

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

SEP 21 2010

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Blue rolling chairs with arms			Working
1	Black leather chair, with broken arm			Working

Parties involved:**FROM** (Transferor Department): ITS
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Tammy McCulley

Tammy McCulley

Print Name

Print Name

Signature

September 21, 2010

Date

+1 (512) 943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Tony Hill

Tony Hill

Print Name

Print Name

Signature

September 21, 2010

Date

+1 (512) 943-3314

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

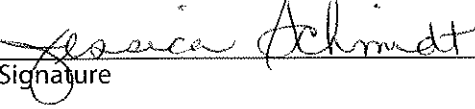
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HON Reception Furniture - 5 Seats with Table			Working
1	Victor 1240-2 Calculator	06A00305	None	Unknown

Parties involved:
FROM (Transferor Department): JP 4

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Jessica Schmidt

Print Name



Signature

Contact Person:

Jessica Schmidt

Print Name

+1 (512) 352-4159

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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1	Dell XPS T500	CCY4I	CO2727	

Parties involved:**FROM** (Transferor Department): Parks Department**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Tony Hill

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached spreadsheet			Working
				Working
				Working
				Working
				Working

Parties involved:
FROM (Transferor Department): 560 Law Enforcement

Transferor - Elected Official/Department Head/Authorized Staff:

LC Marshall

Print Name

Signature

September 15, 2010

Date

Contact Person:

Paul Swisher

Print Name

+1 (512) 943-1349

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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[illegible]

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	green, 4 drawer file cab			working

Parties involved:FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill
 Print Name
[Signature]
 Signature

9-9-10

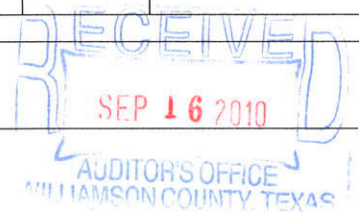
Date

Contact Person:

Tony Hill
 Print Name

943-3314

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Veteran Services

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

DONNA HARRELL, DIRECTOR
 Print Name

[Signature]
 Signature

9-14-10

Date

Contact Person:

James Bell
 Print Name

512-238-2151

Phone Number

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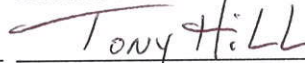
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	FIRE PROOF FILE CABINET			Working

Parties involved:**FROM** (Transferor Department): WAREHOUSE Auction
**Transferor - Elected Official/Department Head/
Authorized Staff:**

 TONY HILL
 Print Name

Signature

Contact Person:

 Print Name

Date

9-15-10 943-3314

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): PARKS DEPT - TENNIS CENTER
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

 JIM RODGERS
 Print Name

Signature

Contact Person:
 BENITA BONNER
 Print Name

 +1 (512) 260-4267
 Phone Number

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