, grey			

**Parties involved:**FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill  
 Print Name  
[Signature]  
 Signature

Contact Person:

T. Hill  
 Print Name  
6-30-10 943-3314  
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auditor's Office

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Julie M. Kiley  
 Print Name  
[Signature]  
 Signature

Contact Person:

Michelle McMin  
 Print Name  
943-1562  
 Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	black metal shelves			
1	gray, metal shelving unit			

**Parties involved:**FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony HillTony Hill

Print Name

Print Name

[Signature]7-1-10943-3314

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Parks

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Benita Bonner

Print Name

Print Name

[Signature]7/1/10260-4267

Signature

Date Phone Number

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	white chairs w/ wooden arms			
1	conference table w/ black trim			
6	maroon chairs			
1	gray filing cabinet (4 drawer)			
1	black filing cabinet (3 drawer)			

### Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill

Print Name

Signature

Contact Person:

Tony Hill

Print Name

Phone Number

7-1-10

Date

943-3314

TO (Transferee Department/Auction/Trade-in/Donor): Parks

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being

approved for Sale or Trade-in, no signature is necessary.)

Benita Bonrur

Print Name

Signature

Contact Person:

360-4267

Print Name

Phone Number

7/1/10

Date

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:	
1FTNF20L8YED55314	210
Vehicle Identification Number	Department
1091751	2000
License Plate Number	Year
FORD	Make
F250 RCAB	Model
WHITE	Color

2) Reason for Status Change:

☐ Accident

Attach: 1. A Damage to County Property Incident Report  
2. The Official Accident Report  
3. A Vehicle Insurance / Litigation Release Form

☒ High Mileage: List actual mileage 117862

☐ Not mechanically sound

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print GREG BERGERON Signature *Greg Bergeron* Date 6/28/10

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☐ OTHER

☐ TRANSFER between county departments

Comments:

Receiving Department:

Elected Official/Department Head/Authorized Staff or Donee - Representative:

Print Name:

Signature and Date:

Contact name and Number:

2) ☐ Vehicle Marked for Auction and moved to Auction Yard

☐ Forward forms and reports to County Auditor's Office

Print MIKE FOX III Signature *Mike Fox* Date 6-25-10



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1GCGC24U23Z266182		210	UB0348/648	
Vehicle Identification Number		Department	Door Number	
1091769	2003	CHEVROLET	2500 RCAB	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage 119559				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain				
3) Elected Official/Department Head/Authorized Staff				
Print GREG BERGERON		Signature <i>Greg Bergeron</i>	Date 6/25/10	

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee - Representative:
	Print Name:
	Signature and Date:
	Contact name and Number:
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print MIKE FOX III	Signature <i>Mike Fox</i> Date 6-25-10



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:					
1FDWF32P03EC66044		210		UB0321/621	
Vehicle Identification Number		Department		Door Number	
896649	2003	FORD	F350 RCAB	WHITE	
License Plate Number	Year	Make	Model	Color	
2) Reason for Status Change:					
<input type="checkbox"/> Accident					
Attach:					
1. A Damage to County Property Incident Report					
2. The Official Accident Report					
3. A Vehicle Insurance / Litigation Release Form					
<input checked="" type="checkbox"/> High Mileage: List actual mileage 213819					
<input type="checkbox"/> Not mechanically sound					
<input type="checkbox"/> Other: Explain					
3) Elected Official/Department Head/Authorized Staff					
Print GREG BERGERON		Signature <i>Greg Bergeron</i>		Date 6/28/10	

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee - Representative:
	Print Name:
	Signature and Date:
	Contact name and Number:
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print MIKE FOX III	Signature <i>Mike Fox</i> Date 6-28-10